

AGENDA

Business & Transformation Scrutiny Panel

Thursday, 15 October 2020 AT 16:00

This meeting will be a virtual meeting and therefore will not take place in a physical location.

Members of the Business & Transformation Scrutiny Panel

Councillor Bainbridge (Chair) , Councillors Alcroft, Allison, Mrs Birks (Vice Chair), Mrs Bowman, Mitchelson, Paton, Dr Tickner

Substitutes:

Councillors Mrs Atkinson, Betton, Bomford, Mrs Brown, Collier, Ms Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Mrs McKerrell, McNulty, Meller, Morton, Patrick, Robson, Rodgeron, Shepherd, Miss Sherriff, Southward, Tarbitt, Tinnion, Miss Whalen.

PART A

To be considered when the Public and Press are present

Register of Attendance and Declarations of Interest

A roll call of persons in attendance will be taken and Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

Apologies for Absence

To receive apologies for absence and notification of substitutions

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of Previous Meetings

7 - 16

To note that Council, at its meeting on 8 September 2020, received and adopted the minutes of the meeting held on 23 July 2020. The Chair will sign the minutes at the first practicable opportunity. [Copy Minutes Minute Book 47(2)]

The Chair will move the minutes of the meeting held on 3 September 2020 as a correct record. The only part of the minutes that may be discussed is their accuracy.

(Copy minutes herewith).

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 UPDATE ON ATTENDANCE MANAGEMENT TASK AND FINISH GROUP

**17 -
20**

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources
Officer: Sue Kaveney, HR Manager
Report: RD.31/20 herewith

Background:

The HR Manager to provide an update on the Task and Finish Group established to review the Council's Attendance Management Policy.

Why is this item on the agenda?

Agreed by the Panel at its meeting 3 September 2020 (BTSP.52/20)

What is the Panel being asked to do?

Consider and comment on the update.

A.3 CORPORATE PEER CHALLENGE - FOCUS ON SCRUTINY

**21 -
42**

Portfolio: Cross Cutting
Directorate: Cross Cutting
Officers: Rowan Jones, Overview and Scrutiny Officer
Report: OS.21/20 herewith

Background:

The Deputy Chief Executive to submit a report highlighting the key findings from the Corporate Peer Challenge with regard to scrutiny activity and outlining the steps that have been taken so far to respond to these findings.

Why is this item on the agenda?

Agreed by the Panel at its meeting 3 September 2020 (BTSP.52/20)

What is the Panel being asked to do?

Consider and agree a list of strategic priorities for Health and Wellbeing Scrutiny Panel.

Consider initial steps taken, in the context of comments in the Corporate Peer Challenge and comment or make further recommendations.

A.4 ALLOCATION OF SECTION 106 FUNDS

**43 -
48**

Portfolio: Economy, Enterprise and Housing
Directorate: Economic Development
Officer: Christopher Hardman, Development Manager
Report: ED.35/20 herewith

Background:

The Corporate Director of Economic Development to submit a report regarding the Section 106 process.

Why is this item on the agenda?

The Panel requested this item at their meeting on 13 February 2020 (BTSP.15/20)

What is the Panel being asked to do?

Members are asked to consider the report in order to have clarity around the allocation of Section 106 money.

A.5 PLANNING FOR A NO DEAL BREXIT

Portfolio: Cross Cutting
Directorate: Economic Development
Officer: Jane Meek, Corporate Director of Economic Development

Background:

The Corporate Director of Economic Development to provide the Panel with a verbal update on planning for a no deal Brexit.

Why is this item on the agenda?

The matter was requested by Members and agreed by the Chair.

What is the Panel being asked to do?

To note the update.

A.6 OVERVIEW REPORT

**49 -
52**

Portfolio: Cross Cutting
Directorate: Cross Cutting
Officer: Rowan Jones, Overview and Scrutiny Officer
Report: OS.23/20 herewith

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2020/21 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

Note the items (within Panel remit) on the most recent Notice of Executive Key Decisions
Discuss the work programme and prioritise if necessary

PART B

To be considered when the Public and Press are excluded from the meeting

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer - rachel.plant@carlisle.gov.uk