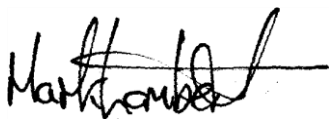


# COUNCIL

## SUMMONS

To the Mayor and Members of Carlisle City Council

You are summoned to attend the Meeting of Carlisle City Council which will be held on **Tuesday, 04 January 2022** at **18:45**, in the **Cathedral Room, Civic Centre, Carlisle, CA3 8QG**



Corporate Director of Governance and Regulatory Services

## AGENDA

1. The Mayor will invite the Chaplain to say prayers.
2. The Town Clerk and Chief Executive will open the meeting by calling the roll.

3. **Minutes**

The Council will be asked to receive the Minutes of the meeting of the City Council held on 9 November 2021.

4. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.

**5. Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

**6. Announcements**

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

**7. Questions by Members of the Public**

Pursuant to Procedure Rule 10.1, the Corporate Director of Governance and Regulatory Services to report that no questions have been submitted on notice by members of the public.

**8. Presentation of Petitions and Deputations**

Pursuant to Procedure Rule 10.11, the Corporate Director of Governance and Regulatory Services to report that no petitions or deputations have been submitted by members of the public.

**9. Questions from Members of the Council**

Any views or opinions expressed in the question set out in this Agenda paper are those of the person submitting the question and do not necessarily reflect the position, views or opinions of the Council.

Pursuant to Procedure Rule 11.2, the Corporate Director of Governance and Regulatory Services to report the receipt of the following question submitted on notice by Councillor Bainbridge:

“The West of Carlisle is witnessing house building at a rate not seen since the 1960’s. Several hundred properties have been built, several hundred more given permission and several thousand more are due to be built over the course of the Carlisle Local Plan.

Increasing demand on GP Primary Care is a concern of many residents, and the concern of residents is that demand will overtake capacity. GP investment into modern developments on Eastern Way and in the North of Carlisle are welcome - does the Portfolio Holder agree that the West of Carlisle is approaching the point where it needs similar GP infrastructure investment?

What steps are being taken by Carlisle City Council in partnership with NHS England and the North Cumbria Care Commissioning Group to assess current GP capacity in the West of Carlisle? Have sites presently been identified as potential GP practice locations and what efforts are being made to market these to potential GP practitioner businesses?"

**10. Minutes of the Executive**

The Council will be requested to receive the Minutes of the meetings of the Executive held 22 November; 13 December and 20 December 2021 and ask questions of the Leader and Portfolio Holder on those Minutes.

**11. Portfolio Holder Reports**

The Council will be asked to receive reports from the following Portfolio Holders:

<b>11.(i) <u>Culture, Heritage and Leisure</u></b>	<b>11</b>
	-
	<b>12</b>
<b>11.(ii) <u>Communities, Health and Wellbeing</u></b>	<b>13</b>
	-
	<b>16</b>
<b>11.(iii) <u>Environment and Transport</u></b>	<b>17</b>
	-
	<b>20</b>
<b>11.(iv) <u>Economy, Enterprise and Housing</u></b>	<b>21</b>
	-
	<b>24</b>
<b>11.(v) <u>Finance, Governance and Resources</u></b>	<b>25</b>
	-
	<b>26</b>

<b>11.</b>	<b><u>Leader's Portfolio</u></b>	<b>27</b>
<b>(vi)</b>	and ask questions of the Leader and Portfolio Holders on those Reports. (Copy Reports herewith)	<b>- 30</b>

**12. Minutes**

The Council will be asked to receive the Minutes of the meetings as detailed within Minute Book Volume 48(4); and ask questions of the Leader, Portfolio Holders and Committee Chairs.

For ease of reference the Minutes are:

<b>Committee</b>	<b>Meeting Date</b>
Health and Wellbeing Scrutiny Panel	14 October and 25 November 2021
Business and Transformation Scrutiny Panel	7 December 2021
Economic Growth Scrutiny Panel	21 October and 2 December 2021
Regulatory Panel	27 October and 1 December 2021
Licensing Committee	1 December 2021
Development Control Committee	20 October and 22 October
Audit Committee	11 November and 10 December 2021
Appeals Panel	9 November; 23 November and 16 December 2021

**13. Scrutiny**

The Council will be asked to receive reports from the following:

<b>13.(i)</b>	<b><u>Chair of the Health and Wellbeing Scrutiny Panel</u></b>	<b>31</b>
	(Copy Report herewith)	<b>- 32</b>
<b>13.(ii)</b>	<b><u>Chair of the Business and Transformation Scrutiny Panel</u></b>	<b>33</b>
	(Copy Report herewith)	<b>- 34</b>

**13.(iii) Vice Chair of the Economic Growth Scrutiny Panel**

**35**

(Copy Report herewith)

**-  
36**

**14. Notice of Motion**

Pursuant to Procedure Rule 12, the Corporate Director of Governance and Regulatory Services to report the receipt of the following motion submitted on notice by Councillor Alcroft:

“This Council notes:

- That analysis of the 2019 Local Election results by the Fawcett Society found that only 35% of councillors in England are women, up 1% since 2018. Of the seats that were up for election in 2018, 38% went to women, up just 3 percentage points on 2014 when these seats were last contested;
- That the role of a councillor should be open to all, regardless of their background, and that introducing a maternity and parental leave policy is a step towards encouraging a wider range of people to become councillors, and is also a step to encourage existing councillors who may want to start a family to remain as councillors;
- That parental leave must apply to parents regardless of their gender, and that it should also cover adoption leave to support those parents who choose to adopt.

This Council resolves:

- To adopt a maternity and parental leave policy to give all councillors an entitlement to parental leave after giving birth or adopting;
- To ensure that councillors with children are supported as appropriate.

**Draft Maternity and Parental Leave Policy for Carlisle City Council Members**

- This Policy sets out Members’ entitlement to maternity, paternity, shared parental and adoption leave and relevant allowances for Members of Carlisle City Council.

**- Introduction**

It also sets out the obligations of Members taking Maternity or Parental leave. The objective of the policy is to ensure that insofar as possible Members are able to take appropriate leave at the time of birth or adoption, that both parents are able to take leave, and that reasonable and adequate arrangements are in place to provide cover during any period of leave taken.

- Improved provision for new parents will contribute towards increasing the diversity of experience, age and background of local authority councils. It will also assist with retaining experienced councillors –

particularly women – and making public office more accessible to individuals who might otherwise feel excluded from it.

- There is at present no legal right to parental leave of any kind for people in elected public office. This applies to MPs as well as councillors and is the subject of ongoing lengthy debate. These policies can therefore

only currently be implemented on a voluntary basis.

- Legal advice has been taken by the Local Government Association (LGA)

on these policies, and they conform with current requirements.

- Members having or adopting children should be able to avail themselves

of the best provision possible, and should be fully supported to do that.

### **1. Leave Periods**

**1.1** Members giving birth are entitled to up to 6 months maternity leave from

the due date, with the option to extend up to 52 weeks by agreement if required.

**1.2** In addition, where the birth is premature, the Member is entitled to take leave during the period between the date of the birth and the due date in addition

to the 6 months' period. In such cases any leave taken to cover prematurity of 28 days or less shall be deducted from any extension beyond the initial 6 months.

**1.3** In exceptional circumstances, and only in cases of prematurity of 29 days or more, additional leave may be taken by agreement, and such exceptional leave shall not be deducted from the total 52 week entitlement.

**1.4** Members shall be entitled to take a minimum of 2 weeks paternity leave if they are the biological father or nominated carer of their partner/spouse following the birth of their child(ren).

**1.5** A Member who has made Shared Parental Leave arrangements through their employment is requested to advise the Chief Whip of these at the earliest possible opportunity. Every reasonable effort will be made to replicate such arrangements in terms of leave.

**1.6** Where both parents are Members, leave may be shared up to a maximum of

24 weeks for the first six months and 26 weeks for any leave agreed thereafter,

up to a maximum of 50 weeks. Special and exceptional arrangements may be made in cases of prematurity.

**1.7** A Member who adopts a child through an approved adoption agency shall be entitled to take up to six months adoption leave from the date of placement,

with the option to extend up to 52 weeks by agreement if required.

**1.8** Any Member who takes maternity, shared parental or adoption leave retains their legal duty under the Local Government Act 1972 to attend a meeting of the Council within a six-month period unless the Council Meeting agrees to an extended leave of absence prior to the expiration o

that six month period.

**1.9** Any Member intending to take maternity, paternity, shared parental or adoption leave will be responsible for ensuring that they comply with the reasonable notice periods both in terms of the point at which the leave starts

and the point at which they return. The Corporate Director of Governance and Regulatory Services should set the notice periods and make them available

to Members as appropriate.

## **2. Basic Allowance**

**2.1** All Members shall continue to receive their Basic Allowance from the Council in full whilst on maternity, paternity, shared parental or adoption leave.

**3.1** Where a Member taking leave (other than paternity leave) is a portfolio-holder, shadow portfolio-holder, or holds another senior role, another Member may be appointed or elected to provide cover during the period of absence.

**3.2** A Member taking leave shall return at the end of their leave period to the same post which they held before the leave began, or to an alternative post with equivalent status and remuneration. This provision does not apply if the Member taking leave is removed from their post at an Annual General Meeting of the Council whilst on leave, or if control of the Council changes during the leave period.

**3.3** In all cases it shall be the responsibility of the Chief Whip, in consultation (in the case of multi-Member wards) with relevant Ward colleagues of the Member taking leave to ensure that casework, surgeries and other necessary Ward activities are covered during the period of leave.

**3.4** The Chief Whip and Ward colleagues should ensure throughout a leave period that contact is maintained with the Member taking leave and that all reasonable measures are taken to provide support.

**3.5** Members taking leave should ensure that they respond to reasonable requests for information as promptly as possible, and that they keep their Group informed and updated in relation to intended dates of return and requests for extension of leave.

## **4. Resigning from Office and Elections**

**4.1** If a Member decides to leave office at the end of their maternity, paternity, shared parental or adoption leave they must notify the Chief Whip and the

Council at the earliest possible opportunity. Payment of the basic allowance will cease from the effective resignation date.

**4.2** If an election is held during the Member's maternity, paternity, shared parental or adoption leave and they are not re-elected, or decide not to stand for

re-election, their basic allowance will cease from the Monday after the election

date when they would technically leave office."

<b>15.</b>	<b><u>Proposals from the Executive in relation to the Council's Budget and Policy Framework</u></b>	
<b>15.(i)</b>	<b><u>Statement of Gambling Policy 2022-2025</u></b>	<b>37</b>
	Pursuant to Minute EX.88/21 and EX.158/21, to consider a recommendation from the Executive that Council adopt the final draft of the reviewed Statement of Gambling Policy 2022-2025 for publication by 31 January 2022. (Copy Report GD.87/21 and Minute Extracts herewith / to follow)	<b>-</b> <b>100</b>
<b>15.(ii)</b>	<b><u>Regulatory Reform (Housing Assistance)(England and Wales) Order 2002 - Changes to Existing Housing Assistance Policy</u></b>	<b>101</b>
	Pursuant to Minute EX.88/21 and EX.159/21, to consider a recommendation from the Executive that Council adopt the revised Housing Renewal Assistance Policy 2022. (Copy Report GD.70/21 and Minute Extracts herewith/ to follow)	<b>-</b> <b>126</b>
<b>15.(iii)</b>	<b><u>Tullie House Business Plan 2021 - 2030 (22/23 revision)</u></b>	<b>127</b>
	Pursuant to Minute EX.118/21 and EX.160/21, to consider recommendations from the Executive concerning the Tullie House Museum and Art Gallery Trust Business Plan 2021 – 2030 (22/23 revision) as detailed in Report CS.04/22. (Copy Report CS.04/22 and Minute Extracts herewith / to follow)	<b>-</b> <b>272</b>
<b>15.(iv)</b>	<b><u>Local Government Reorganisation - Implementation Reserve</u></b>	<b>273</b>
	Pursuant to Minute EX.137/21, to consider recommendations from the Executive to establish an implementation reserve / budget provision of up to £1.6million, as the City Council's contribution to the LGR implementation costs, subject to contributions being approved by all of the other Cumbria authorities. (Copy Report RD.54/21 (amended) and Minute Extract herewith)	<b>-</b> <b>284</b>
<b>15.(v)</b>	<b><u>Dates and Times of Meetings 2022/23</u></b>	<b>285</b>
	Pursuant to Minute EX.166/21, to consider recommendations from the Executive that the City Council approve the dates and times of meetings of the City Council and Committees for the Municipal Year 2022/23 as set out in the Schedule attached to Report GD.90/21; and note the dates and times of meetings of the Executive as chosen by the Leader. (Copy Report GD.90/21 herewith and Minute Extract to follow)	<b>-</b> <b>302</b>



<b>16.</b>	<b><u>Local Audit and Accountability Act 2014 - Appointment of External Auditors</u></b>	<b>303</b> - <b>312</b>
	Pursuant to Minute AUC.69/21, to consider a recommendation from the Audit Committee concerning the appointment of external auditors. (Copy Report RD.63/21 and Minute Excerpt herewith)	
<b>17.</b>	<b><u>Appointment of Committees and Panels 2021/22 (January 2022 onwards)</u></b>	<b>313</b> - <b>332</b>
	That the report of the Corporate Director of Governance and Regulatory Services setting out the allocation of seats from January 2022 be approved. (Copy Report GD.01/22 herewith)	
<b>18.</b>	<b><u>Standards Committee Appointment of Vice Chair</u></b>	
	The Council is asked to appoint a Vice Chair of the Standards Committee for the remainder of the 2021/22 Municipal year.	
<b>19.</b>	<b><u>Operation of the Provisions Relating to Call-in and Urgency</u></b>	<b>333</b> - <b>336</b>
	Pursuant to Overview and Scrutiny Procedure Rule 15 (i), the Corporate Director of Governance and Regulatory Services to report on the operation of call-in and urgency procedures. (Copy Report GD.91/21 herewith)	
<b>20.</b>	<b><u>Communications</u></b>	
	To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.	

## **PART 'B'**

**To be considered in private**

- NIL -