

# CARLISLE CITY COUNCIL

**Report to:- Carlisle City Council**

**Date of Meeting:- 26 April 2011**

**Agenda Item No:-**

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**Public**

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**Title:- OPERATION OF THE PROVISIONS RELATING TO CALL-IN AND URGENCY**

**Report of:- Assistant Director (Governance)**

**Report reference:- GD.33/11**

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**Summary:-** To report on the operation of call-in and urgency over the past 12 months.

**Recommendation:-** That the report be noted and the current procedures on the operation of call-in and urgency be continued.

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**M D Lambert**

Assistant Director (Governance)

13 April 2011

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None**

## **1. BACKGROUND INFORMATION**

- 1.0 This report has been prepared in accordance with Rule 15(j) of the Overview and Scrutiny Procedure Rules which requires the operation of the provisions relating to call-in and urgency to be monitored annually, and a report submitted to Council.

## **2.0 OPERATION OF THE PROVISIONS RELATING TO CALL IN AND URGENCY**

### **2.1 CALL-INS**

During the 2010/11 Municipal Year there have been no call ins.

### **2.2 URGENCY RULES**

Rule 15(i) of the Overview and Scrutiny Procedure Rules provides that call-in procedures shall not apply where a decision being taken by the Executive is urgent. A decision is urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest.

In these circumstances, the Chairman of the Council (i.e. the Mayor) has to agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency.

During the 2010/11 Municipal Year, the Mayor has agreed that the following decisions of the Executive were urgent and should not be subject to call-in procedures. The reasons for the Mayor's decision were set out in the decision notice at the time and in most cases the reason for urgency has been to enable items to be considered and debated by all Members at a full meeting of the City Council without an unreasonable delay. If the items had been called in the process would have overlapped the next Council meeting.

#### **Executive – 28 June 2010**

EX.106/10 – Draft Energy Efficiency Supplementary Planning Document

EX.107/10 – Former Garlands Hospital Site Development Brief

EX.108/10 – Carlisle and Eden Crime and Disorder Reduction Partnership  
Plan

2010/11

EX.117/10 – Statement of Accounts 2009/10

**Executive - 2 September 2010**

EX.132/10 – Draft Medium Term Financial Plan (Incorporating the Corporate Charging Policy) 2011/2012 to 2015/16

EX.133/10 – Draft Capital Strategy 2011/12 to 2015/16

EX.134/10 – Asset Management Plan 2010 to 2015

EX.137/10 – Shoreline Management Plan Adoption

EX.138/10 – Comprehensive Equality Scheme

**Executive - 13 December 2010**

EX.213/10 – Tullie House Trust Governance Arrangements

**Executive - 22 December 2010**

EX.230/10 – Draft Asset Business Plan

**Executive - 19 January 2011**

EX.002/11 – Budget 2011/12 – Revenue Estimates – Summary of Overall Budgetary Position 2011/12 to 2015/16

EX.003/11 – Budget 2011/12 – Provisional Capital Programme 2011/12 to 2015/16

EX.004/11 – Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy 2011/12

EX.006/11 – Executive Response to the Budget Consultation and recommendations for the 2011/12 Budget

**Executive - 14 March 2011**

EX.047/11 – Land and Property Transactions

**Executive - 18 April 2011**

Accommodation Review: Options for Vacated Bousteads Grassing Office Space

## 2.3 ITEMS NOT IN FORWARD PLAN

The following list details key decisions which have been considered by the Executive on the date shown, which were not included in the Leader's Forward Plan.

- EX.074/10 – Commercial Waste Collection Service on 4 May 2010
- EX.088/10 – Transformation Programme: Proposals for the new Economic Development Directorate and including Carlisle Renaissance on 4 June 2010
- EX.110/10 – Transformation Programme on 28 June 2010
- EX.111/10 – Asset Management Review on 28 June 2010
- EX.112/10 – Transformation Programme: Proposals for the new Economic Development Directorate and including Carlisle Renaissance on 28 June 2010
- EX.122/10 – Capital Major Repairs Project Budget Approval on 26 July 2010
- EX.123/10 – Carlisle Tourism partnership – Annual Funding Agreement on 26 July 2010
- EX.124/10 – Cumbria Choice Based Lettings Scheme – Policy on 26 July 2010
- EX.212/10 – Draft Asset Business Plan on 22 November 2010
- EX.220/10 – Revenue Estimates: Summary of Overall Budgetary Position 2011/12 to 2015/16 on 22 December 2010
- EX.221/10 – Provisional Capital Programme 2011/12 to 2015/16 on 22 December 2010
- EX.222/10 – Draft Treasury management Strategy Statement, Investment Strategy and Minimum Revenue Provision strategy 2011/12 on 22 December 2010
- EX.223/10 – Charges Review – on 22 December 2010
- EX.224/10 – Executive Response to the 2011/12 Budget on 22 December 2010
- EX.225/10 – Revised procurement and Commissioning Strategy 2010-12 on 22 December 2010
- EX.226/10 – Core Strategy Key Issues Paper on 22 December 2010
- EX.227/10 – Carlisle Community Plan (Sustainable Community Strategy) 2011-2016 on 22 December 2010
- EX.230/10 – Draft Asset Business Plan on 22 December 2010
- EX.005/11 – Draft Pension Fund Valuation on 19 January 2011

EX.010/11 – Development of Carlisle’s Visitor Economy on 14 March 2011  
EX.033/11 – Capital Project – Willowholme Industrial Estate on 14 March 2011  
EX.045/11 – Tullie House Trust Property Arrangements on 14 March 2011  
Options for Collaboration with Eden District Council on 18 March 2011

### **3.0 SUMMARY**

- 3.1 In the past 12 months there have been no call-in(s). Procedures to deal with call-ins are in place and a pro-forma is available for Members to use in calling in decisions on which Members are asked to identify the reasons for the call-in. The identification of specific reasons gives Portfolio Holders the opportunity to be prepared and briefed at call-in meetings although identifying the specific reason is not mandatory in the call-in process. It is considered that the system and processes already in place to deal with call-ins are satisfactory.
- 3.2 With regard to the urgency rules, the decisions on items deemed by the Mayor to be urgent and not subject to ‘call in’ have related to instances where recommendations from the Executive have been referred to the City Council for decision and the call-in period would overlap the date of the City Council.

### **4.0 RECOMMENDATIONS**

- 4.1 That the report be noted and the current procedures on the operation of call-in and urgency be continued.

### **5.0 IMPLICATIONS**

- Staffing/Resources – Nil
- Financial – Not required
- Legal – report is by the Assistant Director (Governance) and any legal comments are included
- Corporate – The report satisfies a requirement of the Overview and Scrutiny Procedure Rules
- Risk Management – Not required
- Equality Issues – Not required
- Environmental – Not required
- Crime and Disorder – Not required

- Impact on Customers – None directly but monitors performance against the use of call-in and urgency

M D Lambert

Assistant Director (Governance)