



# COMMUNITY OVERVIEW AND SCRUTINY PANEL

## *Panel Report*

### Public

**Date of Meeting:** 14<sup>th</sup> February 2013

**Title:** Overview Report and Work Programme

**Report of:** Overview and Scrutiny Officer

**Report reference:** OS 04/13

### Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

### Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme

**Contact Officer:** Nicola Edwards

**Ext:** 7122

## 1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 11<sup>th</sup> January 2013. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1:**

**KD.037/12 Carlisle Plan 2012-13** – *to be considered at this meeting of the Panel.*

**KD.041/12 Regulatory Reform Order** – *this item has been taken off the Notice of Key Decisions*

**KD.045/12 Parish Charter** – *to be considered at the meeting of the Panel on 28<sup>th</sup> March 2013.*

**KD.046/12 Home Improvement Agency** – *to be considered at this meeting of the Panel.*

## 2. References from the Executive

There are no references from the Executive.

## 3. Follow up action and information requested by Members from Community O&S Panel held on 10<sup>th</sup> January

- a. *Members considered the update and asked for clarity with regard to the ring fencing of the of the additional Department of Health funding and the Director of Community Engagement agreed to provide a written answer alongside confirmation with regard to the information received on the number of DFGs carried out by Riverside Carlisle.*

Additional funding of £109,433 provided by the Department of Health (DOH) and paid through the Department of Communities and Local Government (DCLG) was given to the Council on 12/12/12. This is capital grant that is not ring-fenced and can be carried forward to the next financial year subject to approvals within the authority.

The overall funding pot for Disabled Facility Grant's (DFG's) in the financial year 2012/13 is £863,000. This is made up of £663,000 grant from the DCLG and £200,000 contribution from the Council. Number of DFGS. Details of number of DFG's carried out by Riverside are included in the report on Riverside to be considered elsewhere on the agenda.

- b. *Director of Community Engagement agreed to circulate to Members the local and national figures for the number of homeless young people.*

- For the period 1/4/11 to 31/3/12 we took 435 homeless applications, 164 of which were from applicants aged between 16-25.
- For the same period we had a total of 759 advice and assistance cases, 307 of which were from 16-25 year olds.

National Homelessness statistics are not broken down by age, so it is not possible to provide data on the numbers of 16-25 year olds who are homeless

- c. *That details of the Homeless Prevention Project be circulated to all Members of the Panel*  
Information will be circulated to Members separately.
- d. *That the NEETs statistic be broken down into urban and rural information.*

These figures are not held by the City Council. Inspira have indicated they will provide this information by no later than the March meeting of COSP. They are unable to commit to providing the information before then because of other priorities.

#### **4. Scrutiny Annual Report**

All Scrutiny Members were sent an e-mail asking if there were particular issues they wished to see discussed in the annual report. If Members have not given their views yet, they are invited to do so at today's meeting or by e-mail soon afterwards. A draft of the annual report will come to the Panel's final meeting of this civic year, on Thursday 28<sup>th</sup> March 2013.

#### **5. Work Programme**

The Panel's current work programme is attached at **Appendix 2** for comment/amendment.

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Items relevant to the Community Overview and Scrutiny Panel:

**Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.046/12
Decision Title:	Home Improvement Agency
Decision to be taken:	The Executive will be asked to discuss and approve the establishment of a Home Improvement Agency and its work programme.
Date Decision to be considered:	
Date Decision to be taken:	11 February 2013
Is the Decision Public or Private?:	The decision will be taken in Private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Director of Community Engagement will be available five working days before the meeting
Contact Officer for this Decision:	Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Communities and Housing (Councillor Mrs Riddle)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website [www.carlisle.gov.uk](http://www.carlisle.gov.uk).

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Community Overview and Scrutiny Panel:

**Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.037/12
Decision Title:	Carlisle Plan 2013-16
Decision to be taken:	The Executive is requested to: 1. Consider and comment upon the presentation and content of the Plan with a view to seeking continuous improvement in the way the Council delivers services to its local communities. 2. Consider the comments of the Overview and Scrutiny Panels on the draft Plan. 3. Refer the Plan to full Council for approval.
Date Decision to be considered:	11 February 2013 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	8 April 2013
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Policy and Communications Manager will be available five working days before the meeting
Contact Officer for this Decision:	Town Clerk and Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Cross cutting

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Community Overview and Scrutiny Panel:

**Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.045/12
Decision Title:	Parish Charter
Decision to be taken:	The Executive will be asked to discuss and approve the sign off of the Parish Charter and the underlying agreements concerning the partnership working of the City Council and the Parishes.
Date Decision to be considered:	11 March 2013
Date Decision to be taken:	8 April 2013
Is the Decision Public or Private?:	The decision will be taken in public
Documents submitted for consideration in relation to the Decision:	The report of the Director of Community Engagement will be available five working days before the meeting
Contact Officer for this Decision:	Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Community Engagement
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

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# COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 04 February 2013

## Appendix 2

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
CURRENT MEETING – 14 <sup>th</sup> February 2013															
Carlisle Plan		✓					To consider draft Plan							✓	
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel	✗	✓	✓		✓		✓	
Riverside Carlisle				✓			Monitoring progress and developments of joint working		✓					✓	
Home Improvement Agency		✓					Executive report 11/2/13 to approve the establishment of a Home Improvement Agency and its work programme.							✓	

**Date last revised: 04 February 2013**



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	Performance Management	Key Decisions Item/Referred from Executive	Policy Review/Development Scrutiny of Partnership/ External Agency	Monitoring	Budget	07 Jun 12		19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13	
Regulatory Reform Order – Empty Property Policy Amendments		✓					Consideration of Executive Report (awaiting date)								?
Sports provision in the District							Panel to be involved in study and to consider final report			✓			✗		✓
Annual Equality Report	✓						Monitoring role								
Rural Issues	✓		✓				Need to give consideration on what Members wish to do in this area								✓
Parish Charter		✓					Scrutiny of Parish Charter prior to Executive signing it off and the underlying agreements concerning								✓

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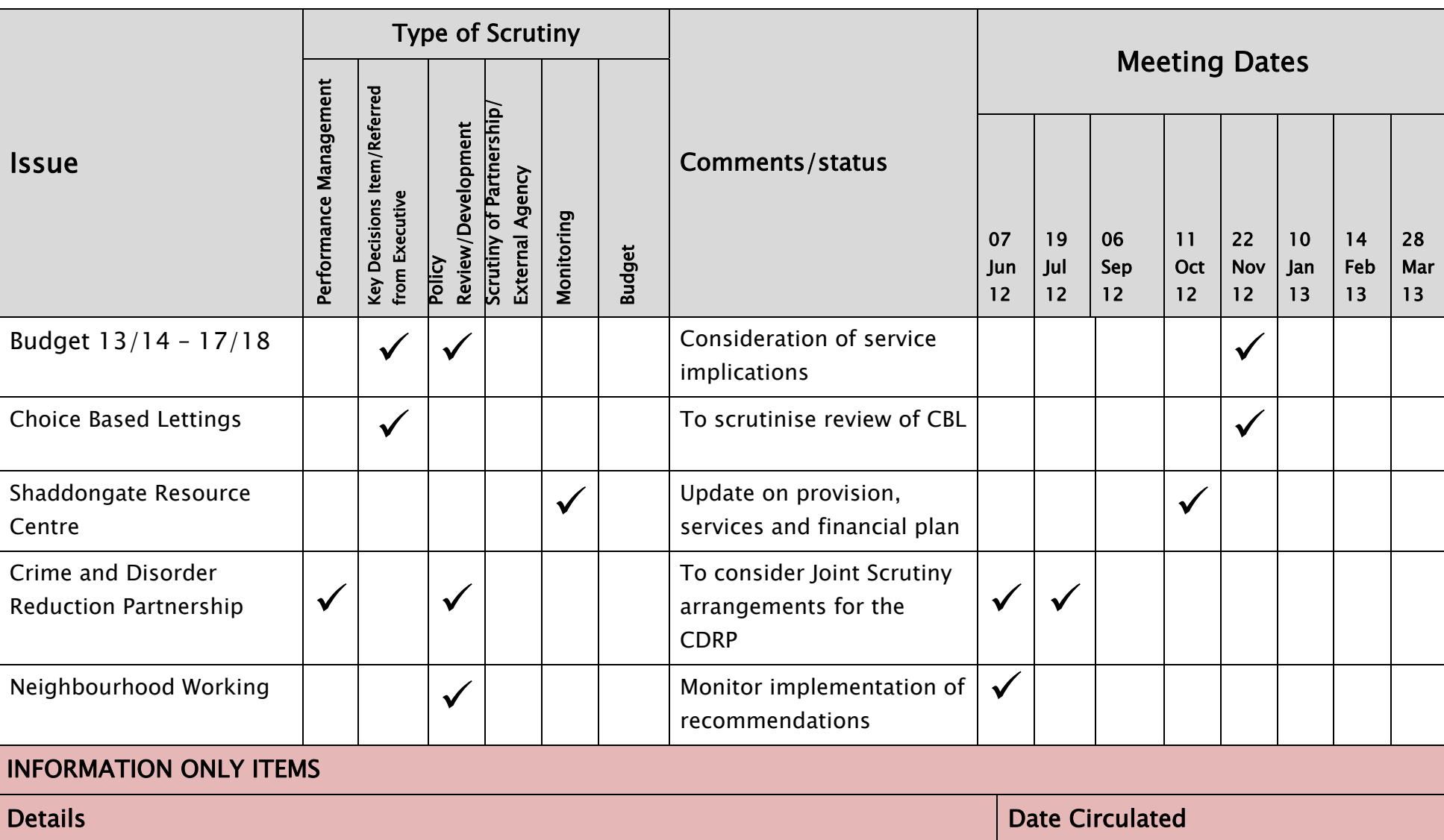
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							the partnership working of the City Council and the Parishes.								
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
COMPLETED ITEMS															
Working with Young People			✓		✓		To receive report on the services to young people including those NEET and the LSP C&YP Group						✓		
CCTV		✓				✓	To consider proposals to reduce CCTV provision						✓		

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Localisation of Council Tax		✓					Draft scheme how Council will administer Council Tax Benefit discount from 1/4/12				✓				
Executives Saving Proposals						✓	Proposals for 2013/14 for areas within the remit of the Panel				✓				
Tenants Strategy		✓	✓				To comment on draft strategy				✓				
Proposals of Implementation of Council Tax Technical Reforms		✓					Consideration of Executive Report					✓			
Tullie House Trust							Business Plan 2012/13 – 2015/16					✓			

**Date last revised: 04 February 2013**



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