

AGENDA

Business & Transformation Scrutiny Panel

Thursday, 06 January 2022 AT 16:00
In the Cathedral Room, Civic Centre, Carlisle, CA3 8QG

****A pre meeting for Members to prepare for the Panel will
take place 45 minutes before the meeting****

The Press and Public are welcome to attend for the
consideration of any items which are public.

Members of the Business & Transformation Scrutiny Panel

Councillor Bainbridge (Chair) , Councillors Alcroft (Vice Chair), Allison, Mrs Bowman, Mrs Mitchell, Mitchelson, Sunter, Dr Tickner

Substitutes:

Councillors Mrs Atkinson, Mrs Birks, Brown, Collier, Ms Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Lishman, Mrs McKerrell, Meller, Morton, Patrick, Robson, Shepherd, Miss Sherriff, Southward, Mrs Tarbitt, Miss Whalen.

APOLOGIES FOR ABSENCE

To receive apologies for absence and notification of substitutions

DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

PUBLIC AND PRESS

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

MINUTES OF PREVIOUS MEETINGS

To note that Council, at its meeting on 4 January 2022, received and adopted the minutes of the meetings held on 7 December 2021. The minutes will be signed by the Chair.

[Copy minutes in Minute Book 48(4)].

PART A

To be considered when the Public and Press are present

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 BUDGET 2022/23

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources

A.2 (1)	<u>EXECUTIVE'S RESPONSE TO THE FIRST ROUND OF BUDGET SCRUTINY</u>	7 - 8
	To consider the Executive's response to the first round of Budget Scrutiny from their special meeting held on 13 December 2021. (Copy Minutes herewith)	
A.2 (2)	<u>EXECUTIVE DRAFT BUDGET PROPOSALS</u>	9 - 36
	To consider and comment upon the Executive's draft Budget proposals. (Copy herewith)	
A.2 (3)	<u>BACKGROUND INFORMATION REPORTS:</u>	
A.2(3)(a)	<u>BUDGET UPDATE - REVENUE ESTIMATES 2022/23 TO 2026/27</u>	37 - 56
	Report: RD.52/21 herewith and Minute Excerpt to follow Officer: Alison Taylor, Corporate Director of Finance and Resources	
A.2(3)(b)	<u>REVISED CAPITAL PROGRAMME 2021/22 AND PROVISIONAL CAPITAL PROGRAMME 2022/23 TO 2026/27</u>	57 - 68
	Report: RD.55/21 herewith and Minute Excerpt to follow Officer: Alison Taylor, Corporate Director of Finance and Resources	
	Background: The Budget Update Reports are submitted for information.	
	Why are these items on the agenda? Annual scrutiny as part of the Budget process.	
	What is the Panel being asked to do? Scrutinise the reports and provide feedback to the Executive.	
A.3	<u>DRAFT TREASURY MANAGEMENT STRATEGY STATEMENT, INVESTMENT STRATEGY AND MINIMUM REVENUE PROVISION STRATEGY 2022/23</u>	69 - 106
	Portfolio: Finance, Governance and Resources	

Directorate: Finance and Resources
Officer: Alison Taylor, Corporate Director of Finance and Resources
Report: RD.53/21 herewith and Minute Excerpt to follow

Background:

The Corporate Director of Finance and Resources to submit a report setting out the Council's draft Treasury Management Strategy Statement for 2022/23, in accordance with the CIPFA Code of Practice on Treasury Management. The Investment Strategy and the Minimum Revenue Provision (MRP) Strategy for 2022/23 are also incorporated as part of the Statement. So too are the Prudential Indicators as required within the Prudential Code for Capital Finance in Local Authorities.

Why are is this item on the agenda?

Annual scrutiny as part of the Budget process.

What is the Panel being asked to do?

Scrutinise the report and provide feedback to the Executive.

A.4

FUTURE SCRUTINY TASK AND FINISH GROUP REPORT

**107 -
148**

Portfolio: Cross Cutting
Directorate: Cross Cutting
Officer: Rowan Jones, Overview and Scrutiny Officer
Report: OS.01/22 herewith

Background:

The Deputy Chief Executive to submit a report summarising the work of the Future Scrutiny Task and Finish Group and sets out its findings for BTSP to consider and make recommendations on.

Why is this item on the agenda?

The Task and Finish Group was established following a BTSP resolution at their meeting on 15th July 2021. This item reports on the recommendations of this Task and Finish Group.

What is the Panel being asked to do?

Consider the report and consider acting on the recommendation in it that the Monitoring Officer makes changes to the Constitution based on the recommendations and the Task and Finish Group.

Portfolio: Cross Cutting
 Directorate: Cross Cutting
 Officer: Rowan Jones, Overview and Scrutiny Officer
 Report: OS.02/22 herewith

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

Why is this item on the agenda?

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2021/22 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

Note the items within Panel remit on the most recent Notice of Executive Key Decisions
 Note the current work programme

PART B

To be considered when the Public and Press are excluded from the meeting

B.1 ICT SERVICES PROJECT STATUS REPORT

****This report is not for publication by virtue of Paragraph 1 of Part 3 of Schedule 12A to the Local Government Act 1972 as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) .****

Portfolio: Finance, Governance and Resources
 Directorate: Corporate Support
 Officer: Jason Gooding, Town Clerk and Chief Executive
 David Strong, Service Desk Manager
 Martine Kelly, Applications and Development Manager
 Report: CE.11/21 herewith

Background:

The Town Clerk and Chief Executive to submit an up-to-date snapshot of the current status of the ICT Services projects. Recent project activity; RAG rating; issues and emerging risks; key activities for the next period and requests for change have all been updated.

Why is this item on the agenda?

The Panel requested a three monthly update at their meeting on 1 April 2021 (BTSP.29/21 refers)

What is the Panel being asked to do?

Scrutinise and comment on the most recent summary of these projects, and the actions being taken to support projects with issues. Appendix One is a summary of the standalone IT projects and their current status.

Enquiries, requests for reports, background papers etc to:
committeeservices@carlisle.gov.uk