



RESOURCES OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 1st April 2010

Title: Overview Report and Work Programme

Report of: Acting Scrutiny Manager

Report reference: OS09/10

Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to

- note the Committee's work programme (Appendix 1).

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Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

1. Scrutiny Chairs Group meeting

The Scrutiny Chairs Group met on Monday 1st March. The minutes from the meeting have been circulated to all Scrutiny Members.

2. Work Programme

The current work programme is reproduced in Appendix I.

3. Forward Plan of Key Decisions of the Executive

- 3.1. The Forward Plan of the Executive, covering the period 1 April – 31 July 2010 was published on 18th March 2010.
- 3.2. The issues which fall within the remit of this Panel are as follows and full details are set out in Appendix 2:

KD.001/10 Corporate Plan 2010-2013 – *considered at the meeting of the Panel on 18th February 2010*

KD.008/10 2009/10 Provisional Outturn Reports – *to be considered at the meeting of the Panel on 17th June 2010*

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2009/10

| Issue | Type of Scrutiny | | | | | | Comments/Current Status | Meeting Dates | | | | | | | | |
|--------------------------------|------------------------|---|---------------------------|--|--------|------------|---|---------------|------------------------|-----------|-----------|-----------|----------|-----------|----------|--|
| | Performance Management | Forward Plan Item/Referred from Executive | Policy Review/Development | Scrutiny of Partnership/ External Agency | Budget | Monitoring | | 9 Jun 09 | 16 Jul 09 | 25 Aug 09 | 15 Oct 09 | 10 Dec 09 | 7 Jan 10 | 18 Feb 10 | 1 Apr 10 | |
| | | | | | | | | | | | | | | | | |
| Current Meeting – 1 April 2010 | | | | | | | | | | | | | | | | |
| Projects Assurance Group | ✓ | | | | | ✓ | Terms of Reference and details of newly formed group to supersede the Corporate Projects Board. | | | | | | | | ✓ | |
| Scrutiny Annual Report | | | | | | | Draft report for comment before Chairs Group | | | | | | | | ✓ | |
| TASK & FINISH GROUPS | | | | | | | | | | | | | | | | |
| Use of Consultants | | | ✓ | | | | Report of scrutiny review to Panel – TG Members Allison/ Hendry/ Layden | | | | | ✓ | | | ✓ | |
| Completed Items | | | | | | | | | | | | | | | | |
| Transformation Programme | | | ✓ | | | | | ✓ | Special meeting 6/7/09 | | | | ✓ | | | |
| Corporate Plan | | ✓ | | | | | Report on the new Corporate Plan 2010–2013 | | | | | | | ✓ | | |

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| Property Portfolio Options | | ✓ | ✓ | | | | Progress Report | | | | | | | | | ✓ |
| Carlisle Renaissance | | | | ✓ | | ✓ | To scrutinise the Action Plan for Carlisle Renaissance | | Special Meeting held 6/8/09 | | | | Special Meeting 26 Jan 2010 | | | |
| Sickness Absence | ✓ | | | | | | Update on sickness absence statistics and management action | | ✓ | | ✓ | | ✗ | ✓ | | |
| Revenues and Benefits Shared Services | | | ✓ | | | ✓ | Monitor implementation of Shared Service | | | | ✓ | | | | | |
| Performance Monitoring Reports | ✓ | | | | | ✓ | Quarterly Monitoring of PI's. (Lead Member: Cllr Boaden) | | ✓ | ✓ | | ✓ | | ✓ | | |
| Use of Resources | | | | | ✓ | | Progress of UOR Assessment submitted to Audit Commission | | | | | | | ✓ | | |

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| | | | | | | | | | | | | | | | | |
| Lease Cars | | | ✓ | | | | Monitor implementation of Recommendations. | | | ✓ | ✓ | | | ✓ | Update Aug 10 | |
| Budget Monitoring 09/10 | | | | | ✓ | ✓ | Monitoring of budget expenditure. | | | ✓ | | ✓ | | ✓ | | |
| Medium Term Financial Plan & Charging Policy | | | | | ✓ | | | | | ✓ | | | | | | |
| Member Training Annual Report | ✓ | | | | | ✓ | Routine Annual Monitoring | | ✓ | | | | | | | |
| Corporate Complaints Annual Report | ✓ | | | | | ✓ | Routine Annual Monitoring | | ✓ | | | | | | | |
| Scrutiny Arrangements: Chairs Group and agreeing the Scrutiny Annual Report | | | | | | | Options for amending the Scrutiny Chairs Group and the process to agree the annual report | | ✓ | | | | | | | |
| Provisional Outturn 08/09 | | | | | ✓ | ✓ | Monitoring & examination of variation. | ✓ | | | | | | | | |

FORWARD PLAN
Index of Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel

Appendix Two

| Key Decision Ref Nos: | Subject: | Date of Executive Meeting |
|--------------------------------------|--|--------------------------------------|
| KD.001/10 | Corporate Plan 2010 - 2013 (EX.008/10 under GE on 18 January 2010) | 18 January 2010 and 12 April 2010 |
| KD.008/10 | 2009/10 Provisional Outturn Reports | 4 June 2010 |

FORWARD PLAN
Active Executive Key Decisions relevant to:
Resources Overview and Scrutiny Panel

Ref: KD.001/10

Portfolio Area Performance and Development

Subject Corporate Plan 2010 - 2013 (EX.008/10 under GE on 18 January 2010)

Key Decisions:

The Executive Committee is requested to:

1. Consider and comment upon the presentation and content of the draft Plan with a view to seeking continuous improvement in the way the council delivers services to its local communities.
2. Consider how the Plan, in defining the priorities of the Council, assists the programme of transformation and financial challenges anticipated over the period 2010-2013.
3. ☐ Refer the first draft of the Plan to Community, Resources and Environment and Economy Overview & Scrutiny Panels for consultation.

Decision to be taken at Executive on: 18 January 2010 and 12 April 2010

Responsible or Lead Overview and Scrutiny Panel:

All Overview and Scrutiny Panels to be consulted

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available to be considered by:
Community Overview and Scrutiny Panel on 11 February 2010
Resources Overview and Scrutiny Panel on 18 February 2010
Environment and Economy Overview and Scrutiny Panel on 25 February 2010

Consultees: Various; to be programmed into the timetable for producing the Corporate Plan

Date for Consultees' comments: Deadline for comments is 1 March 2010

Relevant reports/background papers which are available:

Report PPP.01/10 - New Corporate Plan 2010-2013 (at Executive 18 January 2010)
The Policy and Performance Manager's report will be available five working days before the meeting.

Further Information From:

Policy and Performance Manager, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Ref: KD.008/10

Portfolio Area Finance

Subject 2009/10 Provisional Outturn Reports

Key Decisions:

To consider and approve the 2009/10 Provisional Outturn Reports and make recommendations on any carry forward requests to Council on 29 June 2010.

- Provisional Revenue Outturn
- Provisional Capital Outturn
- Elected Members Allowances - Provisional Outturn
- Council Tax and National Non-Domestic Rates - Provisional Outturn
- Treasury Management Provisional Outturn

Decision to be taken at Executive on: 4 June 2010

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Will be available to be considered on 17 June 2010 by Resources Overview and Scrutiny Panel

Consultees: Resources Overview and Scrutiny Panel

Date for Consultees' comments: 17 June 2010

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
