

AGENDA

Health & Wellbeing Scrutiny Panel

Thursday, 14 October 2021 AT 10:00
In the Council Chamber, Civic Centre, Carlisle, CA3 8QG

****A pre meeting for Members to prepare for the Panel will
take place 45 minutes before the meeting****

The Press and Public are welcome to attend for the
consideration of any items which are public.

Members of the Health & Wellbeing Scrutiny Panel

Councillor Paton (Chair), Councillors Mrs Finlayson (Vice-Chair), Glover, Mrs
McKerrell, Shepherd, Sunter, Mrs Tarbitt, Miss Whalen.

Substitutes:

Alcroft, Atkinson, Bainbridge, Birks, Mrs Bowman, Brown, Collier, Ms Ellis-
Williams, Mrs Glendinning, Lishman, Meller, Mrs Mitchell, Mitchelson, Morton,
Ms Patrick, Robson, Miss Sherriff, Southward, Dr Tickner, and Tinnion.

PART A

To be considered when the Public and Press are present

APOLOGIES FOR ABSENCE

To receive apologies for absence and notification of substitutions.

DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

PUBLIC AND PRESS

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

MINUTES OF PREVIOUS MEETING

7 - 14

To note that Council on 14 September 2021 received and adopted the Minutes of the meeting held on 22 July 2021. The Chair will sign the Minutes. (Copy Minutes in Minute Book 48(2)).

To approve the Minutes of the meeting held on 2 September 2021. (Copy Minutes herewith)

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 ZERO CARBON CUMBRIA PARTNERSHIP

**15 -
28**

Portfolio:	Environment and Transport
Directorate:	Community Services
Officer:	Steven O'Keeffe, Policy and Communications Manager
Report:	PC.37/21 herewith

Background:

The Policy and Communications Manager to submit an update on the Zero Carbon Cumbria Partnership. The Zero Carbon Cumbria Partnership Manager will attend the meeting and make a presentation.

Why is this item on the agenda?

Item agreed by the Panel at its meeting of 10 June 2021 (Minute Excerpt HWSP.41/21 refers).

What is the Panel being asked to do?

Consider and comment on the content of the report. Engage with the Zero Carbon Partnership regarding their work and plans.

A.3 HOUSING ASSISTANCE GRANTS - DFGS, REPAIR ASSISTANCE AND EMPTY PROPERTY GRANTS

**29 -
38**

Portfolio:	Economy, Enterprise and Housing
Directorate:	Governance and Regulatory Services
Officer:	Scott Burns, Regulatory Services Manager
Report:	GD.53/21 herewith

Background:

The Corporate Director of Governance and Regulatory Services to submit an update on the housing assistance grants delivered in 2020/21 by Regulatory Services' Housing and Pollution and Homelife Teams.

Why is this item on the agenda?

Agreed by the Chair.

What is the Panel being asked to do?

To note the report.

A.4 OVERVIEW REPORT

**39 -
44**

Portfolio:	Cross Cutting
Directorate:	Cross Cutting
Officer:	Rowan Jones, Overview and Scrutiny Officer
Report:	OS.25/21 herewith

Background:

To consider a report providing an overview of matters related to the work of the Health and Wellbeing Scrutiny Panel.

Why is this item on the agenda?

The Health and Wellbeing Scrutiny Panel operates within a Work Programme which is set for the 2021/22 municipal year. The Programme is reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

Note the items within Panel remit on the most recent Notice of Executive Key Decisions

Note the current Work Programme

PART B

To be considered when the Public and Press are excluded from the meeting

- NIL -

Enquiries, requests for reports, background papers etc to:
committeeservices@carlisle.gov.uk



Health & Wellbeing Scrutiny Panel

Date: Thursday, 02 September 2021

Time: 10:00

Venue: Council Chamber

Chair: Councillor John Paton

Present: Councillor Mrs Christine Finlayson, Councillor Colin Glover, Councillor Mrs Ann McKerrell, Councillor John Paton, Councillor David Shepherd, Councillor Peter Sunter, Councillor Miss Jeanette Whalen
Councillor John Collier (for Councillor Mrs Valerie Tarbitt)

Also Present: Councillor Mallinson (J), Leader
Councillor Ellis, Finance, Governance and Resources Portfolio Holder
Councillor Mrs Mallinson, Communities, Health and Wellbeing Portfolio Holder
Councillor Nedved, Economy, Enterprise and Housing Portfolio Holder

Officer: Deputy Chief Executive
Policy and Communications Manager
Health and Wellbeing Manager
Carlisle Partnership Manager
Policy and Performance Officer
Overview and Scrutiny Officer

HWSP.52/21 APOLOGIES FOR ABSENCE

An apology for absence was submitted on behalf of Councillor Mrs Tarbitt (substituted by Councillor Collier).

HWSP.53/21 DECLARATIONS OF INTEREST

No declarations of interest were submitted.

HWSP.54/21 PUBLIC AND PRESS

RESOLVED – It was agreed that the items of business in Part A be dealt with in public and Part B be dealt with in private.

HWSP.55/21 MINUTES OF PREVIOUS MEETINGS

RESOLVED - That the minutes of the meeting held on 22 July 2021 be agreed.

HWSP56./21 CALL-IN OF DECISIONS

There were no items which had been the subject of call-in.

HWSP.57/21 ANNUAL EQUALITY REPORT 2020/21 AND EQUALITY ACTION PLAN 2021

The Policy and Performance Officer submitted the Annual Equality Report 2020/21 and the Equality Action Plan 2021 (PC.29/21). The report set out: key data - workforce profile; Employee support; Training and Development; Recruitment and Selection; Equality Impact Assessment, consultation and engagement; Partnership working and service provision; Customer Satisfaction; Complaints; Equality Objectives 2020-24.

In considering the report, Members raised the following questions and comments:

- In relation to staff appraisals: how many had been carried out in the preceding year; what was the ratio of one to one versus team appraisals; could further detail be provided regarding the review of the current system?

The Policy and Communications Manager explained that the review was mainly focused on the paperwork used in the process to ensure it was appropriate for all teams, he undertook to provide further detail on the matter in a written response to the Panel, as well as the other questions raised by the Member.

- Did the Council operate a guaranteed interview scheme for those applying for a job who had a disability and if so, what proportion of those applicants were subsequently employed at the authority?

The Policy and Performance Officer confirmed that a guaranteed interview scheme was in operation for job applicants with a disability who met the essential criteria for the role. During 2020/21 the Council had taken on 47 new employees, 2.1% of whom had declared a disability.

- The Chair considered that the recruitment statistic indicated a low level of diversity.

The Policy and Performance Officer responded that the authority's profile was likely to be reflective of the wider district, however, that may alter once the latest Census data was available. The data contained in that section of the report had only begun to be collected two years ago, in order for trends to become identifiable three year's data was required. The area would be analysed in greater depth when sufficient data was available.

- Was the increased number of applications for jobs in the past year a result of Covid 19?

The Policy and Performance Officer considered Covid 19 to be a factor in the uptake of applications, a comparison with the coming year's data would confirm whether that was the case.

- Had any responses been received in relation to the online consultation on the Carlisle Investment Plan?

The Policy and Communications Manager confirmed that responses had been received and that they would be considered as part of the development of the Plan.

- Regarding the Next Steps Accommodation Funding a Member asked: how many unsuccessful applicants there had been, and was a profile breakdown of those in the age 16-

24 years old, and over 24 years old available?

The Policy and Performance Officer undertook to provide a written response on the matter.

- Was the Council's support to Community Centres driven by need identified by the Council or from the Centre and its surrounding residents?

The Health and Wellbeing Manager responded that as Community Centres were independent organisations, the support required from the Council was identified by the Centres themselves.

The Deputy Chief Executive added that in addition to the support provided by the Health and Wellbeing team, the Council also acted as landlord to the Community Centres and so addressed issues such as building maintenance.

- What was the timescale for the completion of the SharePoint site including the Council's Equality Objectives?

The Policy and Communications Manager advised that work had commenced on the project and it was expected to be delivered by 2022.

- How near completion was the Gypsy and Traveller Accommodation Assessment?

The Policy and Performance Officer undertook to provide a written answer.

- Did the Council undertake benchmarking of equality data with other local authorities?

The Policy and Communications Manager responded that the Performance Report (later on the agenda) comprised benchmarking data. Given the government's decision to implement unitary Councils in Cumbria, benchmarking with Allerdale Borough and Copeland Borough Council would be a useful activity.

- The Action Plan made reference to different groups: was it timely, given the situation in Afghanistan to include refugees as a category? The City had a history of supporting refugees and celebrating their contributions to the district.

The Communities, Health and Wellbeing Portfolio Holder agreed that there was a long tradition of providing support to refugee communities. She noted that Cumbria County Council was the Lead Authority for that area and explained that refugee placements across the country were managed by a quota system. Information on the level of refugees that would be received in the county as a result of the situation in Afghanistan had yet to be advised, but it was expected that they would be provided with the necessary support.

- A Member congratulated Officers on achieving the Gold Better Health at Work Award, and asked whether the outcome of the next steps in the Defence Employer Recognition Scheme (DERS) were known.

The Policy and Performance Officer understood that the bid to secure the next step in the DERS had been unsuccessful. She undertook to provide written confirmation of the matter.

The Member noted that the Armed Forces Bill was currently progressing through parliament, and suggested that the Executive be asked to monitor its progress. The Panel indicated its assent.

The Chair proposed that benchmarking data be incorporated into future Annual Equality reports. The Panel indicated its assent.

RESOLVED - 1) That benchmarking data be incorporated into future Annual Equality reports.

2) That the Executive be asked to monitor the progress of the Armed Forces Bill through Parliament.

3) That the Policy and Communications Manager provide a written response regarding: the review of the appraisal process; the number of appraisals completed in 2020/21; and, the ration of one to one versus team appraisals.

4) That the Policy and Performance Officer provide written responses in respect of:

- The number of unsuccessful applicants for the Next Steps Accommodation Funding, and the a breakdown of those in the age 16- 24 years old, and over 24 years old;
- The stage of completion of the Gypsy and Traveller Accommodation Assessment;
- The outcome of the application in respect of the Defence Employer Recognition Scheme:

HWSP.58/21 QUARTER 1 PERFORMANCE REPORT 2021/22

The Policy and Communications Manager submitted the Quarter 1 2021/22 performance against the current Service Standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page'. Performance against the Panel's 2020/21 Key Performance Indicators (KPIs) were also included (PC.34/21)

The Policy and Communications Manager drew the Panel's attention to the summary of exceptions and provided an explanation for the missed target.

The Chair congratulated Officers on their performance against service standards in the context of the restrictions brought about by the Covid 19 pandemic restrictions.

The Vice Chair moved the recommendations of the Member Task and Finish Group on performance which were agreed by the Panel

RESOLVED - 1) That report PC.34/21 be noted.

2) That the Panel agree the recommendations of the Member Task and Finish Group on performance.

HWSP.59/21 COVID 19 RECOVERY STRATEGY AND PARTNERSHIP UPDATE

The Policy and Communications Manager submitted report PC.31/21 Covid 19 Recovery Strategy and Partnership Update. The report provided updates on: The National Integrated Review and Resilience Strategy; Overview of pandemic response and recovery; Risk of Concurrent Events; Recovery Structure and Strategy; Vaccination Programme in North Cumbria; Community and Local Partnerships; and contained the Cumbria Covid 19 Recovery Strategy. The Carlisle Partnership Manager gave an overview of various partnership projects which had been undertaken in response to the pandemic.

In considering the report Members raised the following questions and comments:

- The increasing number of cases in Scotland was a concern, what measures were in place to minimise cross border increases?

The Policy and Communications Manager responded that case numbers in Cumbria were currently stable albeit at a relatively high level. The Directors of Public Health in the respective areas were aware of the issue as Dumfries and Galloway in particular was part of the travel to work area for Carlisle District.

The Communities, Health and Wellbeing Portfolio Holder noted that the Public Health Alliance, hosted by Cumbria County Council was monitoring the situation and would respond quickly to any identified issues.

The Carlisle Partnership Manager added that as a result of the work in respect of the Borderlands programme, effective means of communication had been established between the relevant authorities.

- The impact on people's mental health had varied through the pandemic, how would those with anxieties about returning to their regular activities be supported?

The Carlisle Partnership Manager agreed that it was important to appreciate that the impacts to peoples' mental health had been varied and that there was an awareness of that across a range of organisations. Both the City and County Council had provided £25,000 each of funding to enable work to support those with mental health issues, that funding had been provided to organisations such as Carlisle and Eden Mind, Mencap, People First, Carlisle Youth Zone and Citizens Advice to assist them to deliver services to those in need.

Encouraging people to make use of outdoor space was an aspect of the recovery strategy and the Council's Guided Walks booklet had recently been updated as part of that work.

The Communities, Health and Wellbeing Portfolio Holder advised that a lot of high level strategic work was going on in relation to mental health. In addition to the joint funding provided by the City and County Councils, the Green Spaces Team and Healthy City Board were working with a number of NHS programmes to address the matter, for example the 'Space to Talk' project.

- When would data on the success of training on the new Emergency Assistance Centres registration scheme be available.

The Policy and Communications Manager explained that the system was a replacement for pre-existing equipment that could be installed on laptops and website and was simple and intuitive to use. He undertook to provide feedback when the software had been used.

RESOLVED - 1) That report PC.31/21 be noted.

2) That a further update report on the Covid 19 Recovery Strategy be submitted in 12 months time.

3) That the Policy and Communications Manager provide feedback to the Panel on the use of the Emergency Assistance Centres registration scheme.

HWSP.60/21 SANDS CENTRE REDEVELOPMENT – PLANNING PROGRAMMES

The Deputy Chief Executive submitted report CS.35/21 Sands Centre Redevelopment - Planning Programmes which set out the current progress of the redevelopment of the Sands Centre site. The report provided an update on the measures undertaken to manage or adapt the existing project proposals to deal with: progress with the main contract works; working practices evolving from the management of risks associated with the Covid 19 pandemic; working practices evolving from the management of the Brexit Agreement arrangements; social value management; and, developing health and wellbeing programmes.

As part of the contract, data was collated on the social value management. The Deputy Chief Executive anticipated that activity in that area would increase as the project progressed and he undertook to provide further data on the issue in a future report on the project.

The Health and Wellbeing Team, in conjunction with the Highways Manager were considering the cycling and walking infrastructure required to access the site.

The former Newman School site was currently being used to deliver some of the services that were ordinarily provided at the Sands Centre. The Deputy Chief Executive advised that GLL, NHS and the Health and Wellbeing team were beginning to consider the possibility of continuing to deliver some services from that site following the completion of the Sands Centre project.

In considering the report Members raised the following questions and comments:

- A Member asked whether the provision of public transport to the site had been considered and if infrastructure such as a turning circle and drop off / pick up points would be provided?

The Deputy Chief Executive responded that, following the decision to proceed with the redevelopment of the Sands Centre had been agreed initial discussions with bus service providers had taken place. Now that the project was progressing Officers would look to restart those talks. In terms of the design of the outside space, it was hoped that door step provision for public transport would be available.

The Economy, Enterprise and Housing Portfolio Holder considered public transport access to the site to be critically important.

In response to a question from a Member regarding the likely continued use of the former Newman School site, the Deputy Chief Executive reiterated that the matter was at a very early stage of consideration.

A Member suggested that were the former school site to be put to continued use, it could operate as a social prescribing hub.

The Communities, Health and Wellbeing Portfolio Holder advised that a social prescribing was already available through the Healthy City Forum.

A Member commented that he was pleased to see references to social prescribing in the report.

The Health and Wellbeing Manager thanked the Member and noted that GLL were continuing to provide a range of health and wellbeing activities including through its outreach programme.

The Chair proposed that the Panel resolve to request that Officers liaise with bus service provider to ensure connectivity to the Sands Centre, Members indicated their agreement.

RESOLVED - 1) That report CS.35/21 be noted.

2) That Officers liaise with bus service providers to ensure connectivity to the Sands Centre.

HWSP.61/21 OVERVIEW REPORT

The Overview and Scrutiny Officer submitted report OS.22/21 providing an overview of matters relating to the work of the Business and Transformation Scrutiny Panel. The latest Notice of Executive Key Decisions had been published on 27 August 2021 and contained the following items there were within the Panel's remit:

- Review of Housing Renewal Assistance Policy (KD.20/21);
- Sustainable Warmth Competition (Local Authority Delivery (LAD)) Phase 3 and Home Upgrade Grants (HUG) (KD.21/21).

The Panel agreed to include the Review of Housing Renewal Assistance Policy (KD.20/21) on its Work Programme.

At its meeting of 22 July 2021, the Panel resolved to undertake a site visit to the Turkish Baths (Minute HWSP.51/21 refers). The Overview and Scrutiny Officer advised that, following liaison with Officers and the Chair of the Economic Growth Scrutiny Panel, a joint site visit comprising members of the Health and Wellbeing and Economic Scrutiny Panels would be held. A report on the matter would be submitted to the October 2021 meeting of the Economic Growth Scrutiny Panel, members of the Health and Wellbeing Panel would be invited to attend.

A Member requested that Social Prescribing be included on the Panel's Work Programme. The Panel indicated its assent.

RESOLVED – 1) That the Overview Report incorporating the Work Programme and Key Decision items relevant to the Health and Wellbeing Scrutiny Panel be noted (OS.22/21).

2) That Social Prescribing be added to the Panel's Work Programme.

The Meeting ended at: 12:06

Report to Health & Wellbeing Scrutiny Panel

Item
A.2

Meeting Date: 14 October 2021
Portfolio: Environment & Transport
Key Decision: No
Policy and Budget Framework: Yes
Public / Private: Public

Title: Zero Carbon Cumbria Partnership
Report of: Policy & Communications Manager
Report Number: PC.37/21

Purpose / Summary:

To update the panel on the Zero Carbon Cumbria Partnership.

Recommendations:

To consider and comment on the report.

Tracking

Executive:	N/A
Scrutiny:	H&WSP 14/10/21
Council:	N/A

1. BACKGROUND

- 1.1. Cumbria Action for Sustainability (CAfS) and the Lake District National Park Partnership led Cumbria's first Leader's Summit on Climate Change in April 2019. At the event leaders began to develop a vision for a zero carbon Cumbria and the role they could each play in it.
- 1.2. Cumbria published the Joint Public Health Strategy in 2019. For the first time the strategy contained a commitment to tackle climate change with this key aim: To become a "carbon neutral" County and to mitigate the likely impacts of existing climate change. This was adopted by Council in April 2019.
- 1.3. The Cumbria Leaders Board and Chief Executives Group commissioned a joint working group to oversee action to achieve the key aim set out above. Known then as the Climate Change Working Group this has developed into a cross-sector, partnership made up of more than 70 committed organisations and become the Zero Carbon Cumbria Partnership (ZCCP).
- 1.4. The Partnership is made up of a wide range of organisations, community groups and individuals that span all disciplines and sectors. The group is currently Co-Chaired by Cumbria Action for Sustainability and Cumbria County Council. The voice of the community and youth groups is central to the work of the Partnership and progress is reported into the Cumbria Sustainability Network of community organisations.
- 1.5. In 2019 the ZCCP commissioned Small World Consulting to carry out a countywide baseline study of carbon emissions in Cumbria. The report provides an assessment of the amount of carbon emitted from different activity in the county such as transport and energy consumption. The report provides an important reference document on which to base future action to reduce carbon emissions in the county. It sets out different dates, scenarios, and pathways to achieving a net zero carbon position as a county. The report recommended a net zero carbon target date of 2037 to which the ZCCP has agreed to work towards.
- 1.6. In 2020 a group of organisations within the ZCCP came together to collaborate on a successful bid to the National Lottery's Climate Action Fund. The funding, £2.5m over 5 years will set up projects with a wide range of partners including community and youth groups to work towards net zero for Cumbria by 2037.

ZCCP Governance

- 1.7. The group is a partnership of committed organisations. It has no decision-making powers that are binding on any partner. Where formal decision making is required, this remains the responsibility of individual organisations.
- 1.8. The partnership will report routinely to the Cumbria Chief Executives Group and Public Health Alliance on progress towards the 2037 net zero target as well as updates on individual sector work programmes, projects, and targets. The group will provide updates to the Cumbria Leaders Board and Cumbria Sustainability Network when appropriate or as requested. (See figure 1)
- 1.9. The broader work of the partnership will be communicated through newsletters and websites to enable the wider public to be kept informed of project progress and targets but also to raise awareness of opportunities to engage with the programme and connect with training/learning/other events.
- 1.10. ZCCP Steering Group (Oversight and Accountability) - To ensure that the project is accountable and transparent a Programme Steering Group with key representatives from organisations in the ZCCP will be set up to monitor progress and targets.

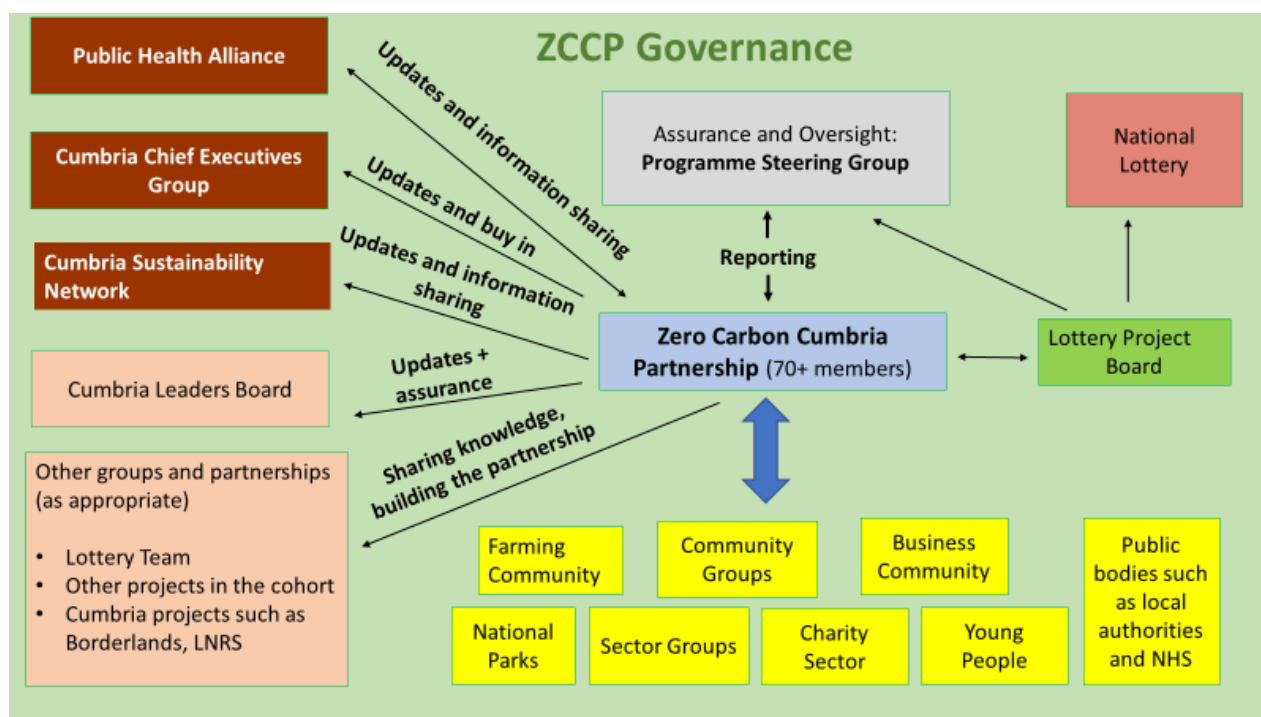


Figure 1: ZCCP Governance Structure

ZCCP Delivery

1.11. The National Lottery's Climate Action Fund is funding 12 roles over various terms for the duration of the programme:

- Zero Carbon Cumbria Partnership Manager
- Project Manager, (lottery project)
- Project Support Officer
- Climate and Carbon Literacy Training Manager
- Communications Manager
- Local Authority Climate Coordinator
- Carbon Monitoring Officer
- Cumbria Sustainability Network Coordinator
- Events and Training Coordinator
- Development Worker (Sustainable Carlisle)
- Community Action Officer (PACT)
- Arts Project & Social Media Manager (Art Gene)

1.12. ZCCP Sector Groups are a key part of the partnership delivery. The sectors and the leads are:

- Housing - Jane Meek, Corporate Director Economic Development, Carlisle City Council.
- Waste - Partnership Development Officer (Cumbria Strategic Waste Partnership), Cumbria County Council.
- Energy - Head of Sectors, Cumbria Local Enterprise Partnership.
- Rural/Land use – Independent Chair
- Future of Transport/Mobility – Chief Executive, Cumbria Action for Communities in Cumbria

1.13. The ZCCP Partnership Plan is currently being developed and will set out the strategic priorities for the programme over the funded period to 2026.

1.14. Initial ZCCP Partnership meetings were focussed on getting agreement and funding for the commissioning of the Cumbria Carbon Baseline Study. Early discussion also looked to agree a shared understanding and definition of carbon neutral and setting a target date for achieving net zero.

1.15. In terms of structure and style, early meetings centred around information updates and sharing of current work and progress at an organisation or sector group level. This approach has allowed the partnership to map current activity, understand critical gaps and progress the formation of sub-groups working at sector level tackling, for example housing or waste matters in relation to net zero. Connecting with best

practice outside the county has also been an important part of ZCCPs work to date. There have been several presentations from local or national organisations to share best practice approaches and maintain interest/variety and develop learning/awareness.

1.16. The Partnership is changing and maturing quickly. Feedback has been received from both individuals and organisations within the Partnership and to respond to these views and a new format is being progressed. The key changes are:

- Shift from a focus on information sharing to one of proactively developing the Partnerships work programme and key actions/projects.
- Reduce time spent on presenting information to allow more time for dialogue and workshop style breakout sessions focussed on priority actions/projects.
- Future role of the Chair/s. Consider and consult on the idea of having a fully Independent Chair or a rolling set of Chairs to lead meetings.
- Put in place an Oversight and Steering Group to ensure the programme and process is accountable, transparent, and delivering on the strategic objectives.

1.17. The gaps between meetings can be used more effectively by:

- Facilitating topic specific sessions that could take a task and finish approach to drive forward critical areas of the work programme. Outcomes from these would then feed into and inform the full Partnership meetings (this could help to achieve wider involvement beyond the larger stakeholder organisations and focus participants time more effectively).
- Provide key updates before meetings as information papers to keep the Partnership informed of progress.
- Use the ZCCP Newsletter/briefing to share ideas, best practice, useful events, funding opportunities and policy updates.
- Bringing appropriate and useful items/information from other related meetings to the attention of the Partnership such as Borderlands, CLEP, national policies and local authority strategies, for example.

1.18. An update on the ZCCP work is set out in the monthly newsletter, the newsletter for September 2021 is attached as an appendix.

2. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

2.1. Climate change is a cross-cutting issue in the Carlisle Plan. The delivery of the Local Environment (Climate Change) Strategy forms part of the work programme under the Health & Wellbeing priority.

Contact Officer: Steven O’Keeffe

Ext: 7258

Appendices Appendix A: ZCCP September Newsletter
attached to report:

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- **None**

CORPORATE IMPLICATIONS:

LEGAL –

PROPERTY SERVICES -

FINANCE –

EQUALITY –

INFORMATION GOVERNANCE –

Newsletter update – September 2021

Welcome to the September newsletter for the Zero Carbon Cumbria Partnership! It's been a very busy few months since the last edition, with lots of progress to tell you about. Here are some brief updates covering:

- [Events and training strategy / COP26](#)
- [Cumbria Sustainability Network / Funding for community groups](#)
- [Citizens' Juries](#)
- [Weekly climate change news](#)
- [Youth climate summit and other youth projects](#)
- [Sector group updates](#)
- [Spotlight on Art Gene](#)
- [Spotlight on "Home Grown Here"](#)
- [Other news](#)
- [Names and contact details](#)

1) Events and training strategy / COP26

The ZCCP Events & Training programme underpins the Partnership's broader commitments on climate change responses, supporting the county to take the critical early steps on our journey towards net zero.

Initial Events & Training priorities have focused on:

- Development of a draft **E&T strategy**, interconnecting with other work strands including ZCCP's overall objectives, the draft marketing communications strategy, and the developing framework for monitoring & evaluation. Over the next few months we'll give ZCCP sector groups, the local authority climate partnership group, the Cumbria Sustainability Network (CSN) and other partners the opportunity to feed into the E&T strategy as well as reviewing and approving it.
- Preparatory work for a **learning needs analysis** across ZCCP, offering partners the chance to help shape forthcoming training programmes for maximum relevance and benefit.

- Prioritisation of learning needs will be complemented by a **skills audit**, to begin mapping the vast collective knowledge / skills / competences which clearly exists across such a diverse partnership.
- Development of a **database of training providers and learning opportunities**, mapped to learning needs across a range of competences.
- Identifying opportunities to highlight ZCCP's work in the run-up to the **COP26** summit in Glasgow. With heightened public and media interest, it's a great chance to demonstrate the connection and relevance of international negotiations to our work here in Cumbria at strategic and community levels.
- Ahead of COP we've been liaising with CSN groups to encourage local events and activities during the national **Great Big Green Week** (18th – 26th Sept), aiming to coordinate a diverse public-facing programme around Cumbria.
- We're also coordinating a **Zero Carbon Tour electric bus stop-off** in Cumbria in October, at Burneside where there are a variety of sustainability stories to tell about how community and industry are responding, as well as an opportunity for us to communicate the ZCCP vision.
- We're also progressing further opportunities for ZCCP to link to COP, including via development of **case studies**, and supporting **ZCCP youth programmes** to enable young people in Cumbria to effectively communicate their climate hopes and concerns.

For more information about any aspect of the Events and Training programme, please contact Nigel Jenkins - nigel.jenkins@cafs.org.uk

2) Cumbria Sustainability Network / Funding for community groups

The Cumbria Sustainability Network continues to evolve as a group and has developed new Terms of Reference. It has also generated new interest, most recently from potential groups in Shap, Crosthwaite, Armathwaite and Grasmere. See [Growing the sustainability network - CAfS](#)

A recent example of how groups can support each other across the county was the printing of 2000 copies of Sustainable Carlisle's leaflet on COP26 to be distributed to nine different sustainability groups to assist with their awareness-raising work.

Systems and processes are now in place for the administration of the £100,000 ZCC grassroots community fund, a website page has been developed to enable potential applicants to access the information they require, and discussions have been held within the Funding Steering Group in consultation with the CSN on the fund eligibility

criteria and priorities. We hope this fund will go live in the near future once the formal External Delegated Agreement has been finalised with the National Lottery.

In the meantime, we can provide sustainability groups with financial support to help with the delivery of Great Big Green Week and COP26 events. For more information, please contact Helen Attewell helen.attewell@cafs.org.uk

The National Lottery has also announced a new **“Together for Our Planet”** funding scheme, which will offer grants from £1,000 to £10,000 of National Lottery funding to support communities across the UK to take action on climate change. For further information see [Together for Our Planet | The National Lottery Community Fund \(tnlcommunityfund.org.uk\)](https://tnlcommunityfund.org.uk)

3) Citizens’ Juries

The Copeland People’s Panel on Climate Change commenced on 15th July – the first borough wide Citizens’ Jury on climate change to be held in Cumbria. Thirty Copeland residents have come together digitally to answer this important question: *“What action should we take in our homes, businesses and local area to respond to climate change?”*

The panel has met four times to date and will continue in September after a short break. By the end of September, the panel members will have decided on a set of recommendations for Copeland Council and other relevant organisations to consider.

Further information, including recordings of the presentations at each session, can be found on Copeland Borough Council’s website:

[Climate Change People's Panel | Copeland Borough Council](#)

4) Weekly climate change news

As part of the support being provided to local authorities to address climate change, a weekly email update is being produced, which covers items such as key government announcements, news on climate change projects in Cumbria, grant funding opportunities for the public sector, relevant webinars and other information that might be of interest.

Although the target audience is local authority officers working on climate change, it contains information that will be of broader interest to other partners. If you would like to be placed on the mailing list, or have information that would be of interest to local authorities in Cumbria, please contact Natalie Naisbitt, ZCC Local Authority Climate Co-ordinator, email: natalie.naisbitt@cumbria.gov.uk

5) Youth climate summit and other youth projects

For those who don't know me, my name is Rosie Bradshaw, I'm a Community Action Officer for Penrith ACT (PACT) and since June I've also taken an interim role working on youth projects for as part of the Zero Carbon Cumbria programme. Here is a summary of what I've been up to, what's in the pipeline for the next few months and how you can get involved.

Cumbria Youth Climate Action Summit 2021

I've been working with the fantastic Laura Goad (CDEC), Chris Barry (CCC), and Graham Frost (Robert Ferguson School), to put together the third **Cumbrian Youth Climate Action Summit**, an event which will be held online on **Friday 15 October 2021** for schools in Cumbria.

The audience is from upper primary to upper sixth. We already have interest from seven schools, which we hope will grow in the new school year in September. If you know any school who may be interested, please feel free to forward them this [form of interest](#), and email YouthVoices@cafs.org.uk if you'd like more details.

The day itself will be a mixture of sessions, with speakers and workshops on topics ranging from ZCC aims and objectives, to green jobs, to tackling eco-anxiety, to how young people can get their voices heard by decision makers. The emphasis will be on making sure real decisions are influenced, and youth voices are heard and acted on before and after the event. Part of this is the formation of a Youth Steering Group, outlined below.

The Zero Carbon Cumbria Youth Steering Group

Influencing the agenda and running the workshops at the Youth Summit will be the Youth Steering Group (a group whose first point of order will be finding a catchier name for themselves!). This group of 10 young people, aged 12-18 years old, who live, go to school, or work in Cumbria, will be meeting for six sessions in the run-up to the Youth Summit. As well as planning, they will also learn valuable skills in leadership and advocacy.

Mapping youth and climate organisations

I have also been mapping the youth, climate, and related organisations in Cumbria. You can find the map [here](#), and the different types of organisation are on different layers. This can help you find organisations in your local area where you can collaborate with youth groups. If you'd be interested in a session on how to use it please let me know and I'd be happy to help. There are a few 'Eco Schools' listed who have already or are actively trying to find outside organisations to engage with and the Scouting Association are doing a very active environmental drive right now so it could be a good time to collaborate.

Although, I've mapped many organisations, I'm aware there are likely some I've missed out. If you know of any organisations which should be on the map, please let me know by emailing youthvoices@cafs.org.uk, and I'll get them added asap.

Youth action this summer

Another thing we're highlighting is all the amazing stuff young people are already doing around Cumbria. We'll be contacting schools and youth organisations at the start of September to share, whether it's a litter pick with their school club or going on bike rides with the grandparents. These examples will then be showcased at the Youth Summit. If you have any examples please send photos or videos to youthvoices@cafs.org.uk before 15 September 2021.

If there's any aspect of youth projects you'd like to discuss, please feel free to give me a shout, and I'll keep you all updated with the outcomes of the Youth Summit in a couple of months!

6) Sector group updates

Waste Carbon Reduction Group update

The Waste Carbon Reduction Group held its third meeting on 6 July. It is strengthening links with other sectors and industries, and received a presentation from Emma Porter, Story Contracting Managing Director, on the Rebuild social enterprise, which will divert construction waste by taking unused materials from building projects. It has a meeting scheduled for 21 September to discuss synergies with other sector groups and policy areas, as well as development of an action plan.

Discussions with ZCCP are ongoing to finalise an approach and timescales for the Waste Sector Baseline, to ensure that it aligns with the Cumbria Carbon Baseline methodology whilst also factoring in performance management and monitoring.

Zero Carbon Housing Group update

The next ZCCP Housing Group meeting will include a focus on zero carbon and new build, including the Future Homes Standard and opportunities arising from St Cuthbert's Garden Village in Carlisle South.

A consortium of the six Cumbrian district councils have secured approximately £5 million of North West Energy Hub funding.

The consortium has put together some initial measure mixes (types of installations), which should address some of the private and social tenure homes that are deemed to be fuel poor and have low EPC ratings.

This mix includes:-

- EWI (External wall insulation)
- Solar PV
- Double glazing and doors
- ASHP (Air source heat pumps)
- Loft insulation
- Underfloor insulation
- Cavity wall insulation

Meetings have been held with the Cumbria Housebuilders Group around engaging with Cumbria based contractors to deliver these green energy measures.

The bidding round for Wave 1 Social Housing Decarbonisation Fund (SHDF) competition opened for 8 weeks on 23 August, for which the Government has announced up to £160m in financial year 2021/22, delivering up to January 2023. Wave 1 funding is based on a “worst first, fabric first, lowest regrets approach”, emphasising fabric improvements to ensure heat loss prevention measures are installed before other energy performance measures.

7) Spotlight on Art Gene

Art Gene in partnership with Barrow Borough Council has secured £1.75m through the Cumbria Local Enterprise Partnership and European Regional Development Fund, to deliver Low Carbon Barrow, a 2-year programme of low carbon initiatives and events for the town. As part of this programme, Art Gene is developing an innovative low carbon demonstration vehicle called a bug-out <https://www.art-gene.co.uk/news/bug-out-tender/> and has just appointed a low carbon grants lead to help community members to access financial support.

During November Art Gene will also be delivering a set of artists' residencies and public climate focused events around food futures and biodiversity, on their Allotment Soup Community Growing space see <https://www.art-gene.co.uk/project/allotment-soup/>.

8) Spotlight on “Home Grown Here”

Cumbrian farmers have dedicated acres of land to growing fruit and vegetables this year, thanks to support from a new initiative, Home Grown Here.

The scheme will see a tasty range of fresh produce grown in the county, from peas and potatoes to apples to rhubarb. Fresh from the fields, it will all be enjoyed by Cumbrians and visitors through local retailers, cafés, restaurants, hotels, farm shops and veg box schemes.

It's the brainchild of the Eden-based growers' co-operative VistaVeg, and is funded by the National Lottery Community Fund as part of the Zero Carbon Cumbria Partnership's ambitious emission-reduction programme to make Cumbria carbon neutral by 2037. For more information please see [New scheme boosts fruit and vegetable growing in Cumbria - CAfS](#).

9) Other news

- We have been delighted by the success of the **carbon literacy** training courses and have received very positive feedback both in terms of improved knowledge and also that attendees feel more empowered to take action. Any partner interested in the training should contact carbonliteracy@cafs.org.uk. For details of open courses, please see [Events - CAfS](#).
- We are very pleased that **Jaki Bell**, Marketing and Communications Manager at CAfS, will be leading on the strategic communications for ZCC. She is progressing the ZCC marketing and communications strategy, which will come to the partnership for agreement, as well as providing support for active ZCC projects. One of the next tasks will be to collate key comms contacts and resources of each partner in ZCCP and members will receive a form shortly, asking for this information.

10) Names and contact details

Tim Gale	Zero Carbon Cumbria Partnership Manager	Tim.Gale@cumbria.gov.uk
John Forbes	Project Manager, (lottery project)	john.forbes@cafs.org.uk
Angela Bewick	Project Support Officer	angie.bewick@cafs.org.uk
Hazel Graham	Climate and Carbon Literacy Training Manager	hazel.graham@cafs.org.uk
Jaki Bell	Communications Manager	jaki.bell@cafs.org.uk
Natalie Naisbitt	Local Authority Climate Coordinator	natalie.naisbitt@cumbria.gov.uk
David Pickup	Carbon Monitoring Officer	david.pickup@lakedistrict.gov.uk
Helen Attewell	Cumbria Sustainability Network Coordinator	helen.attewell@cafs.org.uk
Nigel Jenkins	Events and Training Coordinator	nigel.jenkins@cafs.org.uk
Katie Lock	Development Worker (Sustainable Carlisle)	katie@sustainablecarlisle.org
Rosie Bradshaw	Community Action Officer (PACT)	rosie.bradshaw@penrithact.org.uk
Anna Lichfield	Arts Project & Social Media Manager (Art Gene)	anna.litchfield@art-gene.co.uk

Health and Wellbeing Scrutiny Panel

Item
A.3

Meeting Date: 14 October 2021
Portfolio: Communities, Health and Wellbeing
Key Decision: No
Policy and Budget Framework: Yes
Public / Private: Public

Title: Housing Assistance Grants - DFGs, repair assistance and empty property grants

Report of: Corporate Director of Governance and Regulatory Services
Report Number: GD 53 / 21

Purpose / Summary:

A report providing an update on the housing assistance grants delivered in 2020 / 21 by Regulatory Services' Housing and Pollution and Homelife Teams.

Recommendations:

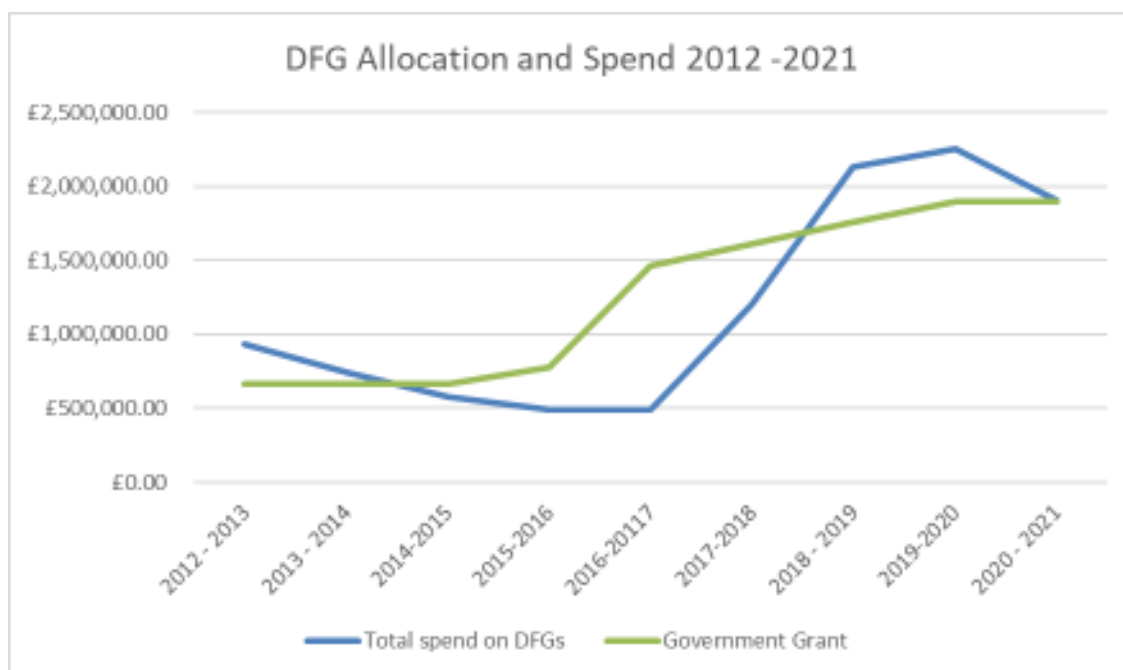
That the report is noted

Tracking

Executive:	NA
Scrutiny:	14 October 2021
Council:	NA

1. BACKGROUND

- 1.1** The main source of funding for Carlisle's housing grants is the Disabled Facilities Grant (DFG) determined annually by the Ministry of Housing, Communities and Local Government. The 2021/22 allocation is £2,155, 574, which is £255,810 above the £1,899,764 allocation in 2020/21. Graph 1 below details the allocation and actual DFG spend by Carlisle City Council over the last 9 years. In recent years Carlisle has spent above its allocation due to carry forwards made in in 2016, when underspends were caused following a large increase in the allocation coinciding with the Housing and Pollution Team being very busy with flood grants work. The slight reduction in spend in 2020 / 21 occurred due to a slowdown in grant delivery in the first quarter because of the start of the coronavirus pandemic.



Graph.1.

- 1.2** The criteria, eligibility and grant levels for Mandatory DFGs are detailed within national legislation and guidance. The City Council DFG allocation will always prioritise its obligations to the Mandatory DFG applicants. DFGs can also be used

for discretionary purposes provided these are adopted by the Council and detailed within a Housing Grants Policy. The City Council's Housing Renewal Assistance Policy 2018 details the options for discretionary housing assistance available within the district. A revision to the Policy is scheduled in 2021/22.

- 1.3** The Housing Renewal Assistance Policy 2018 made the commitment that the Council would use its discretionary housing grants to assist the elderly, disabled or other vulnerable groups to live independently and to improve their living conditions and well-being. Carlisle regularly scores around or above the national average for excess winter deaths on Public Health England's District Health Profiles. The National Institute for Health and Care Excellence (NICE) Report - *"Excess winter deaths and illness and the health risks associated with cold homes"* states a wide range of people are vulnerable to the cold. This is either because of: a medical condition, such as heart disease; a disability that, for instance, stops people moving around to keep warm, or makes them more likely to develop chest infections. Cold properties can cause death and illnesses that lead to hospital admissions. Carlisle's discretionary housing grants are targeted at making the homes of the elderly, disabled and other vulnerable groups with qualifying health conditions warm and safe thereby reducing the illnesses that may lead to admission into hospitals.
- 1.4** Delayed transfer of care, people staying unnecessarily long in hospitals, has been a problem for Carlisle and the Housing Renewal Assistance Policy created the post of Homelife Liaison Officer to liaise with the NHS and Adult and Social Care and assist in identifying where the DFG process, and other Grants, can help people move back safely into their homes. Appendix 1 list examples of some of the recent cases dealt with by the Homelife Liaison Officer.

2. CARLISLE'S HOUSING ASSISTANCE 2021/22

- 2.1** Mandatory DFGs tend to be for the larger internal construction works or extensions and provide the main expenditure from the Disabled Facilities Fund. The Council's activities on mandatory DFGs have been increasing significantly since 2016 both in terms of volume of referrals coming into the department and the actual spend. However, during the last 18 months there have been some external factors outside

of the Council's control, such as the coronavirus pandemic and the changes in the world markets which continue to have an impact on DFG delivery.

- 2.2** In the first quarter of 2020 / 21 Mandatory Grants payments slowed down because works in properties couldn't proceed due to problems with supplies and labour, many companies rushed to furlough staff at the start of the pandemic and the restrictions placed on building contractors in the first lockdown restricted the works that could be undertaken. After May 2020 when the construction industry was started up again under Covid secure measures, delivery was again slowed as some individuals didn't want the works to proceed as many were still shielding and had to balance the need for the adaptation with the risk from the virus.
- 2.3** Housing and Pollution usually see a steady stream of referrals through the year from Adult Social Care and other professionals, however at the start of the pandemic health professionals, including the Occupational Therapist, were redeployed to other tasks and organisations had to develop new ways of remote working, this resulted in very few assessments being undertaken under the Care Act that could be referred for major adaptations. The number of referrals dropped significantly for Mandatory adaptations at the start of the pandemic, between March 2020 and August 2020 there were only 35 referrals within the 6-month period. The first 6 months of 2021 / 22 has had 97 referrals.
- 2.4** The number of referrals to Homelife only saw a slight decrease during the pandemic. The smaller discretionary Housing Grants were less affected by the lockdown as they tended to use contractors still operating in providing essential electrical or boiler repairs and insulation and heating works. The Discretionary Housing Grants offered by the City Council include: Safe and Warm Grants, Dementia Friendly Grants and Energy Efficiency Grants. Assistance with hospital discharge cases became a priority for the discretionary grants in 2020/21.
- 2.5** Homelife also offer Non-Disabled Facilities funded Grants including the Energy Company Obligations (ECO), Foundations Gas Safety Charity Grants and the National Grid's Warm Homes Fund. As Homelife is a Home Improvement Agency it is ideally placed for applying into many short-term funds made available for specific

purposes many of which are linked to the objectives of the discretionary DFGs. The number of referrals for these types of work also dropped initially at the start of the pandemic as contractors carrying out the works experienced supply and access issues.

- 2.6** Referral numbers started to increase in both services over the last 6 months of the year 2020 /21, this was in part due to the natural recovery out of the first lockdown and the Council successfully appointing a Trusted Assessor to work within the Housing and Pollution Team in late April 2020. The Disabled Adaptation Trusted Assessor and the Homelife Liaison Officer have been able to work closely together to raise awareness of the service offer and have been able to take on some of the assessment work that would have been previously been carried out by Adult Social Care, reducing waiting times and increasing the throughput of referrals for both services.
- 2.7** In 2020/21 the Housing and Pollution Team completed 141 Mandatory DFGs, the main works being stairlifts, level access showers and building works allowing access around the house. Within the same period Homelife completed 287 discretionary DFGs, mainly covering heating and electrical improvements. Many house clearances were also completed under the discretionary DFGs to facilitate re occupation of the home.
- 2.8** In the next 12 months material costs and availability of materials will be one of the biggest challenges, the cost of timber, plastic materials, plaster board, steel products and bricks are causing significant delays to building works commencing on site. Although the Council rely on framework contracts under its procurement framework for the Disabled Adaptations, with prices fixed for the period of the contract, contractors are having to pass insurmountable costs on to the Council or the adaptation would simply not go ahead. The contractors we work alongside have also reported that finding skilled trades persons is also a problem with not enough contractors to go around now there is drive for new build housing again, and a demand for local domestic building and restoration projects.

2.9 In October 2020 capital funds of £23,200 were made available for bring long term (greater than two years) empty homes back into use. The funding allowed 7 previously empty homes to be re-occupied with the main works being kitchen installations, heating, glazing, access improvement, re-wiring, bathrooms, joinery, damp, floor coverings to kitchen and bathroom. The Average time that the properties were empty before the works were completed was 6 years 6 months.

In 2021/22 a further £109,433 was made available for the empty homes grant and from these 17 properties have had grants approved. The maximum empty property grants are now £5,000. There are a further 6 properties about to submit applications and it is hoped that a minimum of 23 properties will be re occupied during this initial phase. Progress visits undertaken thus far has shown positive activity and one property has already been completed.

3. CONSULTATION

3.1 This report is for Information

4. CONCLUSION AND REASONS FOR RECOMMENDATIONS

4.1 This report is for Information

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

5.1 Address current and future housing needs to protect and improve residents' quality of life.

Contact	Scott Burns	Email
Officer:	Regulatory Services Manager	Scott.burns@carlisle.gov.uk

Appendices	Appendix 1
attached to report:	Examples Of 2021 Cases Dealt with by the Homelife Liaison Officer

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- **None**

CORPORATE IMPLICATIONS:

LEGAL – Grants must be awarded in accordance with national legislation and should be awarded in line with Council policy. This report provides an update for Members to note, and no decision is required.

PROPERTY SERVICES – No comments

FINANCE – The Council has received substantial increases in DFG funding through the Better Care Fund over the past couple of years. The current budget allocation in 2021/22 stands at £3,387,200 (including amounts carried forward from previous years and the 2021/22 allocation of £2,155,574). The current budget allocation in 2021/22 for bringing empty properties back into use is £112,400.

EQUALITY – Carlisle City Council has a leading DFG service.

INFORMATION GOVERNANCE – There are information governance implications with this report

Appendix 1

Examples Of 2021 Cases Dealt with by the Homelife Liaison Officer

Case study 1 – Hospital discharge – Furniture Move

“A” was referred to us by their daughter who was unsure who to ask for assistance to help get A home from hospital. A had been in hospital for 6 weeks and was unable to go home until a stair lift had been fitted. The Homelife Liaison Officer was able to advise about the services that could be offered through Homelife and Housing and Pollution to get A home. The ward occupational therapist was contacted to ask them to make a referral. The Homelife Liaison Officer was able to get A home quickly by moving a bed downstairs and also ordering a stair lift. It took two weeks to order and install the stair lift which is very quick, but if the bed had not been moved downstairs to enable interim downstairs living, A would have spent a further two weeks in hospital. Being at home enabled the care package to start and help A with rehabilitation. When a date for the stair lift to be fitted was confirmed, Homelife arranged to move the bed back upstairs on the morning of installation. A is now recovering well at home.

Case Study 2 – Hospital discharge – Deep Clean

The Homelife Liaison Officer arranged for a deep clean on behalf of B who was admitted to hospital. The clients support worker made the referral. B needed a deep clean of their home to enable a safe discharge. Without support B would have been transferred to an interim care setting until works could have taken place.

The Homelife Liaison Officer was able to have a deep clean carried out within the same week the referral was made meaning B could return home quickly without the need to be moved to another care setting. Both B and their family were very impressed by the clean and it has made a huge difference to B's health and wellbeing. The deep clean meant B could be safely discharged from hospital in a timely manner.

Case Study 3 – Hospice Discharge – Boiler, key safe, Front door

The Homelife Liaison Officer received a referral regarding urgent works required to help get a palliative care patient home. C's boiler had broken, and they had no heating and hot water. The front door was also difficult to open and close and its high threshold was a tripping hazard. The Homelife Liaison Officer arranged to replace the boiler within a week

and arranged a key safe the next day to help carers gain access in the property. The front door was changed within a couple of weeks to help make the property safe and secure and reduce the risks of falls within the home. C's family were very happy with the works as it enabled palliative care to be continued at home rather than in a medical setting.

Case Study 4 – Hospital Discharge – Lock change, key safe & deep clean

D was admitted to hospital by ambulance after becoming unwell. It was noticed that the property had become quite unkempt, and these concerns were passed onto the hospital when transferring care. Homelife were notified and grant assistance was organised to get D home as they had no family locally to help. As D was taken into the ambulance quite quickly the door keys were left inside the house. The Homelife Liaison Officer met with contractors at the property and safely gained access just changing one lock. A key safe was installed to keep the keys safe and to allow cleaning contractors access to deep clean the property. Homelife were able to carry out all works very quickly meaning D could return home and reduce the time required to be spent in hospital.

Health and Wellbeing Scrutiny Panel

Item
A.4

Meeting Date: 14/10/2021
Portfolio: Cross-cutting
Key Decision:
Policy and Budget Framework No
Public / Private Public

Title: Overview Report
Report of: Overview and Scrutiny Officer
Report Number: OS.25/21

Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items within Panel remit on the most recent Notice of Key Executive Decisions
- Note the current work programme

Tracking

Executive:	Not applicable
Scrutiny:	HWSP 14/10/21
Council:	Not applicable

1. Notice of Key Decisions

1.1. The most recent Notice of Key Executive Decisions was published on 24 September 2021. This was circulated to all Members and is available on the CMIS section of the Council's webpages. The following items fall within the remit of this Panel:

Items that are included in the Panel's work programme:

- Budget Process 2022/23 – 2026/27
- Review of the Housing Renewal Assistance Policy
- Tullie House Business Plan

Items that are not included in the Panel's work programme:

- None

2. References from the Executive

2.1. None

3. Progress on resolutions from previous meetings

3.1. The following table sets out the meeting date and resolution that requires following up. The status is presented as either "completed", "pending" (date expected), or "outstanding". An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting.

	Meeting date	Minute reference	Action	Status
1	10/06/21	HWSP 41/21	2) That future monitoring of the 2037 baseline and appropriate Key Performance Indicators be included in the Panel's regular performance reports. 3) That the Policy and Communications Manager provide the Panel with the following: - Information on how rural electric vehicle charging points could be introduced	Pending Pending
2	22/07/21	HWSP 49/21	2) That the consultation responses summary (for Carlisle Plan) be circulated to the Panel at the relevant time.	Pending
3	22/07/21	HWSP 51/21	2) That the following matters be added to the Panel's Work Programme: - Turkish Baths feasibility study in September with a visit to the Turkish Baths before it was scrutinised.	Complete

			<p>-Old Fire Station Update</p> <p>3) That the comments of the Panel, as detailed above, be passed to the Scrutiny Chairs Group for their next meeting.</p>	<p>Complete BTSP call-in on Old Fire Station. Relevant BTSP minutes circulated to HWSP</p> <p>Complete</p>
4	02/09/21	HWSP 57/21	1) That benchmarking data be incorporated into future Annual Equality reports.	Pending
5	02/09/21	HWSP 57/21	2) That the Executive be asked to monitor the progress of the Armed Forces Bill through Parliament.	Pending
6	02/09/21	HWSP 57/21	3) That the Policy and Communications Manager provide a written response regarding: the review of the appraisal process; the number of appraisals completed in 2020/21; and, the ratio of one to one versus team appraisals.	Pending
7	02/09/21	HWSP 57/21	4) That the Policy and Performance Officer provide written responses in respect of: <ul style="list-style-type: none"> - The number of unsuccessful applicants for the Next Steps Accommodation Funding, and a breakdown of those in the age 16- 24 years old, and over 24 years old; - The stage of completion of the Gypsy and Traveller Accommodation Assessment; - The outcome of the application in respect of the Defence Employer Recognition Scheme 	Pending
8	02/09/21	HWSP 59/21	3) That the Policy and Communications Manager provide feedback to the Panel on the use of the Emergency Assistance Centres registration scheme.	Pending
9	02/09/21	HWSP 60/21	2) That Officers liaise with bus service providers to ensure connectivity to the Sands Centre.	Pending
10	02/09/21	HWSP 61/21	2) That Social Prescribing be added to the Panel's Work Programme.	Complete

4. Scrutiny Chairs Group

4.1. Scrutiny Chairs Group met on 16th September 2021, at their meeting they discussed future scrutiny arrangements and the work that Business and Transformation Scrutiny Panel planned to carry out on this through a Task and Finish Group. The Chairs of all Panels agreed that there should be cross panel

engagement on this and a terms of reference is being drafted that will be shared with an email to all Members inviting them to participate in this group.

5. Contribution to the Carlisle Plan Priorities

5.1. The overview and scrutiny of the Carlisle Plan items that fall within the remit of this Panel contribute to ongoing policy development.

Contact Officer: Rowan Jones

Ext: 7257

Appendices 1. Draft Scrutiny Panel Work Programme 2021-22
attached to report:

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- **None**

CORPORATE IMPLICATIONS:

LEGAL –

PROPERTY SERVICES -

FINANCE –

EQUALITY – This report raises no explicit issues relating to the public sector Equality Duty

INFORMATION GOVERNANCE –

APPENDIX 1: Draft Scrutiny Panel Work Programme 2021-22

Date	Title	Type of Scrutiny	Lead Officer
10/06/2021	Local Environment (Climate Change) Strategy	Policy Develop't	Steven O'Keeffe
	End of Year Performance Report	Monitoring	Gary Oliver
22/07/2021	Draft Carlisle Plan	Policy Develop't	Steven O'Keeffe
	Sustainable Food Places - Food Carlisle from Bronze to Silver	Partnership	Jeannie Pasley/ Emma Mackie
02/09/2021	Annual Equality Report	Policy update	Rebecca Tibbs
	Performance Report - Q1	Monitoring	Gary Oliver
	Covid-19 Recovery Update	Policy update	Steven O'Keeffe
	Sands Centre Redevelopment - planning programmes	Policy update	Darren Crossley
Sept '21	Old Fire Station	For info	Darren Crossley
14/10/2021	Zero Carbon Partnership	Partnership	Steven O'Keeffe
	Cumbria Choice - update on the Housing Register	Policy update	Gareth Torrens
	Housing Assistance Grants - DFGs, repair assistance and empty property grants	Policy update	Scott Burns
18/10/2021	Site visit to Turkish Baths - joint with EGSP		Steve Robinson
EGSP 21/10/2021	Turkish Baths - Feasibility Study	Policy update	Steve Robinson
25/11/2021	Review of Housing Renewal Assistance Policy		
	Tullie House Business Plan - Part B item	Partnership	Darren Crossley
	Cycling Walking Infrastructure Plans (CWIPS) and the Hadrian's Wall Cycling and Walking Corridor Project	Policy Develop't	Darren Crossley
	Budget Setting	Budget	Alison Taylor
	Local Air Quality Action Plan	Policy update	Scott Burns
	Performance Report - Q2	Monitoring	Gary Oliver
13/01/2022	Draft Healthy city Strategy - post covid re-build	Policy update	Luke Leathers
	Carlisle Partnership - National Lottery Place project & External funding project	Policy update	Emma Dixon
	Strategic framework for Culture in Carlisle	Policy update	Darren Crossley
	Local Hub developments (Community Safety)	Policy Develop't	Darren Crossley
	Social Prescribing	Policy update	Jeannie Pasley
17/02/2022	Performance Report - Q3	Monitoring	Gary Oliver
	Community centre update	Policy update	Luke Leathers
	Enforcement Strategy - update on recent activity	Policy update	Colin Bowley
	Cumbria Choice - accessibility of platform and performance of Allocations Policy	Policy update	Gareth Torrens
	Active spaces - update on plan	Policy update	Luke Leathers
07/04/2022	Scrutiny Annual Report	Policy Develop't	Rowan Jones
	GLL	Partnership	Luke Leathers
	Homelessness - update on delivery of Strategy and key issues	Policy update	Tammie Rhodes
	Local Government reorganisation	Policy Develop't	Darren Crossley
	Cumbria Coastal Strategy and the Shoreline Management Plan	Policy update	Steven O'Keeffe
	Emergency Planning and Evolving Approach to Community Engagement and Climate Change	Policy update	Steven O'Keeffe

