

# CARLISLE CITY COUNCIL

**Report to:- Carlisle City Council**

**Date of Meeting:- 10 January 2012**

**Agenda Item No:-**

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**Public**

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**Title:- OVERVIEW AND SCRUTINY PROCEDURE RULES  
CALL-IN AND URGENCY**

**Report of:- ASSISTANT DIRECTOR (GOVERNANCE)**

**Report reference:- GD.02/12**

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## **Summary:-**

Rule 15 (i) of the Overview and Scrutiny Procedure Rules deals with the procedure in respect of occasions where decisions taken by the Executive are urgent and where the call-in procedure should not apply. In such instances the Mayor must agree that the decision proposed is reasonable in the circumstances and should be treated as a matter of urgency.

The record of the decision and the Decision Notice needs to state that the decision is urgent and not subject to call-in. Decisions, which have been taken under the urgency provisions, must be reported to the next available meeting of the Council together with reasons for urgency.

At the meeting of the Executive on 19 December 2011 the Executive considered a private report concerning the Local Environment Database. The Assistant Director (Local Environment) requires to submit a letter of intent prior to the end of December 2011 in order to ensure that the Council is able to benefit from the discount which has been negotiated. It was therefore considered that any delay caused by the call-in process would prejudice the Council's interests in progressing the matter.

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None**

The Mayor has agreed that the above decision is urgent and, for the reasons set out above, that the call-in process should not be applied to the decision.

### **Recommendation:-**

That the position be noted.

**Contact Officer:** Morag Durham

**Ext:** 7036

Mark Lambert  
Assistant Director (Governance)

### **Impact assessments**

**Does the change have an impact on the following?**

| <b>Equality Impact Screening</b>                 | <b>Impact Yes/No?</b> | <b>Is the impact positive or negative?</b> |
|--|-----------------------|--|
| Does the policy/service impact on the following? |                       |  |
| Age  | <b>No</b>             | <b>N/A</b>                                 |
| Disability                                       | <b>No</b>             | <b>N/A</b>                                 |
| Race   | <b>No</b>             | <b>N/A</b>                                 |
| Gender/ Transgender                              | <b>No</b>             | <b>N/A</b>                                 |
| Sexual Orientation                               | <b>No</b>             | <b>N/A</b>                                 |
| Religion or belief                               | <b>No</b>             | <b>N/A</b>                                 |
| Human Rights                                     | <b>No</b>             | <b>N/A</b>                                 |
| Health inequalities                              | <b>No</b>             | <b>N/A</b>                                 |
| Rurality   | <b>No</b>             | <b>N/A</b>                                 |

**If you consider there is either no impact or no negative impact, please give reasons:**

Any impact would be dealt with within the body of the report referred to

**If an equality Impact is necessary, please contact the P&P team.**