



City Solicitor and Secretary

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TO: THE MAYOR AND MEMBERS OF
THE CITY COUNCIL

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Mr Dixon

01228 817033

IanD@carlisle-city.gov.uk

IJD/MH

6 June 2002

Dear Sir/Madam

RE: SPECIAL MEETING CARLISLE CITY COUNCIL

You are summoned to attend a Special Meeting of Carlisle City Council which will be held at 6.45 pm on Thursday 13 June 2002 in the Civic Centre, Carlisle.

AGENDA

1. The Mayor will ask the Chaplain to the City Council to open the meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. PUBLIC AND PRESS

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

4. DECLARATIONS OF INTEREST

Members are invited to declare any personal interest under the Council's Code of Conduct relating to any item on the Agenda at this stage.

5. ANNOUNCEMENTS

- (i) The Mayor will make any announcements.
- (ii) The Leader to make any announcements.
- (iii) Members of the Executive to make any announcements.
- (iv) The Town Clerk and Chief Executive to make any announcements.

6. MINUTES

To receive the Minutes of meetings of the Organisational Assessment Best Value Review Sub-Committee held on 31 May 2002 and the Minutes of the meeting of the Special Executive held on 6 June 2002
(Copy Minutes herewith/to follow)

7. ORGANISATIONAL REVIEW

To consider a report of the Town Clerk and Chief Executive containing the results of consultations accompanied by a report from the Council's Consultants HACAS Chapman Hendy which has been referred to the Special Meeting of the City Council by the Executive.
(Copy report TC.103/02 herewith)

8. DRAFT APPOINTMENT AND ASSIMILATION PROTOCOL

To consider a report of the Town Clerk and Chief Executive containing a Draft Appointment and Assimilation Protocol which has been referred to the City Council by the Executive as the basis for consultation with staff and the Trades Unions.
(Copy report TC.107/02 herewith)

9. RISK MANAGEMENT – ORGANISATIONAL REVIEW

To consider a report of the Town Clerk and Chief Executive on the Risk Management Process established to manage the Corporate Reorganisation which has been referred to the City Council by the Executive.
(Copy report TC.102/02 herewith)

10. DECISIONS TAKEN AS A MATTER OF URGENCY

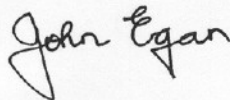
Pursuant to Overview and Scrutiny Procedure Rule 15(i) the City Solicitor and Secretary to report on a decision of the Special Meeting of the Executive held on 6 June 2002 which was taken as an urgent decision and dealt with as a matter of urgency not subject to call-in. It is a requirement under the above Procedure Rules for decisions taken as a matter of urgency to be reported to the next available meeting of the City Council.

(Copy report TC.108/02 herewith)

11. COMMUNICATIONS

To receive and consider communications, if any, and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

Yours faithfully

A handwritten signature in black ink that reads "John Egan". The signature is written in a cursive style with a large initial 'J' and 'E'.

City Solicitor and Secretary