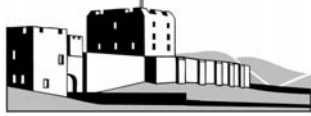


**CARLISLE  
CITY COUNCIL**



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# **COMMUNITY OVERVIEW AND SCRUTINY PANEL**

## ***Panel Report***

### **Public**

**Date of Meeting:** 19<sup>th</sup> July 2012

**Title:** Overview Report and Work Programme

**Report of:** Overview and Scrutiny Officer

**Report reference:** OS 18/12

### **Summary:**

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

### **Recommendations:**

Members are asked to:

- Decide whether the items on the Leader's Forward Plan should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme (Appendix 2)

**Contact Officer:** Nicola Edwards

**Ext:** 7122

## **1. Forward Plan Items**

The Forward Plan of the Executive covering the period 1<sup>st</sup> July – 31<sup>st</sup> October 2012 was published on 18<sup>th</sup> May 2012. The following issues fall into the remit of this Panel and full details are attached at Appendix 1:

**KD.021/12 Localisation of Council Tax** – Executive to agree report on 6<sup>th</sup> August to be consulted upon in September 2012. Members may wish to consider this report during the consultation period.

## **2. References from the Executive**

There are no references from the Executive for this period.

## **3. Work Programme**

Members of the Panel held a session on the rise of their meeting on 7<sup>th</sup> June to consider the work programme for the current Civic Year. A matrix has been produced to summarise discussions and outcomes and is attached at Appendix 2 and the work programme has been amended accordingly and can be found at Appendix 3.

Further discussion/agreement is required on the following issues:

### **Sports**

The Panel highlighted that they would like to look further at the provision of sports in the District. Following discussion between the Chair and the Director of Community Engagement it has been suggested that the Panel are involved in a study which has been commissioned and the Director of Community Engagement will explain further at the Panel meeting.

### **Community Centres**

Again, Members highlighted that they wished to look further at the issue of Community Centres and it has been suggested that initially a one-day scrutiny is undertaken. Volunteers are required for this piece of work.

### **Rural meeting**

This has been carried forward from the last Civic Year and the Chair of the Panel is to discuss with the Chair of CALC in order that arrangements can be made for a focussed meeting which can add value to the provision of services in the Rural areas of the District.

**FORWARD PLAN**

Appendix 1

**Index of Active Executive Key Decisions relevant to:  
Community Overview and Scrutiny Panel**

<b>Key Decision Ref Nos:</b>	<b>Subject:</b>	<b>Date of Executive Meeting</b>
KD.007/12	Food Law Enforcement Service Plan (EX.063/12 on 1 June 2012)	2 July 2012 1 June 2012
KD.014/12	Carlisle and Eden Crime and Disorder Reduction Partnership Plan 2012/13 (EX.065/12 on 1 June 2012)	2 July 2012 1 June 2012
KD.021/12	Localisation of Council Tax	6 August 2012

**FORWARD PLAN**  
**Active Executive Key Decisions relevant to:**  
**Community Overview and Scrutiny Panel**

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**Ref:** KD.007/12

**Portfolio Area:** Environment and Housing

**Policy and Budget Framework Matter:** Yes

**Subject** Food Law Enforcement Service Plan (EX.063/12 on 1 June 2012)

**Key Decisions:** To decide the Environmental Health Department's inspection and educational priorities for improving food safety in Carlisle during 2012/13

**To be considered initially by Executive:** 1 June 2012

**Decision to be taken at Executive on:** 2 July 2012

**Consultees:**

**Date for Consultees' comments:**

**Relevant reports/background papers which are available:**

Report LE.13/12 - Food Law Enforcement Service Plan (at Executive 1 June 2012)

The Director of Local Environment's report will be available five working days before the meeting

**Further Information From:**

Director of Local Environment, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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**Ref:** KD.014/12

**Portfolio Area:** Community Engagement

**Policy and Budget Framework Matter:** Yes

**Subject** Carlisle and Eden Crime and Disorder Reduction Partnership Plan 2012/13  
(EX.065/12 on 1 June 2012)

**Key Decisions:** Comment on and recommend adoption of the Partnership Plan by full Council

**To be considered initially by Executive:** 1 June 2012

**Decision to be taken at Executive on:** 2 July 2012

**Consultees:** CDRP network and the Joint CDRP Scrutiny Panel

**Date for Consultees' comments:** January to March 2012

**Relevant reports/background papers which are available:**

Report CD.34/12 - Carlisle and Eden Crime and Disorder Reduction Partnership Plan (at Executive 1 June 2012)

The Director of Community Engagement report will be available five working days before the meeting

**Further Information From:**

Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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**Ref:** KD.021/12

**Portfolio Area:** Communities and Housing

**Policy and Budget Framework Matter:** No

**Subject** Localisation of Council Tax

**Key Decisions:** Localisation of Council Tax Benefit requires the City Council to draft a scheme (to be widely consulted on in September 2012) detailing how it will administer Council Tax Benefit discounts from 1st April 2013. Taking into account a 10% reduction in DCLG grant to fund the revised Council Tax Benefit arrangements.

**To be considered initially by Executive:**

**Decision to be taken at Executive on:** 6 August 2012

**Consultees:**

**Date for Consultees' comments:**

**Relevant reports/background papers which are available:**

The Director of Community Engagement's report will be available five working days before the meeting

**Further Information From:**

Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

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### **Community O&S Panel – Work Programme session**

The Panel were provided with a list of potential topics for consideration to place on the Work Programme. Members saw some common themes and placed them together and the table below gives the outcomes of discussion:

<b>Topics</b>	<b>Panels considerations</b>	<b>Placed on Work Programme?</b>
Welfare Reform, (meeting the challenge, delivering good services)  Welfare Reform, (Health Impact & intended and unintended consequences)  Revenues and Benefits Shared Services – performance and implications of Universal Credit	Chairs Group is to consider most appropriate means of scrutinising the implementation of Welfare Reform at their meeting on 3 <sup>rd</sup> July. R&B service does come under the remit of Resources O&S Panel but clearly implications for COS. Portfolio Holder for Communities and Housing (Cllr Riddle) is responsible under the Leader's Scheme of Delegation  Localisation of Council Tax on Forward Plan for consideration by both COS and ROSP.	Chairs group discussed and agreed that consideration needs to be given to holding a joint meeting/workshop as and when proposals are available to be considered.
Advice agencies (including Law Centre and CAB)		Possible report to COS in September
Customer Contact and customer Access Strategy  Communities and New Technology – meeting the challenge of social media and new customer expectations		No
Community Safety and CDRP	Consideration is being given to withdrawing from Joint Scrutiny arrangements with Eden – Panel will consider Strategic Assessment and Partnership plan as part of its routine work	Yes – need date for Strategic Assessment

<b>Topics</b>	<b>Panels considerations</b>	<b>Placed on Work Programme?</b>
Community Centres, their role in communities and supporting a sustainable and dynamic future  What Village Halls do and contribute to communities	Panel discussed this issue but did not come to any conclusion on whether to pursue – further discussion needed with Portfolio Holder?	One day scrutiny review
Community Consultation/listening and acting on neighbourhood	Panel discussed the implications of the changes to the Neighbourhood Forum's but did not decide whether to pursue this topic.	
DFGs Disability access	Implementation of Task Group recommendations will be monitored by the Panel throughout the next Civic year.	Yes
Housing Strategy Relationship with Riverside Housing Registered Housing Providers	6 monthly scrutiny of Riverside on Work Programme – KG to speak to Riverside reps at meeting on 25 <sup>th</sup> June.	Yes – 19 <sup>th</sup> July 2012
Hostels and Family and Women's accommodation	Regular updates to Panel	Yes
Rural support/working with Parish Council	One day scrutiny or special meeting in rural location – needs planning.	Yes
Children and Young people NEETS	Panel keen to undertake scrutiny in this area but needs more focus and consideration of how scrutiny can influence outcomes.	Yes
Healthy City Challenges and opportunities Sports Development Carlisle Sport and Physical Activity Alliance A vision for Sport in Carlisle Developing Sports Facilities/CLL Contract	Panel keen to undertake further work in this area – particularly the links between Sports and Healthy City. Task Group?	Yes- involvement in sports provision study



<b>Topics</b>	<b>Panels considerations</b>	<b>Placed on Work Programme?</b>
Arts and Culture/Carlisle Music City	Members didn't discuss this issue but dependent on the aims of the revised Corporate Plan may want to look at any proposals for an Arts Centre	To consider as and when proposals are made
Tullie House Contract	Annual review of Business Plan due to come to Panel in October time. Members on ROSP raised concerns about sustainability of TH and the potential to bring in new funding streams. This may be an issue that Members want to look at – more discussion needed.	Yes for review of Business Plan but Members need to decide whether they wish to undertake any other work on this.
Older People	Carried over from last year's work programme at the suggestion of the DFG Task Group – Members wished to undertake scrutiny in this area but did not determine where focus would be. Concerns that County main provider of services to older people and Members need to consider how much influence they would have.	Not to undertake a review but Members need to consider how services are inclusive to the elderly when they consider reports throughout the year.

## COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAME 2011/12

Date last revised: 09 July 2012

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring			07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
CURRENT MEETING – 19 <sup>th</sup> July 2012															
Crime and Disorder Reduction Partnership	✓		✓				To consider whether Carlisle wish to continue with Joint Scrutiny arrangements for the CDRP	✓	✓						
Riverside Carlisle				✓			Monitoring progress and developments of joint working		✓					?	
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel	✗	✓	✓		✓		✓	
TASK AND FINISH GROUPS															
Community Centres							One-day scrutiny – Task Group Members required								

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
Disabled Facilities Grant			✓				To monitor action plan of task group recommendations		✓						
Homelessness			✓				Monitor implementation of recommendations	✓				✓			
FUTURE MEETINGS															
Sports provision in the District							Panel to be involved in study and to consider final report			?	?				
Accommodation & Foyer Service Development for Young People		✓					Opening 1/4/12 Six month update				✓				
Annual Equality Report	✓						Monitoring role.								✓
Affordable Warmth		✓	✓				Update on developments								

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
Welfare Reform			✓		✓		To have regular updates of implementation of policy changes	Chairs Group to determine appropriate scrutiny changes							
Rural Issues	✓		✓				Need to give consideration on what Members wish to do in this area								
Working with Young People			✓		✓		To receive report on the services to young people including those NEET and the LSP C&YP Group						✓		
Budget		✓	✓				Consideration of service implications					✓			
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
<b>COMPLETED ITEMS</b>															
Neighbourhood Working			✓				Monitor implementation of recommendations	✓							

INFORMATION ONLY ITEMS	
Details	Date Circulated
Food Law Enforcement Service Plan	24 <sup>th</sup> May 2012