

Officer Decisions

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.43/22	<p>Officer Decisions – Homeless Prevention and Accommodation Services</p> <p>The Homeless Prevention and Accommodation Service team managers of Carlisle City Council have made the attached decisions 1 January 2022 to 31 March 2022, under the express authorisation delegated to relevant officers in accordance with the Council's policy requirements.</p>	Individual assessments of need and vulnerability are considered on a case by case basis to inform decision making; these include personal sensitive information. The assessments are not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).	21 April 2022	Homelessness Prevention and Accommodation Manager
OD.45/22	<p>Future High Street Memorandum of Understanding for Financial Year 2022/23</p> <p>Memorandum of Understanding ('MOU') sets out the terms, principles and practices that will apply to the working relationship between the Department for Levelling Up, Housing and Communities ('DLUHC') and Carlisle City Council ('the Council')(collectively 'the Parties') regarding the administration and delivery of the Future High Street Fund ('FHSF') proposal at Carlisle City Centre. This MOU applies to the financial year ('FY') 2022/23.</p> <p>This MOU for the FY 2022/23 will replace any previous MOU upon signature by the Parties and will be to be updated on an annual</p>	Memorandum of Understanding between DLUHC and Carlisle City Council - 2022/2023	21 April 2022	Corporate Director of Economic Development

	<p>basis for the duration of the programme.</p> <p>The Executive accepted the funding in their meeting of July 2021 (Report ED.19/21) and entered into than MOU to confirm such acceptance. This document represents an update to the MoU due to the new financial year and therefore further Executive approval is not required.</p> <p>Decision to record the agreement to update the MOU to reflect the new financial year and updated terms of the FHSF.</p>			
OD.46/22	<p>Carlisle Market Hall</p> <p>Appointment of an architectural firm to undertake a feasibility study into the refurbishment of the asset.</p>	None	22 April 2022	Head of Property Services
OD.47/22	<p>Site 4F Durrhill Industrial Estate Carlisle (land adjoining 4B DIE)</p> <p>Agreement to request for consent to underlet.</p>	None.	22 April 2022	Head of Property Services
OD.48/22	<p>Bute House, Sites 1 and 1A Rosehill Industrial Estate, Carlisle</p> <p>Agreement to request for consent to underlet</p>	None	20 April 2022	Head of Property Services
OD.49/22	<p>Release of Council Tax Hardship Reserve</p> <p>To release the balance of £359,100 from the Council Tax Hardship Grant Reserve respect of hardship grants awarded in 2021/22</p>	None	26 April 2022	Corporate Director of Finance and Resources
OD.50/22	<p>Transfer of funds from Planning Reserve to Development Management Operational Budget</p> <p>To transfer £29,300 to cover a series of in-year improvements to the operation of Development Management to improve efficiency of service delivery and staff training/resources for the following budget areas:</p> <p>Salary Costs £10,200</p> <p>Additional IT hardware/software- £18, 800</p>	None	13 April 2022	Chief Executive

	Admin salaries: £300			
OD.51/22	Elected Member Training Councillor John Mallinson to attend District Council Network Conference on 28 th June 2022.	None.	03 May 2022	Deputy Chief Executive
OD.52/22	Provision of Managerial support To Allerdale Borough Councils Building Control Department For the Head of Building Control at Carlisle City Council to provide management support to Allerdale Borough Council's Building Control Service on a part time basis.	None	03 May 2022	Director of Economic Development
OD.53/22	Licensing decisions taken between 1 April 2022 and 30th April 2022 The Licensing Manager of Carlisle City Council has granted the following licences or permissions in the previous month under the express authorisation delegated to her and in accordance with the Council's policy requirements.	None	03 May 2022	Licensing Manager
OD.54/22	<p>Release of S106 Funds to Capital Programme, 11062 12/0793 – The Ridings, Durdar.</p> <ul style="list-style-type: none"> A sum of £445,713.74 was received from Story Homes on 24/01/2020 as part of a Section 106 (developer contribution) agreement for a residential development off Durdar Road, Carlisle. The agreement states that the funds were to be utilised at Hammonds Pond, Upperby and divided as below: <p>Footpath improvements - £205,960.57 CCTV and security improvements - £12,657.00 Landscaping and drainage improvements - £52,508.01 Recreation facilities improvements - £174,588.16</p> <ul style="list-style-type: none"> The Healthy City Team intends to use these funds in a phased approach to deliver high quality, community driven improvements across Hammonds Pond to benefit both the residents of the existing local area and those of the new Ridings estate. 	None	26 April 2022	Deputy Chief Executive

	<ul style="list-style-type: none"> • CCTV and lighting improvements will be progressed as a two-stage process. Stage one includes the provision of additional CCTV cameras within the café building, installation of a new electricity supply to the Blackwell Road area of the park and a planning application fee for new lights and CCTV cameras at the Blackwell Road car park. • The sum of £1900.00 now requires adding into the 2022/23 capital programme to account for the following purchase orders: <ul style="list-style-type: none"> ◦ PWS Systems – installation of 2 no. internal CCTV cameras (£436.00). ◦ EEC Limited – supply and installation of new feeder pillar plus connection to grid (£1200.00). ◦ Carlisle City Council Planning Services – application fee (234.00). 			
OD.55/22	<p>Transfer of funds from Planning Reserve to Development Management Operational Budget</p> <p>To transfer £29,300 to cover a series of in-year improvements to the operation of Development Management to improve efficiency of service delivery and staff training/resources for the following budget areas:</p> <p>Salary Costs £10,200 Additional IT hardware/software- £18, 800 Admin salaries: £300</p>	None	13 April 2022	Chief Executive
OD.56/22	<p>Release of S106 Funds to Capital Programme, 11061 13/0983 – Speckled Wood, Cumwhinton Road</p> <ul style="list-style-type: none"> • A sum of £57,815.96 was received from Persimmon Homes on 15/02/2017 as part of a Section 106 (developer contribution) agreement for a residential development off Cumwhinton Road, Carlisle. • The agreement states that the funds were to be utilised for the improvement of sports facilities at Dale End Field (located off London Road). • The Healthy City Team have already made use of £16,569.15 to support the construction of a small BMX track on the site for local youngsters. 	None	22 April 2022	Deputy Chief Executive

	<ul style="list-style-type: none"> The remaining budget is to be used to carry out a significant refurbishment to the existing Multi-Use Games Area (MUGA) at Dale End Field. The MUGA was installed in 2004 and receives heavy use year-round, recent condition surveys have highlighted substantial amounts of corrosion in the steel posts to which the sports fencing is attached. Investigations into the viability of replacing parts of the existing MUGA revealed that the original manufacturer is no longer in business and that it is more cost effective to completely replace the MUGA fencing within the original footprint than to attempt bespoke repairs. <p>The remaining funding of £41,246.81 now requires adding into the 2022/23 capital programme (90253/9021/90845) in readiness for purchase orders to be placed.</p>			
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--