

**CARLISLE
CITY COUNCIL**



City Solicitor and Secretary

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To the Chairman and Members of the
Overview and Scrutiny Management
Committee

Please ask for:

Direct Line:

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Your ref:

Our ref:

Mrs E MacKay

01228 817034

18 December 2001

Dear Member

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – 20 DECEMBER 2001 AT 2.00PM

I refer to the agenda and papers for the above meeting, which were recently circulated to you. The minutes of the previous meeting of the Committee are to be considered as the first item of business (prior to A.1). These minutes, at Reference OSM.25/01, state that a standing item be included on monitoring of deletions, modifications, deferrals and departures from the Forward Plan.

The attached report sets out the changes to the Forward Plan. **Would Members please bring their copies of the Forward Plan for the period 1 January 2002 to 30 April 2002 to the meeting.**

Yours sincerely

J.M. Egan

City Solicitor and Secretary

