



OFFICER DECISION NOTICE

DECISION MADE BY THE DEPUTY CHIEF EXECUTIVE

Date of Publication: 21 DECEMBER 2015

**CALL IN PERIOD 30 DECEMBER 2015 AT 1700 HOURS
ENDS**

Notes:

- (a) Decisions may be called-in by the Chairman or any three Members of the relevant Overview and Scrutiny Committee.
- (b) Requests to call -in must be delivered to the Committee Section (by phone, email or in writing) by the date and time specified.
- (c) In the absence of any call-in, decisions will take effect and can be implemented 5 working days after publication of these Decisions.
- (d) Decision marked ** may not be called-in as they were made under special urgency rules.

Committee Section: Email – CommitteeServices@carlisle.gov.uk

Morag Durham – Democratic Services Officer	01228 817036
Rachel Rooney – Democratic Services Officer	01228 817039
Jacqui Issatt – Committee Clerk	01228 817557

Notice of Decisions taken by Officers of Carlisle City Council

Officer Decision Reference:	<u>OD.184/15</u>		
Subject Title:	<u>Appointment of Leisure Contract Retender Advisor</u>		
Subject Matter:	<p>Following a period of market testing and consideration at Executive in October 2015 (EX.113/15) it has been agreed that Carlisle City Council will pursue an early retender of its leisure contract (prior to the natural expiration date of the current contract in November 2017).</p> <p>The Leisure Contract is one of Carlisle City Council's most complex and significant contracts and specialist external support will help to ensure that the retender is delivered in a timely fashion and to ensure best value for Carlisle City Council.</p> <p>At Executive in October 2015 authority to recruit such external support and to draw down and expend monies from the Leisure Reserve (up to £125,000) was delegated to the Deputy Chief Executive, Director of Resources and Portfolio Holder for Culture, Leisure and Young People, subject to an Officer Decision Notice.</p>		
Decision Taken:	<u>To appoint V4 Services (via the National ESPO Procurement Framework 664) to provide specialist support and advice during the leisure contract retender exercise; and to release £125,000 from the Leisure Reserve to revenue budgets to fund the appointment and progression of the leisure contract retender.</u>		
Key or Non-Key Decision:	<u>Key</u>	Key Decision Reference:	<u>KD.34/15</u>
Relevant Portfolio Area:	<u>Culture, Leisure and Young People</u>		
Officer who made Decision:	<u>Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG</u>		
Date Decision Made:	<u>21-Dec-15</u>		
Reports and Background Papers considered:	<u>EX.113/15</u>		

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Reasons for Decision:	To provide appropriate support for a leisure contract retender exercise to deliver savings for the Council and facilitate capital investment in facilities.
Summary of Options rejected:	Not seeking external support was rejected. The support procured will ensure a robust procurement exercise and help to guarantee the best value solution for the Council in a shorter timeframe.
Interests declared:	None
Date published:	21-Dec-15
Urgent decision not subject to call in:	
Consent of Chairman/ Deputy Chairman of Council to Urgency:	Not applicable
Deadline for call-in:	30-Dec-15 @ 17.00 hours
Implementation date if not called-in:	31-Dec-15
Relevant Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle and on the Council's website www.carlisle.gov.uk. Other documents relating to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.