

Governance Directorate

Assistant Director (Governance): M D Lambert LLB (Hons) MBA

Civic Centre Carlisle CA3 8QG Telephone (01228) 817000 Fax (01228) 817072
Document Exchange Quote DX 63037 Carlisle Type talk 18001 01228 817000

TO: THE MAYOR AND MEMBERS OF
THE CITY COUNCIL

Please ask for:

Direct Line:

E-mail:

Your ref:

Our ref:

Mr Lambert

01228 817019

MoragD@carlisle.gov.uk

MDL

28 December 2011

Dear Sir/Madam

RE: COUNCIL MEETING – TUESDAY 10 JANUARY 2012 AT 6.45 PM

You are summoned to attend the meeting of Carlisle City Council, which will be held at
6.45 pm on Tuesday 10 January 2012 in the Council Chamber, Civic Centre, Carlisle.

A G E N D A

1. The Mayor will invite the Chaplain to open the meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. **Minutes**

The Council will be asked to receive the Minutes of the meeting of the City Council held on 8 November 2011.

4. Public and Press

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.



INVESTOR IN PEOPLE

5. Declarations of Interest

Members are invited to declare any personal interests and any personal interests which are also prejudicial, relating to any item on the Agenda, at this stage.

6. Announcements

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

7. Questions by Members of the Public

Pursuant to Procedure Rule 10.1, the Town Clerk and Chief Executive to report that no questions have been submitted on notice by members of the public.

8. Presentation of Petitions and Deputations

Pursuant to Procedure Rule 10.11, the Town Clerk and Chief Executive to report that no petitions or deputations have been submitted by members of the public.

9. Questions from Members of the Council

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions have been submitted on notice by Members of the City Council.

10. Executive

(a) Minutes

The Council will be requested to receive the Minutes of the meetings of the Executive held on 31 October, 22 November and 12 December 2011 and ask questions of the Leader and Portfolio Holders on those Minutes.

(b) Portfolio Holder Reports

The Council will be asked to receive reports from the following Portfolio Holders:

- (i) Leader's Portfolio
- (ii) Governance and Resources
- (iii) Community Engagement
- (iv) Economic Development
- (v) Environment and Housing
- (vi) Performance and Development

and ask questions of the Leader and Portfolio Holders on those Reports.
(Copy Reports herewith)

11. Overview and Scrutiny

The Council will be asked to receive the Minutes from the following meetings of the Overview and Scrutiny Panels and to ask questions of the Chairmen; and receive reports from the Chairmen of the Overview and Scrutiny Panels:

(i) Community Overview and Scrutiny Panel

- (a) Minutes of the meeting held on 24 November 2011
- (b) Chairman's Report

(ii) Resources Overview and Scrutiny Panel

- (a) Minutes of the meeting held on 6 December 2011
- (b) Chairman's Report

(iii) Environment and Economy Overview and Scrutiny Panel

- (a) Minutes of the meetings held on 20 October and 1 December 2011
- (b) Chairman's Report

(Copy Reports herewith)

12. Regulatory Panel

To receive the Minutes of the meeting of the Regulatory Panel held on 23 November 2011.

13. Development Control Committee

To receive the Minutes of the meetings of the Development Control Committee held on 9 and 11 November 2011.

14. Audit Committee

To receive the Minutes of the meeting of the Audit Committee held on 31 October 2011.

15. Employment Panel

To receive the Minutes of the meetings of the Employment Panel held on 28 October and 4 November 2011.

16. Appeals Panel

To receive the Minutes of the meeting of the Appeals Panel held on 13 October 2011.

17. Notice of Motion

(1) Affordable Housing

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report the receipt of the following Motion submitted on notice by Councillor Hendry:

“This Council expresses its great concern at the dramatic drop in new start ups for affordable homes. From 13,626 in the same period in 2010, to only 424 in that period for 2011. A fall of 97%. It therefore calls on the Coalition Government to provide the necessary resources to improve this situation. This will have the double advantage of providing desperately needed new homes and sustainable local economies.”

(2) Carlisle Bus Station

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report the receipt of the following Motion submitted on notice by Councillor Mrs Prest:

“This Council believes that the facilities at Carlisle Bus Station are not adequate for customers needs and requests Stagecoach to upgrade the bus station to provide basic provision of seating, toilets and shelter for passengers use.”

18. Proposals from the Executive in relation to the Council's Budget and Policy Framework

(i) EX.150/11 and EX.164/11 – Tullie House Business Plan and Lease Arrangements

Pursuant to Minute EX.150/11 and EX.164/11, to consider recommendations from the Executive that the City Council support the proposed Tullie House Business Plan; approve the core funding for 2012/13 and the commitment to funding for 2013/14; and agree to an extension of the Lease arrangements from 25 years to 30 years to May 2041.

(Copy Report CD.01/12 and Minute Extracts herewith)

(ii) EX.102/11, EX.128/11 and EX.152/11 – Discretionary Rate Relief Policy

Pursuant to Minute EX.102/11, EX.128/11 and EX.152/11, to consider recommendations from the Executive that the City Council approve amendment to the City Council's Discretionary Rate Relief Policy to provide 100% rate relief to small, local charities and non profit making organisations as detailed in option 1 of report CD.04/12; and the Discretionary Rate Relief Policy Statement shown at Appendix 1 to the report.

(Copy Report CD.04/12 and Minute Extracts herewith)

(iii) EX.158/11 – Dates and Times of Meetings for 2012/13

Pursuant to Minute EX.158/11, to consider a recommendation from the Executive that the City Council approve the Schedule of dates and times of meetings of the Council and Committees for the municipal year 2012/13 as set out in the Schedule attached to Report GD.03/12.

(Copy Report GD.03/12 and Minute Extract herewith)

(iv) EX.161/11 – Appointment of Honorary Recorder for the City of Carlisle

Pursuant to Minute EX.161/11, to consider recommendations from the Executive that the City Council invite His Honour Judge Paul Batty QC to be appointed as Honorary Recorder for the City of Carlisle during his tenure in the Office of Resident Judge for Carlisle; and on the acceptance of such an offer, a Special Council Meeting be arranged on a suitable date for the appointment.

(Copy Report GD.01/12 and Minute Extract herewith)

19. Decisions taken as a Matter of Urgency

Pursuant to Overview and Scrutiny Procedure Rule 15 (i), the Assistant Director (Governance) to report on decisions taken as urgent decisions and dealt with as a matter of urgency without the need for call-in.

It is a requirement under the above Procedure Rule 15 (i) for decisions taken as a matter of urgency to be reported to the next available meeting of the City Council.

(Copy Report GD.02/12 herewith)

20. Communications

To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

PART 'B'

To be considered in private

21. Tullie House Business Plan and Lease Arrangements

This report is not for publication by virtue of paragraphs 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information); and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Pursuant to Minute EX.162/11 and EX.167/11, to consider recommendations from the Executive concerning the Tullie House Business Plan as appended to report CD.02/12.

(Copy Report CD.02/12 and Minute Extracts herewith)

22. Discretionary Rate Relief Policy

This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding the information)

Pursuant to Minute EX.139/11 and EX.163/11, to receive the confidential appendix to agenda item 18 (ii).

Copy Report CD.05/12 herewith)

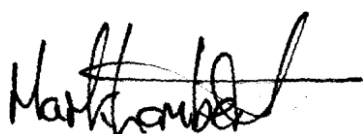
23. Proposed Changes to Senior Management Team

This report is not for publication by virtue of paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to any individual; and the financial or business affairs of any particular person (including the authority holding that information)

To consider recommendations from the Executive and the Employment Panel regarding proposed changes to the Senior Management Team.

(Copy Report CE.04/12 and Minute Extracts herewith/to follow)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Chamberlain', with a long horizontal stroke extending to the right.

Assistant Director (Governance)