



AGENDA

Executive

Monday, 25 April 2022 AT 16:00

In the Cathedral Room, Civic Centre, Carlisle, CA3 8QG

PUBLIC AND PRESS

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

APOLOGIES FOR ABSENCE

To receive apologies for absence.

DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

MINUTES OF PREVIOUS MEETING

5 - 26

To confirm the minutes of the meetings of the Executive on 21 February 2022 and 21 March 2022.

(Copy Minutes herewith)

PART A

To be considered when the Public and Press are present

A.1 SCHEDULE OF DECISIONS TAKEN BY LEADER - PORTFOLIO HOLDERS 27 - 30

(Non Key Decision)

A Schedule detailing decisions taken by the Leader / Portfolio Holders under delegated powers is attached for information.
(Copy Schedule herewith)

A.2 SCHEDULE OF DECISIONS TAKEN BY OFFICERS 31 - 36

(Non Key Decision)

A Schedule detailing decisions taken by Officers under delegated powers is attached for information.
(Copy Schedule herewith)

Background Papers – as detailed within the Schedule

A.3 JOINT MANAGEMENT TEAM 37 - 38

(Non Key Decision)

The Minutes of the meeting of the Joint Management Team held on 21 March 2022 are submitted for information.
(Copy Minutes herewith)

PART B

To be considered when the Public and Press are excluded from the meeting

B.1 TULLIE HOUSE - PHASE 2 (ARTS COUNCIL ENGLAND, TOWN DEAL AND FUTURE HIGH STREETS FUNDED PROJECT)

(Key Decision)

(The Leader agreed to this Key Decision item being considered at this meeting, although not in the Notice of Executive Key Decisions)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

To consider an update on the Project Tullie proposals, in particular Phase 2.
(Copy Report ED.09/22 to follow)

Members of the Executive

Councillor J Mallinson (Leader's Portfolio)

Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)

Councillor N Christian (Environment and Transport Portfolio Holder)

Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)

Councillor Mrs E Mallinson (Communities, Health and Wellbeing Portfolio Holder)

Councillor Mrs Bowman (Economy, Enterprise and Housing Portfolio Holder)

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will normally become live on 5 May 2022

Enquiries, requests for reports, background papers etc to:
committeeservices@carlisle.gov.uk



Executive

Date: Monday, 21 February 2022

Time: 16:02

Venue: Cathedral Room

Present: Councillor Mrs Marilyn Bowman, Councillor Nigel Christian, Councillor Gareth Ellis, Councillor Stephen Higgs, Councillor John Mallinson

Officers: Town Clerk and Chief Executive
Corporate Director of Governance and Regulatory Services
Corporate Director of Finance and Resources
Corporate Director of Economic Development

EX.16/22 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of the Communities, Health and Wellbeing Portfolio Holder and the Deputy Chief Executive.

EX.17/22 WELCOME

The Leader welcomed Councillor Mrs Bowman to her first meeting as the Economy, Enterprise and Housing Portfolio Holder.

EX.18/22 PUBLIC AND PRESS

RESOLVED - That the Agenda be agreed as circulated.

EX.19/22 DECLARATIONS OF INTEREST

No declarations of interest were submitted.

EX.20/22 MINUTES OF PREVIOUS MEETING

RESOLVED - That the minutes of the meeting held on 19 January 2022 be agreed.

EX.21/22 CALL IN

The Leader reported that the Mayor had, on 16 February 2022, agreed that the following items be exempt from call in as call-procedures would overlap the City Council meeting on 1 March 2022 when the Council will be asked to approve the following matters:

- A.8 - Capital Budget Overview and Monitoring report April to December 2021
- B.1 - Citadels Project

EX.22/22 HEAT DECARBONISATION PLAN

(Key Decision KD.02/22)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Environment and Transport Portfolio Holder submitted a Heat Decarbonisation Plan for the Council's operational buildings portfolio. (GD.12/22)

The Environment and Transport Portfolio Holder reported that Carlisle City Council developed its Local Environment (Climate Change) Strategy in August 2020 and had subsequently committed to achieving net zero carbon emissions for sites within its operational control. The Council had taken significant steps to reduce its emissions and wanted to target further reductions through its building stock and heat usage to ensure the UK Government 2050 ambition was met.

The Council had been successful in securing funding through Phase 2 of the Public Sector Fund to produce a Heat Decarbonisation Plan (HDP). A HDP was the starting point in looking at how the Council improved energy efficiency in its portfolio.

The Environment and Transport Portfolio Holder moved, and the Leader seconded, the recommendations.

Summary of options rejected not to approve the Heat Decarbonisation Plan

DECISION

That the Executive:

- 1) Approved a Heat Decarbonisation Plan for its operational buildings portfolio
- 2) Delegated responsibility to accept the grant funding to the Corporate Director of Governance and Regulatory Services following consultation with the Portfolio Holder for Finance, Governance and Resources.

Reasons for Decision

The HDP was a small step in the journey to net zero. It set out opportunities for the Council to reduce its energy consumption and associated emissions. Approving the HDP offered the opportunity to apply for funding to undertake the recommended improvements and improve the environmental performance of its operation portfolio.

EX.23/22 CAR PARKING OPTIONS TO SUPPORT THE HIGH STREET RECOVERY

(Key Decision KD.03/22)

Portfolio Environment and Transport

Relevant Scrutiny Panel Business and Transformation Scrutiny Panel

Subject Matter

The Environment and Transport Portfolio Holder reported that as part of the budget discussions at the meeting of City Council on Tuesday 01 February 2022, it was announced that options were to be developed to further support the retail and leisure sector through a review of car parking offers designed to increase footfall and dwell-time in the city centre. The proposals would introduce, for up to one year:

Free parking at weekends and on bank / public holidays
Reduced rate parking Monday to Friday for the first hour

Report CS.09/22 highlighted the potential impact of the proposed offers on income levels for 2022-23 and confirmed the next steps and timescales to take this forward.

Referring to the consultation responses, the Environment and Transport Portfolio Holder set out the Council's involvement in a variety of walking, cycling and public transport schemes aimed at encouraging people to use alternatives to cars. In addition the Council supported the Government's policy to decarbonise car transport.

The Environment and Transport Portfolio Holder moved the recommendations.

The Economy, Enterprise and Housing Portfolio Holder commented that the proposals supported the recovery of the economy and would encourage visitors back to the city centre. She seconded the recommendations.

Summary of options rejected not to carry out a review of car parking

DECISION

The Executive reviewed the feedback from the consultation and agreed to:

- provide free parking at weekends, bank and public holidays as per the table in section 5.1 of report CS.09/22;
- introduce a reduced fee of £1 for the first hour of parking in city centre Council pay and display car parks
- implement the changes from 1 April 2022 or at a date as soon as possible;
- terminate the offer on 31 March 2023, subject to review.

Reasons for Decision

To consider options to further support the retail and leisure sector through a review of car parking offers designed to increase footfall and dwell-time in the city centre.

EX.24/22 NOTICE OF EXECUTIVE KEY DECISIONS

(Non Key Decision)

Portfolio Cross-Cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The Notice of Executive Key Decisions dated 21 January 2022 was submitted for information.

Summary of options rejected None

DECISION

That the Notice of Executive Key Decisions dated 21 January 2022 be received.

Reasons for Decision Not applicable

EX.25/22 SCHEDULE OF DECISIONS TAKEN BY LEADER / PORTFOLIO HOLDERS

(Non Key Decision)

Portfolio Cross-cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

Details of decisions taken by the Leader and Portfolio Holders under delegated powers were submitted.

Summary of options rejected none

DECISION

That the decisions, attached as Appendix A, be noted.

Reasons for Decision Not applicable

EX.26/22 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

(Non Key Decision)

Portfolio Cross-cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

Details of decisions taken by Officers under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions, attached as Appendix B, be noted.

Reasons for Decision Not applicable

EX.27/22 JOINT MANAGEMENT TEAM

(Non Key Decision)

Portfolio Cross-cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The Minutes of the meeting of the Joint Management Team held on 19 January 2022 were submitted for information.

Summary of options rejected None

DECISION

That the Minutes of the meeting of the Joint Management Team held on 19 January 2022, attached as Appendix C, be received.

Reasons for Decision Not applicable

EX.28/22 REVENUE BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO DECEMBER 2021

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted the Revenue Budget Overview and Monitoring Report for the period April to December 2021 (RD.70/21), which set out an overview of the overall budgetary position for revenue schemes only and provided details of the impact of Covid 19 on the revenue budget. The report also included details of balance sheet management issues, bad debts written off in the period and progress against the budget sayings.

The Finance, Governance and Resources Portfolio Holder concluded by moving the recommendations. The Leader seconded the recommendations.

Summary of options rejected none

DECISION

That Executive:

1. Noted the budgetary performance position of the Council to December 2021;

2. Noted the action taken by the Corporate Director of Finance and Resources to write-off bad debts as detailed in paragraph 7;
3. Noted the release of reserves as set out in the table at paragraph 2.2, and noted the virements approved as detailed in Appendix A of report RD.70/21.

Reasons for Decision

To show that the Executive had been informed of the Council's actual financial position compared with the budgeted position, and to bring to their attention any areas of concern

EX.29/22 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO DECEMBER 2021

(Non Key Decision)

******(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report RD.71/21 providing an overview of the budgetary position of the City Council's capital programme for the period April to December 2021.

The Finance, Governance and Resources Portfolio Holder moved, and the Leader seconded, the recommendations.

Summary of options rejected none

DECISION

That the Executive:

1. Noted and had commented on the budgetary position and performance aspects of the capital programme for the period April to December 2021;
2. Noted adjustments to the 2021/22 capital programme as detailed in paragraph 2.1 of report RD.71/21;
3. Made recommendations to Council to approve reprofiling of £4,295,300 as detailed in para 3.9 and Appendix A from 2021/22 into 2022/23.

Reasons for Decision

To inform the Executive of the Council's actual financial position opposite its Capital Programme

EX.30/22 TREASURY MANAGEMENT OCTOBER - DECEMBER 2021

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report RD.72/21 providing the regular quarterly report on Treasury Transactions, including the requirements of the Prudential Code.

The Finance, Governance and Resources Portfolio Holder moved, and the Leader seconded, the recommendation.

Summary of options rejected none

DECISION

That Report RD.72/21 be received, and the Prudential Indicators noted as at the end of December 2021.

Reasons for Decision

To ensure that the Council's investments are in line with the appropriate policies, including the Treasury Management Strategy Statement

EX.31/22 CONSIDERATION OF BUDGET VIREMENTS 2022/23

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report RD.75/21 which detailed funding available in 2022/23 to respond to proposals considered at the Council Budget meeting on 1 February 2022 where it was agreed that the proposals be funded from existing resources.

Council had debated nine amendments to the budget proposals which were either defeated or withdrawn; however, as part of the debate, the Executive confirmed their commitment to allocate funds for mental health support/Happy Mums Foundation and environmental clean-up and enforcement. These were to be funded from existing resources and as they were individually over £35,000, they must be approved by the Executive in line with the Council's Scheme of Virement.

Funding had been identified in the 2022/23 base budget which could be vired, when required, from the Old Fire Station budget provision, which was no longer required now that the property and functions were being operated by a third party and subject to a lease agreement. £100,000 could be vired from this budget provision.

The Finance, Governance and Resources Portfolio Holder moved the recommendations which were seconded by the Leader.

Summary of options rejected none

DECISION

That the Executive approved two separate virements totalling £100,000 as detailed in report RD.75/21 to fund the following, when required:

1. Additional non-recurring funding of £40,000 to be used to support mental health provision in Carlisle, which would include a £10,000 contribution to the Happy Mums Foundation;
2. Additional non-recurring funding of £60,000 to support the continuation of the existing environmental clean-up and enforcement scheme.

Reasons for Decision

To fund the commitments provided by the Executive at Council on 1 February 2022.

EX.32/22 TRAFFIC REGULATION ORDER (TRO) FOR RICKERBY PARK

(Non Key Decision)

Portfolio Environment and Transport

Relevant Scrutiny Panel Economic Growth

Subject Matter

The Environment and Transport Portfolio Holder submitted a report which set out the justification for the intention to introduce an experimental traffic regulation order for Rickerby Park car Parks (CS.11/21).

Rickerby Park had open access to the park off the highway that runs from Brampton Road to Linstock. This open access from the highway had, unfortunately, meant that in recent years the park had been used for numerous unauthorised encampments on the grassed areas, and repeated overnight parking in the 3 car parks of Rickerby Park by holiday makers and members of the campervan community.

Whilst unauthorised encampments can be moved on by serving a legal notice and the courts, there currently was no way to legally enforce no overnight parking by other groups. Therefore, there was a requirement to create an experimental Traffic Regulation Order (ETRO) to allow 'No overnight Parking' to be enforced. This would allow the Council to have a consistent approach to all groups wanting to use the park for overnight stays.

The Environment and Transport Portfolio Holder moved the recommendations which were seconded by the Economy, Enterprise and Housing Portfolio Holder.

Summary of options rejected not to create an experimental traffic regulation order

DECISION

That the Executive approved the introduction of an Experimental Traffic Regulation Order for Rickerby Park car parks.

Reason for Decision

To approve an Experimental Traffic Regulation Order to cover three car parks in Rickerby Park so that 'no overnight parking' can be enforced and support the health and wellbeing of residents who overlook the park.

EX.33/22 PUBLIC AND PRESS

RESOLVED – That in accordance with Section 100A(4) of the Local Government Act 1972 the Public and Press were excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph numbers (as indicated in brackets against the minutes) of Part 1 of Schedule 12A of the 1972 Local Government Act

EX.34/22 CITADELS PROJECT

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.04/22)

**(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Leader

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Leader submitted a report detailing a suggested disposal of the City Council's property assets to allow the creation of a city centre campus for the University of Cumbria.

The Leader moved the recommendations which were seconded by the Economy, Enterprise and Housing Portfolio Holder.

DECISION

That the Executive:

- (a) approved the disposal of the Old Gaol site (English Street and Victoria Viaduct properties), as identified in red on plan 1 in report GD.11/22 in the attached appendices at nil consideration.
- (b) approved to enter a Co-operation Agreement with the University of Cumbria with final terms to be agreed by the Corporate Director of Economic Development following consultation with the Leader of the Council and the Corporate Director of Governance and Regulatory Services.
- (c) recommend the report to Council for approval to dispose of a property at less than best consideration.

Reason for Decision

The Citadels project will support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region. It also contributes directly to the priority of delivering inclusive and sustainable economic growth, by making

Carlisle a more attractive place for investment, improving skills and drive key sector development.

The Meeting ended at: 16:20

Executive

Date: Monday, 21 March 2022

Time: 16:00

Venue: Flensburg Room

Present: Councillor Mrs Marilyn Bowman, Councillor Gareth Ellis, Councillor Stephen Higgs,
Councillor Mrs Elizabeth Mallinson, Councillor John Mallinson

Also Present: Councillor Christine Finlayson, Chair of the Health and Wellbeing Scrutiny
Panel

Councillor Trevor Allison, Observer

Officers: Deputy Chief Executive
Corporate Director of Governance and Regulatory Services
Corporate Director of Finance and Resources
Corporate Director of Economic Development

EX.35/22 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of the Environment and Transport Portfolio Holder and the Town Clerk and Chief Executive.

EX.36/22 PUBLIC AND PRESS

RESOLVED - That the Agenda be agreed as circulated.

EX.37/22 DECLARATIONS OF INTEREST

No declarations of interest were submitted.

EX.38/22 MINUTES OF PREVIOUS MEETINGS

RESOLVED - 1) That the minutes of the meetings held on 20 December 2021 and 19 January 2022 be signed as a correct record.

2) That the minutes of the meeting held on 21 February 2022 be agreed.

EX.39/22 CALL IN

The Leader reported that the Mayor had, on 11 March 2022, agreed that item B.3 – Carlisle Town Deal be exempt from call in. The report seeks the approval of the Carlisle Town Deal business cases for submission to the Department for Levelling Up, Housing & Communities (DLUHC). This submission has to be made by 24 March 2022. If a call-in was received, the call-in procedures would overlap the DLUHC submission requirements and would therefore prejudice the Council's interests.

EX.40/22 NOTICE OF EXECUTIVE KEY DECISIONS

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The Notice of Executive Key Decisions dated 18 February 2022 was submitted for information.

The Corporate Director of Economic Development was scheduled to submit a private report regarding the Central Plaza Development Site Options (Key decision – KD.01/22). This report has been incorporated into the Central Plaza Project report (KD.08/22).

The Corporate Director of Governance and Regulatory Services was scheduled to submit a private report regarding the Proposed Disposal of Four Property Assets to Provide New Affordable Housing Sites (KD.06/22). A further period of time is required to conclude negotiations and finalise recommendations for the Executive therefore the report has been deferred to a future Executive meeting.

Summary of options rejected None

DECISION

That the Notice of Executive Key Decisions dated 18 February 2022 be received.

Reasons for Decision Not applicable.

EX.41/22 SCHEDULE OF DECISIONS TAKEN BY LEADER / PORTFOLIO HOLDERS

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel Economic Growth

Subject Matter

Details of decisions taken by the Leader and Portfolio Holders under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions, attached as Appendix A, be noted.

Reasons for Decision Not applicable

EX.42/22 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

(None Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

Details of decisions taken by Officers under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions, attached as Appendix B, be noted.

Reason for Decision Not applicable

EX.43/22 JOINT MANAGEMENT TEAM

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The minutes of the meeting of the Joint Management Team on 21 February 2022 were submitted for information.

Summary of options rejected None

DECISION

That the minutes of the meeting of the Joint Management Team held on 21 February 2022, attached as Appendix c, be received.

Reasons for Decision Not applicable

EX.44/22 REFERENCE FROM THE HEALTH AND WELLBEING SCRUTINY PANEL

(Non Key Decision)

Portfolio Leader

Relevant Scrutiny Panel Health and Wellbeing

Subject Matter

The Health and Wellbeing Panel had, at its meeting on 17 February 2022, scrutinised an overview of the key findings of the Feasibility Study for the James Street Baths and adjoining Grade II listed Turkish Health Suite that had been commissioned for Carlisle City Council by Cumbria County Council. The Panel also listened to a presentation from representatives of The Friends of Carlisle Victorian Baths and Turkish Baths.

The Health and Wellbeing Panel referred the following recommendations to the Executive (HWSP.17/22 referred)

"2) That the Panel recommend to Executive that the Friends Group be allowed 8-10 months to complete the AHF funded feasibility study and business plan (RIBA Stage 1) before Council progresses to Community Consultation, Order of Costs and Economic Appraisal/Outline Business Case.

3) That the Panel recommend to Executive that Officers work with the Friends Group to explore a Community Asset Transfer and progress options for the James Street Public Baths; and provide an update to the August meeting of the Health and Wellbeing Scrutiny Panel."

The Culture, Heritage and Leisure Portfolio Holder expressed his support for the recommendations of the Health and Wellbeing Scrutiny Panel and thanked Officers for their continued work in respect of the sites at James Street. He moved that the recommendations of the Health and Wellbeing Scrutiny Panel be adopted by the Executive.

The Communities, Health and Wellbeing Portfolio Holder seconded the recommendation.

Summary of options rejected Not to support the recommendations of the Panel.

DECISION

That the Executive adopt the recommendations of Health and Wellbeing Scrutiny Panel:

1. That the Friends Group be allowed 8 - 10 months to complete the AHF funded feasibility study and business plan (RIBA Stage 1) before Council progresses to Community Consultation, Order of Costs and Economic Appraisal/Outline Business Case;
2. That Officers work with the Friends Group to explore a Community Asset Transfer and progress options for the James Street Public Baths; and provide an update to the August meeting of the Health and Wellbeing Scrutiny Panel.

Reasons for Decision

To consider and respond to a reference from the Health and Wellbeing Scrutiny Panel.

EX.45/22 LOCAL HUB DEVELOPMENTS (COMMUNITY SAFETY)

(Non Key Decision)

Portfolio Communities, Health and Wellbeing

Relevant Scrutiny Panel Health and Wellbeing

Subject Matter

The Communities, Health and Wellbeing Portfolio Holder submitted an update on the work of the Carlisle Local Focus Hub (LFH). The report proposed the transfer of leadership responsibilities of the LFH to the City Council, bringing the work in line with other district areas in North Cumbria. The report (CS.13/22) also proposed the appointment of a fixed term, full time Hub Manager.

The Health and Wellbeing Scrutiny Panel had considered the matter at its meeting on 17 February 2022 (HWSP.16/22 referred).

The Chair of the Health and Wellbeing Scrutiny Panel was in attendance.

In moving the recommendations, the Communities, Health and Wellbeing Portfolio Holder emphasised the importance of the LFH and the Health and Wellbeing Scrutiny Panel's support for the proposals.

The Deputy Leader seconded the recommendations.

Summary of options rejected Not to take over leadership responsibilities of the LFH

DECISION

That the Executive agreed the proposals for establishing the Local Focus Hub within the City Council and supported the recruitment of a fixed term, full time Hub Manager (CS.13/22)

Reasons for Decision

The LFH would assist the Council and local partners to manage the requirements arising from the North Cumbria Community Safety Partnership and review the requirements of each Community Safety partnership under the two new authorities for Cumbria.

EX.46/22 RELEASE OF CITY CENTRE ANTI-SOCIAL BEHAVIOUR BUDGET

(Non Key Decision)

Portfolio Communities, Health and Wellbeing

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Communities, Health and Wellbeing Portfolio Holder submitted report CS.12/22 which requested approval for the release of £20,000 non-recurring revenue budget to support action to address anti-social behaviour in the city centre. Work was underway to develop actions via the Local Focus Hub, working with Cumbria Police and businesses associated with retail, catering and night time economy.

The Communities, Health and Wellbeing Portfolio Holder moved the recommendations and the

Leader seconded them.

Summary of options rejected Not to release the money

DECISION

- 1) That the release of the £20,000 non-recurring revenue budget to support action to address anti-social behaviour in the city centre be agreed;
- 2) That such action be agreed with the Communities, Health and Wellbeing Portfolio Holder prior to expenditure.

Reasons for Decision

To address anti-social behaviour in line with the Carlisle Plan and vision.

EX.47/22 CARLISLE LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN

(Non Key Decision)

Portfolio Environment and Transport

Relevant Scrutiny Panel Economic Growth

Subject Matter

The Communities, Health and Wellbeing Portfolio Holder presented the Carlisle Local Cycling and Walking Infrastructure Plan (LCWIP) which had been prepared by Cumbria County Council with the support of a range of Key Stakeholders including Carlisle City Council (CS.14/22).

The Communities, Health and Wellbeing Portfolio Holder presented to the Carlisle Local Cycling and Walking Infrastructure Plan which set out prioritised plans for the provision of enhanced cycling and walking routes in Carlisle and had been the subject of extensive public consultation. The approved Plan would be an essential requirement for bids to government for cycling and walking improvements.

The Communities, Health and Wellbeing Portfolio Holder moved the recommendation to endorse the Plan and the Leader seconded it.

Summary of options rejected Not to endorse the Plan

DECISION

That the Executive endorse the Carlisle Local Cycling and Walking Infrastructure Plan as set out in the appendix to report CS.14/22.

Reasons for Decision

The government had indicated that bids for improved cycling and walking infrastructure would only be considered if a local cycling and walking infrastructure plan was in place. The Carlisle Plan lists a large number of potential schemes which had been ranked in priority order based on a range of criteria which were detailed in the report.

EX.48/22 QUARTER 3 PERFORMANCE REPORT 2021/22

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report PC.04/22 containing the Quarter 3 performance against the current Service Standards, together with an update on the delivery of the Carlisle Plan 2021-23 actions as defined in the Plan. Performance against the 2021/22 Key Performance Indicators was also included.

The Health and Wellbeing; Business and Transformation and Economic Growth Scrutiny Panels had scrutinised performance at their meetings held on 17 February; 24 February and 3 February 2022 respectively. Excerpts from the Minutes of those meetings (HWSP.19/22; BTSP.23/22 and EGSP.16/22) were also submitted.

The Finance, Governance and Resources Portfolio Holder moved the recommendation which was seconded by the Leader.

Summary of options rejected None

DECISION

The Executive had considered the performance of the City Council with a view to seeking continuous improvement in how the Council delivered its priorities.

Reasons for Decision

To seek the Executive's consideration of the performance of the City Council as presented in the report.

EX.49/22 PUBLIC AND PRESS

RESOLVED – That in accordance with Section 100A(4) of the Local Government Act 1972 the Public and Press were excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph numbers (as indicated in brackets against the minutes) of Part 1 of Schedule 12A of the 1972 Local Government Act.

EX.50/22 CENTRAL PLAZA PROJECT

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.08/22)

Portfolio Economy, Enterprise and Housing

Subject Matter

The Economy, Enterprise and Housing Portfolio Holder submitted the progress on the Future High Streets Fund Central Plaza project (ED.04/22). The report outlined the site stabilisation investigations which formed the next stage of activity and sought delegated authority for various actions and decisions related to the development and delivery of the project.

The Economy, Enterprise and Housing Portfolio Holder moved the recommendations which were seconded by the Leader.

DECISION

That the Executive:

1. Noted the progress with the development of the Central Plaza project, with immediate next steps and focus on site preparation and stabilising the retaining walls of the site that adjoin West Walls and Victoria Viaduct.
2. Noted that a national marketing exercise would be undertaken to identify a private sector developer for the de-risked site.
3. Noted that a change control to the project may be required by the Future High Streets Fund central team, given that the redevelopment of the site was now likely to happen after the end of the in March 2024.
4. Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader and the Corporate Director of Finance and Resources, to agree any change controls to the project that may be required by the Future High Streets Fund central team.
5. Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, the Head of Regeneration and the Head of Property Services, to agree the preferred stabilisation specification for the Central Plaza site for tender / implementation.
6. Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader and Corporate Director of Governance and Regulatory Services to enter into a contract with the preferred contractor for the delivery of the site stabilisation works.

Reason for Decision

The successful implementation of Central Plaza project and the wider Future High Streets Fund programme would support the delivery of the vision set out in the Carlisle Plan, which was to enable Carlisle to grow and prosper as the capital of the Borderlands region.

EX.51/22 TOWN DEAL PROJECT ‘START WITH THE PARK’

(Public and Press excluded by virtue of Paragraph 2)

(Key Decision KD.05/22)

Portfolio Economy, Enterprise and Housing

Relevant Scrutiny Panel Economic Growth

Subject Matter

The Economy, Enterprise and Housing Portfolio Holder presented an update on progress with the Town Deal 'Start with the Park' project (ED.13/22). The report sought agreement to proceed with the key next steps leading to, and including, the making of a Compulsory Purchase Order (CPO) in respect of the land needed to implement the project.

The Economy, Enterprise and Housing Portfolio Holder moved, and the Leader seconded, the recommendations.

DECISION

That the Executive:

1. Noted progress on the project (ED.13/22)
2. Approved the proposed next steps leading to the making of a Compulsory Purchase order (CPO) in respect of the land needed for the Start with the Park project which cannot be acquired by private negotiation
3. Delegated authority to the Corporate Director of Governance and Regulatory Services to appoint specialist consultants following consultation with the Portfolio Holder for Economy, Enterprise and Housing.

Reason for Decision

St Cuthbert's Garden Village, of which the Start with the Park project was a key component, would have a significant influence in terms of shaping how Carlisle will grow and function over at least the next 30 years. Delivering St Cuthbert's Garden Village was listed as one of the key economic growth programmes and projects in the plan, and Start with the Park was set out as a project that would position SCGV as a unique and attractive destination for working-age families setting the scene for future phases of development. Accordingly, it would have a significant, direct and positive impact on the Carlisle Plan priorities of Economic Growth and Health and Wellbeing.

EX.52/22 CARLISLE TOWN DEAL

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.07/22)

******(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Economy, Enterprise and Housing

Relevant Scrutiny Panel Economic Growth

Subject Matter

The Economy, Enterprise and Housing Portfolio Holder submitted the final business cases, independent assurance report and project approval reports which had been prepared for the individual projects included within the Carlisle Town Deal programme prior to submission to the Department for Levelling Up, Housing and Communities (ED.05/22).

The Economy, Enterprise and Housing moved the recommendations which were seconded by the Leader.

Summary of options rejected Not to approve the business cases

DECISION

That the Executive:

1. Approved the updated Carlisle Town Deal Local Assurance Framework (Appendix G1 of ED.05/22) for the appraisal and sign off of business cases.
2. Noted the business cases, which have been prepared in accordance with the criteria set out in the Carlisle Town Deal Local Assurance Framework.
3. Noted the independent assurance reports that have been produced for the each of the business cases, which have been prepared in accordance with the criteria set out in the Carlisle Town Deal Local Assurance Framework.
4. Considered the project approval reports that have been produced by Programme Management Office for each project and signed off by Carlisle City Council as Accountable Body.
5. Noted that the Carlisle Town Deal Board has considered the business cases, independent assurance reports and project approval reports and endorsed the business cases for submission to the Department for Levelling Up, Housing and Communities.
6. Approved the business cases for submission to the Department for Levelling Up, Housing and Communities on the basis of the project approval reports and subject to the conditions required by the Accountable Body (Carlisle City Council) set out therein.
7. Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to finalise and submit the required documentation to the Department for Levelling Up, Housing and Communities.

Reasons for Decision

The successful implementation of the Town Deal programme would support the delivery of the vision set out in the Carlisle Plan, which was to enable Carlisle to grow and prosper as the capital of the Borderlands region. The projects to be delivered through the Town Deal programme would contribute directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment.

EX.53/22 LAND AT MORTON

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.09/22)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted an update on the development potential of the City Council owned Morton District Centre and Employment Site, including the next steps (GD.18/22).

The Finance, Governance and Resources Portfolio Holder moved the recommendations which were seconded by the Leader.

Summary of options rejected Not to release the funding

DECISION

That the Executive noted the work to date and authorised the Corporate Director for Finance and Resources to release funding from the Carry Forward Reserve to undertake the phase 1 site investigations estimated at £60,000.

Reason for Decision

The proposals would generate income and/or capital to support front line service delivery and create employment opportunities.

EX.54/22 LAND AT GREARSHILL

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.10/22)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation Scrutiny Panel

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted an update on the development potential of the City Council owned site north of Junction 44 of the M6 and to seek approval to proceed with the next stage of site investigations. (GD.19/22).

The Finance, Governance and Resources Portfolio Holder moved the recommendations which were seconded by the Leader.

Summary of options rejected Not to authorise the release of the funding

DECISION

That the Executive noted the work to date and authorised the Corporate Director for Finance and Resources to release funding from the Carry Forward Reserve to undertake the phase 1 site investigations estimated at £60,000.

Reason for Decision The proposals would generate income and/or capital to support front line service delivery, create employment opportunities and help deliver the Council's net zero carbon aspirations.

The Meeting ended at: 16:14

Leader's Decision Reference:	LD.02/22
Subject Title:	Future High Street – Reimagining the Market Square / Greenmarket Engagement and Design contract for works

Subject Matter:	<p>Delivery of the Future High Street Fund (FHSF) programme of projects was agreed at Executive on the 5th July 2021 (ED.19/21) including the Reimagining the Market Square / Greenmarket Project.</p> <p>Approval to enter into a grant funding agreement with Cumbria County Council to deliver two of the FHSF projects relating to the public realm was approved on the 20th December 2021 (ED33/21). This included the Reimagining the Market Square / Greenmarket Project.</p> <p>Subsequent to this County and City Council officers working on the development of the project agreed that as Carlisle City Council is the primary user of the Market Square area it is best placed to lead on the first phase of the project i.e. the engagement and design up to RIBA Stage 2. Cumbria County Council would then deliver the detailed design and build element of the project.</p> <p>After an open and rigorous tender process, the City Council is ready to award the contract for the design and engagement work stream at a cost £48,563 to the winning contractor. This is not the lowest tender of tenders ranging from £43,775 to £49,962.</p> <p>The programme has been delayed due to prolonged negotiation on contractual arrangements with Cumbria County Council. The request for a LDN to award the contract for this work is based on the avoidance of further delays that will detrimentally impact on the delivery of the project before the end of March 2024.</p> <p>This is a public facing project and important to the delivery of the City Center regeneration strategy.</p>
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Relevant Portfolio Area:	Economy Enterprise and Housing
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Decision Taken:	Allow the contract to be awarded to the preferred applicant to undertake the Engagement and Design to RIBA 2 stage of the project.
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Key or Non-Key Decision:	NO
	YES — Key Decision Reference:

Date Decision Made:	28 th March 2022	
Reports and Background Papers considered:	ED.19/21 and ED. 33/21	
Reasons for Decision:	The request for a LDN to award the contract for this work is based on the avoidance of further delays that will detrimentally impact on the delivery of the project before the end of March 2024.	
Details of alternative options considered and rejected:	If the LDN is not progressed it will impact the project timeline.	
Interests Declared:	None	
Date published:	29 March 2022	
Urgent Decision not subject to call in:	YES	
Consent of Chairman/Deputy Chairman of Council to Urgency:	YES/NO -	

Deadline for call-in:	N/A
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Implementation date if not called in:	29 March 2022
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Relevant Scrutiny Panel:	Economic Growth Scrutiny Panel
Call-in notified to and date notified:	N/A
Approved for implementation on:	N/A

Signed: **Signature redacted**

Date: 28th March 2022

All public reports can be viewed on the Council's website www.carlisle.gov.uk

Officer Decisions

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.26/22	Landlord's consent to lease renewals at units 20-21, 36, 71 & 94, a new lease of unit 34 and a licence of unit 29 at The Lanes Shopping Centre, Carlisle. To grant Landlord's consent to lease renewals at units 20-21, 36, 71 & 94, a new lease of unit 34 and a licence of unit 29 at The Lanes Shopping Centre, Carlisle.	None	14 March 2022	Head of Property Services
OD.28/22	Hammond's Pond Improvements – BMX Track Resurfacing <ul style="list-style-type: none"> This project forms part of an extensive refurbishment and improvements package of the park infrastructure at Hammond's Pond, Upperby, Carlisle. Funding is in place from a Section 106 agreement between Story Homes (developers of the adjacent Ridings Estate) and the City Council, with a total of £174,588 available for the improvement of recreational facilities at Hammond's Pond. The existing track was constructed with the input of the community approximately 30 years ago and has been heavily used since. In recent years the surface of the track, consisting of compacted stone, has deteriorated and the usability of the track has decreased. A public consultation held in September 2021 revealed a strong desire, just under half of approximately 400 responses, for the track to be retained and resurfaced with new asphalt surfacing. 	None	21 March 2022	Deputy Chief Executive

	<ul style="list-style-type: none"> • A tender package was distributed to contractors placed on the existing Carlisle City Council Green Spaces Framework Agreement on 05/11/2021 and responses requested by 03/12/2021. • Quotations were received from three contractors and, following tender assessment, the decision was made to award the contract to Toman Contracting Ltd for a total value of £17,551.35. 			
OD.29/22	<p>Hammond's Pond Improvements – Footpaths Phase 2 (West and Central)</p> <p>This project forms part of an extensive refurbishment and improvements package of the park infrastructure at Hammond's Pond, Upperby, Carlisle.</p> <ul style="list-style-type: none"> • Funding is in place from a Section 106 agreement between Story Homes (developers of the adjacent Ridings Estate) and the City Council, with a total of £205,960 available for the improvement of footpaths at Hammond's Pond. • Existing footpaths throughout the park are in generally poor condition, all were assessed by a City Council officer during 2021 and a priority list drawn together. • Paths in the Western and Central areas of the park (accessed off Buchanan Road and Henderson Road) will be upgraded via the installation of concrete pin kerb edging, along with an overlay of new asphalt to a depth of 80mm. This specification ensures a high-quality surface for users of all abilities, which is sufficiently robust to withstand occasional vehicle traffic and incur minimal maintenance costs. • A tender package was distributed to contractors placed on the existing Carlisle City Council Green Spaces Framework Agreement on 23/11/2021 and responses requested by 12/01/2022. • Quotations were received from five contractors and the most competitive price was submitted by Toman Contracting Ltd. 	None.	21 March 2022	Deputy Chief Executive

	<ul style="list-style-type: none"> Following the receipt of tenders the decision was taken to revise the specification slightly and simplify the project. Details of proposed amendments were provided to Toman on 20/01/2022 and a revised price returned on 27/01/2022. The contract to carry out the Phase 2 works has now been awarded to Toman Contracting Ltd for the total sum of £58,059.72. 			
OD.30/22	Electricity Sub-Station, off Wigton Road, Carlisle Surrender of existing lease / simultaneous grant of new lease. Decision is to approve the above proposal	None	16 March 2022	Head of Property Services
OD.33/22	Grant Agreement with the Police and Crime Commissioner for contributions to the Safer Streets Officers Regulatory Services have signed a Grant Agreement with Office of the Police and Crime Commissioner to accept £30,582 contributions to the Safer Streets Officers who will operate in Carlisle during 2022 / 2023.	Grant Agreement with OPCC	18 March 2022	Regulatory Services Manager
OD.34/22	Grant Agreement with the Police and Crime Commissioner for contributions to the Safer Streets Officers Regulatory Services have signed a Grant Agreement with Office of the Police and Crime Commissioner to accept £18,582 contributions to the Safer Streets Officers who will operate in Carlisle during 2022 / 2023	Grant Agreement with OPCC	16 March 2022	Head of Regulatory Services
OD.35/22	Hammond's Pond Improvements – Outdoor Fitness Area This project forms part of an extensive refurbishment and improvements package of the park infrastructure at Hammond's Pond, Upperby, Carlisle. Funding is in place from a Section 106 agreement between Story Homes (developers of the adjacent Ridings Estate) and the City Council, with a total of £174,588 available for the improvement of recreational facilities at Hammond's Pond.	None	29 March 2022	Deputy Chief Executive

	<p>The area adjacent to the main car park on the site, accessed off Blackwell Road, is currently host to a football kick wall with basketball hoop and seating, all of which are at the end of their serviceable life.</p> <p>A public consultation held in September 2021 revealed a strong desire, just over two thirds of approximately 400 responses, for outdoor fitness equipment to be used to replace the kick wall. Half of the respondents chose the option of several individual items of exercise equipment to be grouped together in the area, as opposed to larger training systems or assault course-style items.</p> <p>A tender package was distributed to three suppliers of suitable equipment on 21/01/22 and responses requested by 18/02/22.</p> <p>Following the assessment of tender responses, the decision was made to award the contract to Kompan Scotland Ltd for a total value of £34,206.49.</p>			
OD.36/22	<p>Licensing decisions taken between 1 March 2022 and 31 March 2022</p> <p>The Licensing Manager has granted the attached licences or permissions under an express authorisation delegated to her and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)</p>	Applications for various licences. Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.	01 April 2022	Licensing Manager
OD.37/22	<p>Release of S106 Funds to Capital Programme (2022/23), 11062 12/0793 – The Ridings, Durdar.</p> <ul style="list-style-type: none"> A sum of £445,713.74 was received from Story Homes on 24/01/2020 as part of a Section 106 (developer contribution) agreement for a residential development off Durdar Road, Carlisle. The agreement states that the funds were to be utilised at Hammonds Pond, Upperby and divided as below: 	None	04 April 2022	Deputy Chief Executive

	<p>Footpath improvements - £205,960.57 CCTV and security improvements - £12,657.00 Landscaping and drainage improvements - £52,508.01 Recreation facilities improvements - £174,588.16</p> <ul style="list-style-type: none"> • The Healthy City Team is using these funds in a phased approach to deliver high quality, community driven improvements across Hammonds Pond to benefit both the residents of the existing local area and those of the new Ridings estate. • Phase 1 of spending on recreation facilities improvements totalled £118,000 and focussed on the complete renovation of the large children's play area at Hammond's Pond, this was completed in summer 2021. • Phase 2 includes the resurfacing of the existing BMX track on the site plus the installation of new outdoor fitness equipment to replace an end-of-life football kick wall. • The sum of £51,760.00 requires releasing from the recreation facilities improvements contribution to the appropriate code (90253/9020/11062) within the capital programme for the 2022/23 financial year to allow the following purchase orders to be placed with suppliers: <ul style="list-style-type: none"> ◦ Toman Contracting Ltd – resurface BMX track with asphalt, £17,551.35. ◦ Kompan Scotland Ltd – supply and install outdoor fitness equipment and surfacing, £34,206.49. <p>The remaining £4,828.00 will be released in the summer to fund finishing works across all the recreation facilities on the park.</p>			
OD.38/22	<p>Belah Community Centre Grants Decision to pay the Belah Community Centre 2022 / 2023 grants (£11,100)</p>	None	07 April 2022	Deputy Chief Executive
OD.39/22	<p>Botcherby Community Centre Grants</p>	None	07 April 2022	Deputy Chief Executive

	Decision to pay the Botcherby Community Centre 2022 / 2023 grants (£13,000)			
OD.40/22	Brampton Community Centre Grants Decision to pay the Brampton Community Centre 2022 / 2023 grants (£21,400)	None	07 April 2022	Deputy Chief Executive
OD.41/22	Citizen Advice Carlisle Eden Grants Decision to pay the Citizen Advice Carlisle Eden 2022 / 2023 grants (£54,700)	None	07 April 2022	Deputy Chief Executive
OD.42/22	Award of Grants Decision to pay the following grants: <ul style="list-style-type: none"> - Community Centre Training Grant (CARLISLE AND DISTRICT FEDERATION OF COMMUNITY ORGANISATIONS) 2022 / 2023 grants (£9,000) - Currock Community Centre 2022 / 2023 grants (£20,900) - CVS 2022 / 2023 grants (£10,600) - Denton Holme Community Centre 2022 / 2023 grants (£14,000) - Greystone Community Centre 2022 / 2023 grants (£9,300) - Harraby Community Centre 2022 / 2023 grants (£24,800) - Longtown Community Centre 2022 / 2023 grants (£27,200) - Morton Community Centre 2022 / 2023 grants (£28,700) - Petteril Bank Community Centre 2022 / 2023 grants (£12,400) - Yewdale Community Centre 2022 / 2023 grants (£7,400) 	None	07 April 2022	Deputy Chief Executive

JOINT MANAGEMENT TEAM

Item
A.3

MINUTES – 21st March 2022

Attendees	Leader; Deputy Leader; PH Culture, Heritage & Leisure; PH Economy, Enterprise & Housing; PH Communities, Health & Wellbeing; Deputy Chief Executive Corporate Director of Governance & Regulatory Services; Corporate Director of Finance & Resources; Corporate Director of Economic Development
Apologies	PH Environment & Transport; Chief Executive

Agenda Item 1 – Minutes of Meeting 21st February 2022	Action
Noted and agreed	
Agenda Item 2 – Children & Families & Domestic Violence	
A verbal update on both issues was provided to JMT by the PH for Communities, Health & Wellbeing and the Deputy Chief Executive	
Agenda Item 3 – Local Government Reorganisation	
The Deputy Chief Executive updated attendees with information available at this time	
Agenda Item 4 - Updates on Borderlands; The Sands; Civic Centre; St Cuthbert's Garden Village; Central Plaza	
Members of SMT attending the meeting provided the Executive with their update on the current position regarding each area	

Agenda Item 5 – Future Items for Notice of Executive Key Decisions	
Noted, discussed and agreed	
Agenda Item 6 - JMT Forward Plan	
Noted and updated	