

# CARLISLE CITY COUNCIL

**Report to:- Carlisle City Council**

**Date of Meeting:- 8 November 2011**

**Agenda Item No:-**

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**Public**

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**Title:- OVERVIEW AND SCRUTINY PROCEDURE RULES  
CALL-IN AND URGENCY**

**Report of:- ASSISTANT DIRECTOR (GOVERNANCE)**

**Report reference:- GD.60/11**

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## **Summary:-**

Rule 15 (i) of the Overview and Scrutiny Procedure Rules deals with the procedure in respect of occasions where decisions taken by the Executive are urgent and where the call-in procedure should not apply. In such instances the Mayor must agree that the decision proposed is reasonable in the circumstances and should be treated as a matter of urgency.

The record of the decision and the Decision Notice needs to state that the decision is urgent and not subject to call-in. Decisions, which have been taken under the urgency provisions, must be reported to the next available meeting of the Council together with reasons for urgency.

At the meeting of the Executive on 31 October 2011 the Executive considered the following reports which were referred to Council.

These items are all to be considered by the Council at its meeting on 8 November 2011. If a call-in were to be received on any of the items, the call-in procedure would overlap the City Council meeting.

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None**

All Members will have received copies of the reports and minutes with the Summons for the Council meeting and will have the opportunity to consider the items at the Council meeting on 8 November 2011.

(i) Botchergate Conservation Area Appraisal and Management Plan (Draft)

Copies of the above report were submitted to and considered by the Environment and Economy Overview and Scrutiny Panel at their meeting on 20 October 2011. It was considered that any delay caused by a call-in would prejudice the Council's interests by delaying approval of the Botchergate Conservation Area Appraisal and Management Plan for public consultation.

(ii) Discretionary Rate Relief Policy

The matter was considered by the Community Overview and Scrutiny Panel on 1 September and 6 October; and the Resources Overview and Scrutiny Panel on 13 October 2011. It was considered that any delay caused by a call-in would prejudice the Council's interests in delaying approval of the Discretionary Rate Relief Policy.

(iii) Sustainability Energy Project at Civic Centre, Carlisle

The Sustainable Energy Strategy was considered by the Environment and Economy Overview and Scrutiny Panel on 28 July 2011. It was considered that any delay caused by call-in would prejudice the Council's interests in delaying approval of the release of capital funding from the receipts of the sales identified in the Asset Business Plan to fund the installations up to a maximum of £200,000.

(vi) Review of Polling Arrangements

It was considered that any delay caused by a call-in would prejudice the Council's interests in delaying approval of the recommendations contained within the Assistant Director (Governance)' report on the Review of Polling Arrangements.

The Mayor has agreed that the above decisions are urgent and, for the reasons set out above, that the call-in process should not be applied to those decisions.

**Recommendation:-**

That the position be noted.

**Contact Officer:** Morag Durham

**Ext:** 7036

Mark Lambert  
Assistant Director (Governance)

**Impact assessments**

**Does the change have an impact on the following?**

<b>Equality Impact Screening</b>	<b>Impact Yes/No?</b>	<b>Is the impact positive or negative?</b>
Does the policy/service impact on the following?		
Age	<b>No</b>	<b>N/A</b>
Disability	<b>No</b>	<b>N/A</b>
Race	<b>No</b>	<b>N/A</b>
Gender/ Transgender	<b>No</b>	<b>N/A</b>
Sexual Orientation	<b>No</b>	<b>N/A</b>
Religion or belief	<b>No</b>	<b>N/A</b>
Human Rights	<b>No</b>	<b>N/A</b>
Health inequalities	<b>No</b>	<b>N/A</b>
Rurality	<b>No</b>	<b>N/A</b>

**If you consider there is either no impact or no negative impact, please give reasons:**

Any impact would be dealt with within the body of the reports referred to

**If an equality Impact is necessary, please contact the P&P team.**