

Officer Decisions

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.72/21	Discretionary Disabled Facility Grants (DFG) Repayment To waive the repayment of a Disabled facilities Grant (DFG) in the sum of £6322.27 (Ref number CL-000150).	<p>Housing Renewal and Assistance Policy 2018 (paragraph 4.2)</p> <p>Letter from home-owner stating the reasons why she has decided to sell and move. The owner did not have any intention to move when they applied for the grant but had several accidents in the home and a suitable property that they can afford has become available at short notice. Not for publication by virtue of paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, as the report contains exempt information relating to any individual.</p> <p>The policy is that a charge may be placed on properties subject to a Grant over £5,000 where it is considered that the works add value to the property. Although the grant has increased the value of the property it is unlikely</p>	22 July 2021	Corporate Director of Governance and Regulatory Services

		that the cost would be fully recouped when sold. The decision has also been made taking into consideration the extent to which the recipient would suffer financial hardship if the grant were reclaimed and also whether the disposal of the property is made for reasons of the recipient's mental or physical health or well-being.		
OD.73/21	<p>Release of S106 Funds for Cycleway/Footpath Improvements in Melbourne Park to provide Footway Lighting.</p> <p>Section 106 funding of £79,580 was provided by Persimmon Homes, related to the site of the former Watts Yard. The funding to be spent before June 2023 on measures to improve the cycleway along the river Petteril at Melbourne Park.</p> <p>In 2013 when the first part of the funding was provided it was agreed that the funding would be used to provide footway lighting on sections of existing cycleway and new sections of cycleway would be constructed along the river to provide a link to the new development.</p> <p>Before work could be progressed the 2015 flood resulted in the Environment Agency having to investigate flood prevention measures at Melbourne Park. It was decided that work on the Cycleway would be delayed until the EA had designed and constructed their flood prevention works.</p> <p>The EA have now completed the main part of their flood prevention work which enables the work to provide footway lighting to take place. This ODN sets out the decision to release £22,175 of the funding to provide the footway lighting works, these involve the provision of a power supply and the installation of new lights.</p> <p>Work will take this summer so that lighting is in place before winter.</p> <p>The remaining funds of £57,405 to provide new sections of cycleway cannot currently be spent as the EA still have to undertake further flood prevention works in the area of the allotments. It is likely to be summer 2022 before this element of the work can take place.</p>	None	25 July 2021	Deputy Chief Executive

OD.74/21	<p>Uncovering Roman Carlisle - Community Archaeology Project at Carlisle Cricket Club Grounds. Update to OD.71/21 Updated text and value of the services being supplied by Tullie House Museum and Art Gallery (in italics).</p> <ul style="list-style-type: none"> Agree that Tullie House Museum and Art Gallery (TH) as project partner set out in a Collaboration/Grant Funding Agreement, is appointed to provide community engagement services (<i>including staff costs materials and equipment</i>) for the sum of £30,700 allowing the Contract Procedure Rules (CPR 10 (c) to be applied for the following reasons: TH is the only museum based in Carlisle with a significant track record in local community engagement and engagement with local schools; TH has an in depth knowledge of the field of Roman archaeology in Carlisle and can use this to provide focused community engagement activities; TH is providing a high level of match -in kind services to the project; and there is no other provider that can provide this service. 	LDN to Accept the National Lottery Heritage Fund Grant award for £99,900.	12 July 2021	Corporate Director of Economic Development
OD.75/21	<p>Licensing Decisions taken between 1 July and 30 July 2021 The Licensing Manager has granted the attached licences or permissions under an express authorisation delegated to her and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)</p>	Applications for various licences. Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.	02 August 2021	Licensing Manager
OD.76/21	<p>Hammonds Pond Junior Play Area This project will deliver thoroughly upgraded junior (above 6 years of age) play provision at Hammonds Pond, Upperby, following an increase in user levels due to the construction of a new estate to the East of the park. Funding is in place from a Section 106 agreement between Story Homes (developers of the adjacent Ridings Estate) and the City Council, with a total of £174,588 available for the improvement of recreation facilities at Hammonds Pond. A detailed online and hard-copy consultation questionnaire for play area improvements was produced and widely advertised, with over 500 responses received during four weeks. The feedback received was used to draw up specification documents for a fixed budget project to deliver upgrades to the junior section of the play</p>	Hammonds Pond play area feedback summary	02 August 2021	Deputy Chief Executive

	<p>area. This was openly tendered via The Chest portal during November/December 2020.</p> <p>Designs and quotations were received from six play equipment suppliers and, following tender scoring, the decision was made to award the contract to Kompan Scotland Ltd for a total value of £47,775.50.</p>			
OD.77/21	<p>Regulatory Services Appointment of Agency Support for Health and Safety Advice</p> <p>Regulatory Services has appointed Agency Support for 6 months to review and provide assistance those business sectors enforced by the City Council under the Health and Safety at Work Act.</p>	N/A	04 August 2021	Regulatory Services Manager
OD.78/21	<p>Licence for Alterations</p> <p>Yewdale Community Centre</p> <p>Decision to grant a licence for alterations</p>	None	06 August 2021	Property Services Manager
OD.80/21	<p>Elected Member Training</p> <p>Councillor John Mallinson to attend District Council Network Conference on 21st October 2021</p>	N/A	09 August 2021	Deputy Chief Executive
OD.81/21	<p>Licence for Alterations</p> <p>Yewdale Community Centre</p> <p>Decision to grant a licence for alterations</p>	None	06 August 2021	Property Services Manager
OD.82/21	<p>The Redfern Inn, Kingmoor Road, Carlisle</p> <p>The decision, following consultation with Councillor Mallinson, Communities, Health and Wellbeing Portfolio Holder, is to list the Redfern Inn, Kingmoor Road, Carlisle, as a community asset under the Localism Act 2011.</p>	<p>PC 15/14 – Community Right to Bid report at Executive 15/12/14</p> <p>Application form for Community Right to Bid - Private * Not for publication by virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972</p>	12 August 2021	Town Clerk and Chief Executive
OD.83/21	<p>HR and Payroll Systems renewal</p> <p>To renew the contract for HR and Payroll software, iTrent, through our existing partner, Insight, for a duration of 3 years. The purchase is on a like for like basis plus the addition of iTrent Shield to provide essential additional security through multi-factor authentication.</p>	<p>Report from the HR and Payroll Manager dated August 2021. Not for publication under Schedule 12 A - Local Government Act</p>	17 August 2021	Town Clerk and Chief Executive

		1972, Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).		
OD.84/21	Domestic Abuse grant funding 2021/22 To accept one-year grant funding (2021/22) of £185,000 from Cumbria County Council working in partnership to meet the requirements of the Domestic Abuse Act; and to provide specialist support to victims and their children in safe accommodation from 01 April 2021 to 31 March 2022	PF.005/17 – DCLG Domestic Abuse funding for Carlisle OD.025/18 – Acceptance of top up funding from the Ministry of Housing, Communities and Local Government OD. 60/20 – 2020/21 DA funding award acceptance	16 August 2021	Corporate Director of Governance and Regulatory Services
OD.85/21	Landlord's consent to a lease renewal To grant Landlord's consent to the grant of a new lease of unit 22, 8 Globe Lane at The Lanes shopping centre.	None	18 August 2021	Property Services Manager