

AGENDA

AUDIT COMMITTEE

FRIDAY 25 SEPTEMBER 2009 AT 11.00 AM

in the Flensburg Room, Civic Centre, Carlisle

A private preparatory / briefing meeting for Members of the Committee will be held at 9.30 am in the Flensburg Room.

The Committee will receive training from the Principal Auditor (Audit Commission) updating Members on the role of the Audit Commission; and Deputy Chief Executive on Risk Management **commencing at 10.00 am**. An invitation has been extended to Members of the City Council to attend the training.

Apologies for Absence

To receive apologies for absence and notification of substitutions

Declarations of Interest

Members are invited to declare any personal interests, any personal interests which are prejudicial, relating to any item on the agenda at this stage.

Public and Press

To agree that items of business within Part A of the agenda should be dealt with in public.

Minutes

To approve and sign the Minutes of the meetings held on 8 April and 22 June 2009*.
[Copy Minutes in Minute Book Volume 36(1) and (2)/ herewith*]

PART A

To be considered when the Public and Press are present

A.1 MINUTES OF RESOURCES OVERVIEW AND SCRUTINY PANEL

The Minutes of the meetings of the Resources Overview and Scrutiny Panel held on 9 June; 6 and 16 July; and 6 and 25 August 2009 are submitted for information.

(Copy Minutes herewith)

A.2 ANNUAL GOVERNANCE REPORT 2008/09

(a) To consider and comment upon the Audit Commission's Annual Governance Report for 2008/09.

(Copy Annual Governance Report herewith)

(b) The Director of Corporate Services to submit a report in response to issues raised in the Audit Commission's Annual Governance Report 2008/09.

(Copy Report CORP.39/09 herewith)

A.3 LETTER OF REPRESENTATION 2008/09

The Director of Corporate Services to submit a report attaching the Letter of Representation for 2008/09 for approval by the Committee.

(Copy Report CORP.40/09 herewith)

A.4 AUDIT SERVICES PROGRESS REPORT

The Head of Audit Services to submit a report summarising the work carried out by Audit Services since the previous report to Committee on 22 June 2009.

(Copy Report CORP.33/09 herewith)

A.5 ANNUAL GOVERNANCE STATEMENT ACTION PLAN

The Director of Corporate Services to submit a report appraising Members of progress made on the above Action Plan.

(Copy Report CORP.34/09 herewith)

A.6 TREASURY TRANSACTIONS

The Director of Corporate Services to submit a report on Treasury Transactions including the requirements of the Prudential Code for Members' information.

(Copy Report CORP.29/09 herewith)

PART B

To be considered in Private

- NIL -

Members of the Audit Committee:

Conservative: Layden, Lishman (Vice-Chairman), Mallinson E (Chairman)

Labour: Boaden, Hendry, Patrick

Liberal Democrat: Farmer P

Substitutes: Knapton, Clarke M, Parsons (Conservative), Cape, Riddle, Stothard (Labour), Tootle (Liberal Democrat).

**Enquiries, requests for reports, background papers, etc to Committee Clerk:
Morag Durham – 817036**

Notes to Members: