



Business and Transformation Scrutiny Panel

Meeting Date: 26 August 2021

Portfolio: Cross-cutting

Key Decision: No

Within Policy and Budget Framework

Private/Public Public

Title: Overview Report

Report of: Overview and Scrutiny Officer

Report Number: OS.21/21

Purpose / Summary:

This report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the items within Panel remit on the most recent Notice of Key Executive Decisions
- Note the current work programme

Tracking

Executive:	Not applicable
Scrutiny:	BTSP 26/08/21
Council:	Not applicable

1. Notice of Key Decisions

1.1 The most recent Notice of Key Executive Decisions was published on 30 July 2021. This was circulated to all Members. The following items fall within the remit of this Panel:

Items which are included in the Panel's Work Programme:

- KD 08/21 – Medium Term Financial Plan and Capital Investment Strategy
- KD 10/21 – Budget Process 2022/23 – 2026/27
- KD 14/21 – Asset Management Plan 2022 - 2027

Items which are not included in the Panel's Work Programme:

- KD 15/21 – Carlisle Plan 2021-2023
- KD 19/21 – Review of the Statement of Gambling Policy

2. References from Executive

2.1 None

3. Progress on resolutions from previous meetings

3.1 The following table sets out the meeting date and resolution that requires following up. The status is presented as either “completed”, “pending” (date expected), or “outstanding”. An item is considered outstanding if no update or progress has been made after three panel meetings. All the completed actions will be removed from the list following the meeting.

	Meeting date	Minute reference	Action	Status
1	03/06/21	BTSP 43/21	2) That consideration be given to removing non sickness absence from the Covid-19 sickness figures.	Pending
2	15/07/21	BTSP 53/21	That a future Scrutiny Arrangements Task and Finish Group be established.	Pending
3	15/07/21	BTSP 55/21	2) That an updated ICT Services Project Status Report be submitted to the Panel in three months time.	Complete (added to workplan)

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

5.1 The overview and scrutiny of the Carlisle Plan items that match the panel remit contribute to ongoing policy development.

Contact Officer: **Rowan Jones**

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Appendices

1. Draft Scrutiny Panel Work Programme 2021-22

attached to report:

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS:

LEGAL -

FINANCE –

EQUALITY – This report raises no explicit issues relating to the public sector Equality Duty.

INFORMATION GOVERNANCE –

APPENDIX 1: Draft Scrutiny Panel Work Programme 2021-22

BTSP Date	Title	Lead Officer	Type of Scrutiny
03/06/2021	End of Year Performance Report (including appendix on comparison of targets for climate change)	Gary Oliver	Monitoring
	Financial Update on the Impact of Covid-19	Alison Taylor	Monitoring
	Sands Centre Project Monitoring Report	Darren Crossley	Monitoring
	Outturn Reports	Steven Tickner	Monitoring
	Sickness Absence - end of year report 2020/21	Gary Oliver	Monitoring
15/07/2021	Update on IT projects	David Strong/ Martine Kelly/ Jason Gooding	Monitoring
	Business Rates Outturn 2020/21	Alison Taylor	Monitoring
	Future Scrutiny Arrangements	Rowan Jones	Policy Develop't
	Draft Carlisle Plan	Steven O'Keeffe	Policy Develop't
26/08/2021	Medium Term Financial Plan	Alison Taylor	Policy Develop't
	Asset Management Plan and Annual Property Survey Report	Mark Walshe	Policy Develop't
	Capital Investment Strategy	Alison Taylor	Policy Develop't
	Performance Report Q1	Gary Oliver	Monitoring
	Sickness Absence Q1	Gary Oliver/ Bibian McRoy	Monitoring
	External Audit Report - Action Plan and recommendations	Alison Taylor	Monitoring
	Outcome of Old Fire Station Tender (EX.78/21) - call-in	Darren Crossley	Call - in
07/10/2021	Budget monitoring Q1 2021/22	Steven Tickner	Monitoring
	Covid-19 financial impacts - wrap up report	Alison Taylor	Policy update
	Squad working	Darren Crossley	Policy Develop't
	Commercialisation Strategy T&F group report	Alison Taylor	Policy Develop't
	Sands Centre Project Monitoring Report	Darren Crossley	Monitoring
	Civic Centre Re-instatement and Development	Darren Crossley	Monitoring
	Local Government Re-organisation	Jason Gooding	Policy Develop't
	Update on IT projects - Part B report	Laura Griffiths/ Jason Gooding	Monitoring
	Emerging agile working policy/ findings of staff survey	Darren Crossley	Policy Develop't
07/12/2021	Budget Setting	Alison Taylor	Budget
	Sands Centre Project Monitoring Report	Darren Crossley	Policy Update
	Performance Report Q2	Gary Oliver	Monitoring
	Sickness Absence Q2	Gary Oliver	Monitoring
	Budget monitoring Q2 2021/22	Steven Tickner	Monitoring
06/01/2022	Budget Setting (Incl. Treasury Management Strategy Statement)	Alison Taylor	Budget
24/02/2022	Sands Centre Project Monitoring Report	Darren Crossley	Policy Update
	Performance Report Q3	Gary Oliver	Monitoring
	Sickness Absence Q3	Gary Oliver	Monitoring
31/03/2022	Budget monitoring Q3 2021/22	Steven Tickner	Monitoring
	Scrutiny annual Report	Rowan Jones	Policy Develop't
	Corporate Projects	Jason Gooding	Monitoring
	Corporate Risk Register	Darren Crossley	Monitoring

