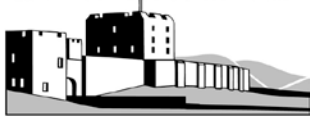


**CARLISLE
CITY COUNCIL**



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COMMUNITY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 1st September 2011

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 24/11

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note and/or comment on the content within the report.
- Note and/or amend the Panel's work programme (amended Work Programme to be tabled)

Contact Officer: Nicola Edwards

Ext: 7122

1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st September – 31st December 2011 was published on 18th August 2011. The following issues contained in this Forward Plan that fall into the remit of this Panel are as follows and full details can be found at Appendix 1:

KD.021/11 Carlisle & Eden Crime and Disorder Reduction Partnership Plan 2011-12 –

To be considered at this meeting of the Panel

KD.023/11 Housing Strategy and Action Plan 2011-15 - available for consideration by this Panel on 24 November 2011.

KD.024/11 Budget Process 2012-13 - available for consideration by this Panel on 24 November 2011

KD.025/11 – Discretionary Rate Relief Policy – to be considered at this meeting of the Panel

2. Task and Finish Groups

The Panel agreed to undertake two reviews by Task and Finish Groups, one on Housing Issues and one on Disabled Facilities Grants. The following Members have been appointed to the two groups.

Housing

Cllr Riddle
Cllr Bradley
Cllr Nedved
Cllr Bainbridge

Disabled Facilities Grants

Cllr Glover
Cllr Luckley
Cllr Prest
Cllr Layden (rep from Resources O&S)

Initial meetings are to be held in late August/early September for the Task Groups to scope their respective reviews. Updates will be provided to the Panel at its next meeting on 6th October.

3. Work Programme

The Panel's current work programme is attached at Appendix 2 for comment/amendment.

FORWARD PLAN

Appendix 1

**Index of Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.021/11	Carlisle and Eden Crime and Disorder Reduction Partnership Plan 2011-12 (EX.088/11 on 26 July 2011)	26 September 2011 26 July 2011
KD.023/11	Housing Strategy and Action Plan 2011-15	19 December 2011 31 October 2011
KD.024/11	Budget Process 2012-13	(a), (b), (c), (d), (e), (f) and (g) on 21 November 2011 (h) on 12 December 2011 (i), (j), (k), and (l) on 19 December 2011 (m), (n), (o) (p) and (q) on 16 January 2012 21 November 2011
KD.025/11	Discretionary Rate Relief Policy	31 October 2011 30 August 2011

FORWARD PLAN
Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel

Ref: KD.021/11 **Portfolio Area** Community Engagement

Subject Carlisle and Eden Crime and Disorder Reduction Partnership Plan 2011-12
(EX.088/11 on 26 July 2011)

Key Decisions:

The Executive is requested to:

1. Consider and comment upon Carlisle and Eden Crime and Disorder Reduction Partnership's Plan for 2011/12.
2. Consider how the Partnership Plan, in defining the priorities, supports the implementation of the Community Strategy and the Corporate Plan.
3. Refer the plan to Community Overview and Scrutiny Panel for consultation.

To be considered initially by Executive: 26 July 2011

Decision to be taken at Executive on: 26 September 2011

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will be available for consideration by the Community Overview and Scrutiny Panel on 1 September 2011

Consultees: Consultation has already taken place across the Carlisle and Eden CDRP Leadership Group Members and sub-group membership

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report CP01/11 - Carlisle and Eden Crime and Disorder Reduction Partnership Plan (at Executive 26 July 2011)

The Carlisle Partnership Manager's report will be available five working days before the meeting

Further Information From:

Carlisle Partnership Manager, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.023/11

Portfolio Area Environment and Housing

Subject Housing Strategy and Action Plan 2011-15

Key Decisions:

To approve the Housing Strategy and Action Plan for the period 2011-12

To be considered initially by Executive: 31 October 2011

Decision to be taken at Executive on: 19 December 2011

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget Framework matter which will available for consideration on 24 November 2011 by Community Overview and Scrutiny Panel.

Consultees: Overview and Scrutiny

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Community Engagement) report will be available five working days before the meeting

Further Information From:

Assistant Director (Community Engagement), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Subject Budget Process 2012-13

Key Decisions:

To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates
- (b) Individual Charges Reviews (Local Environment, Governance , Economic Development, Community Engagement)
- (c) New Revenue Spending Proposals
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Repair and Maintenance
- (g) Treasury Management and Prudential Borrowing Implications
- (h) Consideration of Overview and Scrutiny Consultation feedback
- (i) Draft Revenue Support Grant Settlement (if available)
- (j) Summary Overall Revenue and Capital Position
- (k) Draft Treasury Management and Investment Strategy including MRP Strategy
- (l) Executive Draft Budget Proposals for consultation
- (m) Final Revenue Support Grant and Final Revenue Budget Summary
- (n) Provisional Capital Programme
- (o) Treasury Management and Investment Strategy including MRP Strategy
- (p) Consideration of Final Budget Consultation
- (q) Executive's Final Budget Proposals

To be considered initially by Executive: 21 November 2011

Decision to be taken at Executive on: (a), (b), (c), (d), (e), (f) and (g) on 21 November 2011
(h) on 12 December 2011
(i), (j), (k), and (l) on 19 December 2011
(m), (n), (o) (p) and (q) on 16 January 2012

Responsible or Lead Overview and Scrutiny Panel:

Resources Overview and Scrutiny Panel for all budget issues except the detailed service estimates. Community and Environment and Economy Overview and Scrutiny Panels for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility.

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget matters which will be available as follows:

- (a), (b), (c), (d), (e), (f) and (g) - Community Overview and Scrutiny Panel on 24 November 2011, Environment and Economy Overview and Scrutiny Panel on 1 December 2011 and Resources Overview and Scrutiny Panel on 6 December 2011
- (i), (j) and (k) Resources Overview and Scrutiny Panel on 5 January 2012

Consultees: Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and Staff

Date for Consultees' comments: Consultation Period 19 December 2011 to 16 January 2012

Relevant reports/background papers which are available:

The Assistant Director (Resources) report will be available five working days before the meeting

Further Information From:

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Ref: KD.025/11

Portfolio Area Community Engagement

Subject Discretionary Rate Relief Policy

Key Decisions:

To approve the proposed Discretionary Rate Relief Policy

To be considered initially by Executive: 30 August 2011

Decision to be taken at Executive on: 31 October 2011

Responsible or Lead Overview and Scrutiny Panel:

Community Overview and Scrutiny Panel

Date when the matter will be available for consideration by Overview and Scrutiny Panel

Policy and Budget matter which will be available for consideration by Community Overview and Scrutiny Panel on 1 September 2011

Consultees: Overview and Scrutiny

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Assistant Director (Community Engagement) report will be available five working days before the meeting

Further Information From:

Assistant Director (Community Engagement), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 22 August 2011

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			9 Jun 11	14 Jul 11	1 Sept 11	6 Oct 11	24 Nov 11	12 Jan 12	9 Feb 12	22 Mar 12
CURRENT MEETING – 1st September 2011															
Discretionary Rate Relief Policy			✓				To consider draft protocol and criteria		x	✓					
Play Strategy	✓		✓				To receive copy of final report to Big Lottery Fund and exit strategy			✓					
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel	✓		✓		✓		✓	
Crime and Disorder Reduction Partnership	✓		✓				Joint Carlisle and Eden CDRP Scrutiny Panel to be held 4 th August 2011.			✓					
Transformation Programme for Carlisle City Council		✓	✓				Update on Transformation on service areas within remit of Panel			✓					

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			9	14	1	6	24	12	9	22
								Jun	Jul	Sept	Oct	Nov	Jan	Feb	Mar
TASK AND FINISH GROUPS															
Disabled Facilities Grant			✓				Appoint Task Group Members and Scope Review								
Housing Issues			✓				Appoint Task Group Members and Scope Review								
Neighbourhood Working			✓				To monitor implementation of Task Group recommendations	✓	✓				✓		
Customer Service Shared Business Case			✓				Joint Task Group with ROSP, looking at the draft business case - on hold								
FUTURE MEETINGS															
Women and Facilities Replacement Homelessness Accommodation		✓	✓				Workshop to be held in the Autumn on design specification	✓			✓				

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			9 Jun 11	14 Jul 11	1 Sept 11	6 Oct 11	24 Nov 11	12 Jan 12	9 Feb 12	22 Mar 12
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
Play Areas							Chair to discuss with Portfolio Holder								
Carlisle Youth Zone							Chief Executive & Chair of Youth Zone to be invited to update Members					✓			
Tullie House		✓	✓				Progress report on move to Trust Status				✓				
Budget		✓	✓				Consideration of service implications				✓				
Rural Strategy	✓		✓				Monitoring Role			✓					
Annual Equality Report	✓						Monitoring role.			✓					

COMPLETED ITEMS

Food Law Enforcement Service Plan		✓					Report outlining EH inspection and educational priorities for improving food safety		✓						
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INFORMATION ONLY ITEMS

Details

Date Circulated