



**Executive**

**Date:** Monday, 27 September 2021

**Time:** 16:00

**Venue:** Council Chamber

**Chair:** Councillor John Mallinson

**Present:** Councillor Nigel Christian, Councillor Gareth Ellis, Councillor Mrs Elizabeth Mallinson, Councillor John Mallinson, Councillor Paul Nedved

**Also Present:** Deputy Chief Executive  
Corporate Director of Governance and Regulatory Services  
Corporate Director of Finance and Resources  
Corporate Director of Economic Development

Councillor Mrs Finlayson, Vice Chair of the Health and Wellbeing Scrutiny Panel

**EX.100/21 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of the Culture, Heritage and Leisure Portfolio Holder and the Town Clerk and Chief Executive.

**EX.101/21 DECLARATIONS OF INTEREST**

There were no declarations of interest submitted.

**EX.102/21 PUBLIC AND PRESS**

RESOLVED – That the Agenda be agreed as circulated.

**EX.103/21 MINUTES OF PREVIOUS MEETINGS**

RESOLVED - That the minutes of the Executive held on 2 August 2021 and 31 August 2021 were confirmed. The minutes were signed by the Chair.

**EX.104/21 QUESTIONS BY MEMBERS OF THE PUBLIC**

Pursuant to Procedure Rule 10.1, the Corporate Director of Governance and Regulatory Services to report the receipt of the following questions submitted on notice by a member of the public:

**Victorian and Turkish Baths**

**Question 1.**

“The Carlisle Plan was amended by the Executive at their meeting of 31 August 2021 to include the Turkish Baths. Under Delivering the Borderlands Inclusive Growth Deal, the Plan states that “works to the exterior of the building and the installation of new utilities systems” will be implemented. At a meeting of the Council on 27 April 2021, the Council Leader gave a statement in which he said that a budget had been identified within the Borderlands project to fund the exterior and interior work to the baths. Is the budget within the Borderlands project

conditional on the City Council making the site of the 1970s pool building available to the Borderlands project?"

The Leader responded to the question:

"The Station gateway project includes proposals to re-develop the area to the rear of the station to provide a new entrance, additional parking, drop off facilities and replacement bus services.

In order to accommodate the development, the City Council has made available the land currently occupied by the 1970s pools. However, this would require works to the Victorian and Turkish Baths which it was agreed would be funded by the Borderlands Project."

Pursuant to Procedure Rule 10.8 the member of the public asked a supplementary question:

"Were there any conditions tied to the £400,000 budget from the Borderlands Project?"

The Leader responded that he was not aware of any.

### **Question 2.**

"At the meeting of the Executive on August 31st 2021, it was agreed to refer the Asset Management Plan for approval to Council. It was confirmed to the Business Transformation Scrutiny Committee that under the plan the Victorian and Turkish Baths are excluded from the maintenance programme and will be incorporated back into the programme on completion of the interior and exterior work that is to be funded by the budget from the Borderlands Project. Can the Executive detail how maintenance and general repairs to the Victorian and Turkish Baths will be funded between now and the incorporation of the Baths into the maintenance programme?"

The Leader responded to the question:

"With regards the maintenance programme, the Victorian and Turkish Baths has been taken out of the maintenance programme while the capital works are undertaken as part of the Borderlands Station gateway project as there won't be any need for maintenance during this period. Once these works are completed and assessed, the Baths will be included in the programme."

Pursuant to Procedure Rule 10.8 the member of the public asked a supplementary question:

"Was the Council responsible for the works and which budget would the maintenance work come from?"

The Leader responded that the works would be part of the Council's maintenance budget.

## **EX.105/21 NOTICE OF EXECUTIVE KEY DECISIONS**

(Non Key Decision)

**Portfolio** Cross-Cutting

### **Relevant Scrutiny Panel**

Health and Wellbeing; Economic Growth; Business and Transformation

## **Subject Matter**

The Notice of Executive Key Decisions dated 27 August 2021 was submitted for information. The Leader moved and the Finance, Governance and Resources Portfolio Holder seconded the paper.

**Summary of options rejected**     None

## **DECISION**

That, subject to the above, the Notice of Executive Key Decisions dated 27 August 2021 be received.

**Reasons for Decision**   Not applicable

## **EX.106/21    SCHEDULE OF DECISIONS TAKEN BY OFFICERS**

(Non Key Decision)

**Portfolio**                    Cross Cutting

## **Relevant Scrutiny Panel**

Health and Wellbeing; Economic Growth; Business and Transformation

## **Subject Matter**

Details of decision taken by Officer under delegated powers were submitted. The Leader moved and the Finance, Governance and Resource Portfolio Holder seconded the paper.

**Summary of options rejected**     None

## **DECISION**

That the decisions, attached as appendix A, be noted.

**Reasons for Decision**     Not applicable

## **EX.107/21    JOINT MANAGEMENT TEAM**

(Non Key Decision)

**Portfolio**                    Cross-cutting

## **Relevant Scrutiny Panel**

Health and Wellbeing; Economic Growth; Business and Transformation

## **Subject Matter**

The Minutes of the meeting of the Joint Management Team held on 31 August 2021 were submitted for information.

The Leader moved and the Finance, Governance and Resources Portfolio Holder seconded the Minutes.

**Summary of options rejected** None

## **DECISION**

That the Minutes of the meeting of the Joint Management Team held on 31 August 2021, attached as Appendix B, be received.

**Reasons for Decision** Not applicable

**EX.108/21 ANNUAL EQUALITY REPORT 2020/21 AND EQUALITY ACTION PLAN 2021**  
(Non Key Decision)

**Portfolio** Communities, Health and Wellbeing

**Relevant Scrutiny Panel** Health and Wellbeing

## **Subject Matter**

The Communities, Health and Wellbeing Portfolio Holder presented the Annual Equality Report for 2020/21 and the Equality Action Plan 2021. The Council had a positive approach to equality both in supporting staff and engaging with the community. This was demonstrated by the commitment to be open and transparent, acknowledging gaps in data and looking at how the Council can improve.

The Equality Action Plan 2021 set out actions on how the Council would work towards achieving the equality objectives and address the issues identified. The Communities Health and Wellbeing Portfolio Holder thanked the Health and Wellbeing Scrutiny Panel for their input.

The Communities, Health and Wellbeing Portfolio Holder moved the recommendation which was seconded by the Economy, Enterprise and Housing Portfolio Holder.

The Health and Wellbeing Scrutiny Panel has considered the report at their meeting on 2 September 2021(Minute Excerpt HWSP.57/21 referred).

The Vice Chair of the Health and Wellbeing Scrutiny Panel was in attendance at the meeting. She noted that the Panel had noted the outstanding work that staff had undertaken during a difficult time and the Panel had welcomed the report.

**Summary of options rejected** None

## **DECISION**

That the Executive had considered and commented on the content of the Annual Equality Report and Equality Action Plan.

## **Reasons for Decision**

The Annual Equality Report enabled the Council to fulfil requirements of the Public Sector Equality Duty.

## **EX.109/21 QUARTER 1 PERFORMANCE REPORT 2021/22**

(Non Key Decision)

**Portfolio** Finance, Governance and Resources

### **Relevant Scrutiny Panel**

Health and Wellbeing; Economic Growth; Business and Transformation

### **Subject Matter**

The Finance, Governance and Resources Portfolio Holder submitted report PC.36/21 containing the Quarter 1 2021/22 performance against the current Service Standards and a baseline position for the Carlisle Plan 2021-23 actions as defined in the draft Plan. Performance against the 2021/22 Key Performance Indicators (KPIs) were included as a dashboard. The recommendations from the Member Task and Finish Group on performance reporting were also detailed.

The Business and Transformation; Health and Wellbeing and Economic Growth Scrutiny Panels had scrutinised the performance at meetings held on 26 August, 2 and 9 September 2021 respectively. Excerpts from the minutes of those meetings were also submitted (BTSP.68/21, HWSP.58/21 and EGSP.57/21 referred).

The Finance, Governance and Resources Portfolio Holder moved the recommendations and the Leader seconded them.

**Summary of options rejected** None

### **DECISION**

That the Executive had:

- 1) given consideration to the performance of the City Council as presented in Report PC.36/21, and the observations of the Scrutiny Panels, with a view to seeking continuous improvement in how the Council delivered its priorities.
- 2) considered and agreed the recommendations made by the Member Task and Finish Group regarding future performance reports.

### **Reasons for Decision**

To seek Executive consideration of the performance of the City Council as presented in the report

## **EX.110/21 AMENDMENT TO THE COMPLAINTS AND FEEDBACK POLICY**

(Non Key Decision)

**Portfolio** Finance, Governance and Resources

**Relevant Scrutiny Panel** Business and Transformation

### **Subject Matter**

The Finance, Governance and Resources Portfolio Holder reported that the Complaints and Feedback Policy was an important mechanism for residents to put forward feedback to

improve Council services. The Council had undertaken a review of the policy to improve the customer experience, better manage expectations and maximise internal efficiency when investigating and responding to complaints. Proposed amendments would highlight best practice and provide valuable feedback for service improvement.

The Finance, Governance and Resources Portfolio Holder moved and the Leader seconded the recommendation.

**Summary of options rejected** Not to approve the revised Policy.

## **DECISION**

That the revised Corporate Complaints and Feedback Policy be approved (CE.10/21)

## **Reasons for Decision**

A defined Corporate Complaints and Feedback Policy would control customer expectation and improve the customer experience

The Meeting ended at: 16:10

## Officer Decisions

Appendix A

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website [www.carlisle.gov.uk/CMIS/](http://www.carlisle.gov.uk/CMIS/)

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.86/21	Draw down of Economic Recovery Reserve as part of the Restarting Communities Fund. To draw down the sum of £50,000 as match funding in order for the Restarting Communities Fund to be accessed by parish councils and urban communities within Carlisle District.	ED 18/21 – Restarting Communities Fund Report to Executive – 5 <sup>th</sup> July 2021 Meeting Appendix – applications summary	20 August 2021	Corporate Director of Economic Development
OD.87/21	Licensing Decisions taken between 1 August 2021 and 3 September 2021 The Licensing Manager has granted the attached licences or permissions under an express authorisation delegated to her and in accordance with the Council's policy requirements. (can be viewed on the Council website <a href="http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx">http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx</a> )	Applications for various licences. Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act	03 September 2021	Licensing Manager
OD.88/21	Enforced Sale of an empty property To use the Enforced Sale procedure to recover debts incurred by the Council on an empty property, 18 Delagoa Street, Carlisle CA1 2LZ, as an exception to policy in that the debt does not exceed £1,000.	The background report is not for publication by virtue of Paragraphs 2, 3 & 6 of Part 1 of Schedule 12A to the Local Government Act 1972.	08 September 2021	Corporate Director of Governance and Regulatory Services
OD.89/21	Part site 14 Rosehill Industrial Estate, Carlisle Agreement to request for consent to renew underlease	None	14 September 2021	Property Services Manager

## JOINT MANAGEMENT TEAM

### MINUTES – 31<sup>st</sup> August 2021

<b>Attendees</b>	Leader; Deputy Leader; PH Communities, Health & Wellbeing; PH Culture, Heritage & Leisure; PH Economy, Enterprise & Housing; PH Environment & Transport; Chief Executive; Corporate Director of Governance & Regulatory Services; Corporate Director of Finance & Resources; Corporate Director of Economic Development; Representative from Hyas; Health & Wellbeing Manager
<b>Apologies</b>	Deputy Chief Executive

<b>Agenda Item 1 – Minutes of Meeting 2<sup>nd</sup> August 2021</b>	<b>Action</b>
Noted and agreed	
<b>Agenda Item 2 – Development Corporation Workstream – Overview and Next Steps</b>	
A Representative from Hyas attended and delivered a presentation update to JMT	
<b>Agenda Item 3 – Local Government Reorganisation</b>	
The Chief Executive updated attendees with current information available	



<b>Agenda Item 4 - Updates on Borderlands; The Sands; Civic Centre; St Cuthbert's Garden Village; Central Plaza</b>	
Members of SMT in attendance and the Health & Wellbeing Manager provided the Executive with their update on the current position regarding each area	
<b>Agenda Item 5 – Future Items for Notice of Executive Key Decisions</b>	
Noted and agreed	
<b>Agenda Item 6 - JMT Forward Plan</b>	
Noted	