



CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Committee Report

Public

Date of Meeting: 11th December 2008

Title: Overview Report and Work Programme

Report of: Scrutiny Officer

Report reference: OS15/08

Summary:

This report provides an overview of matters related to the Corporate Resources Committee's work. It also included the latest version of the work programme.

Recommendations:

Members are asked to:

- Agree date for February meeting of CROS (see 1.1)
- To note the Committee's work programme (Appendix 1)(see 1.4).

Contact Officer: Nicola Edwards

Ext: 7122

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

1.1 Options for Carlisle City's Property Portfolio

The Executive will now consider the above item on 16th February 2009. In order for CROS to consider this item prior to this date, their meeting on 19th February 2009 will be rescheduled. In consultation with the Chair and Vice-chair the meeting can be held on either 9th or 11th February and Committee Members are asked to agree a date.

1.2 Performance Task Group

The Performance Task Group held its first meeting on 12 November 2008 to review the Council's performance framework. The next meeting of the group will be held on 18th December 2008 and will discuss what performance information should be reported to scrutiny and the frequency of reporting. Following this meeting, a final report will be provided to Members outlining what indicators will be reported to the Committee in future.

1.3 Pay and Workforce Strategy

Due to no significant update on the above for this meeting of CROS, there will be no agenda item on PWS. The Head of Personnel & Development Services has provided the following:

We are now well into the final stage of the PWS project - implementation. We are meeting regularly with the trade unions in order to arrive at a consensus with regard to a new Pay Policy for the council. This will incorporate the alignment of Job Evaluation scores (points) with pay and the principles and arrangements by which we will reward all our employees in the future, including any temporary transitional arrangements (notably back pay and protection). It will also incorporate the outstanding single status matters, about which we have now reached agreement with the unions.

The eventual overall agreement will need to be one that is both seen as affordable by Members and likely to be acceptable to the majority of union members who will be balloted on the outcome. Discussions with the unions on such an agreement are progressing well and in a constructive manner.

1.4 Work programme (Appendix 1)

The new work programme format is attached as Appendix 1. The Informal Chairs Group agreed this format on 6 November 2008, and the revised format was circulated to all scrutiny members on 11 November.

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2008/09

www.carlisle.gov.uk

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		3 Apr 08	12 Jun 08	24 Jul 08	4 Sep 08	16 Oct 08	11 Dec 08	8 Jan 09	19 Feb 09	2 Apr 09
THIS MEETING																
Budget 09/10					✓		Participation in 09/10 Budget planning						✓	✓		
Budget Monitoring 08/09					✓	✓	Monitoring of budget expenditure. To look at overspends /underspends and variance of budget lines			✓ Special 07/08/08			✓		✓	
Performance Monitoring Reports	✓					✓	Quarterly Monitoring of PI's. Currently subject to Task and Finish Group						✓		✓	
UPCOMING MEETINGS																
Pay & Workforce Strategy			✓			✓	Standing Agenda Item Monitoring report on progress	✓	✓	✓	✓	✓		✓	✓	✓
Vacancy Management			✓			✓	Update reports on effectiveness of Vacancy Management Policy			✓	✓			✓	✓	

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2008/09

www.carlisle.gov.uk

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		3 Apr 08	12 Jun 08	24 Jul 08	4 Sep 08	16 Oct 08	11 Dec 08	8 Jan 09	19 Feb 09	2 Apr 09
Property Portfolio Options		✓	✓				Workshop held 13/10/08 to feedback findings of Consultant								✓	
Carlisle Renaissance				✓		✓	To scrutinise the Action Plan for Carlisle Renaissance on a 6 monthly basis	✓		✓	Special 17/11/08			Special Meting TBA		
Employee Opinion Survey & Improvement Plan						✓	Annual Report							✓		
Corporate Communications Policy & Corporate Consultation Policy		✓				✓	Monitoring of the Action Plan to support the Policies			✓				✓		
Customer Contact Centre	✓		✓				To inform Members of remits of review and update of progress									
Corporate Risk Register	✓					✓	Routine quarterly monitoring					✓				✓

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2008/09

www.carlisle.gov.uk

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		3 Apr 08	12 Jun 08	24 Jul 08	4 Sep 08	16 Oct 08	11 Dec 08	8 Jan 09	19 Feb 09	2 Apr 09
Capital Projects Board	✓					✓	Bi-annual report detailing Corporate Projects					✓				✓
Shared Services			✓			✓	Monitoring of Policy Development	✓	✓	✓ Special 07/08/08				✓		
Use of Resources					✓		Progress of UOR Assessment submitted to Audit Commission							✓		
Safeguard Policy, Housing Benefit & Local Housing Allowance		✓				✓	Progress report following adoption of Policy									✓
Local Area Agreement/Local Strategic Partnership				✓			Focus of Governance Arrangements and Communications	✓						✓		
COMPLETED ITEMS																
ICT Security Policy		✓					Update of Policy. Annexes to be presented to scrutiny & presentation to be provided when available				✓	✓				

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2008/09

www.carlisle.gov.uk

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		3 Apr 08	12 Jun 08	24 Jul 08	4 Sep 08	16 Oct 08	11 Dec 08	8 Jan 09	19 Feb 09	2 Apr 09
Member Training Annual Report	✓					✓	Routine Annual Monitoring		✓							
Corporate Complaints Annual Report	✓					✓	Routine Annual Monitoring		✓							
Cumbria Wide Property Review		✓					Progress of the joint work to review operational property assets with the County Council and other public sector agencies	✓	✓							
ICT Strategy		✓				✓	Update of implementation of strategy	✓								
Review of Corporate Improvement Plan		✓					To feedback comment to Executive on draft Plan			✓						
Partnership Policy Annual Report	✓					✓	Considered by CROS 18/10/07. Agreed to monitor in 12 months					✓				
Procurement Activity Monitoring			✓			✓	To receive update on progress following implementation of Policy					✓				

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2008/09

www.carlisle.gov.uk

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		3 Apr 08	12 Jun 08	24 Jul 08	4 Sep 08	16 Oct 08	11 Dec 08	8 Jan 09	19 Feb 09	2 Apr 09
Medium Revenue Provision Update					✓			✓								
Treasury Management					✓		Annual Report as required under CIPFA Code of Practice & City Council Constitution		✓							
Provisional Outturn					✓	✓	Monitoring & examination of variation.		✓							
Capital Strategy 2009/10–2001/12					✓	✓	Monitoring of predictions, level of reserves and future trends		✓	✓ Special 07/08/08						
Asset Management Plan 2008–2013					✓	✓				✓ Special 07/08/08						
Medium Term Financial Plan & Corporate Charging Policy					✓				✓ Special 07/08/08							

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2008/09

INFORMATION ONLY ITEMS	
Details	Date Circulated
Freedom of Information Monitoring Report	03/06/08
Budget Timetable	07/10/08