

AGENDA

Executive

Monday, 21 March 2022 AT 16:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

APOLOGIES FOR ABSENCE

To receive apologies for absence.

PUBLIC AND PRESS

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

DECLARATIONS OF INTEREST

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

MINUTES OF PREVIOUS MEETINGS

7 - 16

To sign the Minutes of the meeting of the Executive held on 20 December 2021 and 19 January 2022.

[Minute Book Vol 48(5)]

To confirm the minutes of the meeting of the Executive on 21 February 2022

(Copy Minutes herewith)

PART A

To be considered when the Public and Press are present

A.1 NOTICE OF EXECUTIVE KEY DECISIONS

**17 -
28**

(Non Key Decision)

The Notice of Executive Key Decisions, published on 18 February 2022, is submitted for information.

The Corporate Director of Economic Development was scheduled to submit a private report regarding the Central Plaza Development Site Options (Key decision – KD.01/22). This report has been incorporated into the Central Plaza Project report (KD.08/22).

The Corporate Director of Governance and Regulatory Services was scheduled to submit a private report regarding the Proposed Disposal of Four Property Assets to Provide New Affordable Housing Sites (KD.06/22). A further period of time is required to conclude negotiations and finalise recommendations for the Executive therefore the report has been deferred to a future Executive meeting.

(Copy Notice herewith)

A.2 SCHEDULE OF DECISIONS TAKEN BY LEADER / PORTFOLIO HOLDERS

**29 -
30**

(Non Key Decision)

A Schedule detailing decisions taken by the Leader / Portfolio Holders under delegated powers is attached for information.

(Copy Schedule herewith)

Background Papers – as detailed within the Schedule

A.3	<u>SCHEDULE OF DECISIONS TAKEN BY OFFICERS</u>	31 - 34
	(Non Key Decision)	
	A Schedule detailing decisions taken by Officers under delegated powers is attached for information.	
	(Copy Schedule herewith)	
	Background Papers – as detailed within the Schedule	
A.4	<u>JOINT MANAGEMENT TEAM</u>	35 - 36
	(Non Key Decision)	
	The Minutes of the meeting of the Joint Management Team held on 19 January 2022 are submitted for information.	
	(Copy Minutes herewith)	
A.5	<u>REFERENCE FROM THE HEALTH AND WELLBEING SCRUTINY PANEL</u>	37 - 42
	(Non Key Decision)	
	Pursuant to Minute Excerpt HWSP.17/22, the Executive to consider a recommendation from the Health and Wellbeing Scrutiny Panel.	
	(Copy Minute Excerpt HWSP.17/22 herewith)	
A.6	<u>LOCAL HUB DEVELOPMENTS (COMMUNITY SAFETY)</u>	43 - 50
	(Non Key Decision)	
	The Deputy Chief Executive to provide an update on the work of the Carlisle Local Focus Hub and the proposals for establishing it within the City Council.	
	Copy Report CS.13/22 and Minute Excerpt herewith)	
A.7	<u>RELEASE OF CITY CENTRE ANTI-SOCIAL BEHAVIOUR BUDGET</u>	51 - 54
	(Non Key Decision)	
	The Deputy Chief Executive to submit a report requesting the release release of £20,000 non-recurring revenue budget to support action to address anti-social behaviour in the city centre.	
	(Copy Report CS.12/22 herewith)	

A.8 CARLISLE LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN 55 - 84

(Non Key Decision)

The Deputy Chief Executive to submit Cumbria County Council's Carlisle Cycling and Walking Infrastructure Plan.
(Copy Report CS.14/22 herewith)

A.9 QUARTER 3 PERFORMANCE REPORT 2021/22 85 - 110

(Non Key Decision)

The Policy and Communications Manager to submit a report containing the Quarter 3 2021/22 performance against the current Service Standards and an update on the delivery of the Carlisle Plan 2021-23 actions as defined in the Plan. Performance against the 2021/22 Key Performance Indicators (KPIs) are included as a dashboard.
(Copy Report PC.04/22 herewith / Minute Excerpts to follow)

PART B

To be considered when the Public and Press are excluded from the meeting

B.1 CENTRAL PLAZA PROJECT

(Key Decision KD.08/22)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Corporate Director of Economic Development to submit a report regarding the progress on the Central Plaza project.
(Copy Report ED.04/22 herewith)

B.2 TOWN DEAL PROJECT 'START WITH THE PARK'

(Key Decision KD.05/22)

The report is not for publication by virtue of paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information which is likely to reveal the identity of an individual.

The Corporate Director of Economic Development to submit a report seeking the approval of the commencement of preparatory work for the making of a Compulsory Purchase Order (CPO) in respect of the land needed for the Start with the Park project which cannot be acquired by private negotiation and the engagement of external consultants
(Copy Report ED.13/22 herewith)

B.3 CARLISLE TOWN DEAL

(Key Decision KD.07/22)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Corporate Director of Economic Development to submit a report seeking the approval of the Carlisle Town Deal business cases for submission to the Department for Levelling Up, Housing & Communities (DLUHC).
(Copy Report ED.05/22 herewith and Minute Excerpt to follow)

B.4 LAND AT MORTON

(Key Decision KD.09/22)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Corporate Director of Governance and Regulatory Services to submit Chancerygate's update report.
(Copy Report GD.18/22 herewith)

B.5 LAND AT GREARSHILL

(Key Decision KD.10/22)

The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)

The Corporate Director of Governance and Regulatory Services to submit Chancerygate's update report.
(Copy Report GD.19/22 herewith)

Members of the Executive

Councillor J Mallinson (Leader's Portfolio)
Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)
Councillor N Christian (Environment and Transport Portfolio Holder)
Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)
Councillor Mrs E Mallinson (Communities, Health and Wellbeing Portfolio Holder)
Councillor Mrs Bowman (Economy, Enterprise and Housing Portfolio Holder)

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will normally become live on 31 March 2022

Enquiries, requests for reports, background papers etc to:
committeeservices@carlisle.gov.uk



Executive

Date: Monday, 21 February 2022

Time: 16:02

Venue: Cathedral Room

Present: Councillor Mrs Marilyn Bowman, Councillor Nigel Christian, Councillor Gareth Ellis, Councillor Stephen Higgs, Councillor John Mallinson

Officers: Town Clerk and Chief Executive
Corporate Director of Governance and Regulatory Services
Corporate Director of Finance and Resources
Corporate Director of Economic Development

EX.16/22 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of the Communities, Health and Wellbeing Portfolio Holder and the Deputy Chief Executive.

EX.17/22 WELCOME

The Leader welcomed Councillor Mrs Bowman to her first meeting as the Economy, Enterprise and Housing Portfolio Holder.

EX.18/22 PUBLIC AND PRESS

RESOLVED - That the Agenda be agreed as circulated.

EX.19/22 DECLARATIONS OF INTEREST

No declarations of interest were submitted.

EX.20/22 MINUTES OF PREVIOUS MEETING

RESOLVED - That the minutes of the meeting held on 19 January 2022 be agreed.

EX.21/22 CALL IN

The Leader reported that the Mayor had, on 16 February 2022, agreed that the following items be exempt from call in as call-procedures would overlap the City Council meeting on 1 March 2022 when the Council will be asked to approve the following matters:

- A.8 - Capital Budget Overview and Monitoring report April to December 2021
- B.1 - Citadels Project

EX.22/22 HEAT DECARBONISATION PLAN

(Key Decision KD.02/22)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Environment and Transport Portfolio Holder submitted a Heat Decarbonisation Plan for the Council's operational buildings portfolio. (GD.12/22)

The Environment and Transport Portfolio Holder reported that Carlisle City Council developed its Local Environment (Climate Change) Strategy in August 2020 and had subsequently committed to achieving net zero carbon emissions for sites within its operational control. The Council had taken significant steps to reduce its emissions and wanted to target further reductions through its building stock and heat usage to ensure the UK Government 2050 ambition was met.

The Council had been successful in securing funding through Phase 2 of the Public Sector Fund to produce a Heat Decarbonisation Plan (HDP). A HDP was the starting point in looking at how the Council improved energy efficiency in its portfolio.

The Environment and Transport Portfolio Holder moved, and the Leader seconded, the recommendations.

Summary of options rejected not to approve the Heat Decarbonisation Plan

DECISION

That the Executive:

- 1) Approved a Heat Decarbonisation Plan for its operational buildings portfolio
- 2) Delegated responsibility to accept the grant funding to the Corporate Director of Governance and Regulatory Services following consultation with the Portfolio Holder for Finance, Governance and Resources.

Reasons for Decision

The HDP was a small step in the journey to net zero. It set out opportunities for the Council to reduce its energy consumption and associated emissions. Approving the HDP offered the opportunity to apply for funding to undertake the recommended improvements and improve the environmental performance of its operation portfolio.

EX.23/22 CAR PARKING OPTIONS TO SUPPORT THE HIGH STREET RECOVERY

(Key Decision KD.03/22)

Portfolio Environment and Transport

Relevant Scrutiny Panel Business and Transformation Scrutiny Panel

Subject Matter

The Environment and Transport Portfolio Holder reported that as part of the budget discussions at the meeting of City Council on Tuesday 01 February 2022, it was announced that options were to be developed to further support the retail and leisure sector through a review of car parking offers designed to increase footfall and dwell-time in the city centre. The proposals would introduce, for up to one year:

Free parking at weekends and on bank / public holidays
Reduced rate parking Monday to Friday for the first hour

Report CS.09/22 highlighted the potential impact of the proposed offers on income levels for 2022-23 and confirmed the next steps and timescales to take this forward.

Referring to the consultation responses, the Environment and Transport Portfolio Holder set out the Council's involvement in a variety of walking, cycling and public transport schemes aimed at encouraging people to use alternatives to cars. In addition the Council supported the Government's policy to decarbonise car transport.

The Environment and Transport Portfolio Holder moved the recommendations.

The Economy, Enterprise and Housing Portfolio Holder commented that the proposals supported the recovery of the economy and would encourage visitors back to the city centre. She seconded the recommendations.

Summary of options rejected not to carry out a review of car parking

DECISION

The Executive reviewed the feedback from the consultation and agreed to:

- provide free parking at weekends, bank and public holidays as per the table in section 5.1 of report CS.09/22;
- introduce a reduced fee of £1 for the first hour of parking in city centre Council pay and display car parks
- implement the changes from 1 April 2022 or at a date as soon as possible;
- terminate the offer on 31 March 2023, subject to review.

Reasons for Decision

To consider options to further support the retail and leisure sector through a review of car parking offers designed to increase footfall and dwell-time in the city centre.

EX.24/22 NOTICE OF EXECUTIVE KEY DECISIONS

(Non Key Decision)

Portfolio Cross-Cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The Notice of Executive Key Decisions dated 21 January 2022 was submitted for information.

Summary of options rejected None

DECISION

That the Notice of Executive Key Decisions dated 21 January 2022 be received.

Reasons for Decision Not applicable

EX.25/22 SCHEDULE OF DECISIONS TAKEN BY LEADER / PORTFOLIO HOLDERS

(Non Key Decision)

Portfolio Cross-cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

Details of decisions taken by the Leader and Portfolio Holders under delegated powers were submitted.

Summary of options rejected none

DECISION

That the decisions, attached as Appendix A, be noted.

Reasons for Decision Not applicable

EX.26/22 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

(Non Key Decision)

Portfolio Cross-cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

Details of decisions taken by Officers under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions, attached as Appendix B, be noted.

Reasons for Decision Not applicable

EX.27/22 JOINT MANAGEMENT TEAM

(Non Key Decision)

Portfolio Cross-cutting

Relevant Scrutiny Panel

Health and Wellbeing; Economic Growth; Business and Transformation

Subject Matter

The Minutes of the meeting of the Joint Management Team held on 19 January 2022 were submitted for information.

Summary of options rejected None

DECISION

That the Minutes of the meeting of the Joint Management Team held on 19 January 2022, attached as Appendix C, be received.

Reasons for Decision Not applicable

EX.28/22 REVENUE BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO DECEMBER 2021

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted the Revenue Budget Overview and Monitoring Report for the period April to December 2021 (RD.70/21), which set out an overview of the overall budgetary position for revenue schemes only and provided details of the impact of Covid 19 on the revenue budget. The report also included details of balance sheet management issues, bad debts written off in the period and progress against the budget sayings.

The Finance, Governance and Resources Portfolio Holder concluded by moving the recommendations. The Leader seconded the recommendations.

Summary of options rejected none

DECISION

That Executive:

1. Noted the budgetary performance position of the Council to December 2021;
2. Noted the action taken by the Corporate Director of Finance and Resources to write-off bad debts as detailed in paragraph 7;
3. Noted the release of reserves as set out in the table at paragraph 2.2, and noted the virements approved as detailed in Appendix A of report RD.70/21.

Reasons for Decision

To show that the Executive had been informed of the Council's actual financial position compared with the budgeted position, and to bring to their attention any areas of concern

EX.29/22 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO DECEMBER 2021

(Non Key Decision)

******(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report RD.71/21 providing an overview of the budgetary position of the City Council's capital programme for the period April to December 2021.

The Finance, Governance and Resources Portfolio Holder moved, and the Leader seconded, the recommendations.

Summary of options rejected none

DECISION

That the Executive:

1. Noted and had commented on the budgetary position and performance aspects of the capital programme for the period April to December 2021;
2. Noted adjustments to the 2021/22 capital programme as detailed in paragraph 2.1 of report RD.71/21;
3. Made recommendations to Council to approve reprofiling of £4,295,300 as detailed in para 3.9 and Appendix A from 2021/22 into 2022/23.

Reasons for Decision

To inform the Executive of the Council's actual financial position opposite its Capital Programme

EX.30/22 TREASURY MANAGEMENT OCTOBER - DECEMBER 2021

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report RD.72/21 providing the regular quarterly report on Treasury Transactions, including the requirements of the Prudential Code.

The Finance, Governance and Resources Portfolio Holder moved, and the Leader seconded, the recommendation.

Summary of options rejected none

DECISION

That Report RD.72/21 be received, and the Prudential Indicators noted as at the end of December 2021.

Reasons for Decision

To ensure that the Council's investments are in line with the appropriate policies, including the Treasury Management Strategy Statement

EX.31/22 CONSIDERATION OF BUDGET VIREMENTS 2022/23

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Finance, Governance and Resources Portfolio Holder submitted report RD.75/21 which detailed funding available in 2022/23 to respond to proposals considered at the Council Budget meeting on 1 February 2022 where it was agreed that the proposals be funded from existing resources.

Council had debated nine amendments to the budget proposals which were either defeated or

withdrawn; however, as part of the debate, the Executive confirmed their commitment to allocate funds for mental health support/Happy Mums Foundation and environmental clean-up and enforcement. These were to be funded from existing resources and as they were individually over £35,000, they must be approved by the Executive in line with the Council's Scheme of Virement.

Funding had been identified in the 2022/23 base budget which could be vired, when required, from the Old Fire Station budget provision, which was no longer required now that the property and functions were being operated by a third party and subject to a lease agreement. £100,000 could be vired from this budget provision.

The Finance, Governance and Resources Portfolio Holder moved the recommendations which were seconded by the Leader.

Summary of options rejected none

DECISION

That the Executive approved two separate virements totalling £100,000 as detailed in report RD.75/21 to fund the following, when required:

1. Additional non-recurring funding of £40,000 to be used to support mental health provision in Carlisle, which would include a £10,000 contribution to the Happy Mums Foundation;
2. Additional non-recurring funding of £60,000 to support the continuation of the existing environmental clean-up and enforcement scheme.

Reasons for Decision

To fund the commitments provided by the Executive at Council on 1 February 2022.

EX.32/22 TRAFFIC REGULATION ORDER (TRO) FOR RICKERBY PARK

(Non Key Decision)

Portfolio Environment and Transport

Relevant Scrutiny Panel Economic Growth

Subject Matter

The Environment and Transport Portfolio Holder submitted a report which set out the justification for the intention to introduce an experimental traffic regulation order for Rickerby Park car Parks (CS.11/21).

Rickerby Park had open access to the park off the highway that runs from Brampton Road to Linstock. This open access from the highway had, unfortunately, meant that in recent years the park had been used for numerous unauthorised encampments on the grassed areas, and repeated overnight parking in the 3 car parks of Rickerby Park by holiday makers and members of the campervan community.

Whilst unauthorised encampments can be moved on by serving a legal notice and the courts, there currently was no way to legally enforce no overnight parking by other groups. Therefore,

there was a requirement to create an experimental Traffic Regulation Order (ETRO) to allow 'No overnight Parking' to be enforced. This would allow the Council to have a consistent approach to all groups wanting to use the park for overnight stays.

the Environment and Transport Portfolio Holder moved the recommendations which were seconded by the Economy, Enterprise and Housing Portfolio Holder.

Summary of options rejected not to create an experimental traffic regulation order

DECISION

That the Executive approved the introduction of an Experimental Traffic Regulation Order for Rickerby Park car parks.

Reason for Decision

To approve an Experimental Traffic Regulation Order to cover three car parks in Rickerby Park so that 'no overnight parking' can be enforced and support the health and wellbeing of residents who overlook the park.

EX.33/22 PUBLIC AND PRESS

RESOLVED – That in accordance with Section 100A(4) of the Local Government Act 1972 the Public and Press were excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph numbers (as indicated in brackets against the minutes) of Part 1 of Schedule 12A of the 1972 Local Government Act

EX.34/22 CITADELS PROJECT

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.04/22)

**(In accordance with Paragraph 15(i) of the Overview and Scrutiny Procedure Rules, The Mayor had agreed that call-in procedures should not be applied to this item)

Portfolio Leader

Relevant Scrutiny Panel Business and Transformation

Subject Matter

The Leader submitted a report detailing a suggested disposal of the City Council's property assets to allow the creation of a city centre campus for the University of Cumbria.

The Leader moved the recommendations which were seconded by the Economy, Enterprise and Housing Portfolio Holder.

DECISION

That the Executive:

(a) approved the disposal of the Old Gaol site (English Street and Victoria Viaduct properties), as identified in red on plan 1 in report GD.11/22 in the attached appendices at nil consideration.

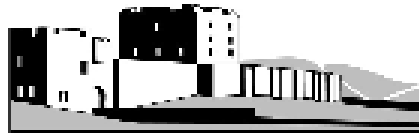
(b) approved to enter a Co-operation Agreement with the University of Cumbria with final terms to be agreed by the Corporate Director of Economic Development following consultation with the Leader of the Council and the Corporate Director of Governance and Regulatory Services.

(c) recommend the report to Council for approval to dispose of a property at less than best consideration.

Reason for Decision

The Citadels project will support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region. It also contributes directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment, improving skills and drive key sector development.

The Meeting ended at: 16:20



NOTICE OF EXECUTIVE KEY DECISIONS

18 February 2022

Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

Publication Dates

21 January 2022
18 February 2022
21 March 2022

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website (www.carlisle.gov.uk). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

Councillor J Mallinson (Leader / Chair)
Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)
Councillor N Christian (Environment and Transport Portfolio Holder)
Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)
Councillor Mrs Mallinson (Communities, Health and Wellbeing Portfolio Holder)
Councillor Mrs Bowman (Economy, Enterprise and Housing Portfolio Holder)

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Democratic Services on 01228 817039 or committeeservices@carlisle.gov.uk.

Index of Active Key Decisions

	Date Decision to be considered:	Date Decision to be taken:
KD.01/22	Central Plaza Development Site Options	21 March 2022
KD.05/22	Town Deal Start with the Park project	21 March 2022
KD.06/22	Proposed disposal of four property assets to provide new affordable housing sites	21 March 2022
KD.07/22	Carlisle Town Deal	21 March 2022
KD.08/22	Central Plaza project	21 March 2022
KD.09/22	Land at Morton, Carlisle	21 March 2022
KD.10/22	Land at Grearshall, Carlisle	21 March 2022

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.01/22
Type of Decision:	Executive
Decision Title:	Central Plaza Development Site Options
Decision to be taken:	<p>The Executive will be asked to:</p> <ol style="list-style-type: none">1. Consider the options for redevelopment of the Central Plaza Site and identify a preferred option that will be developed and taken forward.2. If the option requires a change control for use of the Future High Street Fund grant in place for the project, approval for delegated authority is requested to undertake this action as required by the Department for Levelling Up, Communities and Housing, Future High Street Fund.
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Leader / Economy Enterprise and Housing
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.05/22
Type of Decision:	Executive
Decision Title:	Town Deal Start with the Park project
Decision to be taken:	The Executive will be asked to approve the commencement of preparatory work for the making of a Compulsory Purchase order (CPO) in respect of the land needed for the Start with the Park project which cannot be acquired by private negotiation and the engagement of external consultants
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information which is likely to reveal the identity of an individual
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing / Leader
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.06/22
Type of Decision:	Executive
Decision Title:	Proposed disposal of four property assets to provide new affordable housing sites
Decision to be taken:	The Executive will be asked to approve the disposal of four sites to enable new affordable housing units.
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Mrs Bowman)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.07/22
Type of Decision:	Executive
Decision Title:	Carlisle Town Deal
Decision to be taken:	The Executive will be asked to approve the Carlisle Town Deal business cases for submission to the Department for Levelling Up, Housing & Communities (DLUHC)
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
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Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Mrs Bowman)
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.08/22
Type of Decision:	Executive
Decision Title:	Central Plaza project
Decision to be taken:	The Executive will be asked to note the progress on the Central Plaza project and approve a scheme of delegation for various actions and decisions related to the development and delivery of the project.
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Mrs Bowman)
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.09/22
Type of Decision:	Executive
Decision Title:	Land at Morton, Carlisle
Decision to be taken:	The Executive will be asked to consider Chancerygate's update report.
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Ellis)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.10/22
Type of Decision:	Executive
Decision Title:	Land at Grearshill, Carlisle
Decision to be taken:	The Executive will be asked to consider Chancerygate's update report.
Date Decision to be considered:	
Date Decision to be taken:	21 March 2022
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Ellis)
Relevant or Lead Overview and Scrutiny Panel:	Business and Transformation Scrutiny Panel

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notice prepared by Councillor John Mallinson,
Leader of Carlisle City Council

Date: 18 February 2022

Notice of Decision taken by The Leader – Councillor John Mallinson

Item
A.2

Leader's Decision Reference:	LD.01/22
Subject Title:	COVID-19 – Additional Restrictions Grant 2022

Subject Matter:	Carlisle City Council's Policy on the administration of the COVID-19 Additional Restrictions Grant scheme (ARG 2022) updated February 2022
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Relevant Portfolio Area:	The Leader
Decision Taken:	To adopt this policy which sets out Carlisle City Council's approach to administration of this Government funded discretionary grant scheme. That the administration of the COVID-19 Additional Restrictions Grant Scheme 2022 in Carlisle be undertaken by Economic Development team, with the Corporate Director for Economic Development certifying grant payments following assessment of applications against the criteria set out within the policy

Key or Non-Key Decision:	NO
	YES — Key Decision Reference:

Date Decision Made:	15 February 2022
Reports and Background Papers considered:	Covid-19 – Additional Restrictions Grant 2022 Carlisle City Council Policy
Reasons for Decision:	Carlisle has been allocated a fixed budget of £210,486 to distribute to local businesses. This grant is intended to support local businesses severely impacted by the rise of the Omicron variant and the Government move to Plan B on 10th December 2021. The Council has therefore sought to use this allocation

	to provide grants aligned with the latest Government criteria targeting grant payments to mitigate the impact of the pandemic on our local businesses and supply chain. This policy uses the Government guidance and criteria to guide the decision making and processes for the administration of this Government fund.	
Details of alternative options considered and rejected:	None	
Interests Declared:	None	
Date published:	17 February 2022	
Urgent Decision not subject to call in:	YES	
Consent of Chairman/Deputy Chairman of Council to Urgency:	YES – 17 February 2022	

Deadline for call-in:	Not applicable
Implementation date if not called in:	17 February 2022

Relevant Scrutiny Panel:	Economic Growth Scrutiny Panel
Call-in notified to and date notified:	Not applicable
Approved for implementation on:	17 February 2022

All public reports can be viewed on the Council's website www.carlisle.gov.uk

Officer Decisions

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.19/22	<p>FHSF: Repurposing Castle St Properties Project and the Tullie House Proposals- Condition Survey and scheme of essential works</p> <p>Carlisle City Council is seeking to appoint an external consultant to provide building consultancy services to assess and report on 6 to 24 Castle Street, Carlisle as follows:</p> <p>1) A measured survey 2) A condition survey 3) A schedule of essential repair works</p> <p>Approve the cost of undertaking the survey estimated at £16,950 Exe VAT through a Direct Award. This sum will be covered by the Future High Street Fund (FHSF) available for the Repurposing the Castle St project. This FHSF is being managed through the Economic Development Directorate.</p>	None.	03 February 2022	Director of Economic Development
OD.20/22	<p>National Non-Domestic Rates Return 1 (NNDR1) 2022/23 Regulations which came into force in February 2013 require Local Authorities to formally approve their forecast Business Rates income as calculated in the National Non-Domestic Rates Return 1 (NNDR1) 2022/23 form.</p> <p>The Rates Retention Scheme that is in force for 2022/23 requires this figure to be calculated in order to set the amounts to be paid over to Central Government and the County Council.</p> <p>This amount is to be calculated by 31 January each year.</p>	NNDR 1 2022/23	08 February 2022	Corporate Director of Finance and Resources

Item
A.3

	That the Net Rate Yield excluding transitional arrangements but after rate retention adjustment as per the NNDR 1 is £40,999,821 for 2022/23, with the Central Government share being £20,387,409, the County Council Share being £4,122,482 and the billing authority share being £16,489,930 before tariffs and top-ups. These amounts exclude the estimated deficit on the collection fund for 2021/22 of £7,887,924 (which includes provision for all backdated appeals in line with regulations)			
OD.23/22	Licensing decisions taken between 1 February and 28 February 2022 The Licensing Manager has granted the attached licences or permissions under an express authorisation delegated to her and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences. Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.	28 February 2022	Licensing Manager
OD.24/22	Rural Strategy for Carlisle and Eden Districts The objective of the proposal is to engage specialists to support the Council on the production of a Rural Strategy for Carlisle and Eden. The outputs of the work would be: Output 1 – A SWOT analysis undertaken for both Rural Carlisle and Eden, which is developed through stakeholder engagement workshops with Members, local communities, and businesses. Output 2 - Production of an evidence base for Rural Carlisle and Eden, this will be used to identify outputs and outcomes for monitoring and evaluation. Output 3 – A Rural Strategy and Action Plan which summarises the strategic context, issues, opportunities and objectives, and recommends an Action Plan for Carlisle CC, Eden DC and strategic partners to help deliver sustainable economic growth for the rural areas. This should assist the councils identify projects that are ready for submission for forthcoming funding opportunities including those arising from the UK Shared Prosperity Fund and the Levelling Up agenda. Page 32 of 110	None.	17 February 2022	Corporate Director of Economic Development.

	<p>The outcomes of the strategy would be:</p> <ul style="list-style-type: none"> • A framework/strategy that will support bids for funding in the rural area, supporting economic growth for the area and securing investment for Carlisle. • Fostering stronger relationships through engagement with rural sector partners, enabling a more resilient rural area in future. • Identifying opportunities for rural growth, for example changes to rural payments following Brexit. <p>Decision to be taken: Approve the release funding of £25,000 to cover Carlisle City Council's contribution to the cost of strategy development.</p>			
OD.25/22	<p>Borderlands Place Programme: Longtown Place Plan</p> <p>The Carlisle City Council ("the Council") has been allocated up to £3m through the Place Programme of the Borderlands Inclusive Growth Deal for the delivery of capital projects in Longtown that are in line with the objectives of the programme.</p> <p>To initiate this activity, the Council is seeking to appoint a consultancy team with the necessary skills and experience to support the development of a Place Plan for Longtown through an evidence based, community-led approach. The production of a Place Plan forms the second stage of a threestage process required to drawn down the Borderlands funding.</p> <p>Decision to be taken: Approve the release funding of £30,000 to cover the costs of consultancy support for the Development of a Longtown Place Plan.</p>	Borderlands Place Programme ED29/20	17 February 2022	Corporate Director of Economic Development.

JOINT MANAGEMENT TEAM

Item
A.4

MINUTES – 21st February 2022

Attendees	Leader; Deputy Leader; PH Environment & Transport; PH Culture, Heritage & Leisure; PH Economy, Enterprise & Housing; Chief Executive; Corporate Director of Governance & Regulatory Services; Corporate Director of Finance & Resources; Corporate Director of Economic Development; Head of Property Services; Senior Disposals Surveyor
Apologies	PH Communities, Health & Wellbeing; Deputy Chief Executive

Agenda Item 1 – Minutes of Meeting 19th January 2022	Action
Noted and agreed	
Agenda Item 2 – Future High Street Funded – Central Plaza Site Development Project Report	
The Corporate Director of Economic Development presented the Report to JMT outlining the way forward	
Agenda Item 3 – Proposed Asset Review of Portfolio of Community Centres	
The Senior Disposals Surveyor presented his Report for information to JMT	
Agenda Item 4 – Proposed disposal of four property assets to provide new affordable housing sites that will incorporate modern methods of construction	
The Senior Disposals Surveyor presented a detailed Report for consideration by JMT	

Agenda Item 5 – Land at Gearshill	
The Head of Property Services provided JMT with an update on the current position	
Agenda Item 6 – Morton District Centre & Employment Site	
The Head of Property Services presented his Report for consideration by JMT	
Agenda Item 7 – Local Government Reorganisation	
The Chief Executive updated attendees with information available at this time	
Agenda Item 8 - Updates on Borderlands; The Sands; Civic Centre; St Cuthbert's Garden Village; Central Plaza	
Members of SMT attending the meeting provided the Executive with their update on the current position regarding each area	
Agenda Item 9 – Future Items for Notice of Executive Key Decisions	
Noted, discussed and agreed	
Agenda Item 10 - JMT Forward Plan	
Noted	

**EXCERPT FROM THE MINUTES OF THE
HEALTH AND WELLBEING SCRUTINY PANEL
HELD ON 17 FEBRUARY 2022**

Item
A.5

HWSP.17/22 JAMES STREET BATHS AND TURKISH HEALTH SUITE FEASIBILITY STUDY

The Chair welcomed Ms Minns, Mrs Yeates and Mr Yeates as representatives of The Friends of Carlisle Victorian Baths and Turkish Baths (The Friends) to the meeting. A presentation was delivered covering: The Friends' aim for the facility; the Vision and Need for the Health Suite in the context of heritage, community value, significance; proposals to extend the facility to include the 10m and 20m pools to ensure the long term viability by extending the offer at the site to include hydrotherapy, treatment rooms, retail space, a community launderette and a new reception; the potential of the facility in relation to tourism, economic growth and health and wellbeing; a low to medium intervention for the suite; partnership working' Borderlands funding.

The Friends suggested that the Panel consider making the following recommendations:

1. Recommend to the Executive that the Friends Group be allowed 8 - 10 months to complete an AHF funded feasibility study and business Plan (RIBA Stage 1) before the Council progresses to Community Consultation, Order of Costs and Economic Appraisal/Outline Business Case.
2. Recommend that budget be allocated to enable the Turkish Baths to continue to operate until the 1970 pool is scheduled for demolition.
3. Recommend to the Executive that Officers work with the Friends Group to explore a Community Asset Transfer and progress options for the James Street Public Baths; and provide an update to the August meeting of the Health and Wellbeing Scrutiny Panel.

In considering the presentation, Members raised the following questions and comments:

- A Member congratulated the group on securing AHF funding to conduct a feasibility study and noted that the Friends had a lot of work to do in relation to it, he asked for further detail on the timeline for that work.

Ms Minns responded that the given timeline for the feasibility study was rather conservative and it was anticipated that the work would be complete in 4-5 month, hence the proposed recommendation 3, as the Friends anticipated being able to submit an update to the Panel in August 2022. The Council needed to advise what would happen to the health suite in the interim following demolition of the 1970s pool and provide budget funding to enable the facility to remain open.

- From its reopening in July 2021 to January 2022 the health suite's had generated an income of £12,694, for the same period of time operational costs were £79,179; what kind marketing plans and costs were in place for post Covid operation of the facility?

Ms Minns noted that the operational costs had not been referenced in the report to the Panel. The Friends' presentation was not a business plan rather it was a Vision for the health suite. The current size of the facility restricted its total visitor capacity at any one time and therefore meant it had limited viability. On that basis, the Friends proposal was to expand the site with the inclusion of the 10m and 20m pools to increase the available space and services offered. The structural work required to implement those changes would be minimal. The proposed update to the Panel in August 2022 would include details relating to marketing, and it was hoped that if the proposals were agreed that the facility would provide a new visitor

attraction to the city.

- A Member asked the Leader and Deputy Chief Executive what the impact of approving the Friends' proposals would be given that a contract to demolish The Baths had already been entered into?

The Leader stated that it was well understood that the Business Case for the Sands Centre Redevelopment was predicated on the demolition of the existing pools site. The Council had no budget available to fund its continued operation, as such the Pools would close when the Sands Centre came into operation in the autumn. It was a challenge for the Council to spend 6.5 times more on operating the Turkish Baths than was generated in income. The Borderlands funding for the demolition and making good works at The Pools would only become available ownership of those facilities had transferred to that organisation. Therefore, a period of closure of the Turkish Baths would be required to enable the demolition of the 1970 pool to be carried out.

Ms Minns responded that the Officer report made clear that the transfer of GLL staff from the existing pools site to the Sands Centre would commence in summer and was expected to complete in September 2022. The demolition of The Pools was scheduled for early 2023 which meant that the Turkish Baths would be closed for a number of months. Emptying the pools in the Turkish Baths would cause them to deteriorate and leave the site open to vandalism. The closure of the Turkish Baths had not been included as an assumption in the Sands Centre Redevelopment Business Case, as such Council had not voted to approve it, nor had the public been advised of it. People had been advised that increased use would guarantee the future of the facility not funding.

The Deputy Chief Executive noted that in relation to the Borderlands Station Gateway project there remained work to do in relation to technical matters, and further clarity was needed in respect of the works required at the Turkish Baths and Victorian Health Suite. It was also unclear who would operate the facilities at the Turkish Baths going forward. GLL would not be present at the site (having moved to the Sands Centre) and it may not be inclined to do so. It was noted that the Friends envisaged a different market for the site than for the Sands, and the Deputy Chief Executive indicated that Officers would be happy to work with The Friends going forward, but considered that there were many difficult issues in relation to the demolition of the existing 1970s pool and the transition of the Turkish Baths site.

Mrs Yeates commented that the Council's plans to close the 1970 pool facility had been in place for 5 years, she expressed disappointment that the future of the Turkish Baths had not been developed earlier.

Regarding the Friends' suggested recommendation 2, the Leader gave an overview of the formal processes in relation to Local Government Reorganisation which would impact the Council's control of its budget: following the inception of a Joint Committee in mid-March / early April 2022, Carlisle City Council would cede control of its budget to the Joint Committee. From then on budgetary allocations would need to be ratified by the Joint Committee. Therefore, it was necessary to broaden any development of the Turkish Baths over a longer timescale. The Leader emphasised that he was not seeking to close the door on the project, but merely sought to highlight the landscape in which decisions would be made, he noted that monies, although a factor, would not be the principal determinant in whether the site remained open, but rather the progression of matters outlined by the Deputy Chief Executive above. In terms of the suggested recommendations 1 and 3 he considered them to be feasible.

In considering the Friends' presentation, Members raised the following questions and comments:

- A Member thanked The Friends for their presentation and noted that it presented a different offer for the site's future. In relation to increased usage figures she felt caution was needed as they were likely still impacted by Covid 19 restrictions or concerns. She expressed disappointment that the report did not recommend that the matter be referred to the Executive for a decision.

The Vice Chair advised any referral to the Executive would be considered when Members determined the Panel's recommendations.

The Deputy Chief Executive submitted an overview of the key findings of the Feasibility Study for James Street Baths and adjoining Grade II listed Turkish Health Suite that had been commissioned for Carlisle City Council by Cumbria County Council.

The study formed part of the ongoing project development work for the Borderland funded Carlisle Station Improvements project, which was being led by Cumbria County Council. The report identified a number of potentially feasible uses for the building and set out four indicative / potential development schemes for the building, with incrementally greater levels of intervention and cost.

In considering the Feasibility Study Members raised the following comments and questions:

- In relation to the Corporate Implications Property Services section of the report, a Member commented that it was not accurate to say that following valuation advice it was envisaged that the James Street assets would be disposed of; Council had indicated that it needed to identify a solution for the Turkish Baths.

The Deputy Chief Executive responded that the section of the report served to note that a valuation had been undertaken and that the site would become a non-operational asset. The default position of the Council's Asset Management Plan was to dispose of non-operational assets, the Deputy Chief Executive understood that the reference had been included on that basis, he emphasised that it did not indicate the direction of travel for Council.

- At its July 2021 meeting, Council agreed a motion to pledge that "Subject to a sustainable business plan that can show the viability of the Victorian/Edwardian health suite, the council will retain the building for the health and well-being purposes it was originally intended." Was that still the intention?

The Leader affirmed the intention that the site be retained for health and wellbeing use. It was not yet known whether such a use was feasible in the long term but it remained the preferred option.

The Member welcomed the Leader's response, he further asked: what level of engagement was taking place between Officers and The Friends in terms of asset transfer, and the level of engagement between Mott MacDonald and The Friends?

Moreover, he commented that The Friends' proposals may offer the best opportunity for the site, which he did not wish to see in circumstances similar to those of the Central Plaza. He sought assurance that the Council would seek ever closer working relationship with The Friends and other relevant partners.

The Leader acknowledged the Member's concerns regarding the Central Plaza and set out the differences between that site and the Turkish Baths in terms of ownership and Listing status. Proposals for a Community Asset Transfer seemed logical, but as yet no direct talks on the matter had taken place. The biggest challenge to taking the site forward was Local Government Reorganisation and the City Council's loss of budget sovereignty. The principal

aim for the site was for it to remain as a public facility, at the current stage of proposal development, however, that outcome could not be guaranteed, but it was one the Leader was prepared to work towards.

The Deputy Chief Executive added that in terms of working with The Friends, Mott MacDonald had not been requested to do so as part of its study which was the first stage of options development. Officers had met with The Friends a number of times, including a site visit and he reiterated his willingness for that to continue.

In response the Member commented that the securing of granting funding to conduct a Feasibility Study and develop a Business Plan, demonstrated the funder's confidence in The Friends' proposal. Regarding the Mott MacDonald Feasibility Study he made the following observations:

- In respect of the examples included in the Study of similar facilities in other areas, those which had been closed had been the most costly to return to use;
- The Turkish Baths would not be in competition with the facilities at the redeveloped Sands Centre;
- Any future pricing structure for use of the Turkish Baths was not likely to be cost prohibitive as there were a number of existing examples in the district of privately operated spa facilities.
- The transfer of the 1970s pool site to Borderlands presented an issue for the running of the Turkish Baths site, what options were open to prevent deterioration of the Turkish Baths?

The Deputy Chief Executive advised that regarding dilapidation of the site, its precise construction was not known versus the cost of refurbishment. The comments on cost of use had not meant to give the impression people would not pay more to use the facility in future, rather they related to the potential impact of use if prices were to be increased with the site remaining in its current condition: other uses would be needed to attract users paying a higher fee.

The Sands Centre redevelopment, through the closure of the 1970s pool site had been a trigger for the development of the Station Gateway project which would see works undertaken to the front and rear of the Station site including the Victorian Health Suite car park. Those works would be carried out with a phased approach, the precise timeline of which was still to be determined; the Deputy Chief Executive undertook to provide the Panel with the timeline for those works when they became available.

The Member responded that were there to be a period of months between the closure and demolition of the 1970s pool that all options to keep the Turkish Baths open, including exploring whether GLL was prepared to continue to operate the site be considered.

- Had any discussions with social prescribers to identify funding to assist The Friends taken place?

The Deputy Chief Executive noted that The Friends had been successful in securing grant funding. The Council supported such groups and the Funding Officer was able to provide advice on available pots of funding.

The Panel gave consideration to The Friends suggested recommendations and agreed to take 1 and 3 forward.

In relation to recommendation 2, a Member commented that they wished to see that taken forward also, he proposed an amended version of The Friends suggested recommendation as follows: That the consider options and potential operators for keeping the Turkish Baths open after the new Sands pool opens until such time demolition begins and identify a budget to

enable that to happen.”

The Leader noted the necessity of the recommendation on the basis that, were an appropriate option / potential operator to be found, budget may be identified at that time. It was anticipated that the level of budget required would be a de minimis sum that may be authorised via a Portfolio Holder decision.

The proposal was put to the vote, but was not accepted.

RESOLVED - 1) That the Panel had reviewed report ED.45/21 and the Mott MacDonald Feasibility Study.

2) That the Panel recommend to Executive that the Friends Group be allowed 8-10 months to complete the AHF funded feasibility study and business plan (RIBA Stage 1) before Council progresses to Community Consultation, Order of Costs and Economic Appraisal/Outline Business Case.

3) That the Panel recommend to Executive that Officers work with the Friends Group to explore a Community Asset Transfer and progress options for the James Street Public Baths; and provide an update to the August meeting of the Health and Wellbeing Scrutiny Panel.

4) That the Deputy Chief Executive circulate to the Panel, when available:

- the timeline of works for the 1970s pool demolition; and,
- details of the design and procurement stages for the Borderlands Station Gateway Project.

Carlisle City Council

Report to Executive

Item
A.6

Report details

Meeting Date:	21 st March 2022
Portfolio:	Communities, Health and Wellbeing
Key Decision:	Yes
Policy and Budget Framework	Yes
Public / Private	Public
Title:	LOCAL HUB DEVELOPMENTS (COMMUNITY SAFETY)
Report of:	The Deputy Chief Executive
Report Number:	CS.13/22

Purpose / Summary:

The purpose of this report is to provide members of the Executive with an update on the work of the Carlisle Local Focus Hub (LFH) and make proposals for transferring the leadership responsibilities for this LFH to the City Council, bringing this work in-line with other district areas in North Cumbria and appointing a fixed term, full time Hub Manager.

Recommendations:

That Executive members agree the proposals for establishing this Local Focus Hub within the City Council and support the recruitment of a fixed term, full time Hub Manager.

Tracking

Executive:	21 st March 2022
Scrutiny:	17 th February 2022
Council:	-

1. Background

The Carlisle Local Focus Hub (LFH) is one of six such hubs located in each district area across Cumbria. The Carlisle LFH is linked to the Carlisle and Eden Community Safety Partnership (CSP) and seeks to deliver on the priorities identified by the CSP, whilst also responding to community and city centre issues arising through the Hub reporting system.

These Hubs were developed over the period 2017-2019.

1.1 Terms of Reference:

The aims and objectives of the hubs are to:

- Promote partnership working to prevent anti-social behaviour, crime and disorder
- Engage with local communities to proactively identify problem areas
- Tackle issues having a detrimental effect on the quality of life of the local community

The LFH's are made up of partners from the following agencies:

- Cumbria Constabulary
- City/District Councils
- Cumbria County Council
- Cumbria Fire & Rescue
- Probation Services
- Local registered providers of Social Housing
- Community Mental Health and Recovery Team (CMHART)
- Liaison & Diversion
- Third sector agencies
- Other partners as necessary dependent upon each LFH

1.2 Governance of the Local Focus Hubs

The Local Focus Hubs act as the Tactical Delivery Groups for each Community Safety Partnership (CSP) – Strategic Group (SG), taking direction and actions set by the Strategic Group (SG) whilst also advising the SG on community priorities and links.

The Strategic Group meet on a quarterly basis with representation from the Local Focus Hubs to provide updates and information as relevant. The LFH Managers will meet at least quarterly with the CSP Chair to ensure a joined-up approach across North Cumbria, considering the individual communities within the areas.

1.3 Carlisle Local Focus Hub

The Carlisle LFH was developed during early 2018 following period of consultation and planning by key partners.

The LFH is located on the fourth floor of the Civic Centre and currently managed by Cumbria Police.

The LFH is a permanent, physical hub, comprising of the city centre policing team and is also a virtual hub working with key partners on a daily basis via drop ins, breakfast meetings and, more recently, using Microsoft Teams and Planner to collectively manage case work. All these interactions are governed by the terms of reference and via an information sharing agreement (ISA).

Within the City Council the following teams refer to and interact with the LFH on a frequent basis:

- City Enforcement – Litter/Graffiti/Dog Fouling/PSPO/Parking/Alley Gates/fly posting
- City Licensing – Licensed premises/Taxi/Scrap metal / Gaming/TEN'S/ Street licensing/Takeaways
- City Environmental Health – Noise/Pollution/Empty Houses/Hoarding/Food Safety/Health/Grants/COVID/ (Provide data)
- City Homelessness team – DV referrals/Hostels/emergency accommodation/rough sleep coordination/link with Housing Providers (Provide data)
- City Centre Management – Events/Tourist Information/Business continuity (Attend Tasking)
- City Greenspaces – Parks/Open Spaces / Large Events / Health/fitness provision/Community Centres
- City Council – Property Services City Council Owned land & buildings including public toilets.
- City Council – Legal Services (advise on joint prosecutions in relation to CPNs/Injunctions)
- City Customer Service team

1.4 Performance of the Local Focus Hub

The LFH performs several key functions to meet the Term of Reference outlined above.

LFH operates a forward planning function to identify, prepare for and respond to key events, activities and known likely future incidents. Such forward planning is completed via partners and supports a host of annual events such as the Fireshow, Christmas lights switch on, city centre markets and festivals. The LFH is also a key consultee and source of advice and guidance for policy development around anti-social behaviour and public space protection. This area of LFH work also lends itself to community safety campaigns such as the 'Knife Angel' public art piece that was successfully located in the City Centre during the Christmas period.

The LFH also collaborates with partners to identify trends and issues that may be growing across the city e.g. anti-social behaviour in the city centre, local estate areas / wards, 'stay safe' interventions in the night time economy and pub and shop watch

initiatives. The LFH is an effective model for collectively responding to such needs and has a good track record of turning these planned activities into actions.

In addition to the functions above the core of the LFH work is managed via a fully integrated referral system. This system is operated via MS Teams and has fully functioned during the past period of lockdowns and restrictions. The case referral methodology, process, information sharing protocols and operating procedures are understood and used by each of the key agencies utilising the LFH and regular case management reviews are held with actions being noted.

Since deploying the new approach to case referrals in May 2021 the LFH has received over 50 accepted referrals and worked to successfully close down / resolve 33 of these.

The referrals take many forms but are largely related to a specific geographic location or people (individuals and groups). The LFH and key partners are using the referral system to good effect and this was recognised by an internal police peer review last year.

2. Cumbria Police proposals for development and longer-term sustainability of LFH's

- 2.1 Over this period (2017 – 2021) all LFH key partners have monitored and evaluated the progress of the Hubs and sought improvement and productivity opportunities. This monitoring and evaluation work has led to developments in referrals, tasking, use of MS Teams and other outcome recording work.
- 2.2 This work has also led to a shift in Hub leadership and management responsibilities in some of the Cumbria Hubs (notably Copeland and Allerdale) with the District Councils taking on the Hub management role.
- 2.3 Cumbria Constabulary have proposed that this shift (to District Council management) would help the Carlisle LFH to move forward, increase the Hub's impact and offer a more productive service.
- 2.4 In part, these proposals would also ensure a more equitable balance of service resources – at present the Constabulary provide all day to day operational and management resources, whilst also managing the city centre policing team.

3. Proposals for Executive

- 3.1 Considering the introductory proposals above and the allocation identified in the 2022/23 Council budget it is proposed that new fixed term post be established to act as a public sector lead for the LFH.

- 3.2 A draft Job Description and Person Specification has been drafted and will be job evaluated in line with the Council's policies. This role will then be advertised and a recruitment process will take place.
- 3.3 Once recruited the new LFH Manager will act a focal point and lead for the hub team, working with key partners, strengthening relationships, improving systems and processes and building capacity for this key work area.
- 3.4 The role will also assist the Council and local partners to manage the requirements arising from the North Cumbria Community Safety Partnership, advising the Chair of the partnership and guiding the work to produce a revised strategy and other such plans. The role will also assist the Council and partners to review the requirements of each Community Safety Partnership under the two new Councils for Cumbria.
- 3.5 Alongside the recruitment of a LFH Manager it is proposed that the operational base for the hub team remains within the Civic Centre.
- 3.6 Finally, it is also proposed that Cumbria Police continue to base their officers within the LFH at the Civic Centre and continue to provide administration and performance management support to the LFH team.

4. Risks

There is risk that the leadership and management capacity required to meet the demands of the LFH will not be met and the optimum effectiveness of this multi-agency is not realised. These proposals and the ongoing development of systems and stakeholder relations will help mitigate this risk.

5. Conclusion and reasons for recommendations

This report updates members of the Health and Wellbeing Scrutiny Panel on the ongoing development of the Carlisle LFH and the proposals to transfer the line management of the hub to the City Council and appoint a fixed term LFH Manager.

Contact details:

Contact Officer: Darren Crossley

Ext: 7004

Appendices attached to report:

- None

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal - As is clear from the report, the efficacy of Carlisle LFH is strongly grounded in close working with legally prescribed partners.

The Crime and Disorder Act 1998 (the “Act”) brought together relevant agencies at a local level including the police, local authority, youth offending teams and health services into crime and disorder reduction partnerships (CDRPs), with the aim of improving multi-agency working to reduce crime.

Section 17 of the Act imposes a duty on local authorities (and others) to:

“to consider crime and disorder implications.

(1) Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent,

(a) crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment); and

(b) the misuse of drugs, alcohol and other substances in its area; and

(c) re-offending in its area”.

The Act also imposes a duty share and disclose (with partner organisations) prescribed information held by an authority at regular intervals.

Property Services – The Carlisle LFH is currently located in accommodation on the 4th floor of the Civic Centre. It was agreed at the inception of this project that this would be the City Council’s contribution to the project.

Now that the ground floor is complete, consideration should be given to moving the hub to the ground floor, this would provide easier access for the City Centre policing team using the building outside of normal office hours and also reduce the overall floorspace requirement as the ground floor meeting space could be used rather than having dedicated meeting space thus offering opportunities for greater space utilisation in the building.

Finance – The Council budget for 2022/23 approved at the Council meeting on 1 February 2022 included provision of £55,000 in 2022/23 and 2023/24 to support this initiative.

Equality –

Information Governance-

EXCERPT FROM THE MINUTES OF THE HEALTH AND WELLBEING SCRUTINY PANEL HELD ON 17 FEBRUARY 2022

HWSP.16/22 LOCAL HUB DEVELOPMENTS (COMMUNITY SAFETY)

The Deputy Chief Executive submitted an update on the work of the Carlisle Local Focus Hub (Hub) along with proposals for establishing the Hub within the City Council by appointing a fixed term Hub Manager (CS.08/22).

The Deputy Chief Executive set out the background to the Hub; its Terms of Reference; the partners involved and the performance of the Hub. He detailed the proposals for the development and longer term sustainability of Local Focus Hubs.

Sergeant Blain, Cumbria Constabulary, gave an overview of how the Hub operates in terms of: working with partners; data sharing agreements; and consideration of the impact of Local Government Reorganisation.

The Communities, Health and Wellbeing Portfolio Holder advised that she was an attendee of Hub meetings where a wide range of issues were considered with a view to improving the quality of life for residents. Visits had been undertaken to the districts of Allerdale and Copeland where the Hub was provided in-house by the local authority which worked very well. With the creation of new councils next year it was important that the proposal for the Hub set out in the report were implemented and embedded.

The Deputy Chief Executive stated that, in relation to the recommendations set out in the report, were the proposal not to be agreed the Police would not cease the provision of its resources; the administration of the referral service and the data sharing agreement would remain in place. In considering the report Members raised the following comments and questions:

- What was the cost of the proposed Officer role, and how would their performance be measured.

Sergeant Blain advised that there was an existing performance framework to track the progression of issues which could be adapted to assess Officer performance, another aspect would be inspections by Her Majesty's Inspectorate of Constabulary. Given that adjacent district councils already operated an in house hub, it was hoped to liaise with them on the development of a performance framework for the post. Sergeant Blain undertook to circulate a copy of the Hub performance framework to the Panel.

The Deputy Chief Executive added that the cost of the post was set out and provided for in the Council's approved budget. It had yet to be decided which team within the Council would host the Officer, but it was likely to be either Neighbourhood Services or Environmental Health.

- A Member welcomed the proposal to appoint an Officer, but felt it would not be reasonable for the postholder to be entirely responsible for the output from the Hub.

The Deputy Chief Executive felt that the Council would provide the support necessary to the postholder and the existing structure of teams and meetings would form the basis of that support. The Hub already worked effectively, the role of the postholder was to bring services together, as such the capacity to build relationships was important.

- Effective partnership working was based on all involved delivering their roles, where there currently any areas for development?

The Deputy Chief Executive considered that the nature of the Hub's work enabled self-policing of partner contributions; he set out the process for dealing with referrals to the Hub and noted in four years no issues with partners undertaking responses had been raised. Were a partner to be found not to be contributing as anticipated a concern would be raised. The Terms of Reference for the Hub set out the expectations of partners and effectively acted as a contract. RESOLVED - 1) That the Panel had reviewed report CS.08/22 and assessed the performance of the Carlisle Local Focus Hub.

2) That Sergeant Blain circulate the Hub performance framework to the Panel.

Meeting Date: 21 March 2022
Portfolio: Communities, Health and Wellbeing
Key Decision:
Within Policy and Budget Framework Yes
Public / Private Public

Title: RELEASE OF CITY CENTRE ANTI-SOCIAL BEHAVIOUR BUDGET

Report of: The Deputy Chief Executive
Report Number: CS.12/22

Purpose / Summary:

To seek approval from Executive for the release of £20,000 non-recurring revenue budget to support action to address anti-social behaviour in the city centre. Work is underway to develop actions via the Local Focus Hub, working with Cumbria Police and businesses associated with retail, catering and the night time economy.

Recommendations:

Executive is recommended to release the £20,000 non-recurring revenue budget to support action to address anti-social behaviour in the city centre, such action to be agreed with the Portfolio Holder prior to expenditure.

Tracking

Executive:	21 March 2022
Overview and Scrutiny:	N/A
Council:	N/A

1.0 Introduction

- 1.1 The Executive budget proposals for 2022/23 were approved by full Council at its meeting on 1 February 2022. As part of the discussions, Executive agreed the allocation of £20,000 non-recurring funding to support actions to address anti-social behaviour (ASB) in the city centre this year. Release of this funding is subject to approval by Executive in line with the Council's scheme of virement.

2.0 Actions to address ASB in the city centre

- 2.1 Activities designed to reduce the incidence of ASB in the city centre are being developed in discussion with partners through the Carlisle Local Focus Hub. These activities are likely to focus on complimenting the 'night safe' project being led by Cumbria Police and the University of Cumbria and also address early evening issues across the city centre. The budget will support the new hub coordination arrangements proposed to transfer to the Council as described in report A.5. Release of the budget, pending approval / implementation of the proposed changes will facilitate any urgent actions agreed to address any emerging priorities. Expenditure will be approved by the Deputy Chief Executive in this interim period following discussion with the Portfolio Holder as appropriate.
- 2.3 Pending any developments, as above, the funding will be held within Civil Enforcement (24410: Anti-Social Behaviour).

3.0 Consultation

- 3.1 The Executive's budget proposals were considered by Council on 1 February 2022 following consultation with Scrutiny Panels and the public.

4.0 Recommendation

- 4.1 To seek approval from Executive for the release of £20,000 non-recurring revenue budget to support action to address anti-social behaviour in the city centre, such action to be agreed with the Portfolio Holder prior to expenditure.

5.0 Contribution to The Carlisle Plan Priorities

- 5.1 Activity to address anti-social behaviour will contribute to the Carlisle Plan and vision:
To enable Carlisle to grow and prosper as the capital of the Borderlands region, benefiting the health and wellbeing of the people of Carlisle. We will work in partnership so that all can enjoy the benefits of new opportunities and choices, whilst rising to the challenges of a changing climate.

Contact Officer: Darren Crossley

Ext: 7120

Appendices None
attached to report:

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- **None**

CORPORATE IMPLICATIONS:

LEGAL - Release of this ring-fenced budget requires approval of the Executive. As officers are not in a position at the time of writing the report to identify specific projects but need to be able to respond quickly to anti-social behaviour in the City, the Executive is asked to release the funds on proviso that the agreement of the relevant Portfolio Holder is obtained prior to expenditure.

FINANCE – A non-recurring revenue budget in 2022/23 of £20,000 was approved by Council and was subject to a further report to the Executive prior to release of the earmarked funding and any expenditure being incurred. This report satisfies that requirement and requests the release of the earmarked budget.

EQUALITY - This report raises no explicit issues relating to the Public Sector Equality Duty.

INFORMATION GOVERNANCE – N/A

PROPERTY SERVICES – No property implications

Carlisle City Council Report to Executive

Item
A.8

Report details

Meeting Date:	21 st March 2022
Portfolio:	Environment and Transport
Key Decision:	No
Policy and Budget Framework	Yes/No
Public / Private	Public
Title:	Carlisle Local Cycling and Walking Infrastructure Plan
Report of:	The Deputy Chief Executive
Report Number:	CS.14/22

Purpose / Summary:

This report presents to members the attached Carlisle Local Cycling and Walking Infrastructure Plan (LCWIP) which has been prepared by the County Council. The LCWIP is being presented to Carlisle Local Committee on the 9th March 2022 with a recommendation that they approve the plan. This plan has been prepared by the County Council, with the support of a range of Key Stakeholders including the City Council. It sets out prioritised plans for the provision of enhanced cycling and walking routes in Carlisle. The plan has been prepared in consultation with a wide range of interested parties and has been the subject of extensive public consultation. The approved plan will be an essential requirement when council bids for government funding for cycling and walking improvements are made.

Recommendations:

It is recommended that members endorse the Carlisle Local Cycling and Walking Infrastructure Plan as set out in the appendix to this report.

Tracking

Executive:	
Scrutiny:	
Council:	

1. Background

- 1.1. The Appendix attached to this report gives details of a report being considered by the Carlisle Local Committee recommending they approve the Carlisle Local Cycling and Walking Infrastructure Plan (LCWIP). The LCWIP is an essential document to enable bids to be made for government infrastructure funds for active travel. In preparing this plan the County Council have fully engaged with the City Council and other key stakeholders. There has also been extensive public consultation in preparing the plan. This report has been prepared to enable the City Council to endorse the LCWIP.
- 1.2. The documents attached in the appendix give details of why an LCWIP is required for Carlisle, and they also explain the process that has been followed to gather information and prepare the plan. The LCWIP identifies cycling and walking improvements at a local community level and is designed to facilitate a long-term approach to developing cycling and walking networks. Encouraging people to adopt a more active lifestyle will benefit their health, but collectively this will have a positive impact on net zero carbon emissions.
- 1.3. The focus of the LCWIP is the improvement of routes used for everyday shorter journeys, such as to work, school, or the shops. It aims to identify good quality infrastructure that connects the places people need to get to, in a coherent, direct, safe, and attractive way. Recognising that it is not always possible to connect everywhere and that funding for delivery needs to be secured, the LCWIP aims to prioritise future investment where the most benefits can be realised. The LCWIP is not a funded plan however, having an LCWIP in place will put the Council in the best possible position to secure future funding for the delivery of improvements.
- 1.4. Levels of cycling and walking in Carlisle increased during the COVID-19 lockdown in Spring/Summer 2020. This was in part because roads were less busy and quieter, offering more desirable conditions for cycling and walking. The reduction in traffic emissions also led to improvements in air quality. As people returned back to places of work and to school, levels of cycling and walking reduced. This demonstrates that the potential for cycling, and walking exists if the right conditions are put in place.
- 1.5. An initial round of public engagement on the Carlisle LCWIP was undertaken in May 2021, asking for feedback on what would encourage people to change to cycling and walking for short journeys. Findings were consistent with national data whereby, a large proportion (58%) of respondents identified they currently make journeys by car to places that were within cycling and walking distance. Journeys to the shops and commuting to work were the main reasons given. Public and stakeholder engagement has played a key part in the development of the Carlisle LCWIP and following the initial public consultation undertaken in May 2021 a further consultation

followed in November 2021. In addition, regular workshops have been undertaken with key stakeholders throughout to ensure a wide range of views were considered.

- 1.6. The results of the consultation exercises demonstrated a strong desire for future investment in cycling and walking infrastructure. Responses emphasised the importance of providing safe, segregated routes that provide direct connections to the places people want to get to. The need to provide routes that were separated from other modes of travel was a common theme in the responses and was identified as a key measure for encouraging more cycling and walking. The creation of more traffic free neighbourhoods and lower speed limits were also supported. The main perceived barriers to cycling and walking were:

- Busy roads
- Quality of routes
- Feeling unsafe
- Junctions that are difficult to cross

The draft priority cycling and walking networks presented received a high level of support and the majority of respondents felt the proposals would encourage them to cycle or walk more often.

2. Proposals

- 2.1 **Cycling Network.** The Priority Cycling Network, which is detailed in the attached documents, reflects the importance of connectivity across the city to increase active travel and reduce car journeys. Key aspects of the network include:
- Carlisle Station as a central cycle hub with the provision of a new cycle parking facility.
 - Links to and within the education cluster incorporating Carlisle College and several secondary schools.
 - Access to key employment sites, including the Cumberland Infirmary, Kingmoor Park/Kingstown, and the city centre.
 - Connectivity to and from St Cuthbert's Garden Village.

Recognising that it is not possible to connect everywhere, the LCWIP focuses on the most important routes to secure funding for. Support for walking and cycling infrastructure usually increases further once it is built and people are using it. Over time these priorities can be built on to deliver a more extensive network to encourage and support a step change in the numbers of people cycling and walking.

- 2.2 **Walking Network.** As part of the LCWIP, it identifies Core Walking Zones across the study area, along with primary and secondary routes linking into those Core Walking Zones.

- Core Walking Zones are areas with the highest potential for footfall such as town centres and employment sites.
- Primary routes are those routes that are generally the most direct and have the highest usage.
- Secondary routes are alternative routes that are generally less direct but quieter

The LCWIP identifies potential improvements within the Core Walking Zones and along the primary routes which, could include new or enhanced road crossings; better quality public spaces and paths; and the provision of dedicated and separated space for walkers.

Improvements have been identified for the Carlisle City Centre Walking Zone (CWZ1) and connecting primary routes. These are shown on the plans attached in the appendix.

- 2.3 Prioritisation** In developing the LCWIP, government guidance setting out a recommended approach to prioritising networks of walking and cycling routes, has been followed. The guidance recommends that priority should be given to areas which have the greatest potential for growing cycling and walking trips and offer the greatest value for money.

The delivery of all improvements identified in the Carlisle LCWIP is subject to securing funding. Routes for delivery have been prioritised using a framework that assesses:

- Effectiveness – the potential to generate cycling trips
- Alignment with policy objectives – such as those in the CTIP
- Economic factors – scheme cost, value for money and likelihood of attracting funding
- Deliverability – engineering constraints, land ownership and stakeholder support.

- 2.4 Next Steps.** The Carlisle LCWIP provides a prioritised investment plan for cycling and walking in Carlisle District over the next 15 years. The LCWIP considers the overlaps and synergies with other plans, schemes and strategies. This means the network priorities will be reviewed and updated periodically, particularly if there are any significant changes in local circumstances, such as the publication of new policies or strategies, new development sites, if funding bids are successful and as walking and cycling networks mature and expand. The LCWIP for Carlisle is a live document that will be regularly reviewed to ensure the most appropriate routes for cycling and walking are identified and prioritised for future delivery. The document will be used to assist in securing funding for the delivery of the identified improvements.

3. Risks

3.1 There are no obvious risk with endorsing the plan. If the plan was not to be adopted by the County Council, then this would make it very difficult to obtain government funding for infrastructure improvements.

4. Consultation

4.1 Public Consultation took place in May 2021 and November 2021. Regular Workshops have also been held with Key Stakeholders to ensure that the plan has considered the views of the potential users of the proposed networks.

5. Conclusion and Reasons for Recommendations

5.1 The government has indicated that bids for improved cycling and walking infrastructure will only be considered if a local cycling and walking infrastructure plan is in place. The Carlisle plan lists a large number of potential schemes which have been ranked in priority order based on a range of criteria which are detailed in the report.

6. Contribution to the Carlisle Plan Priorities

6.1 The LCWIP is intended to assist with promoting Active Travel and all the health benefits which are associated with this. In this respect it should greatly assist in achieving the Carlisle Plan Priorities.

Contact details:

Contact Officer: Darren Crossley/Keith Poole Ext: 7451

Appendices attached to report:

- Carlisle Local Committee Report on LCWIP
- Appendix 1 to Local Committee Report

Note: in compliance with section 100d of the Local Government Act 1972 the report has been prepared in part from the following papers:

- None

Corporate Implications:

Legal – Members are being asked to endorse the Plan which is attached to the report. If in due course it is intended to make applications for grant funding, or to carry out works in order to progress the Plan, further approvals will be required.

Property Services –

Finance - There are no direct financial implications of the Executive endorsing this Local Cycling and Walking Infrastructure Plan.

Equality -

Information Governance-

COUNTY COUNCIL LOCAL COMMITTEE FOR CARLISLE

Meeting date: 9th March 2022

From: Angela Jones, Executive Director, Economy and Infrastructure

CARLISLE LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN

1.0 EXECUTIVE SUMMARY

1.1 *The purpose of this report is to seek approval of the Local Cycling and Walking Infrastructure Plan (LCWIP) for Carlisle.*

2.0 STRATEGIC PLANNING AND EQUALITY IMPLICATIONS

2.1 *By preparing an LCWIP for Carlisle and working to achieve the delivery of the findings, the Council will be meeting the following Council Plan priorities:*

- *To enable communities to live safely and shape services locally*
- *To safeguard children, and ensure that Cumbria is a great place to be a child and grow up*
- *To promote health and wellbeing, and tackle poverty*
- *To protect and enhance Cumbria's world class environment*
- *To provide safe and well-maintained roads and an effective transport network*
- *To promote sustainable economic growth, and create jobs*
- *To support older and vulnerable people to live independent and healthy lives*

3.0 RECOMMENDATION

3.1 It is recommended that Members approve the LCWIP for Carlisle as attached at Appendix 1.

3.2 It is recommended that Members delegate authority to the Executive Director – Economy and Infrastructure in consultation with the Chair and Vice Chair of the Local Committee to make any necessary minor amendments to the Carlisle LCWIP prior to its publication.

4.0 BACKGROUND

- 4.1 The Cumbria Transport Infrastructure Plan (2022 – 2037) sets out the strategy for Active Travel in Cumbria and the development of LCWIPs are a key part of this. The Council has committed to the development of a series of LCWIPs. The methodology for LCWIPs has been developed by the Department for Transport (DfT) as part of the national Cycling and Walking Investment Plan. DfT funding for local cycling and walking schemes will be dependent upon the schemes inclusion in a LCWIP, with infrastructure to be designed in line with the DfT Cycle Infrastructure Design guide issued in July 2020.
- 4.2 The LCWIP for Carlisle, outlines the network of key cycling and walking routes in the district. The focus of the Carlisle LCWIP is the improvement of routes used for everyday shorter journeys, such as to work, school or the shops. It aims to identify good quality infrastructure that connects the places people need to get to, in a coherent, direct, safe and attractive way.
- 4.3 Recognising that it is not always possible to connect everywhere and that funding for delivery needs to be secured, the Carlisle LCWIP focuses on the routes where the most benefits can be realised. Support for walking and cycling infrastructure usually increases further once it is built and people are using it. Over time these priorities can be built on to deliver a more extensive network to encourage and support a step change in the number of people cycling and walking.
- 4.4 The Carlisle LCWIP is a not a funded plan however, having an LCWIP in place will put the Council in the best possible position to secure future funding for the delivery of improvements.
- 4.5 The masterplan for St Cuthbert's Garden Village (SCGV) seeks to create new neighbourhoods where sustainable and active travel is the preferred choice of travel to the city centre. The LCWIP is therefore a key document in supporting the ambitions for SCGV and will be used to inform the Infrastructure Delivery Plan for SCGV.
- 4.6 Public consultation on the draft LCWIP proposals was undertaken in May 2021. During this consultation the draft priority network for cycling was presented. Feedback was sought on the existing barriers to cycling and walking and what improvements could be made to encourage more everyday short journeys to be undertaken by active travel. The consultation received a total of 191 questionnaire responses. Through the consultation it was established that 58% of respondents currently make journeys by car to locations within walking and cycling distance and 49% answered that they would cycle more often and 39% would walk more often if improvements to cycling and walking routes were made.
- 4.7 A second round of public consultation took place in November 2021, presenting the updated priority cycling and walking networks reflecting the feedback received in the first consultation. 147 responses were received, showing the same strong desire for future investment in cycling and walking infrastructure.

- 4.8 The Carlisle Local Cycling and Walking Infrastructure Plan (2022 – 2037) is included in Appendix 1.

5.0 OPTIONS

- 5.1 That Members approve the Carlisle Local Cycling and Walking Infrastructure Plan.
- 5.2 That Members approve the Carlisle Local Cycling and Walking Infrastructure Plan with recommended changes.
- 5.3 That Members do not approve the Carlisle Local Cycling and Walking Infrastructure Plan.

6.0 RESOURCE AND VALUE FOR MONEY IMPLICATIONS

- 6.1 There are no financial implications for the Local Committee arising from this report.

7.0 LEGAL IMPLICATIONS

- 7.1 In respect of recommendation 3.1, it is a proper decision for members under paragraph 5.1.1 Part 2D of the Constitution to approve the Local Cycling and Walking Infrastructure Plan for Carlisle.
- 7.2 In respect of recommendation 3.2, it is a proper decision for members under paragraph 2.2 Part 3A of the Constitution to delegate authority to the Senior Programme Manager – Cycling and Walking to make necessary minor amendments to the Carlisle Local Cycling and Walking Infrastructure Plan. (S. Barnes 25/02/2022)

8.0 CONCLUSION

- 8.1 The Carlisle LCWIP provides a prioritised investment plan for cycling and walking in Carlisle District over the next 15 years.
- 8.2 The LCWIP considers the overlaps and synergies with other plans, schemes and strategies. This means the network priorities will be reviewed and updated periodically, particularly if there are any significant changes in local circumstances, such as the publication of new policies or strategies, new development sites, if funding bids are successful and as walking and cycling networks mature and expand.
- 8.3 The LCWIP for Carlisle is a live document that will be regularly reviewed to ensure the most appropriate routes for cycling and walking are identified and prioritised for future delivery.

Angela Jones
Executive Director Economy and Infrastructure

28th February 2022

APPENDICES

Appendix 1: Carlisle Local Cycling and Walking Infrastructure Plan (2022-2037)

Electoral Division(s): All in Carlisle

Executive Decision

	No
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Key Decision

	No
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If a Key Decision, is the proposal published in the current Forward Plan?

		N/A
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Is the decision exempt from call-in on grounds of urgency?

	No
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If exempt from call-in, has the agreement of the Chair of the relevant Overview and Scrutiny Committee been sought or obtained?

		N/A
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Has this matter been considered by Overview and Scrutiny?
If so, give details below.

	No
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Has an environmental or sustainability impact assessment been undertaken?

		N/A
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Has an equality impact assessment been undertaken?

		N/A
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PREVIOUS RELEVANT COUNCIL OR EXECUTIVE DECISIONS

The County Council Committee for Carlisle approved a recommendation from Highways and Transport Working Group meeting of the 17th June 2020 to a request for £15,830 to allow the urgent development of a Carlisle LCWIP be approved on 16th July 2020.

CONSIDERATION BY OVERVIEW AND SCRUTINY


Not considered by Overview and Scrutiny.

BACKGROUND PAPERS

No background papers.

REPORT AUTHOR

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Carlisle Local Cycling and Walking Infrastructure Plan (LCWIP) 2022-2037



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Foreword

I am pleased to introduce Cumbria County Council's Local Cycling and Walking Infrastructure Plan (LCWIP) for Carlisle, which outlines the proposed network of key cycling and walking routes in the district. The plan will work in conjunction with our wider infrastructure plans, including the Cumbria Travel Infrastructure Plan to support transport and connectivity, which will help Cumbria to become one of the best-connected rural geographies in the UK, whilst also incorporating the growth of Cumbria and responding to climate change.

The LCWIP identifies cycling and walking improvements at a local community level and is designed to facilitate a long-term approach to developing cycling and walking networks. Encouraging people to adopt a more active lifestyle will benefit their health, but collectively this will have a positive impact on net zero carbon emissions.

This document gives a summary of the county council's goals and objectives, while sharing more specific information about the communities that we have consulted with in Carlisle.

I'd like to thank all the residents, businesses, and visitors for their support and feedback on engagement and consultations to date.



Cllr Keith Little
Cumbria County Council Cabinet Member for
Highways and Transport

It is a privilege to live in this part of the country with such stunning scenery right on our doorsteps. Our aim is to encourage more people to take up walking and cycling within our city, towns, and villages, to improve connectivity between these communities, and to improve access to the greater countryside, whilst mitigating the adverse impacts of climate change.

Additionally, we should not underestimate the role active travel will play in supporting the recovery of the economy. Through better connections and travel options, people will have access to education, training, and employment opportunities, which will contribute to a healthy, more reliable workforce.

I'm delighted with the progress that has been made through the Carlisle LCWIP so far and I would like to acknowledge the efforts of all who have taken the time to share their views and opinions.



Cllr Cyril Weber
Cumbria County Council Chair of Carlisle Local
Committee

Vision and Aim

What is a Local Cycling and Walking Infrastructure Plan?

A **Local Cycling and Walking Infrastructure Plan (LCWIP)** is a document that identifies and prioritises cycling and walking improvements at a local level. It sets out an approach for developing prioritised routes over the period of the Plan (2022-2037), with the aim of **encouraging more people to make journeys on foot or by bike.**

The focus of the LCWIP is the improvement of routes used for **everyday shorter journeys**, such as to work, school or the shops. It aims to identify good quality infrastructure that connects the places people need to get to, in a coherent, direct, safe and attractive way. Recognising that it is not always possible to connect everywhere and that funding for delivery needs to be secured, the LCWIP aims to prioritise future investment where the most benefits can be realised. The LCWIP is not a funded plan. However, having an LCWIP in place will put the Council in the best possible position to secure future funding for the delivery of improvements.

The LCWIP has been developed using principles set out in the Government's first Cycling and Walking Investment Strategy, 2017. This Strategy sets out the ambition "**to make walking and cycling the natural choices for shorter journeys or as part of a longer journey**". Government guidance outlining a recommended approach for developing LCWIPs has also been followed.

The LCWIP is based on data and evidence of existing and future potential demand but has also been guided throughout by effective engagement with partners, stakeholders and the public.

The LCWIP covers Carlisle District, focussing on the City of Carlisle but including links to surrounding communities such as Brampton, Longtown and Dalston.

The LCWIP provides:


- Plans showing the most important routes for development
- Priorities and timescales for development
- A detailed evidence base to support future delivery funding bids
- A basis for securing government funding or developer contributions

Why is an LCWIP important for Carlisle?

Creating Attractive Places to Live and Work

Carlisle is the county's largest urban area. Many people live and work within a distance that can be undertaken on foot or by bike. Investment in the streets where people live or work could create more attractive and desirable places, particularly where the investment promotes sustainable modes of travel. Significant future development is planned for Carlisle with new communities and supporting infrastructure including, district and local centres, schools and strategic green infrastructure, delivered through the St Cuthbert's Garden Village. There is an opportunity to create an exemplar development for active travel where streets are attractive places to be in, not just to move along. The LCWIP for Carlisle will build on the plans for St Cuthbert's Garden Village, providing connections to and from the wider Carlisle area.

Responding to the Climate Crisis




Transport accounts for **27%** of the UK's greenhouse gas emissions – **61%** of this is from cars and taxis

(DfT Transport Statistics for Great Britain 2021)

Cumbria has set itself an ambitious challenge to be the first carbon-neutral county in the UK by 2037 (Cumbria Zero Carbon Partnership, 2021). De-carbonising transport is key to achieving this goal. Cycling and walking has a much lower carbon footprint compared to other forms of transport and undertaking more journeys on foot or by bike could help to tackle climate change. The LCWIP for Carlisle focusses on everyday short journeys such as those to work, school and the shops, where there is the greatest potential for change.


Supporting Health, Wellbeing and Access for All

Active travel can play a crucial role in supporting public health and wellbeing. It is one of the simplest and most effective ways of enabling adults and children to meet the recommended levels of physical activity. The LCWIP for Carlisle has an important role to play in promoting behavioural change. By setting out well planned networks that connect people to the places they want to go and focussing on inclusive design that ensures access for all, the LCWIP presents a real opportunity for behavioural change that will last for generations to come.




27.8% of people in Carlisle (16+) are **inactive**

Compared to 27.5% in England (Active Lives Survey 10, 2021)



1.2% of adults in Carlisle cycle for travel at **least 3 days** per week

Compared to 2.3% in England (Active Lives Survey, 2019-20)




13.0% of adults in Carlisle walk for travel at **least 3 days** per week

Compared to 15.1% in England (Active Lives Survey, 2019-20)

The health cost of inactivity to Carlisle is **£1,900,000** every year

(Sport England Local Sport Profiles)

Improving Accessibility and Social Inclusion



25% of households
in Carlisle are
without access
to a car or van

Compared to **26%** in England and
Wales
(Census 2011)

Households who struggle to access employment and education opportunities, key services and facilities due to transport poverty can suffer from social exclusion. Cycling and walking are generally affordable modes of transport, accessible to most people. Enabling people to walk or cycle to the places they want to travel to can facilitate social inclusion. The LCWIP for Carlisle aims to connect people to jobs, education and each other, which is especially important when other modes of transport are not available.

Improving the Tourism Offer

Cumbria is well known for the fantastic leisure cycling and walking opportunities that the landscape offers, and Carlisle is a key gateway for visitors to the area. The Carlisle LCWIP integrates with existing longer distance leisure routes, such as the Hadrian’s Wall National Cycle Network Route (NCN72). It also provides connections from the transport hubs to several key tourist destinations within the city such as Tullie House, Carlisle Castle and Carlisle Cathedral.



Existing Context

National policy context

Gear Change: A bold vision for cycling and walking (DfT, 2020) ^[1]

Sets out the governments vision for the delivery of far higher quality cycling infrastructure. Accompanied by Local Transport Note 1/20 with new ambitious cycle design standards.

Cycling and Walking Investment Strategy (DfT, 2017) ^[2]

Aims to make active modes of transport the natural choice by 2040. Sets out the need for LCWIP to inform locally targeted investments.

Future of Mobility: Urban Strategy (DfT, 2019) ^[3]

Includes the principle that ‘walking, cycling and active travel must remain the best option for short urban journeys’.

Clean Air Strategy (DEFRA, 2019) ^[4]

A change to more sustainable modes of transport is key to delivering a reduction in emissions.

Decarbonising Transport: A Better, Greener Britain (DfT, 2021) ^[5]

Sets out the government’s commitments and actions needed to decarbonise the UK’s transport system.

Key Local Policy documents include:

- Cumbria Transport Infrastructure Plan, 2022-2037 ^[8]
- Cumbria Local Industrial Strategy, 2019 ^[10]
- Cumbria Cycling Strategy, 2017-2022 ^[11]
- Carlisle District Local Plan, 2015-2030 ^[9]
- Economic Recovery Plan, 2020 ^[12]
- Destination Borderlands and the Borderlands Growth Deal, 2021-2031 ^[13]
- Cumbria Rural and Visitor Economy Growth Plan, 2017 ^[14]

National and local policy has guided and shaped the development of the Carlisle LCWIP. The Plan supports key environmental, health, social, economic and sustainable mobility goals to better connect **people and places**.

UK Net Zero Target (2020) ^[6]

National target to bring all greenhouse gas emissions to net zero by 2050

Inclusive Transport Strategy (DfT, 2019) ^[7]

A need for inclusive infrastructure with streetscapes designed to meet the needs of all travellers.

Local policy context

There are strong levels of support for cycling and walking in existing local policy.

The **Cumbria Transport Infrastructure Plan (CTIP)**^[8] recognises the role that active travel schemes can play in improving health, access to education, employment and services and supporting the local economy. The CTIP places active travel centrally in the aim to develop a ‘Clean and Healthy Cumbria’.

The **Carlisle District Local Plan, 2015-2030**^[9] cites cycling and walking as key mechanisms to achieve the goals outlined in several policies including:

- Policy IP2 – Transport and Development
- Policy SP5 – Strategic Connectivity
- Policy SP9 – Health and Thriving Communities

The Local Plan also sets out a number of housing and employment growth areas in Carlisle which need to be considered when developing the active travel network. These include St Cuthbert’s Garden Village, redevelopment of Carlisle Station and Citadels and employment development within Kingmoor Park Enterprise Zone.

Carlisle is benefiting from significant investment across several transport and placemaking schemes. These schemes aim to improve the districts offer as an attractive place to live, work, study, visit and invest. They also feature improvements to connectivity by sustainable and active modes of travel.

Town Investment Plan

- Carlisle has been awarded £19.7m from the Towns Fund – part of government's plan for levelling up the UK economy.
- The Town Deal will support a number of projects including sustainable travel and public realm investments to better connect the Railway Station, Citadels, Devonshire Street and former Central Plaza site.
- Investment in the public realm, public transport and active travel links on English Street and Botchergate.

Carlisle Station Gateway

- £20m of funding from the Borderlands Inclusive Growth Deal has been allocated for improvements at this major gateway to the city.
- Improvements include reducing vehicle movements on Court Square, relocating carparking and enhancements to the public space. The changes will remove the pedestrian-vehicle conflict on Court Square and increase connectivity for active travel.
- Establishment of Carlisle Station as a key cycle hub within the city.

Carlisle Citadels University Campus

- £50m of funding from the Borderlands Inclusive Growth Deal has been allocated for plans to transform the Citadels Buildings into a new home for the University of Cumbria.
- Creation of high quality, accessible public spaces and public realm improvements to English Street.

Future High Streets Fund

- £9.1m has been secured for Carlisle city centre through the government's Future High Streets Fund.
- Proposals include reimagining the Market Square, with a greater space for events and improvements for pedestrians on Devonshire Street.

Carlisle Southern Link Road (CSLR)

- The CSLR will connect M6 J42 with the A595 at Newby West. A new shared-use cycling and walking path will be constructed along the entire length and will continue along the A6(N) towards Carlton.
- Four new shared use footbridges will allow pedestrians and cyclists a traffic free option of crossing of major road junctions.
- Connections to existing walking and cycling infrastructure such as the shared use path on the Carlisle Northern Development Route (CNDR), NCN Route 7 and the Cumbria Way in the Caldew valley, Dalston Road, Newbiggin Road, Durdar Road and the A6 London Road.
- Access to Stoneraise primary school from Durdar will also be improved via a new shared-use path for pedestrians and cyclists.

St Cuthbert's Garden Village

- An ambitious development project seeking to deliver around 10,000 new homes to the south of Carlisle, along with supporting employment opportunities, community facilities and a broad range of infrastructure.
- The vision is to create a series of low carbon neighbourhoods with an integrated cycling and walking network that provides excellent sustainable transport connections.
- Plans for a new 'Greenway' running through the centre of the development to connect communities and provide links to onward routes to the city centre.
- The St Cuthbert's Garden Village masterplan makes the most of Carlisle's natural assets, including the river corridors, to provide a largely off-road green network for pedestrians and cyclists.
- There is the potential to create a '20 minute neighbourhood' where people can meet their everyday needs within a short walk or cycle.

Sands Leisure Centre Improvements

- Carlisle City Council is investing £27m to extend the Sands Leisure Centre to provide a wider range of facilities for the benefit of leisure, entertainment, and health services.
- The centre is located on major vehicle, cycle and walking routes and will serve as a transport hub where facilities such as car parking, EV charge points, secure cycle parking, e-bike charging, and coach/bus parking are provided.

How do people currently make local journeys?

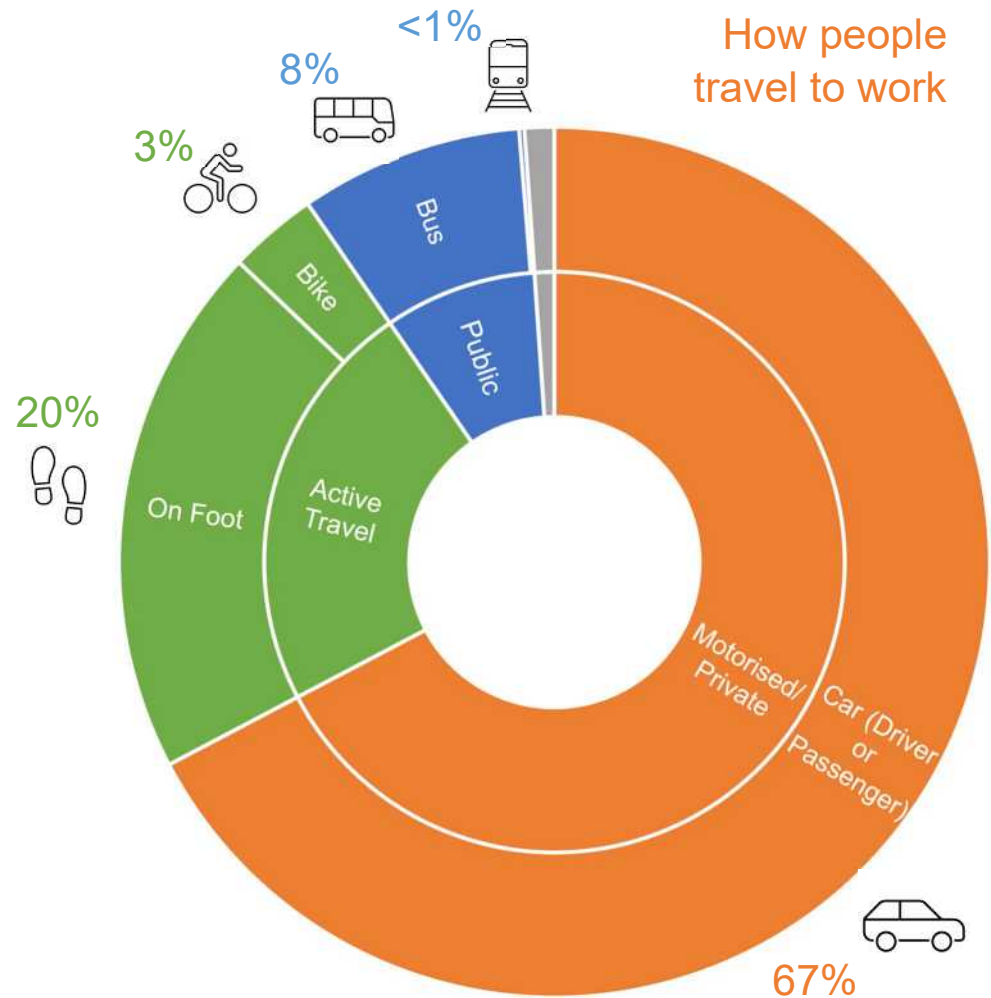
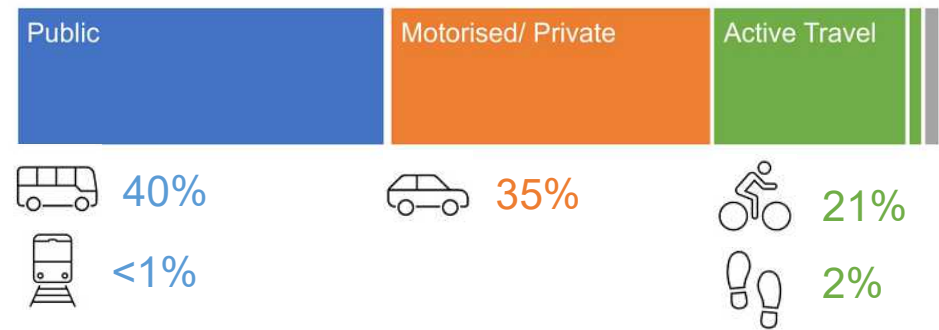
National **travel to work** data from 2011^[15] shows high levels of containment in Carlisle with almost 85% of residents also working within the district. The city centre is a key zone for employment, attracting the greatest volume of trips.

Despite short commuting distances there is a high level of car dependency with around **67%** of trips using this mode of travel. Only **3%** of journeys to work were found to be made by cycling and **20%** by walking.

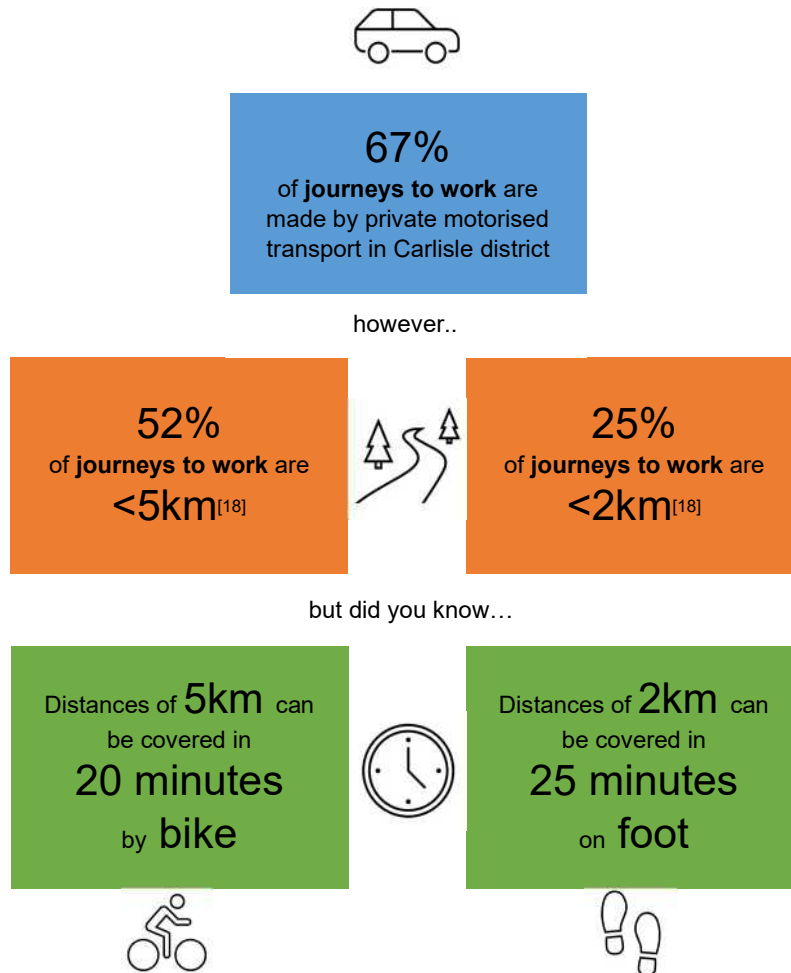
Travel to school ^[16] data indicates just **21%** of children in Carlisle district walk to school, whilst **2%** cycle. Private motorised transport as a means of getting to school accounted for almost **35%** of journeys.

The most popular cycle routes ^[17] for both school and travel to work journeys within the district are all located within the **urban area of Carlisle**. These include the key radial routes of the A7 corridor, London Road, Warwick Road and Castle Way which converge on the city centre.

How children travel to school



Potential for more walking and cycling



98% of respondents said **improvements to cycling and walking routes** would encourage them to walk and/or cycle **more often** than they do currently.

Levels of cycling and walking in Carlisle increased during the COVID-19 lockdown in Spring/Summer 2020. This was in part because roads were less busy and quieter, offering more desirable conditions for cycling and walking. The reduction in traffic emissions also led to improvements in air quality. As people returned back to places of work and to school, levels of cycling and walking reduced. This demonstrates that the potential for cycling and walking exists if the right conditions are put in place. Improvements to active travel infrastructure will form part of this.

Despite high levels of car dependency across Carlisle district, a high proportion of everyday journeys to work, school or the shops are within a distance which is easily achievable either on bike or on foot.

An initial round of public consultation on the Carlisle LCWIP undertaken in May 2021, asked for feedback on what would encourage people to change to cycling and walking for short journeys. Findings were consistent with national data whereby, a large proportion (58%) of respondents identified they currently make journeys by car to places that were within cycling and walking distance. Journeys to the shops and commuting to work were the main reasons given.

Cycling and Walking Infrastructure

Developing the LCWIP

The LCWIP for Carlisle has been developed in accordance with government guidance and has followed a six stage process.

- **Stage 1: Determine the scope** – establish the geographical context and arrangements for governing and preparing the plan.
- **Stage 2: Gathering information** – identify existing walking and cycling patterns and potential new journeys. Review existing conditions and identify barriers to walking and cycling. Review related transport and land use policies and programme.
- **Stage 3: Network planning for cycling** – identify origin and destination points and cycle flows. Convert flows into a network of routes and determine the improvements required.
- **Stage 4: Network planning for walking** – identify key trip generators, core walking zones and routes, audit existing provision and determine the improvements required.
- **Stage 5: Prioritising improvements** – prioritise improvements to develop a phased programme for future investment.
- **Stage 6: Integration and application** – integrate outputs into local planning and transport policies, strategies and delivery plans.



Engagement and Public Consultation

Public consultation and stakeholder engagement have played a key part in the development of the Carlisle LCWIP with an initial public consultation undertaken in May 2021 and a follow up in November 2021. In addition, regular workshops have been undertaken with key stakeholders throughout.

The initial public consultation focused on gaining an understanding of:

- Current travel behaviour – cycling and walking journeys and why these are undertaken;
- Public opinion on the current active travel provision in Carlisle;
- Any barriers on active travel routes that may prevent cycling and walking;
- What would encourage modal shift to cycling or walking for short journeys; and,
- Feedback on the emerging priority cycling network.

A total of **191 responses** were received for this consultation.

The follow up consultation offered a second opportunity to comment on proposals prior to finalising the Carlisle LCWIP. This consultation focused on:

- Gauging the level of support for the draft prioritised cycling and walking network plans;
- Whether the network and interventions proposed would encourage the respondent to use active modes more often; and,
- Whether there was support for reduced space for cars to prioritise active modes.

A total of **147 responses** were received for this consultation.

The results of the consultation exercise demonstrate a **strong desire for future investment** in cycling and walking infrastructure. Responses emphasised the importance of providing **safe, segregated routes** that provide **direct connections** to the places people want to get to. The need to provide routes that were **separate from other modes of travel** was a common theme in the responses and was identified as a key measure for encouraging more cycling and walking. The creation of more **traffic free neighbourhoods** and **lower speed limits** were also supported.

The main perceived barriers to cycling and walking were:

- Busy roads
- Quality of routes
- Feeling unsafe
- Junctions that are difficult to cross

The draft priority cycling and walking networks presented received a **high level of support** and the majority of respondents felt that the proposals would encourage them to cycle or walk more often.

“Just imagine a city that prided itself on active transport, a rarity on the UK landscape... If Carlisle was a cycling city, what a selling point that would be. Cycling is an absolute no brainer.”

- a local resident, open ended question response,
November 2021

Existing cycling and walking routes

42% felt the existing cycling routes **do not** connect to the places they want to go

22% felt the existing walking routes **do not** connect to the places they want to go

Cycling and walking barriers and opportunities

68% identified “**busy roads**” as top 3 reason for why it is difficult to cycle

34% identified “**difficult junctions to cross**” as top 3 reason for why it is difficult to walk

78% identified “**cycle routes separated from other modes of travel**” as a top 3 reason for encouraging them to cycle more

61% identified “**better maintained pavements/footways**” as a top 3 reason for encouraging them to walk more

“Priority is given to cars, it would be great to give priorities to walkers and cyclists.”

- A local resident, open ended question response, May 2021

“Fantastic to see a guiding principle set out that bikes should be segregated from pedestrians and motor vehicles. This is a key reason why I don't cycle to work as it's currently dangerous.”

- A local resident, open ended question response, November 2021

Support for proposals

69% said they would support cycling and walking improvements even when this could mean less space for other road traffic

94% welcomed more money being spent on cycling and walking in Carlisle

63% strongly agreed or agreed with the routes prioritised in the draft Carlisle LCWIP cycling network

65% strongly agreed or agreed with the routes prioritised in the draft Carlisle LCWIP walking network

53% felt the proposals in the Carlisle LCWIP would encourage them to cycle or walk more often



See Carlisle LCWIP Technical Report Appendix C for copies of the Consultation Reports

The Carlisle LCWIP broadly identifies the types of improvements that could be implemented. All improvements are subject to funding and further development.

Cycling Infrastructure Improvements

On-Highway Fully Segregated Cycleways



Segregated cycleways offering separation from pedestrians and motor vehicles.

Photo shows a stepped cycle track.

On-Highway Lightly Segregated Cycleways



Light segregation providing a protected space.

Photo shows light segregation using 'wands'.

Off-Road Cycleways



Greenways providing rural connections. Shared use paths where pedestrian number are low.

Photo shows a greenway with segregated facilities

Upgrades to Existing Facilities



Removal of through-traffic to create Low Traffic Neighbourhoods. Slowing traffic i.e. 20mph zones.

Photo shows a Low Traffic Neighbourhood

Road Crossings and Junctions



Strong visual priority for cyclists and walkers on side junctions. Crossings and junctions offering separation and improved safety.

Photo shows a 'CYCLOPS' junction.

Secure Cycle Parking



Short stay and long stay solutions that are secure and positioned at strategic locations.

Photo shows a secure cycle hub.

Walking Infrastructure Improvements

Public Realm



Enhancing the look and feel of an area through, planting, paving, seating, and street art.

Photo shows public realm improvements.

Road Crossings



Widening refuges, improving timings, signals and markings.

Photo shows an improved signalised junction .

Blended Footways



Continuing footways across junctions to enforce pedestrian priority.

Photo shows a blended footway

Wayfinding



Providing simple directional signage, larger maps or interactive screens

Photo shows information and wayfinding signage.

Maintenance

Short term maintenance to bring a route up to standard or planning for longer term maintenance.

Increased Surveillance

Improving sightlines, additional access points or installing CCTV.

Footway Widening

Proving adequate footway widths.

Speed Reduction

Through physical traffic calming measures, enforcement cameras or public realm.

Dropped Kerbs and Tactile Paving

Improving access for pedestrians with limited mobility or sight impairments.

Reduced Kerb Radii

Limiting the speed of motor vehicles at junctions to allow pedestrians to cross more safely

Cycling Network

The Priority Cycling Network reflects the importance of connectivity across the city to increase active travel and reduce car journeys. Key aspects of the network include:

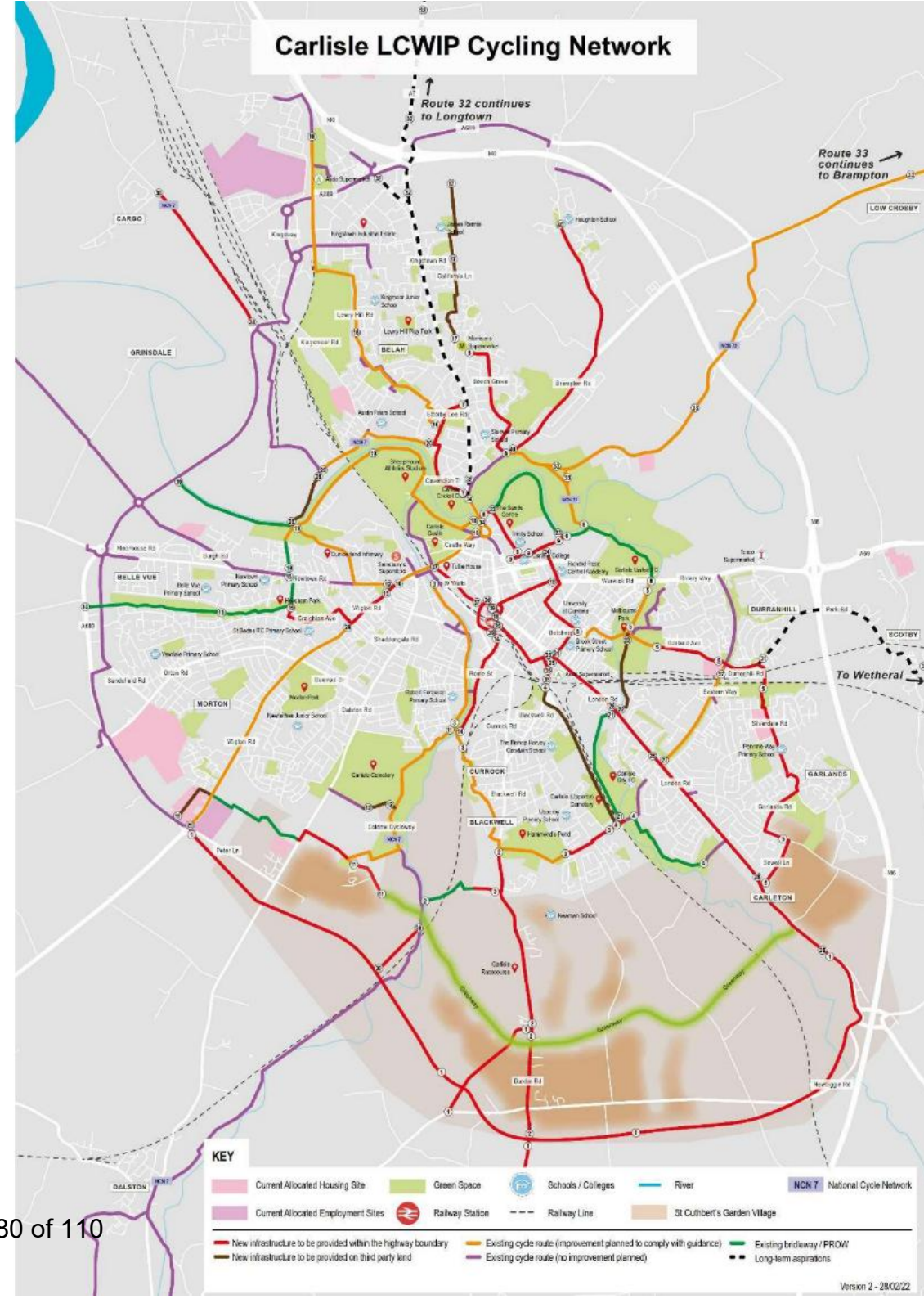
- Carlisle Station as a central cycle hub with the provision of a new cycle parking facility;
- Links to and within the education cluster incorporating Carlisle College and several secondary schools;
- Access to key employment sites, including the Cumberland Infirmary, Kingmoor Park/Kingstown and the city centre;
- Connectivity to and from St Cuthbert's Garden Village.

Recognising that it is not possible to connect everywhere, the LCWIP focuses on the most important routes to secure funding for. Support for walking and cycling infrastructure usually increases further once it is built and people are using it. Over time these priorities can be built on to deliver a more extensive network to encourage and support a step change in the numbers of people cycling and walking.

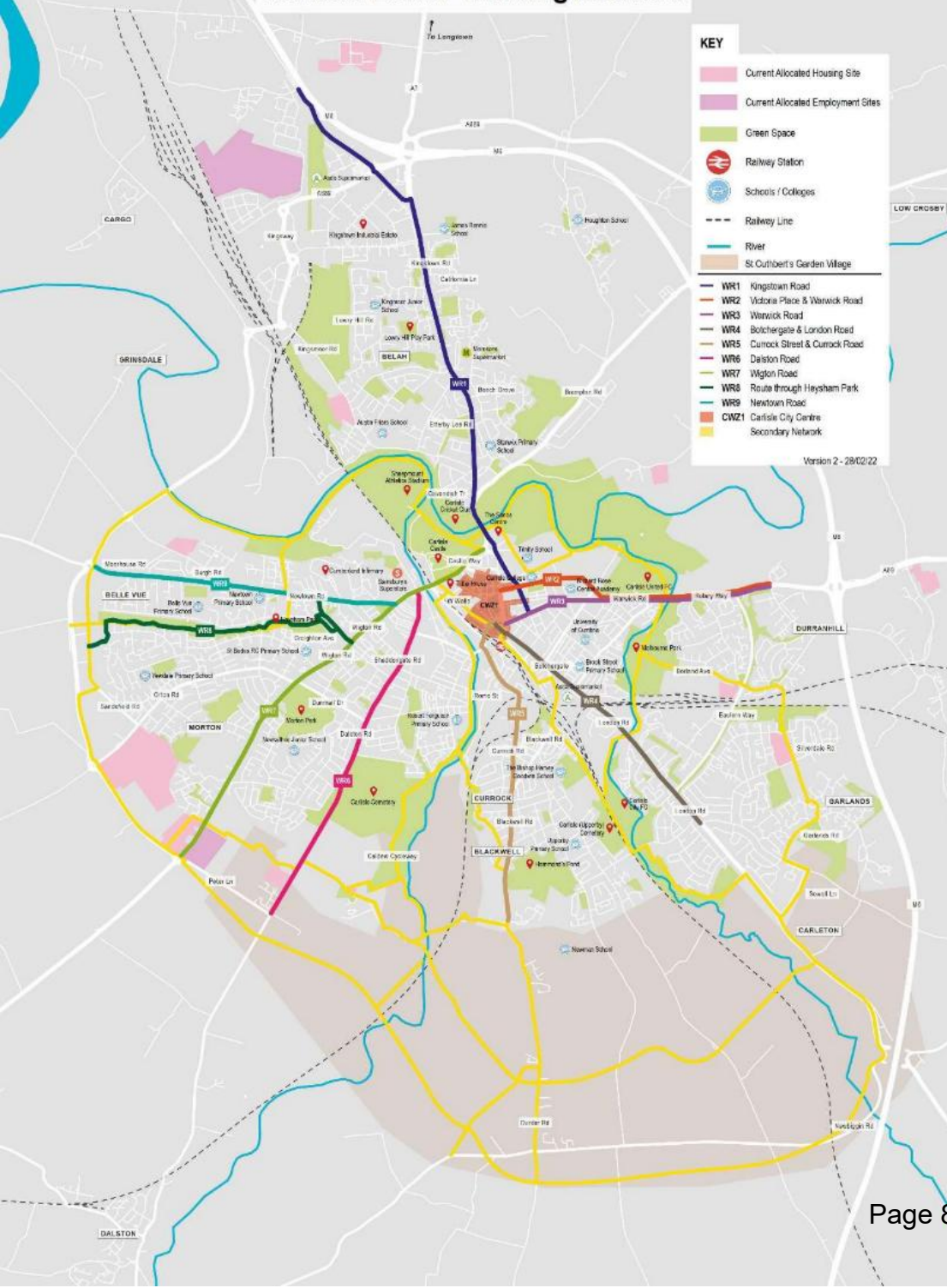


See Carlisle LCWIP Technical Report Appendix A for a copy of the Cycling Network Map

The network provides a combination of cycling infrastructure along the main routes into the city as well as alternative routes using the river corridors and quieter roads. It incorporates new cycling routes and improvements to existing routes, alongside existing provision to provide a coherent, direct, safe, comfortable, and attractive cycle network for Carlisle.



Carlisle LCWIP Walking Network



The walking network map shows Primary and Secondary routes to Carlisle City Centre Core Walking Zone. Throughout the lifespan of the LCWIP a more complete walking network will be established by identifying routes and improvements for other Core Walking Zones.

Walking Network

As part of the LCWIP, we have identified Core Walking Zones across the study area, along with primary and secondary routes linking into those Core Walking Zones.

- **Core Walking Zones** are areas with the highest potential for footfall such as town centres and employment sites.
- **Primary routes** are those routes that are generally the most direct and have the highest usage.
- **Secondary routes** are alternative routes that are generally less direct but quieter

The LCWIP identifies potential improvements within the Core Walking Zones and along the primary routes which, could include: new or enhanced road crossings; better quality public spaces and paths; and the provision of dedicated and separated space for walkers.

Improvements have been identified for the Carlisle City Centre Walking Zone (CWZ1) and connecting primary routes. These are shown on the plan adjacent and further detail is provided in the full LCWIP.

Throughout the lifespan of the LCWIP, improvements will be identified for the remaining Core Walking Zones and connecting primary routes across the LCWIP area.



See Carlisle LCWIP Technical Report Appendix A for a copy of the Walking Network Map

Prioritisation

In developing the LCWIP, government guidance setting out a recommended approach to prioritising networks of walking and cycling routes, has been followed. The guidance recommends that priority should be given to areas which have the **greatest potential for increasing cycling and walking trips** and offer the **greatest value for money**.

The delivery of all improvements identified in the Carlisle LCWIP is subject to securing funding. Routes for delivery have been prioritised using a framework that assesses:

- Effectiveness – the potential to generate cycling trips
- Alignment with policy objectives – such as those in the CTIP
- Economic factors – scheme cost, value for money and likelihood of attracting funding
- Deliverability – engineering constraints, land ownership and stakeholder support

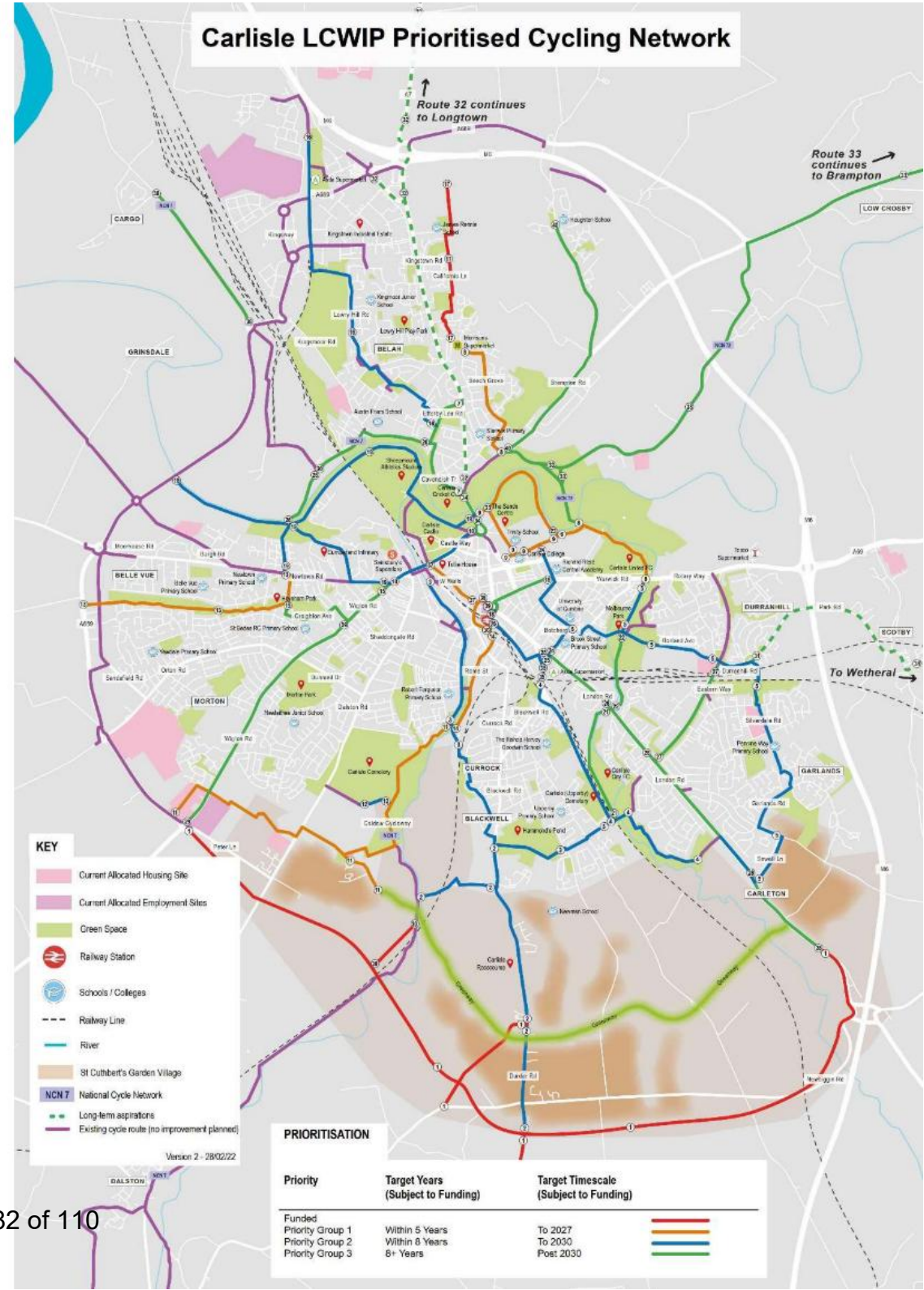
The cycling routes have been prioritised as shown on the adjacent plan. The routes have then been categorised according to the targeted timescale for delivery:

- **Funded:** These will be delivered in line with the timescales of the funding source
- **Priority 1:** Delivery within 5 years (2026/27), subject to funding
- **Priority 2:** Delivery within 8 years (by 2029/30), subject to funding
- **Priority 3:** Delivery 8 years plus (post 2029/30), subject to funding.



See Carlisle LCWIP Technical Report
Appendix B for a copy of the
Prioritised Cycling Network Plan

Carlisle LCWIP Prioritised Cycling Network



Conclusion and Next Steps

The Carlisle LCWIP provides a prioritised investment plan for cycling and walking in Carlisle District over the next 15 years.

The LCWIP takes into account the overlaps and synergies with other plans, schemes and strategies. This means the network priorities will be reviewed and updated periodically, particularly if there are any significant changes in local circumstances, such as the publication of new policies or strategies, new development sites, if funding bids are successful and as walking and cycling networks mature and expand.

The LCWIP for Carlisle is a live document that will be regularly reviewed to ensure the most appropriate routes for cycling and walking are identified and prioritised for future delivery.

The document will be used to assist in securing funding for the delivery of the identified improvements.

Further Information

For further information please refer to our webpage for accompanying reports:

www.cumbria.gov.uk/cyclingandwalking

- Carlisle LCWIP Technical Report
- Carlisle LCWIP Technical Report Appendix A – Cycling Network Plan and Walking Network Plan
- Carlisle LCWIP Technical Report Appendix B – Prioritised Cycling Network Plan
- Carlisle LCWIP Technical Report Appendix C – Supporting Information
- Consultation Reports

References

- [1] Gear Change: A bold vision for cycling and walking. Department for Transport (2020) <https://www.gov.uk/government/publications/cycling-and-walking-plan-for-england>
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- [5] Decarbonising Transport: A Better, Greener Britain. Department for Transport (2021) <https://www.gov.uk/government/publications/transport-decarbonisation-plan>
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- [9] Carlisle District Local Plan 2015-2030, Carlisle City Council (2016) <https://www.carlisle.gov.uk/planning-policy/Adopted-Plans/Carlisle-District-Local-Plan-2015-2030>
- [10] Cumbria Local Industrial Strategy, Cumbria Local Enterprise Partnership (2019) <https://www.thecumbrialep.co.uk/strategies-and-plans/>
- [11] Cumbria Cycling Strategy, Cumbria Cycling Partnership 2017-2022 <https://www.cumbria.gov.uk/planning-environment/cyclingandwalking/>
- [12] Economic Recovery Plan, 2020
- [13] Destination Borderlands and the Borderlands Growth Deal, 2021-2031
- [14] Cumbria Rural and Visitor Economy Growth Plan, Cumbria Local Enterprise Partnership 2017
- [15] National Census 2011. Dataset WU03UK (Commuting destinations). Dataset WU03EW (Internal Journeys to Work: Modal Split) data filtered to consider on trips internal to Carlisle district.
- [16] Department for Transport, 3 year averages, England 2003-2018.
- [17] Propensity to Cycle Tool: An open source online system for sustainable transport planning. Lovelace, R. et al. (2017) <https://www.pct.bike/>
- [18] National Census 2011. Dataset QS702EW (Distance travelled to work).

Carlisle City Council

Report to Executive

Item
A.9

Meeting Date: 21st March 2022
Portfolio: Finance, Governance and Resources
Key Decision: No
Within Policy and Budget Framework: Yes
Public / Private: Public

Title: QUARTER 3 PERFORMANCE REPORT 2021/22
Report of: Policy and Communications Manager
Report Number: PC 04-22

Purpose / Summary:

This report contains the Quarter 3 2021/22 performance against the current Service Standards and an update on the delivery of the Carlisle Plan 2021-23 actions as defined in the Plan. Performance against the 2021/22 Key Performance Indicators (KPIs) are included as a dashboard.

Recommendations:

1. Consider the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

Tracking

Executive:	21 st March 2022
Scrutiny:	Business and Transformation 24 th February 2022 Health and Wellbeing 17 th February 2022 Economic Growth 3 rd March 2022
Council:	N/A

1. BACKGROUND

1.1 This report contains the Quarter 3 2021/22 performance against the Service Standards and a summary of the Carlisle Plan 2021-23 actions as defined in the Plan. The Key Performance Indicators (KPIs) are also included as an appended dashboard.

1.2 Service Standards are the measures judged to be the most important to our customers and therefore the mostly likely to influence the overall satisfaction with how the Council performs. The following pages contain the Council's performance against the Service Standards.

1.3 The measures are predominately lagging indicators (looking back at performance) and cover a range of services. Some indicators naturally lend themselves to having a specific target, or a national target, whilst with others the aim is to continually improve year-on-year compared to past performance. Regularly monitoring the Council's performance helps to drive continuous improvement and protects against any financial or organisational issues by flagging up indicators that are off target. The measures can also be used for a variety of other purposes including: to evaluate, control, budget, motivate, promote, celebrate and learn. Performance management in this form, through performance reporting, is just one aspect of the Council's wider performance framework.

1.4 The current position of the projects and programmes of the Carlisle Plan are presented in Section 3. The intention is to give the Executive a brief overview of the current position without duplicating the more detailed reporting that takes place within the Scrutiny agendas and Portfolio Holder reports.

1.5 Summary of Service Standards and KPIs:

Service Standards – 3 'red', 1 'amber' and 5 'green'

KPIs – 5 'red', 4 'amber', 15 'green'

Summary of Exceptions (RED)

Measure	Target	Performance
SS04 Average number of working days to process new benefits claims	19 days	21.3 days The additional work to provide Test & Trace (T&T) Support payments in Quarter 2 affected claim processing timescales. Performance has continuously improved since September and Quarter 3 was on target.
SS08: Proportion of official local authority searches completed on time	85%	68% 559 applications were processed in the first three quarters. This is an increase of 29% on the same period last year. All but fourteen applications were completed within three

		<p>weeks. Throughout the Summer months, the delay was primarily due to some external partners taking longer to return information to us than usual. Performance has improved since the end of the temporary stamp duty freeze due to the reduction in demand on the service.</p>
SS09: Proportion of new waste and recycling bins, bags and containers delivered on time (within 10 working days)	95%	<p>89%</p> <p>For some weeks of November and December, a delivery driver was required to drive a refuse or recycling vehicle due to shortage of drivers as household waste collections took priority. Over 95% were still delivered within 15 working days.</p>
CSe14: Actual car parking revenue as a percentage of car parking expenditure	146%	<p>110%</p> <p>Revenue £350k under target</p>
CSe22 Actual city centre pedestrianised zone revenue as a percentage of city centre expenditure	63%	<p>46%</p> <p>Revenue down on target due to less events in the city centre due to Covid-19 restrictions earlier in the year.</p>
ED11 % of valid full plan applications determined or checked by Building Control within 5 working days	25%	<p>16%</p> <p>The Building Control service has experienced over 50% increase in the number of applications received compared to 2020/21 as the construction industry recovers from Covid-19. This has been compounded by a temporary 50% reduction in capacity due to long term absence and officer retirement. The service has trialled outsourcing this work but this has had to be brought back in house to maintain quality and consistency.</p>
ED12 % of valid full plan applications determined or checked by Building Control within 15 working days	95%	<p>59%</p>
FR03 Average number of working days lost due to sickness absence per FTE (full-time equivalent) employee.	6.2	<p>8.9</p> <p>See separate full report</p>

2. PROPOSALS

None

3. RISKS

None

4. CONSULTATION

The report was reviewed by the Senior Management Team and has been considered at the three Scrutiny Panels.

5. CONCLUSION AND REASONS FOR RECOMMENDATIONS

The Executive are asked to note the Quarter 3 Performance Report 2021/22.

6. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

Detail in the report.

Contact Officer: Gary Oliver

Ext: 7430

Appendices attached to report:

Performance Dashboard

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- **None**

CORPORATE IMPLICATIONS:

LEGAL - This report raises no explicit legal issues.

FINANCE – This report raises no explicit financial issues

EQUALITY – This report raises no explicit issues relating to the Public Sector Equality Duty.


INFORMATION GOVERNANCE – This report raises no explicit issues relating to Information Governance.

PROPERTY SERVICES - This report raises no explicit issues relating to Property Services

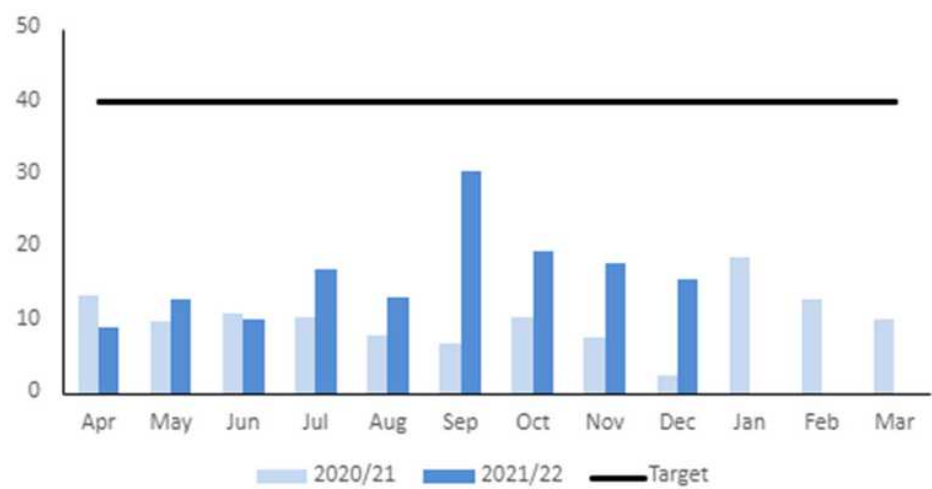
Section 1: Service Standards 2021/22

Service Standards were introduced in 2012 after consultation with Service Managers, DMTs, SMT and JMT. Five further measures were introduced from Quarter 2 2017/18 and all are reviewed during Quarter 3 each year as part of the service planning process. Service Standards are the measures judged to be the most important to our customers, therefore, the most likely to influence the overall satisfaction with how the Council performs. The following pages contains the Council's performance against the Service Standards.

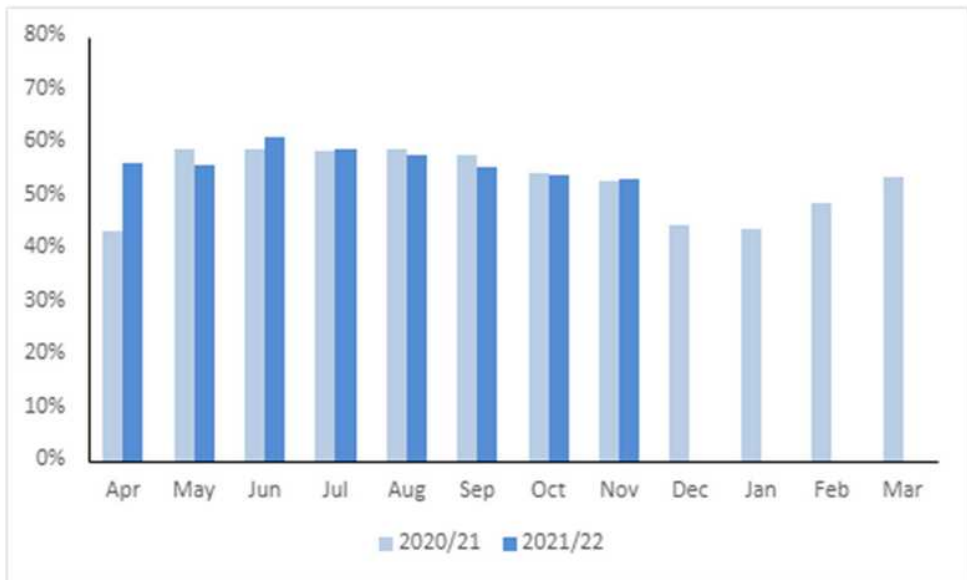
SS01: Percentage of Household Planning Applications processed within eight weeks

Service Standard	End of Quarter 3 2021/22	Performance by Month	Further Information
80% (Nationally set target)	97.1%	 <p>344 household planning applications have been processed in the first three quarters of the year compared with 204 in the same period last year.</p>	
	(Q3 2020/21: 99.0%)		
	On target?		
	✓		

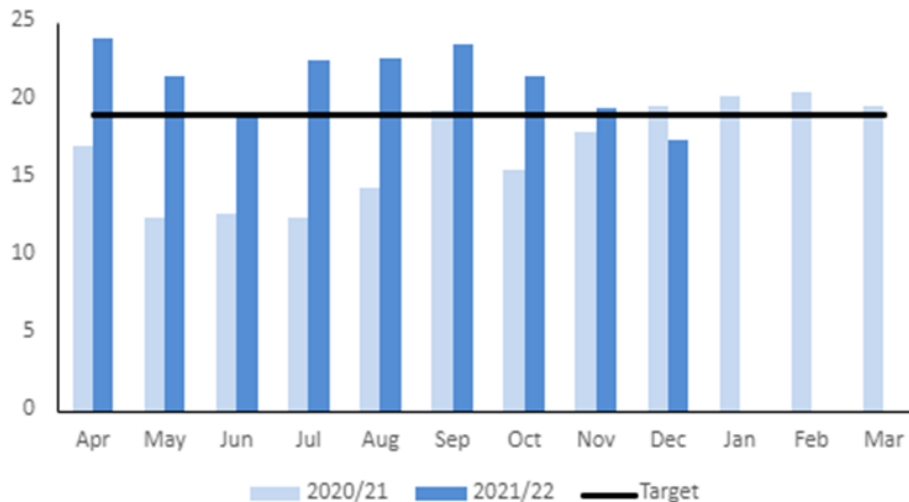
SS02: Proportion of waste or recycling collections missed (valid)

Service Standard	End of Quarter 3 2021/22	Performance by Month	Further Information																																							
40 missed collections per 100,000 (Industry standard)	16.1 (Q3 2020/21: 8.8)	 <table><thead><tr><th>Month</th><th>2020/21</th><th>2021/22</th></tr></thead><tbody><tr><td>Apr</td><td>13</td><td>9</td></tr><tr><td>May</td><td>10</td><td>13</td></tr><tr><td>Jun</td><td>11</td><td>10</td></tr><tr><td>Jul</td><td>10</td><td>17</td></tr><tr><td>Aug</td><td>8</td><td>13</td></tr><tr><td>Sep</td><td>7</td><td>30</td></tr><tr><td>Oct</td><td>10</td><td>19</td></tr><tr><td>Nov</td><td>8</td><td>18</td></tr><tr><td>Dec</td><td>2</td><td>16</td></tr><tr><td>Jan</td><td>18</td><td></td></tr><tr><td>Feb</td><td>13</td><td></td></tr><tr><td>Mar</td><td>10</td><td></td></tr></tbody></table>	Month	2020/21	2021/22	Apr	13	9	May	10	13	Jun	11	10	Jul	10	17	Aug	8	13	Sep	7	30	Oct	10	19	Nov	8	18	Dec	2	16	Jan	18		Feb	13		Mar	10		Around 2.9million collections have been made with 469 missed (99.98% success rate).
	Month		2020/21	2021/22																																						
	Apr		13	9																																						
May	10	13																																								
Jun	11	10																																								
Jul	10	17																																								
Aug	8	13																																								
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Dec	2	16																																								
Jan	18																																									
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Mar	10																																									
On target?																																										
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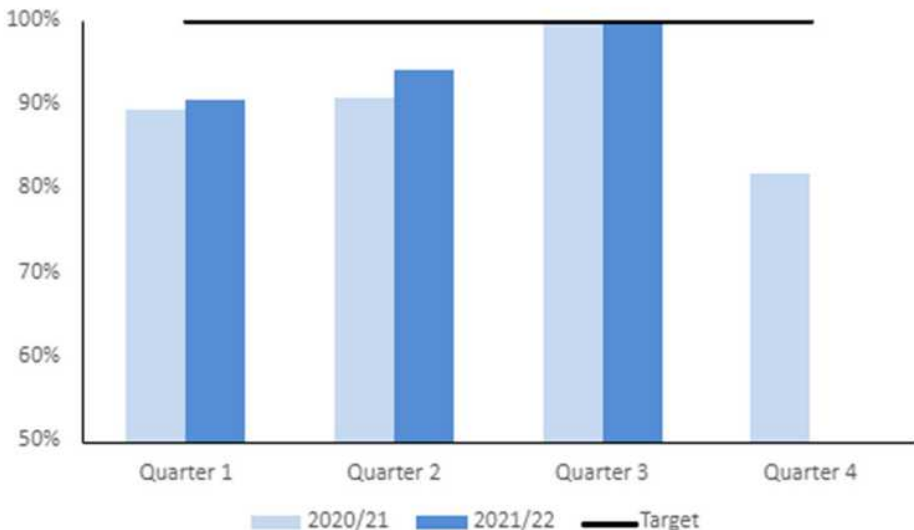

SS03: Percentage of household waste sent for recycling (including bring sites) **now including Household Waste and Recycling Centres at Bousteads Grassing and Brampton**

Service Standard	To end of Nov 2021	Performance by Month	Further Information																																							
Target to be confirmed (local and national targets under consideration)	56.7% (End Nov 2020: 55.9%)	 <table><caption>Monthly Performance Data (Estimated %)</caption><thead><tr><th>Month</th><th>2020/21</th><th>2021/22</th></tr></thead><tbody><tr><td>Apr</td><td>42%</td><td>55%</td></tr><tr><td>May</td><td>58%</td><td>55%</td></tr><tr><td>Jun</td><td>58%</td><td>60%</td></tr><tr><td>Jul</td><td>58%</td><td>58%</td></tr><tr><td>Aug</td><td>58%</td><td>57%</td></tr><tr><td>Sep</td><td>57%</td><td>55%</td></tr><tr><td>Oct</td><td>53%</td><td>53%</td></tr><tr><td>Nov</td><td>52%</td><td>52%</td></tr><tr><td>Dec</td><td>43%</td><td>-</td></tr><tr><td>Jan</td><td>43%</td><td>-</td></tr><tr><td>Feb</td><td>48%</td><td>-</td></tr><tr><td>Mar</td><td>53%</td><td>-</td></tr></tbody></table>	Month	2020/21	2021/22	Apr	42%	55%	May	58%	55%	Jun	58%	60%	Jul	58%	58%	Aug	58%	57%	Sep	57%	55%	Oct	53%	53%	Nov	52%	52%	Dec	43%	-	Jan	43%	-	Feb	48%	-	Mar	53%	-	JMT considered the draft Interim Joint Municipal Waste Management Strategy for Cumbria at its meeting in October 2021. The strategy has not been formally signed off given the current uncertainty of LGR and the many unknown impacts arising from the Government's Waste and Resources Strategy (Environment Act 2021). The Strategy is led by the County Council as the designated Waste Disposal Authority.
	Month		2020/21	2021/22																																						
	Apr		42%	55%																																						
May	58%	55%																																								
Jun	58%	60%																																								
Jul	58%	58%																																								
Aug	58%	57%																																								
Sep	57%	55%																																								
Oct	53%	53%																																								
Nov	52%	52%																																								
Dec	43%	-																																								
Jan	43%	-																																								
Feb	48%	-																																								
Mar	53%	-																																								
On target?																																										

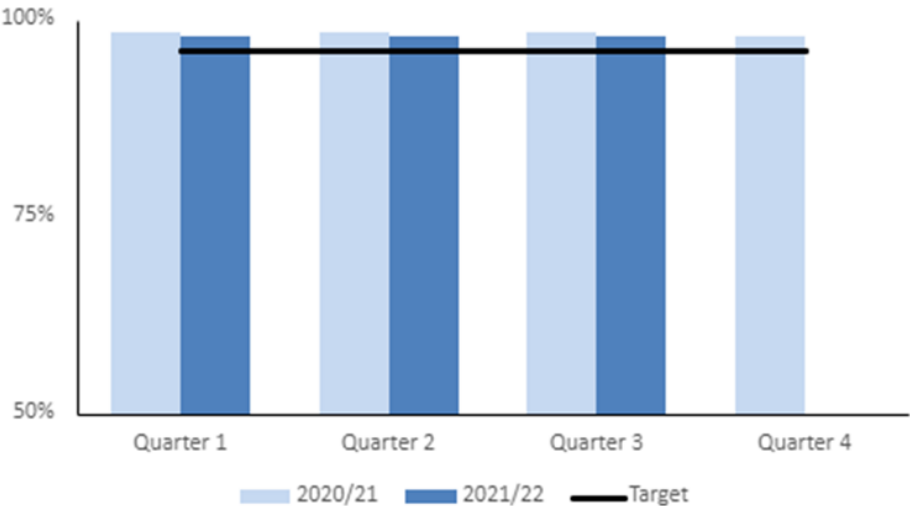
SS04: Average number of working days to process new benefits claims

Service Standard	End of Quarter 3 2021/22	Performance by Month	Further Information																																																				
New claims should be processed within 19 days to achieve top two quartiles compared to other local authorities	21.3 days (Q3 2020/21: 15.8 days)	 <table><thead><tr><th>Month</th><th>2020/21 (days)</th><th>2021/22 (days)</th><th>Target (days)</th></tr></thead><tbody><tr><td>Apr</td><td>17.0</td><td>24.0</td><td>19.0</td></tr><tr><td>May</td><td>12.0</td><td>21.0</td><td>19.0</td></tr><tr><td>Jun</td><td>12.5</td><td>19.0</td><td>19.0</td></tr><tr><td>Jul</td><td>12.0</td><td>22.0</td><td>19.0</td></tr><tr><td>Aug</td><td>14.0</td><td>22.0</td><td>19.0</td></tr><tr><td>Sep</td><td>18.5</td><td>23.0</td><td>19.0</td></tr><tr><td>Oct</td><td>15.0</td><td>21.0</td><td>19.0</td></tr><tr><td>Nov</td><td>17.5</td><td>19.0</td><td>19.0</td></tr><tr><td>Dec</td><td>19.0</td><td>17.0</td><td>19.0</td></tr><tr><td>Jan</td><td>20.0</td><td>-</td><td>19.0</td></tr><tr><td>Feb</td><td>20.0</td><td>-</td><td>19.0</td></tr><tr><td>Mar</td><td>19.0</td><td>-</td><td>19.0</td></tr></tbody></table>	Month	2020/21 (days)	2021/22 (days)	Target (days)	Apr	17.0	24.0	19.0	May	12.0	21.0	19.0	Jun	12.5	19.0	19.0	Jul	12.0	22.0	19.0	Aug	14.0	22.0	19.0	Sep	18.5	23.0	19.0	Oct	15.0	21.0	19.0	Nov	17.5	19.0	19.0	Dec	19.0	17.0	19.0	Jan	20.0	-	19.0	Feb	20.0	-	19.0	Mar	19.0	-	19.0	The additional work to provide Test & Trace (T&T) Support payments in Quarter 2 affected claim processing timescales. Performance has continuously improved since September and Quarter 3 (in isolation) was on target.
	Month		2020/21 (days)	2021/22 (days)	Target (days)																																																		
	Apr		17.0	24.0	19.0																																																		
May	12.0	21.0	19.0																																																				
Jun	12.5	19.0	19.0																																																				
Jul	12.0	22.0	19.0																																																				
Aug	14.0	22.0	19.0																																																				
Sep	18.5	23.0	19.0																																																				
Oct	15.0	21.0	19.0																																																				
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Jan	20.0	-	19.0																																																				
Feb	20.0	-	19.0																																																				
Mar	19.0	-	19.0																																																				
On target?																																																							
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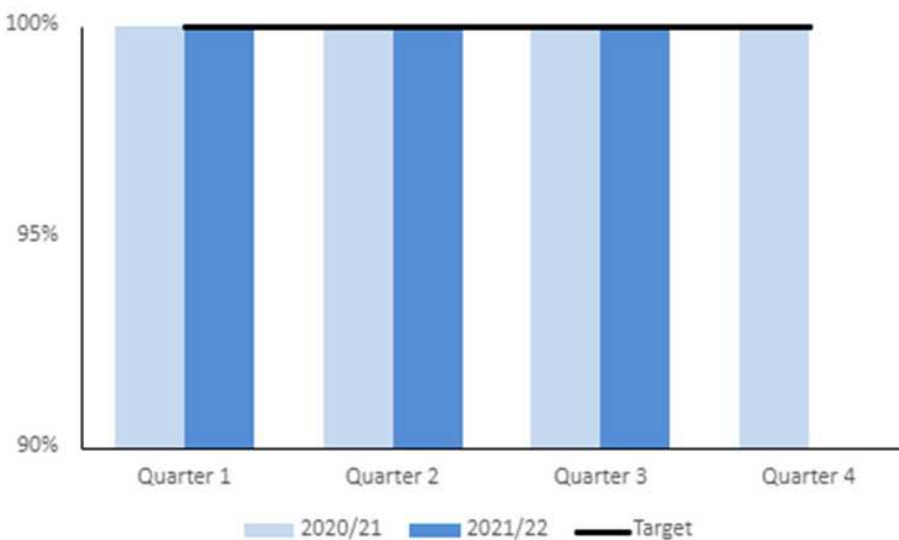
SS05: Proportion of corporate complaints dealt with on time

Service Standard	End of Quarter 3 2021/22	Performance by Quarter	Further Information																				
Corporate complaints should be dealt with within 15 working days	95% (Q3 2020/21: 91%)	 <table><thead><tr><th>Quarter</th><th>2020/21 (%)</th><th>2021/22 (%)</th><th>Target (%)</th></tr></thead><tbody><tr><td>Quarter 1</td><td>89</td><td>90</td><td>95</td></tr><tr><td>Quarter 2</td><td>90</td><td>94</td><td>95</td></tr><tr><td>Quarter 3</td><td>100</td><td>100</td><td>95</td></tr><tr><td>Quarter 4</td><td>81</td><td>-</td><td>95</td></tr></tbody></table>	Quarter	2020/21 (%)	2021/22 (%)	Target (%)	Quarter 1	89	90	95	Quarter 2	90	94	95	Quarter 3	100	100	95	Quarter 4	81	-	95	
	Quarter		2020/21 (%)	2021/22 (%)	Target (%)																		
	Quarter 1		89	90	95																		
Quarter 2	90	94	95																				
Quarter 3	100	100	95																				
Quarter 4	81	-	95																				
On target?																							
																							

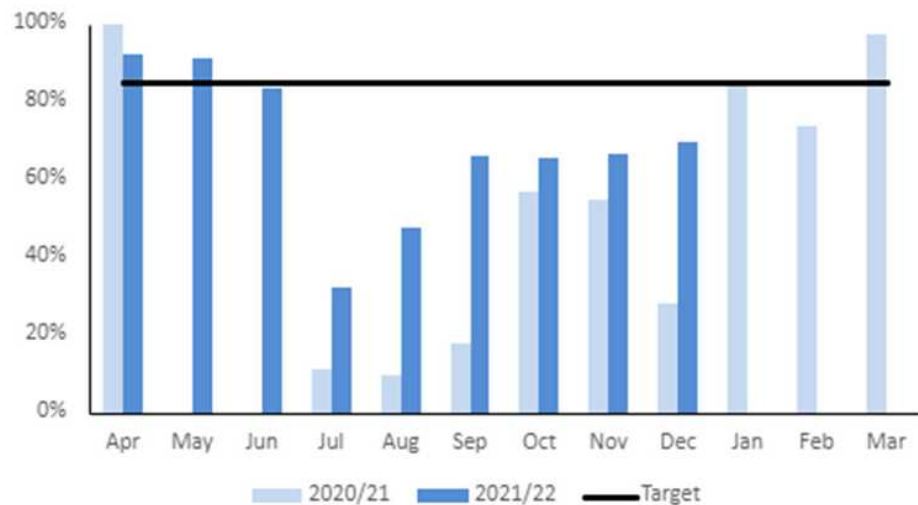
SS06: Proportion of food businesses that are broadly compliant or better with food safety legislation

Service Standard	Rolling figure to end of Quarter 3 2021/22	Performance by Quarter	Further Information																				
Our work with local food businesses should ensure that 96% are at least broadly compliant.	98%	 <p>The chart displays performance across four quarters. For each quarter, there are two bars: a light blue bar for 2020/21 and a dark blue bar for 2021/22. A horizontal black line represents the target at 96%. The 2021/22 bars are slightly below the target line, while the 2020/21 bars are slightly above it.</p> <table><thead><tr><th>Quarter</th><th>2020/21 (%)</th><th>2021/22 (%)</th><th>Target (%)</th></tr></thead><tbody><tr><td>Quarter 1</td><td>~97%</td><td>~95%</td><td>96%</td></tr><tr><td>Quarter 2</td><td>~97%</td><td>~95%</td><td>96%</td></tr><tr><td>Quarter 3</td><td>~97%</td><td>~95%</td><td>96%</td></tr><tr><td>Quarter 4</td><td>~97%</td><td>~95%</td><td>96%</td></tr></tbody></table>	Quarter	2020/21 (%)	2021/22 (%)	Target (%)	Quarter 1	~97%	~95%	96%	Quarter 2	~97%	~95%	96%	Quarter 3	~97%	~95%	96%	Quarter 4	~97%	~95%	96%	Approximately 200 premises are usually inspected each quarter. All premises are usually inspected at least once every eighteen months.
	Quarter		2020/21 (%)	2021/22 (%)	Target (%)																		
	Quarter 1		~97%	~95%	96%																		
Quarter 2	~97%	~95%	96%																				
Quarter 3	~97%	~95%	96%																				
Quarter 4	~97%	~95%	96%																				
On target?																							
✓																							

SS07: Proportion of non-contentious licence applications completed on time

Service Standard	End of Quarter 3 2021/22	Performance by Quarter	Further Information
100% of non-contentious licence applications should be completed within 10 working days	100%	 <p>100%</p> <p>95%</p> <p>90%</p> <p>Quarter 1 Quarter 2 Quarter 3 Quarter 4</p> <p>2020/21 2021/22 Target</p>	612 out of 612 applications completed on time.
	(Q3 2020/21: 100%)		
	On target?		
	✓		

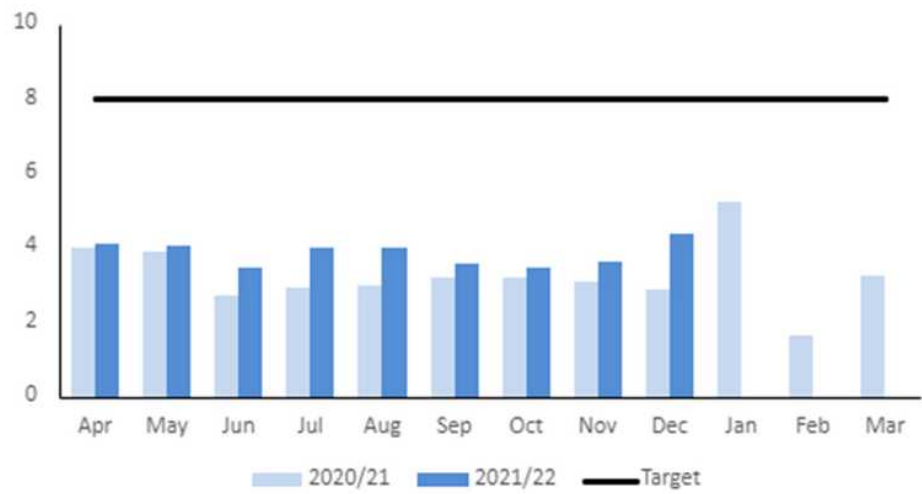
SS08: Proportion of official local authority searches completed on time

Service Standard	End of Quarter 3 2021/22	Performance by Month	Further Information
85% of official local authority searches should be completed within 10 working days	67.8%		559 applications were processed in the first three quarters. This is an increase of 29% on the same period last year. All but fourteen applications were completed within three weeks. Throughout the Summer months, the delay was primarily due to some external partners taking longer to return information to us than usual. Performance has improved since the end of the temporary stamp duty freeze due to the reduction in demand on the service.
	(Q3 2020/21: 31.3%)		
	On target?		
	✗		

SS09: Proportion of new waste and recycling bins, bags and containers delivered on time (within 10 working days)

Service Standard	End of Quarter 3 2021/22	Performance by Month	Further Information																																							
95% delivered within 10 working days	88.5%	<table><caption>Performance by Month Data (Estimated)</caption><thead><tr><th>Month</th><th>2020/21 (%)</th><th>2021/22 (%)</th></tr></thead><tbody><tr><td>Apr</td><td>98</td><td>95</td></tr><tr><td>May</td><td>98</td><td>95</td></tr><tr><td>Jun</td><td>98</td><td>95</td></tr><tr><td>Jul</td><td>98</td><td>95</td></tr><tr><td>Aug</td><td>98</td><td>62</td></tr><tr><td>Sep</td><td>98</td><td>95</td></tr><tr><td>Oct</td><td>98</td><td>95</td></tr><tr><td>Nov</td><td>98</td><td>88</td></tr><tr><td>Dec</td><td>98</td><td>84</td></tr><tr><td>Jan</td><td>98</td><td>95</td></tr><tr><td>Feb</td><td>98</td><td>95</td></tr><tr><td>Mar</td><td>98</td><td>95</td></tr></tbody></table>	Month	2020/21 (%)	2021/22 (%)	Apr	98	95	May	98	95	Jun	98	95	Jul	98	95	Aug	98	62	Sep	98	95	Oct	98	95	Nov	98	88	Dec	98	84	Jan	98	95	Feb	98	95	Mar	98	95	For some weeks of November and December, a delivery driver was required to drive a refuse or recycling vehicle due to shortage of drivers as household waste collections took priority. Over 95% were still delivered within 15 working days.
	Month		2020/21 (%)	2021/22 (%)																																						
	Apr		98	95																																						
May	98	95																																								
Jun	98	95																																								
Jul	98	95																																								
Aug	98	62																																								
Sep	98	95																																								
Oct	98	95																																								
Nov	98	88																																								
Dec	98	84																																								
Jan	98	95																																								
Feb	98	95																																								
Mar	98	95																																								
Q3 2020/21: 98.9%																																										
On target?																																										
	✗																																									

SS10: Average number of working days to process benefit claimants' changes of personal details

Service Standard	End of Quarter 3 2021/22	Performance by Month	Further Information																																							
Changes should be processed within 8 days	3.8 days (Q3 2020/21: 3.3 days)	 <table><thead><tr><th>Month</th><th>2020/21</th><th>2021/22</th></tr></thead><tbody><tr><td>Apr</td><td>4.0</td><td>4.0</td></tr><tr><td>May</td><td>3.8</td><td>4.0</td></tr><tr><td>Jun</td><td>2.8</td><td>3.5</td></tr><tr><td>Jul</td><td>3.0</td><td>4.0</td></tr><tr><td>Aug</td><td>3.0</td><td>4.0</td></tr><tr><td>Sep</td><td>3.2</td><td>3.5</td></tr><tr><td>Oct</td><td>3.2</td><td>3.5</td></tr><tr><td>Nov</td><td>3.0</td><td>3.5</td></tr><tr><td>Dec</td><td>3.0</td><td>4.5</td></tr><tr><td>Jan</td><td>5.2</td><td>-</td></tr><tr><td>Feb</td><td>1.8</td><td>-</td></tr><tr><td>Mar</td><td>3.2</td><td>-</td></tr></tbody></table>	Month	2020/21	2021/22	Apr	4.0	4.0	May	3.8	4.0	Jun	2.8	3.5	Jul	3.0	4.0	Aug	3.0	4.0	Sep	3.2	3.5	Oct	3.2	3.5	Nov	3.0	3.5	Dec	3.0	4.5	Jan	5.2	-	Feb	1.8	-	Mar	3.2	-	Over seventy-six thousand changes were processed in the first three quarters of the year.
	Month		2020/21	2021/22																																						
	Apr		4.0	4.0																																						
May	3.8	4.0																																								
Jun	2.8	3.5																																								
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Aug	3.0	4.0																																								
Sep	3.2	3.5																																								
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Nov	3.0	3.5																																								
Dec	3.0	4.5																																								
Jan	5.2	-																																								
Feb	1.8	-																																								
Mar	3.2	-																																								
On target?																																										
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Section 2: Key Performance Indicators (KPIs)

Service Standards are not the only set of measures used to interrogate the performance of the Council. Alongside the review of Service Standards, a set of Key Performance Indicators, derived from the links between the service plans and budget resolution were developed. The measures are predominately lagging indicators (looking back at performance) and cover a range of internal and external facing services. Some indicators naturally lend themselves to having a target or may have a national target set whilst with others, the aim is to improve year-on-year. Regularly monitoring the Council's performance helps to drive continuous improvement and protects against any financial or organisational issues by flagging up indicators that are off target. The KPIs can also be used for a variety of other purposes including: to evaluate, control, budget, motivate, promote, celebrate and learn. Performance management in this form is just one aspect of the Council's wider performance framework.

The KPIs are attached as a dashboard at the end of this report.

Section 3: Draft Carlisle Plan 2021-23 Actions

The new Carlisle Plan covers the period 2021 to 2023 and was adopted by Council on 14th September 2021 following a period of public consultation. The following table provides an update on the delivery of the actions in the plan following the baseline position that was provided in the previous report. The Plan as a whole is within the remit of the Panel.

Key Action	Project Activity
1 Delivering the Borderlands Inclusive Growth Deal	<p>Carlisle Railway Station Work progressing on the final designs for Stage 1 with Design & Build contractor. New workstream - Stage 2 masterplanning - for wider area to the rear of the station (including Pools Site and Matalan retail unit and car park) to commence in tandem. Planning for the demolition of the modern section of The Pool complex to begin in early 2022.</p> <p>Citadels Full Business Case for £50m Borderlands funding submitted to the MHCLG has been approved. Pre-application consultation by University of Cumbria (UofC) has been completed. Pre-planning activity has commenced with City Council (as Local Planning Authority) and Historic England fully engaged in the process. Good progress on land assembly work. UofC to be the acquiring body for the long lease interests on the Old Gaol site. Two leaseholders have agreed terms for the sale of their interests. Report to Executive in December for Council's freehold land transfers and compulsory purchase order (CPO) preparatory work was approved - Regeneration, Property and Legal departments are progressing these workstreams.</p> <p>Paton House Construction of retaining structure for Bush Brow has been completed. Demolition of link bridge and main building has commenced.</p> <p>Place Programme – Longtown Awaiting MHCLG approval of the Place Programme Business Case.</p>
2 Delivering St Cuthbert's Garden Village	<p>Carlisle Strategic Link Road - New 8km link road between A595 and M6 (J42) Housing Infrastructure Fund (HIF) Milestones on track. Morgan Sindall appointed to undertake stage 1 cost appraisal which</p>

Key Action	Project Activity
	<p>suggests there is a significant cost overrun (due to Brexit/material costs, etc). Liaising with Homes England re future options. CPO Inspector's Report confirmed the CPOs</p> <p>SCGV Masterplan & Local Plan - delivery of robust planning framework & evidence base to enable delivery of the Garden Village</p> <p>All bar one of the commissions have now been successfully tendered to update the evidence to inform the Plan. Internal workshops held to review potential phasing/infrastructure requirements and to scope the brief for the more detailed Durdar Masterplan. Revised governance procedures agreed. Strategic Design Supplementary Planning Document (SPD) commended for planning excellence at the Royal Town Planning Institute (RTPI) Northwest Awards.</p> <p>SCGV: Preparation of the Development Corporation Business Case to understand:</p> <ul style="list-style-type: none"> a) governance structures b) corporate finance and private investment c) landowner and market engagement and d) resources to manage the programme <p>Draft vision and objectives' prepared following Member Advisory Group workshop and considered by Strategic Project Board and Partnering Boards (November). New governance arrangements are now in place, involving the City Council, County Council, Homes England and representatives from DLUHC. The Delivery Vehicle Set Up Board first met in November will oversee the Business Case work programme. Commissions are now underway to deliver some of those evidential requirements (see above). Draft briefs to procure the legal and finance commissions prepared internally</p>
<p>3 Delivering the Future High Street Fund (FHSF), Towns Fund, Town Deal Accelerated Fund, and related regeneration projects</p>	<p>Repurposing 6-24 Castle Street</p> <p>Establishment of officer working group (Regeneration / Property Services) - meeting regularly. Property Services currently preparing a tender specification for surveying / dilapidation works.</p> <p>Caldew Riverside</p> <ul style="list-style-type: none"> • Supplementary ground investigations have concluded, samples are with the lab and are being assessed. A report will be taken to EA for consideration.

Key Action	Project Activity
	<ul style="list-style-type: none"> The results indicate that the majority of the site is not affected by contamination, with the main concentration adjacent to the Victoria Viaduct car park. <p>Central Plaza</p> <ul style="list-style-type: none"> CBRE appointed for design support / costing for site stabilisation and uses within the £4.7m Future High Streets Fund (FHSF) envelope. Site visit with CBRE team including architect and structural engineer have been completed. Archaeology and topography site investigations completed. Options appraisal is underway. <p>Reimagining the Green Market / Market Square as Carlisle's events space – Carlisle City Council (CaCC) / Cumbria County Council (CuCC) officer group established to manage development and delivery of project. Collaboration agreement has been drafted by CaCC legal team setting out roles and responsibilities of both authorities for consideration and comment by CuCC legal team.</p> <p>Pedestrian enhancement of Devonshire Street - CaCC/CuCC officer team meeting regularly. Collaboration agreement has been drafted by CaCC legal team setting out roles and responsibilities of both authorities for consideration and comment by CuCC legal team.</p>
4 Building on success through new economic opportunities	<p>Morton Retail & Employment Site - Terms agreed with CuCC for both permanent & temporary CSLR land take & temporary works compound.</p> <p>Schematic masterplan prepared taking account of current occupier interest.</p>
5 Delivering the Phase VII World Health Organisation Healthy City Plan	<p>WHO Phase VII Application</p> <p>Work on the Phase VII application is underway. Carlisle's Healthy City Team has met with Liverpool City Council and Belfast Healthy Cities to share valuable experience on the application process. The application is planned to be submitted during the next quarter.</p> <p>Food Carlisle</p>

Key Action	Project Activity
	<p>£10,000 funding from Sustainable Food Places for 2022 has been secured, to be match funded by the City Council. Another £5,000 grant has been secured for 'Veg City', to support the work of Food Carlisle in increasing the availability and consumption of vegetables.</p> <p>Walking for Health</p> <p>The Wednesday health walks continue to be very well attended with on average between 25 people attending the 10.30am walk and 15 people attending the 1.00pm walk. 10 new walkers have recently joined the health walks. A former local history librarian at Carlisle Library joined the health walk around Rickerby Park and provided some fascinating information about the history of the park, the cenotaph and the Eden Gardens.</p> <p>The Healthy City Team supported the planning and delivery of a training session for new walk leaders in partnership with Active Cumbria. 10 people attended this session, and they are now trained to be able to deliver 'Ramblers' health walks in their local communities within Carlisle District.</p>
6 Delivering The Sands Centre Redevelopment project	<p>20th January 2022:</p> <p>We are currently in week 60 of 98 for the main works programme. We are currently 2 – 3 weeks behind the construction programme because of issues with the supply chain as a direct result of COVID, Brexit, a shortage of electronic chips, an ongoing shortage of HGV drivers and higher than normal levels on inflation on standard component. We have, where possible been ordering materials in advance to mitigate delays, maintain working supplies or considered the use of alternative materials. There are a significant number of the supply chain staff and site staff isolating at home because of the COVID restrictions.</p> <p>The current focus of the construction work is the completion of the external envelope to make the building weathertight.</p>
7 Support the delivery of partnership plans	<p>Deliver the National Lottery funded Place Standard programme to engage with local communities across the district to identify and work together on addressing local issues of concern:</p> <p>The Place Coordinator post has been recruited and will start on Wednesday 16 February.</p>

Key Action	Project Activity
	<p>All Projects Support - The Business Administration Apprentice recruitment is now live again with interviews planned for the wk. 14 February. This post will support across the delivery of partnership plans.</p> <p>Collaborative Funding Pilot - The Collaborative Funding working group are now working to a February 26th deadline - developing the funding proposal and project via a Squad working methodology with a cross sector working group and working with the newly appointed National Lottery Funding Officer.</p>
8 Delivering the Homelessness Prevention and Rough Sleepers Strategy	<p>A strategic board and operational multi-partnership subgroup have been established since the launch of the Strategy and will monitor and oversee performance against the action plan.</p> <p>Q1-3 performance data is on track to achieve year one actions; review has been undertaken to finalise year two priority actions, these will be agreed and implemented in advance of the next strategic board meeting in April.</p>
9 Delivering the private sector housing standards to include a range of grants, advice, support and regulation	<p>The revised Housing Renewal Assistance Policy has been adopted by Full Council extending the scope and opportunities for discretionary Disabled Facilities Grants within the District. Housing complaints and requests for advice to the department remain steady over the three quarters, although there is significantly less inspection activity been carried out than pre-Covid due to the amend made to the private sector housing enforcement policy in 2021. Those inspections that are now being undertaken by the team are higher risk and the final outcome has resulted in statutory enforcement action. In the last 6 months, 5 enforcement notices have been issued for matters relating to poor housing conditions and a further 101 notices have been issued connected to the Electrical Safety regulations, with 21 civil penalty notices being issues for breaches of these regulations.</p> <p>The Inspection of the licensed House in Multiple Occupation stock has also resumed, to date we have seen a high level of compliance with very few informal recommendations having to be made to promote better compliance.</p>
10 Delivering the Local Environment (Climate Change) Strategy	<p>Work on a new draft action plan, building on the recommendations from the internal audit, is underway. Once the draft is completed a communications and engagement plan will be developed, focusing on the key actions in the plan. This work will be completed before Spring.</p> <p>The successful recruitment of the Place Coordinator, funded by The National Lottery for 4 years, opens up the opportunity to</p>

Key Action	Project Activity
	<p>engage with communities in assessing places. The new Place Standard Tool includes a 'climate lens' which can be used at any time when people want to discuss the future of a place, and for considering how global trends will play out in a local area. The Place Standard Tool with a climate lens will be a key tool to help communities to cocreate local climate solutions.</p> <p>The Energy Saving Trust analysis of our fleet, was delayed last year, it is now programmed in for early 2022.</p> <p>We are awaiting the outcome to the application to the Phase 3 Public Sector Decarbonisation Fund. We are proposing a scheme of decarbonisation improvements with a total value of circa £2m (circa £1.87m funded & £130,000 matched).</p> <p>The successful application to 'The Resource Action Fund, for a grant of over £24,000, has resulted in the installation of 32 recycling bins in key locations in Carlisle. The new bins have compartments to recycle drinks cans and plastic bottles separately, as well as another compartment for general waste litter. The bins are being installed in locations around Carlisle City Centre, Brampton Town Centre, Longtown Town Centre and Kingstown Industrial Estate.</p> <p>The successful 'Cumbrian Sustainable Warmth' consortium bid has received £19,955,000 funding from the UK Government to address fuel poverty, improve energy efficiency and carbon savings. The funding aims to boost the local economy to retrofit a target of 1,310, mainly private sector homes, with energy efficiency measures, including low-carbon heating across Cumbria.</p>
11 Delivering the Green Spaces Strategy and supporting the delivery of the Local Cycling and Walking Infrastructure Plan (LCWIP)	The City Council has responded to the County Council's consultation and submitted suggestions and plans for priority walking and cycling routes. The City Council will be represented at the final review of the LCWIP on 23 February.
12 Developing the new Cumbria Waste Strategy	JMT considered the draft Interim Joint Municipal Waste Management Strategy for Cumbria at its meeting on 25 October 2021. The strategy has not been formally signed off and will continue to be maintained as a live, working document given the current uncertainty of LGR and the many unknown impacts arising

Key Action	Project Activity
	from the Government's Waste and Resources Strategy (Environment Act 2021). The Strategy is led by the County Council as the designated Waste Disposal Authority.
13 Supporting the delivery of the Carlisle Cultural Framework	A draft framework has been presented to the culture group for discussion and the feedback from partners will help develop a final version.



Carlisle City Council Performance Dashboard Quarter 3 2021/22

Key	
↓	Performance is deteriorating (compared to same period last year)
↑	Performance is improving (compared to same period last year)
→	No change in performance (compared to same period last year)
✗	Off target
▲	Close to target (within 5%)
✓	On target

On Target?	New Code	Measure	Performance Q3 2021/22	Performance Q3 2020/21	Trend	Target	Comments
✓	CSe04	Revenue gained from household waste recycling collected	£ 738,411	£ 409,831	↑	£ 383,724	
N/A	CSe10a	Number of Fixed Penalty Notices issued for fly tipping	13	7	↑	Info only	
N/A	CSe10b	Number of Fixed Penalty Notices issued for littering	69	25	↑	Info only	Including 'Littering from a Vehicle'
N/A	CSe10c	Number of Fixed Penalty Notices issued for dog fouling	7	2	↑	Info only	
N/A	CSe10d	Number of Fixed Penalty Notices issued for abandoned vehicles	0	4	↓	Info only	
N/A	CSe11a	Number of counts/reports of fly tipping	745	503	↑	Info only	
N/A	CSe11b	Number of counts/reports of littering	87	35	↑	Info only	
N/A	CSe11c	Number of counts/reports of dog fouling	98	94	↑	Info only	
N/A	CSe11d	Number of counts/reports of graffiti	8	1	↑	Info only	
N/A	CSe11e	Number of counts/reports of abandoned vehicles	320	255	↑	Info only	
▲	CSe12a	Proportion of acts of fly tipping responded to in full within 5 working days	99.6%	99.6%	↑	100%	
▲	CSe12c	Proportion of abandoned vehicles initially investigated within 5 working days	99.4%	99.6%	↓	100%	
✗	CSe14	Actual car parking revenue as a percentage of car parking expenditure	109.6%	73.9%	↑	146.0%	Revenue £325k under target
✗	CSe22	Actual city centre pedestrianised zone revenue as a percentage of city centre expenditure	45.6%	43.5%	↑	62.9%	Revenue £25k under target.
▲	CSe24	Actual Bereavement Services revenue as a percentage of Bereavement Services expenditure	192.3%	252.8%	↓	201.4%	
✓	CSe25	Actual Talkin Tarn revenue as a percentage of Talkin Tarn expenditure	101.9%	85.1%	↑	91.1%	
✓	CSu04	Percentage of Council Tax collected	84.0%	83.1%	↑	83.1%	
✓	CSu05	Percentage of NNDR collected	79.7%	77.3%	↑	77.3%	
✓	CSu06	Proportion of direct social media messages on Facebook and Twitter responded to within 24 hours (work days)	100.0%	100.0%	→	100%	
✓	CSu07	Customer Services - Respond to customer emails within 48hrs	99%	94.0%	↑	90%	
N/A	CSu08	Customer Services - Calls answered within 1 minute	N/A	N/A	N/A	80%	Unable to measure so far due to temporary telephony system in place while staff worked from home.
N/A	CSu09	Customer Services - visitors served within 10 minutes	N/A	100.0%	N/A	90%	Unable to measure so far due to the Customer Contact Centre being closed. Reporting will be possible later in the year.
▲	ED03b	Building Control to decide 100% of all applications within the statutory period of 5 weeks or 2 calendar months (with the consent of the applicant)	97.9%	100.0%	↓	100%	
✓	ED05	Proportion of major planning applications completed in 13 weeks or within agreed time extension	75.0%	93.3%	↓	60%	
✓	ED06	Proportion of minor planning applications completed in 8 weeks or within agreed time extension	94.0%	97.9%	↓	80%	
✓	ED07	Proportion of 'other' planning applications completed in 8 weeks or within agreed time extension	88.3%	98.0%	↓	80%	
✗	ED11	% of valid full plan applications determined or checked by Building Control within 5 working days	15.8%	31.7%	↓	25%	Over 50% increase in applications compared to 2020/21
✗	ED12	% of valid full plan applications determined or checked by Building Control within 15 working days	59.1%	100%	↓	95%	
✓	ED13	% of site inspections carried out by Building Control on the date agreed	99.7%	99.5%	↑	99%	
✓	FR01	Actual net spend as a percentage of annual net budget.	58.1%	53.3%	↓	62.3%	



Carlisle City Council Performance Dashboard Quarter 3 2021/22

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On Target?	New Code	Measure	Performance Q3 2021/22	Performance Q3 2020/21	Trend	Target	Comments
✓	FR02	Percentage of all invoices paid within 30 working days	99.1%	98.9%	↑	98%	
✗	FR03	Average number of working days lost due to sickness absence per FTE (full-time equivalent) employee.	8.9	6.2	↓	6.2	See separate report at BTSP on 24/02/22
✓	FR04	Percentage of return to work interviews completed in five working days of returning to work.	76.0%	75.0%	↑	75.4%	
✓	GRS05	Proportion of Temporary Event Notices licences processed within 1 working day.	100%	100%	→	100%	66 applications in the Quarter
✓	GRS06	Proportion of public health service requests (pest control, noise, smells, house conditions) responded to within the target response times.	90.6%	90.6%	→	90%	
N/A	GRS10	Proportion of food hygiene inspections completed as scheduled	N/A	100%	N/A	90%	Following the Covid-19 lockdown periods and risks associated to staff, many food premises due an inspection (from March 2020 to July 2021) did not get a face to face visit as per the Food Standards Agency (FSA) guidance. The FSA has issued a Recovery Plan and it does not follow the same inspection timescales / intervention programme as had been in place previously and as measured in this KPI. This measure is therefore suspended and a new measure to reflect this recovery plan is under consideration.

