



AGENDA

EXECUTIVE

MONDAY 28 JANUARY 2002 AT 2.00PM

in the Flensburg Room, Civic Centre, Carlisle

Apologies for Absence

To receive apologies for absence.

Public and Press

- (a) To agree that items of business within Part A of the agenda should be dealt with in public;
- (b) To agree that items of business within Part B of the agenda should be dealt with when the public and press are excluded from the meeting.

Minutes

To receive the Minutes of the meetings held on 5 and 26 November and 12 and 17 December 2001.

Declarations of Interest

Members are invited to declare any pecuniary or non-pecuniary interests relating to any item on the agenda at this stage.

PART A

To be considered when the Public and Press are present

KEY DECISIONS

A.1 BUDGET CONSULTATION FEEDBACK AND FINAL BUDGET RECOMMENDATION

(i) The Minutes of the following consultation meetings on the draft Budget are submitted for consideration:-

- (a) Corporate Resources Overview and Scrutiny Committee – 8 January 2002;
- (b) Consultation Meeting with Non-Domestic Ratepayers and City Vision Group – 10 January 2002;
- (c) Consultation Meeting with the Trade Unions – 11 January 2002.
(Copy Minutes herewith)
- (d) Consultation with Tenants
(Copy note from Director of Housing herewith)

(ii) To consider the City Treasurer's reports prior to a final Budget recommendation being agreed for submission to the City Council, in respect of –

- (a) **Housing Revenue Account 2002/03**
(Copy Financial Memo 2001/02 No.131 herewith)
- (b) **Capital Programme 2002/03**
(Copy Financial Memo herewith)
- (c) **Integrated Public Sector Improvement Programme 2002/03**
(Report H.117/01 herewith)
- (d) **Housing Investment Programme for Private Sector Properties 2002/03**
(Report EN.189/01 herewith)
- (e) **General Fund Revenue Estimates 2002/03 to 2004/05**
(Copy Financial Memo herewith)

A.2 RESPONSE TO THE COUNTY COUNCIL STRUCTURE PLAN

The Director of Environment and Development to submit a report seeking consideration and to make recommendations to the City Council on the content of the Structure Plan.

(Copy Report EN.3/02 herewith)

A.3 FOOD/ENVIRONMENTAL LEGISLATION

The Director of Environment and Development to submit a report seeking agreement to the incorporation of various food/environmental legislation.
(Copy Report EN.6/02 herewith)

A.4 M6 EXTENSION TO GUARDS MILL

The Director of Environment and Development to submit a report on a consultation from the Highways Agency on the above in order that a suitable response can be made.
(Copy Report EN.4/02 herewith)

A.5 CORPORATE PROPERTY MANAGEMENT AND ASSET MANAGEMENT PLAN

The Director of Environment and Development to submit a report considering issues in relation to Corporate Property Management and funding of an Asset Management Plan.
(Copy Report EN.1/02 herewith)

A.6 CARELINE COMMUNITY ALARM SERVICE

The Director of Housing to submit a report considering development proposals for the strategic direction and provision of the Careline Community Alarm Service.
(Copy Report to follow)

A.7 THE HOUSING IMPLICATIONS OF THE LOCAL GOVERNMENT WHITE PAPER - "STRONG LOCAL LEADERSHIP – QUALITY PUBLIC SERVICES"

The Director of Housing to submit a report seeking to determine whether the proposed changes in capital borrowing controls justify a review of the stock transfer proposal.
(Copy Report H.3/02 herewith)

A.8 NEW DEAL CONTRACT

The Head of Economic Development to submit a report considering the renewal of the contract with Employment Services for the delivery of the New Deal Voluntary Sector Option and financial issues arising.
(Copy Report to follow)

A.9 (ITEM WITHDRAWN FROM AGENDA)

NON KEY DECISIONS

A.10 STATEMENT OF ACCOUNTS 2001/02

The City Treasurer to submit a report detailing amendments to the Statement of Accounts for 2001/02 which will need to be referred to the City Council for approval.
(Copy Financial Memo 2001/02 No.128 herewith)

A.11 FORWARD PLAN

The Forward Plan of key decisions of the Executive for the period 1 February to 31 May 2002 is submitted for consideration.
(Copy Forward Plan herewith)

A.12 SCHEDULE OF DECISIONS TAKEN BY INDIVIDUAL PORTFOLIO HOLDERS

A Schedule of Decisions taken by individual Portfolio Holders under delegated powers is attached for information.
(Copy Schedule herewith)

A.13 SCHEDULE OF OFFICER DECISIONS

A Schedule of Officer Decisions taken under delegated powers classed as significant by Officers is attached for information.
(Copy Schedule herewith)

A.14 HOUSING CONSULTATIVE GROUP – MINUTES

The Minutes of the meeting of the Housing Consultative Group held on 14 January 2002 are submitted for consideration.
(Copy Minutes herewith)

A.15 CONSULTATION ON THE LEISURETIME COMPETITIVE PROCESS

The documentation for the Leisuretime Competitive process has been considered, for consultation purposes, by the Leisure Consultative Group and the Community Overview and Scrutiny Committee. The following Minutes contain their views and are submitted for consideration in conjunction with Agenda Item B.2 (Leisuretime Externalisation):-

- (a) Minute COS.32/01 of the Community Overview and Scrutiny Committee of 29 November 2001;
- (b) Leisure Consultative Group – 4 December 2001;
- (c) Leisure Consultative Group – 9 January 2002;
- (d) Minute COS.21/02 of the Community Overview and Scrutiny Committee of 10 January 2002.
(Copy minutes herewith)

A.16 DATES AND TIMES OF MEETINGS FOR 2002/03

The City Solicitor and Secretary to submit a report containing suggested dates and times of meetings for the 2002/03 Municipal Year.
(Copy Report to follow)

A.17 REFERENCES FROM OVERVIEW AND SCRUTINY COMMITTEES

(a) Assembly Room – Old Town Hall

To consider Minute IOS.16/01 of the Infrastructure Overview and Scrutiny Committee of 13 December 2001 indicating that the Committee wish to be consulted as part of any future considerations in relation to the Assembly Room.
(Copy Minute Excerpt herewith)

(b) Best Value Review – Regeneration

To consider Minute IOS.23/01 of the Infrastructure Overview and Scrutiny Committee of 13 December 2001 seeking the Executive's approval to a definition of regeneration for use in a Best Value Review. A report from the Head of Economic Development on this request is also submitted.
(Copy Minute Excerpt and Report EDU. /02 herewith)

(c) Carlisle South Sure Start – Interim Steering Group

To consider Minute COS.4/02 of the Community Overview and Scrutiny Committee of 8 January 2002 regarding the appointment of substitute Members to serve on the above Interim Steering Group.
(Copy Minute Excerpt herewith)

A.18 BAD DEBT WRITE OFFS

The City Treasurer to submit a report seeking ratification and approval as appropriate with regard to the writing off of bad debts.
(Copy Financial Memo 2001/02 No.133 herewith)

A.19 PROPOSALS FOR VALUE FOR MONEY AND PERFORMANCE REVIEW STUDIES

The City Treasurer to submit a report seeking suggestions from the Executive for any value for money or performance review studies they wish to propose for inclusion in the Internal Audit Plan for 2002/03. The report is also being considered by the Overview and Scrutiny Management Committee on 17 January 2002 and that Committee's views will be circulated in due course.
(Copy Financial Memo 2001/02 No.126 herewith/Copy Minute to follow)

A.20 ADDITIONAL FUNDING FOR WASTE MINIMISATION AND RECYCLING – CONSULTATION DOCUMENT

The Director of Environment and Development and portfolio holder to present details of the response sent to DEFRA on a consultation document on additional funding for waste minimisation and recycling.
(Copy Report EN.7/02 herewith)

A.21 CONSULTATION PAPER – COUNCIL TAX - SECOND HOMES AND LONG TERM EMPTY PROPERTIES

The City Treasurer and Executive Portfolio Holder for Finance and Resources to submit a report on a consultation paper on the above.
(Copy Financial Memo 2001/02 No.127 herewith)

A.22 MILLENNIUM SCHEME – UPDATE

The City Solicitor and Secretary and MPM Capita to submit a report updating Members on the Millennium Scheme.
(Copy Report TC.22/02 herewith)

A.23 CUMBRIA COUNTY COUNCIL CORPORATE STRATEGY REVIEW 2002/05

The Town Clerk and Chief Executive to submit a report on a consultation document from Cumbria County Council dealing with their Corporate Strategy Review for 2002/05. Minute COS.17/02 of the Community Overview and Scrutiny Committee of 10 January 2002 containing views on the document is also submitted
(Copy Report TC.21/02 and Minute Excerpt herewith)

A.24 CONSULTATION PAPER ON QUALITY TOWN AND PARISH COUNCILS

The Town Clerk and Chief Executive to submit a report on a consultation document from DEFRA on proposals for Quality Town and Parish Councils. Minute OSM.33/01 of the Overview and Scrutiny Management Committee of 20 December 2001 and Minute COS.16/02 of the Community Overview and Scrutiny Committee of 10 January 2002 containing views on the document are submitted.
(Copy Report TC.19/02 and Minute Excerpts herewith)

PART B

To be considered in Private

KEY DECISIONS

B.1 IRISH GATE BRIDGE – CONTRACTUAL UPDATE

The City Solicitor and Secretary and Director of Environment and Development to submit a report containing consultants' advice in respect of the contractual position regarding the Irish Gate bridge.
(Copy Report TC.3/02 herewith)

B.2 LEISURETIME EXTERNALISATION

The Director of Leisure and Community Development to submit a report seeking the Executive to consider the proposed documentation for the tendering of Leisuretime services.
(Copy Report herewith)

B.3 HOUSING LSVT – APPOINTMENT OF LAWYERS FOR PROPERTY WORK

The City Solicitor and Secretary to submit a report considering the appointment of lawyers in connection with property work associated with the Housing LSVT.
(Copy Report to follow)

B.4 DEVELOPMENT ISSUES AT PARKHOUSE

The Director of Environment and Development to submit a report seeking decisions on development issues at Parkhouse, including:

- analysing the potential development of a call centre;
- review of marketing strategy into potential hotel/conference centre for Carlisle.

(Copy Report EN.5/02 herewith)

NON-KEY DECISIONS

B.5 BAD DEBT WRITE OFFS

The City Treasurer to submit a report detailing individual bad debt cases in respect of Agenda Item A. .
(Copy Financial Memo 2001/02 No.133 herewith)

B.6 APPLICATIONS FOR BUSINESS RATES RELIEF

The City Treasurer to submit a report on applications received for charitable and foot and mouth relief which do not meet the criteria for approval by the City Treasurer under delegated powers.

(Copy Financial Memo 2001/02 No.134 herewith)

Members of the Executive Committee:

Councillor Mitchelson	(Leader and Promoting Carlisle Portfolio)
Councillor Firth	(Deputy Leader and Economic Prosperity Portfolio)
Councillor Bloxham	(Health and Wellbeing Portfolio)
Councillor L Fisher	(Strategy and Performance Portfolio)
Councillor Geddes	(Corporate Resources Portfolio)
Councillor Pattinson	(Community Activities Portfolio)
Councillor G Prest	(Infrastructure, Environment and Transport Portfolio)
Councillor Stevenson	(Finance and Resources Portfolio)

Enquiries, requests for reports, background papers etc to Committee Clerk:

Stephen Halstead – 817035

Ian Dixon – 817033

e-mail – CommitteeServices@carlisle-city.gov.uk

Notes to Members:

Decisions made at this meeting, if not subject to call-in, will become live on 7 February 2002.