



**Executive**

**Date:** Monday, 25 July 2022

**Time:** 16:00

**Venue:** Flensburg Room

**Present:** Councillor Mrs Marilyn Bowman, Councillor Nigel Christian, Councillor Gareth Ellis, Councillor Stephen Higgs, Councillor Mrs Elizabeth Mallinson, Councillor John Mallinson, Councillor Keith Meller

**Officers:** Town Clerk and Chief Executive  
Deputy Chief Executive  
Corporate Director of Governance and Regulatory Services  
Corporate Director of Finance and Resources  
Corporate Director of Economic Development

**EX.90/22 APOLOGIES FOR ABSENCE**

An apology for absence was submitted on behalf of the Chair of the People Panel.

**EX.91/22 DECLARATIONS OF INTEREST**

There were no declarations of interest submitted.

**EX.92/22 PUBLIC AND PRESS**

It was agreed that the items in Part A be dealt with in public and the items in private be dealt with in Part B.

**EX.93/22 MINUTES OF PREVIOUS MEETINGS**

RESOLVED - That the minutes of meetings of the Executive held on 25 April, 25 May and 27 June 2022 be signed.

**EX.94/22 BUSINESS RATES OUTTURN 2021/22**

(Key Decision – KD.11/22)

**Portfolio** Finance, Governance and Resources

**Relevant Scrutiny Panel** People

**Subject Matter**

The Finance, Governance and Resources presented the summary of the 2021/22 provisional outturn and performance position for Business Rates and the impact it would have on the

overall General Fund Balance (RD.26/22). The report requested approval of the transfer of General Fund reserves of £425,000 subject to the recommendations of the Executive

Section 4.3 of the report recommended that £3,155,170 of the additional income recorded in 2021/22 be transferred to the Business Rates S.31 Grant earmarked reserve at 31 March 2022 and released to General Fund in 2022/23. It was also recommended that responsibility for the reserve rested with the Corporate Director of Finance and Resources and that approval to release the reserve could be given by the Corporate Director of Finance and Resources via an officer decision notice.

The People Panel had considered the matter at their meeting on 21 July 2022 (Minute Excerpt PEP.25/22 referred) and asked the Executive to consider how the additional transfer of £425,000 to the General Fund Reserves could be used to support communities and build a solid foundation for the new authority.

The Finance, Governance and Resources Portfolio Holder moved, and the Leader seconded the recommendations.

**Summary of options rejected**     None

## **DECISION**

That the Executive:

- (i) noted the provisional outturn position for Business Rates at 31 March 2022;
- (ii) noted the additional transfer to General Fund reserves of £425,000
- (iii) approved the transfer of the Business Rates S.31 Grant earmarked reserve as outlined in paragraph 4.3 of report RD.26/22.

## **Reasons for Decision**

To receive the Business Rates Outturn for 2021/22

## **EX.95/22     CARLISLE TOWN DEAL**

(Key Decision - KD.16/22)

**Portfolio:**     Economic, Enterprise and Housing

**Relevant Scrutiny Panel:**     Place

## **Subject Matter:**

The Economic, Enterprise and Housing Portfolio Holder provided an update on the progress of the six Town Deal Business cases that had previously been submitted for approval for the submission to the Department for Levelling Up, Housing and Communities (DLUHC).

The DLUHC had confirmed, on 6 June 2022, that all six projects had passed through their summary document review process, the projects would proceed to the delivery stage. This

formally triggered the Council's Accountable Body function which required approval for the projects to be added to the capital programme to enable grant funding agreements to be drawn up.

The Environment and Transport Portfolio Holder congratulated the team on the excellent work and highlighted the importance of the environmental aspect in the Garden Village, Station development and Carlisle Southern Gateway projects.

The Economic, Enterprise and Housing Portfolio Holder moved, and the Leader seconded, the recommendations.

**Summary of options rejected:** None

## **DECISION**

That the Executive:

(1) Gave approval for the Council to be the accountable body for the Town Deal Programme;

(2) Approved, for recommendation to Council, a budget of £15,888,000 be added to the Council's Capital Programme, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of report ED.16/22;

(3) Approved, for recommendation to Council, a budget of £797,000 be added to the Council's Revenue Budget, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of report ED.16/22;

(4) Approved, for recommendation to Council, a budget of £3,015,000 be added to the Council's Capital Programme, according to the financial profile for the years 2022-23, 2023-24, 2024-25 and 2025-26 as set out in Table 2 of report ED.16/22 subject to final approval of the business case by the DLUHC and gave approval to delegate authority to the Corporate Director of Finance and Resources and the Corporate Director of Economic Development;

(5) Gave approval to enter into grant funding agreements with the following organisations to enable project delivery:

Carlisle Southern Gateway – Cumbria County Council would manage and deliver the project as outlined in the approved business case for this project

Project Tullie – the Tullie House Trust would manage and deliver the project as outlined in the approved business case for this project

Digital and Community Learning Hub – Cumbria County Council would manage and deliver the project as outlined in the approved business case for this project

Carlisle Business Exchange Centre – the University of Cumbria would manage and deliver the project as outlined in the approved business case for this project

The final terms of the grant funding agreements for the four projects to be agreed by the Corporate Director of Economic Development following consultation with the Corporate Director of Finance and Resources, Corporate Director of Governance and Regulatory Services, Portfolio Holder for Economic Development and the Leader of the Council and subject to the project being assured by the agreed governance structure;

(6) Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to decisions relating to any Change Controls, reprofiling and redistribution of Town Deal funding;

(7) Delegated authority to the Deputy Chief Executive, following consultation with the Leader, the Corporate Director of Economic Development and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Lighting Up Carlisle project;

(8) Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, and the Corporate Director of Governance and Regulatory Services to enter into contract(s) with the preferred contractor(s) for the delivery of the Start with the Park project.

### **Reasons for Decision**

The successful implementation of the Town Deal programme would support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region.

The projects to be delivered through the Town Deal programme would contribute directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment.

## **EX.96/22      SHARED PROSPERITY FUND INVESTMENT PLAN**

(Key Decision - KD.17/22)

**Portfolio:**    Economy, Enterprise and Housing

**Relevant Scrutiny Panel:**    Place

### **Subject Matter:**

The Economy, Enterprise and Housing Portfolio Holder reported that the Government had allocated £4.1 million for the Carlisle area from the UK Shared Prosperity Fund (UKSPF). To draw it down the Council must submit an investment plan to Government setting out how it intended to use and deliver the funding.

Report ED.17/22 outlined the format and the required content of the investment plan, including the arrangements for its production. In this regard, the report also sought approval from the Executive to delegate the submission of the investment plan to the Corporate Director of Economic Development in consultation with the Leader of the Council, the Chief Executive, the Monitoring Officer, and the Section 151 Officer.

The Communities, Health and Wellbeing Portfolio Holder commented that the fund was good news for Carlisle and its communities, she acknowledged the work of officers and Members in achieving the allocation.

The Economy, Enterprise and Housing Portfolio Holder moved the recommendations which

were seconded by the Leader.

**Summary of options rejected:** To not draw down the allocated funding.

## **DECISION**

That the Executive:

(1) Noted the format, content, and arrangements for the production of the investment plan of the investment plan outlined in Sections 2 and 3 of report ED.17/22;

(2) Delegated authority to the Corporate Director of Economic Development, following consultation with the Leader, the Chief Executive, the Corporate Director of Governance and Regulatory Services and the Corporate Director of Finance and Resources, to finalise and submit the investment plan to the Department for Levelling Up, Housing and Communities.

## **Reasons for Decision**

The successful development and delivery of the UKSPF programme would support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region.

The projects / interventions delivered through the UKSPF programme would contribute directly to the priority of delivering inclusive and sustainable economic growth, by improving the health and wellbeing of our local communities and making Carlisle a more attractive place for investment.

## **EX.97/22 NOTICE OF EXECUTIVE KEY DECISIONS**

(Non Key Decision)

**Portfolio:** Cross Cutting

### **Relevant Scrutiny Panel**

Place Panel; People Panel; Resources Panel

### **Subject Matter:**

The Notice of Executive Key Decisions dated 24 June 2022 was submitted for information.

**Summary of options rejected** None

## **DECISION**

That the Notice of Executive Key Decisions dated 24 June 2022 be received.

**Reasons for Decision** Not applicable

## **EX.98/22 SCHEDULE OF DECISIONS TAKEN BY THE LEADER - PORTFOLIO HOLDERS**

(Non Key Decision)

**Portfolio** Cross Cutting

### **Relevant Scrutiny Panel**

People Panel; Place Panel; Resources Panel

### **Subject Matter**

Details of decisions taken by the Leader / Portfolio Holders under delegated powers were submitted.

**Summary of options rejected** None

### **DECISION**

That the decisions, attached as Appendix A, be noted.

**Reason for Decision** Not applicable

## **EX.99/22 SCHEDULE OF DECISIONS TAKEN BY OFFICERS**

(Non Key Decision)

**Portfolio** Cross Cutting

### **Relevant Scrutiny Panel**

People Panel; Place Panel; Resources Panel

### **Subject Matter**

Details of decisions taken by Officers under delegated powers were submitted.

**Summary of options rejected** None

### **DECISION**

That the decisions, attached as Appendix B, be noted.

**Reason for Decision** Not applicable

## **EX.100/22 JOINT MANAGEMENT TEAM**

(Non Key Decision)

**Portfolio** Cross Cutting

## **Relevant Scrutiny Panel**

People Panel; Place Panel; Resources Panel

## **Subject Matter**

The minutes of the meeting of the Joint Management Team on 27 June 2022 were submitted for information.

**Summary of options rejected**     None

## **DECISION**

That the minutes of the meeting of the Joint Management Team held on 27 June 2022, attached as Appendix C, be received.

**Reasons for Decision**     Not applicable

## **EX.101/22    PUBLIC AND PRESS**

RESOLVED – That in accordance with Section 100A(4) of the Local Government Act 1972 the Public and Press were excluded from the meeting during consideration of the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the paragraph numbers (as indicated in brackets against the minutes) of Part 1 of Schedule 12A of the 1972 Local Government Act.

## **EX.102/22    CARLISLE STATION GATEWAY**

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision - KD.12/22)

**Portfolio**     Leader

**Relevant Scrutiny Panel**     Place

## **Subject Matter:**

The Leader reported that the Borderlands Inclusive Growth Deal had committed £20m towards the delivery of the Carlisle Station Gateway project. Cumbria County Council would be the recipient of the Borderlands grant funding and would deliver the early phases of the project with Cumberland

Council taking responsibility for the project from April 2023. Carlisle City Council continued to play a key role in the development of this transformational project, working in partnership with the County Council.

The report provided an overview of the Carlisle Station Gateway project and the role of the City Council to enable its delivery i.e., the transfer of its land assets to the County Council so that the site could be assembled and handed over to the contractors appointed to undertake the works. The proposed properties to be transferred were outlined in red in the plan contained in Appendix 2 of report ED.18/22.

The Leader moved the recommendations and the Economy, Enterprise and Housing Portfolio Holder seconded them.

### **Summary of Options rejected** not to transfer the land assets

### **DECISION**

That the Executive:

(1) Noted the Carlisle Station Gateway project proposals and the site assembly and land transfers required to enable its delivery;

(2) Gave approval to the disposal of The Pools site and the public toilets at Court Square to Cumbria County Council at nil consideration on final terms to be agreed by the Head of Property Services following consultation with the Leader of the Council and the Corporate Directors of Economic Development and Governance & Regulatory Services;

(3) Approved report ED.18/22 going forward to Council for approval to dispose of the properties at less than best consideration;

(4) Following the disposal of the Pools Site, approved that the Council entered into a leaseback of the Victorian Health Suite at nil rent with the County Council on final terms to be agreed by the Head of Property Services following consultation with the Leader of the Council and the Corporate Directors of Economic Development and Governance & Regulatory Services.

### **Reasons for Decision**

The Carlisle Station Gateway project would support the delivery of the vision set out in the Carlisle Plan, which is to enable Carlisle to grow and prosper as the capital of the Borderlands region. It also contributed directly to the priority of delivering inclusive and sustainable economic growth, by making Carlisle a more attractive place for investment, improving skills and drive key sector development.

### **EX.103/22 DISPOSAL OF ASSET**

(Public and Press excluded by virtue of Paragraph 3)

(Key Decision KD.15/22)

**Portfolio** Finance, Governance and Resources

**Relevant Scrutiny Panel** Place

### **Subject Matter**

The Finance, Governance and Resources Portfolio Holder provided an update on the proposed disposal of 15 Manor Road, Upperby (GD.36/22).

The Finance, Governance and resources Portfolio Holder moved the recommendations which were seconded by the Leader.



**Summary of options rejected**     Not to dispose of the asset

## **DECISION**

That the Executive:

(1) Authorised the disposal of the property asset at 15 Manor Road, Upperby, Carlisle, CA2 4LH (hereafter referred to as the Subject Asset) which is shown edged red on attached Plan 1 that forms Appendix 1 to report GS.36/22;

(2) Authorised the Corporate Director of Governance and Regulatory Services to finalise and agree the heads of terms and complete the disposal of the Subject Asset provided that the Head of Property Services is satisfied that the disposal represents best consideration;

(3) In the event of the proposed disposal not proceeding as planned the Corporate Director of Governance and Regulatory be authorised to re-market the Subject Asset by any appropriate property disposal method, such as a sale by auction, and agree the heads of terms for its disposal provided:

- a. The Subject Asset is exposed to the open market
- b. The Head of Property Services is satisfied that the disposal represents best consideration
- c. The disposal is progressed at a value that is equal to or greater than £160,000 (one hundred and sixty thousand pounds);

(4) Authorised the Corporate Director of Governance and Regulatory Services to complete all necessary legal and other relevant documentation required to progress the disposal of the Subject Asset.

## **Reason for Decision**

Although not in the current Asset Disposal Plan (Report GD.91/18) the generation of a capital receipt as proposed would assist with generating capital to help fund major investment opportunities for developing Carlisle as the regional capital, and/or assist with creating additional income generating opportunities that would support the delivery of Council front line services.

The Meeting ended at: 16:08