

Resources Overview and Scrutiny Panel

Agenda
Item:

A.2

Meeting Date: 10th October 2013
 Portfolio: Finance, Governance and Resources
 Key Decision: No
 Within Policy and
 Budget Framework
 Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
 Report of: Overview and Scrutiny Officer
 Report Number: OS 23/13

Summary:

This report provides an overview of matters related to the Resources O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme

Tracking

Executive:	-
Overview and Scrutiny:	10th October 2013
Council:	-

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 27th September 2013. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.025/13 Land Transaction Report - Proposed Disposal and Development of Land at Westwood Road, Morton - The Executive will be asked to consider options for the proposed development of land at Westwood Road, Morton and approve the release and disposal of the land at their meeting on 28 October 2013.

KD.026/13 Asset Review Business Plan - Disposal Programme - The Executive will be asked to consider and recommend changes to the Disposal Programme for approval by Council. Report will be available for the Panel at their meeting on 28th November.

2. References from the Executive

Applicable references from the Executive meeting held on 30th September will follow.

3. Work Programme

The Panel's current work programme is attached at **Appendix 2** for comment/amendment.

Contact Officer: Nicola Edwards

Ext: 7122

Appendices

attached to report:

1. Notice of Key Decisions

2. Resources O&S Work Programme 2013/14

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS: None

Items relevant to the Resources Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.025/13
Decision Title:	Land Transaction Report - Proposed Disposal and Development of Land at Westwood Road, Morton
Decision to be taken:	The Executive will be asked to consider options for the proposed development of land at Westwood Road, Morton and approve the release and disposal of the land.
Date Decision to be considered:	
Date Decision to be taken:	28 October 2013
Is the Decision Public or Private?:	The decision will be taken in both public and private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Director of Resources will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Resources Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.026/13
Decision Title:	Asset Review Business Plan - Disposal Programme
Decision to be taken:	The Executive will be asked to consider and recommend changes to the Disposal Programme for approval by Council
Date Decision to be considered:	28 October 2013
Date Decision to be taken:	16 December 2013
Is the Decision Public or Private?:	The decision will be taken in both public and private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Director of Resources will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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Items relevant to the Resources Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.027/13
Decision Title:	Polling Station Review 2013/14
Decision to be taken:	The Executive will be asked to make recommendations to Council on polling arrangements within the City Council area.
Date Decision to be considered:	
Date Decision to be taken:	16 December 2013
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Director of Governance's report will be available five working days before the meeting
Contact Officer for this Decision:	Director of Governance, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Resources Overview and Scrutiny Panel

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RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2013/14

Date last revised: 27 September 2013

Issue	Type of Scrutiny						Comments/Current Status	Meeting Dates								
	Performance Management	Notice of Key Decision / Referred from Executive	Policy Review or Development	Scrutiny of Partnership/ External Agency	Budget	Monitoring		6 Jun 13	18 Jul 13	29 Aug 13	10 Oct 13	28 Nov 13	6 Jan 14	20 Feb 14	3 Apr 14	
Current Meeting - 10th October 2013																
Corporate Risk Register						✓	Bi-annual Monitoring				✓				✓	
Member Training Report 2012-13						✓	Annual training report				✓					
Localisation of Business Rates							To consider a report detailing the impact of the policy				✓					
Sickness Absence	✓						To consider reports relating to the authority's sickness absence levels to invite OH		✓		✓			✓		
Transformation Board						✓	To receive six monthly updates (first on agenda)				✓				✓	
Task & Finish Groups																
Saving Paper Task Group			✓				To reconvene Task Group			✓						

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							to monitor recommendations and investigate further savings									
Future Meetings																
Organisational Development Plan	✓					✓	To consider review of Plan July - monitor performance in Nov & Feb		✓			✓		✓		
Budget					✓		Budget setting 2014/15-2018/19					✓	✓			
Asset Management		✓				✓	Monitor disposal and investment programme Review of Plan currently being undertaken - date TBC by Executive					✓				
Employee Opinion Survey							To inform Members of feedback and action plan								?	

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Performance Monitoring						✓	✓		✓		✓		✓			
Corporate Programme Board						✓	✓		✓		✓		✓			
Budget Monitoring 13-14					✓	✓			✓		✓		✓			
Significant Partnerships				✓					✓				✓			
Scrutiny Annual Report														✓		
COMPLETED ITEMS																
Medium Term Financial Plan		✓			✓				✓							
Asset Management Plan		✓			✓				✓							

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Carlisle Leisure Ltd				✓			Continued scrutiny of contract monitoring - Audit Report and update	✓								
Treasury Management Counterparties		✓					Scrutinise report recommending amendments to Treasury Management	✓								
2012/13 Provisional Outturn Reports					✓		Outturn reports and requests to Council	✓								

For Information	