

Environment & Economy Overview and Scrutiny Panel

Agenda
Item:

A.2

Meeting Date: 8th May 2013
Portfolio: Cross Cutting
Key Decision: No
Within Policy and
Budget Framework No
Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
Report of: Scrutiny Officer
Report Number: OS 10/13

Purpose / Summary:

This report provides an overview of matters related to the Environment and Economy O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Leader's Notice of Key Decisions should be included in the Panel's Work Programme for consideration. (para 1 & Appendix 1)
- Note and/or amend the Panel's work programme (Appendix 2)

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 5th April 2013. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

- **KD.01/13 Purple Sacks Review** – *The Executive will be asked at their meeting on 31st May 2013 to consider moving 4500 residents who are on weekly collection of purple sacks onto wheeled bins in order to realise further savings for the Council – this is to be considered at this meeting of the Panel.*
- **KD.07/13 Bring Sites Review** – *The Executive will decide at their meeting on 31st May 2013 which option identified in the review to implement. This could mean a reduction in the number of Bring Sites provided by the City Council – this is to be considered at this meeting of the Panel.*

2. References from the Executive

There are no references from the Executive from their meeting on 8th April 2013.

3. Carlisle TIC Task Group

The Task Group undertook a visit to the temporary TIC based in at The Lodge, Carlisle Cathedral on 26th March 2013. An update note from the Chair of the Task Group is attached at **Appendix 2**.

4. Work Programme

The Panel's current work programme is attached at **Appendix 3** for comment/amendment. Members may want to take the opportunity to discuss items for the 2013/14 Work Programme.

Contact Officer:

Nicola Edwards

Ext: 7122

Appendices

attached to report:

1. Relevant Extracts from the Notice of Key Executive Decisions
2. Update note from Lead Member, Carlisle TIC Task Group
3. Environment & Economy O&S Work Programme 2012/13

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- **None**

Items relevant to the Environment and Economy Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.037/12
Decision Title:	Carlisle Plan 2013-16
Decision to be taken:	The Executive is requested to: 1. Consider and comment upon the presentation and content of the Plan with a view to seeking continuous improvement in the way the Council delivers services to its local communities. 2. Consider the comments of the Overview and Scrutiny Panels on the draft Plan. 3. Refer the Plan to full Council for approval.
Date Decision to be considered:	11 February 2013 consultation period to include Overview and Scrutiny as appropriate (EX.10/13)
Date Decision to be taken:	8 April 2013
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	Report PC.01/13 - Draft Carlisle Plan 2013-2016 on 11 February 2013
Contact Officer for this Decision:	Town Clerk and Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Cross cutting

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker.

These, if available, may be obtained by contacting the named contact officer.

Task Group Visit to Carlisle TIC – 26th March 2013

Assembly Rooms – The ongoing future role of the Assembly Rooms was at this stage undecided. The space offered could be utilised as a place for visitors to the TIC to relax and plan ahead. The O&S TIC report had listed various options which the area could be used for. There was potential for a scale model display of Carlisle in the Assembly Rooms similar in nature with the current display in the train station.

Meetings and liaison with the Steering Group – Members felt that there was a potential for duplication and conflict between ourselves and the officer led Steering Group which had been set up in Economic Development. Members felt that there ought to be some level of representation or feedback between the two bodies, which should be explored further. The TIC working group would seek to meet in a further 6 months.

Working arrangements in the Church building – Generally positive feedback on the temporary setting for the TIC. Internet connection was an issue, as currently the IT connection was through a dongle, which had limited use and download capability. New till was in use.

Redevelopment of the TIC – The works were set to overrun by approx a month due to need to replace more timbers in the roof than was first anticipated. In terms of moving back into the TIC this would result in a tighter window for restocking a training on the new systems. The Retail offer was having to be negotiated with individual suppliers, rather than through a 'Made in Cumbria' body. Internet points and a dropped counter would be offered, the exact layout of the interior was still to be confirmed. Perhaps the chance of a short tour of the works would interest Councillors.

External Signage – Cllr Nedved raised the issue that footfall into the TIC would be greatly benefited by improved external signage in the City Centre.

Cllr James Bainbridge
Lead Member of Task Group

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised:25 April 2013

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		21 Jun 12	02 Aug 12	13 Sep 12	25 Oct 12	29 Nov 12	17 Jan 13	28 Feb 13	8 May 13
THIS MEETING 8th May 2013														
Purple Sacks Review		✓	✓			Pre-decision scrutiny to consider proposals moving 4500 residents who are on weekly collection of purple sacks onto wheeled bins.								✓
Bring Sites Review		✓	✓			Pre-decision scrutiny of proposals which could mean a reduction in the number of Bring Sites provided by the City Council.								✓
TASK AND FINISH GROUPS														
Talkin Tarn			✓			Draft report for approval					✓	✓	✓	
How will T.I.C look in the future?			✓			Response from Executive on recommendations of report		✓		✓	✓			



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Portfolio Holder & Lead officer														
Members Small Scale Projects		✓				Recommendation made and accepted by Executive - no further action required				✓				
COMPLETED ITEMS														
Local Plan Cllr Glover/Jane Meek		✓	✓			To consider report detailing the Preferred Options prior to public consultation								
Scrutiny Annual Report			✓		✓	Approved by email due to change in meeting date								
Performance Monitoring Reports Steven O'Keefe	✓				✓	Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	
Carlisle Plan		✓				To consider draft Plan							✓	
Executive Savings Proposals		✓				Update of transformation of Economic Development Directorate				✓			✓	



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Portfolio Holder & Lead officer														
Kingmoor Nature Reserve												✓		
Waste Services Cllr Martlew/Angela Culleton			✓	✓	✓	Current position of Strategic Waste Partnership projects and Governance review Annual update - June 13	✓					✓	Annual Review w June 2014	
Use of Green Infrastructure			✓								✓			
Environmental Performance of the Council Arup Majhi/Cllr Tickner			✓		✓	Annual Monitoring of performance.					✓			
Botchergate Conservation Area Appraisal Jane Meek/Cllr Glover						To receive action plan once Council agree revised Conservation Area	✓				✓			
Economic Potential of Carlisle Jane Meek/Cllr Glover				✓		To consider draft Economic Potential of Carlisle report from Carlisle Economic Partnership					✓		Report June 2013 on CEP	



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Budget Peter Mason/Darren Crossley/All Portfolio Holders		✓	✓			To consider budget proposals for 2013/14				✓				
Business Improvement District Darren Crossley/Cllr Glover				✓		Update on ballot outcome and next steps		✓		✓				
Cleaning Up Carlisle Angela Culleton/Cllr Martlew						To receive update report detailing Cleaning up Carlisle project and the Local Environment Enforcement Policy		✓		✓				
Enterprise Centre			✓			To receive update on position of the Enterprise Centre		✓						
Car Parking Angela Culleton/Keith Poole/Cllr Martlew			✓			To receive update of Car Park use and income following implementation of changes				✓				
Higher Level Stewardship Grant Offer Angela Culleton/CllrMartlew		✓				To give comments to Executive on proposal of grant funding				✓				



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Portfolio Holder & Lead officer														
Claimed Rights Angel Culleton/Cllr Martlew		✓				To scrutinise the report which considers whether to keep Highways Claimed Rights			✓					
Events Policy						To consider new Policy	✓							