



CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Committee Report

Public

Date of Meeting: 12 June 2008

Title: THE FORWARD PLAN - ITEMS RELEVANT TO CORPORATE
RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Report of: Director of Legal and Democratic Services

Report reference: LDS.44/08

Summary: To inform Members of issues within the ambit of the Corporate Resources Overview and Scrutiny Committee.

Questions for / input required from Scrutiny:

To consider if any variations have impacted on effective scrutiny.

For each item in Appendix (ii), the Committee is asked to decide whether to:

- Place the item on the Agenda of a future Committee meeting
- Circulate the report or papers to the Committee 'for information only'
- No further action

Recommendation:

To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 June 2008 to 30 September 2008.

Contact Officer: Morag Durham

Ext: 7036

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: Forward Plan of Executive Decisions – 1 June 2008 to 30 September 2008

1. BACKGROUND

- 1.1 An item highlighting Forward Plan issues relevant to each Overview and Scrutiny Committee is included on each agenda.

2. FORWARD PLAN ISSUES

- 2.1 The Forward Plan of the Executive, covering the period 1 June 2008 to 30 September 2008 was published on 16 May 2008.
- 2.2 The issues which fall within the ambit of this Committee are set out in the Appendices to this report as follows:
- Appendix (i) - Budget and Policy Framework Matters
 - Appendix (ii) - Non-Budget and Policy Framework Matters

For each item in Appendix (ii), the Committee is asked to decide whether to:

- Place the item on the Agenda of a future Committee meeting
- Circulate the report or papers to the Committee 'for information only'
- No further action

3. RECOMMENDATION

- 3.1 To review issues within the ambit of the Corporate Resources Overview and Scrutiny Committee contained within the Forward Plan for 1 June 2008 to 30 September 2008

Contact Officer: Morag Durham

Ext: 7036

FORWARD PLAN - Policy and Budget Framework Matters (Appendix i)

Index of Active Executive Key Decisions relevant to:

Corporate Resources Overview and Scrutiny Committee

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.051/07	Budget Strategy 2008/09 [EX.304/07, EX.305/07, EX.306/07, EX.307/07, EX.308/07, EX.309/07, EX.310/07, EX.311/07, EX.312/07, EX.313/07, EX.314/07 on 28 November 07, EX.321/07, EX.322/07, EX.323/07, EX.324/07, EX.329/07 on 17 December 2007, EX.001/08, EX.003/08, EX.004/08, EX.005/08, EX.006/08 on 21 January 2008, EX.086/08 on 21 April 2008]	(a), (b), (c), (d), (e), (f), (g) and (h) on 28 November 2007 (i) on 10 December 2007 (j), (k), (l) and (m) on 17 December 2007. (m) to be tabled at meeting (n), (o), (p), (q), (s) on 21 January 2008 (t) on 21 April 2008 and 30 June 2008
KD.014/08	Capital Strategy 2009/10 to 2011/12	30 June 2008 and 26 August 2008
KD.023/08	Asset Management Plan 2008 - 2013	30 June 2008 and 26 August 2008
KD.015/08	Medium Term Financial Plan and Corporate Charging Policy 2009/10 to 2011/12	30 June 2008 and 26 August 2008
KD.043/08	Review of Corporate Improvement Plan	30 June and 28 August 2008
KD.032/08	Property Portfolio Options	22 September 2008 and 20 October 2008
KD.035/08	Customer Contact Centre	29 May 2008 and 30 June 2008

Forward Plan of Executive Decisions
Policy and Budget Framework Matters relevant to
Corporate Resources Overview and Scrutiny Committee

Reference: KD.051/07 **Portfolio Area:** Finance and Performance Management

Subject: Budget Strategy 2008/09 [EX.304/07, EX.305/07, EX.306/07, EX.307/07, EX.308/07, EX.309/07, EX.310/07, EX.311/07, EX.312/07, EX.313/07, EX.314/07 on 28 November 07, EX.321/07, EX.322/07, EX.323/07, EX.324/07, EX.329/07 on 17 December 2007, EX.001/08, EX.003/08, EX.004/08, EX.005/08, EX.006/08 on 21 January 2008, EX.086/08 on 21 April 2008]

Key Decisions:

To consider strategic financial issues arising as part of the budget making process:

- (a) Budget Update - General Fund Revenue Estimates
- (b) Individual Charges Reviews (Community Services, Legal & Democratic Services & Development Services)
- (c) New Revenue Spending Pressures
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Renewals Reserve
- (g) Repair and Maintenance
- (h) Treasury Management and Prudential Borrowing Implications
- (i) Consideration of Overview and Scrutiny Consultation feedback
- (j) Draft Revenue Support Grant Settlement (if available)
- (k) Summary Overall Revenue and Capital Budget Position
- (l) Draft Treasury Management and Investment Strategy
- (m) Executive Draft Budget Proposals for consultation
- (n) Final Revenue Support Grant and Final General Fund Revenue Budget Summary
- (o) Provisional Capital Programme
- (p) Treasury Management and Investment Strategy
- (q) Consideration of Final Budget Consultation
- (s) Executive's Final Budget Proposals
- (t) Minimum Revenue Provision Update

Decision to be taken at Executive on: (a), (b), (c), (d), (e), (f), (g) and (h) on 28 November 2007
(i) on 10 December 2007
(j), (k), (l) and (m) on 17 December 2007. (m) to be tabled at meeting
(n), (o), (p), (q), (s) on 21 January 2008
(t) on 21 April 2008 and 30 June 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee for all budget issues except the detailed service estimates.

Community and Infrastructure O&S Committees for Budget Bids, Savings and Charges pertaining to their individual areas of responsibility.

Date when the matter will be considered by Overview and Scrutiny Committee:

(a), (b), (c), (d), (e), (f), (g) and (h) - Community O&S Committee on 3 December 2007, Infrastructure O&S Committee on 29 November 2007 and Corporate Resources O&S Committee on 6 December 2007
(j), (k), (l) - Corporate Resources O&S Committee on 10 January 2008
(t) - Corporate Resources O&S Committee on 12 June 2008

Consultees: Overview and Scrutiny, Business Community, Trade Unions and Citizens

Date for Consultees' comments: Consultation period - 17/12/07 to 21/01/08

Relevant reports/background papers which are available:

Report CORP.10/08 - minimum Revenue Provision Strategy 2008/09
Reports CORP.68/07, CORP.69/07, CORP.84/07, - at Executive 21 January 2008

Reports CORP.71/07, CORP.68/07, CORP.69/07, CORP.70/07 at Executive 17 December 2007

Reports CORP.59/07, LDS.82/07, LDS.78.07, CS.80/07, DS.100/07, CORP.61/07, CORP.62/07, CORP.60/07, CORP.64/07, CS.84/07, CORP.63/07 at Executive on 28.11.07)

The Director of Corporate Services' reports will be available five working days before the Executive meetings.

Further Information from:

Head of Financial Services, Carlisle City Council, Civic Centre, Carlisle CA

Reference: KD.014/08

Portfolio Area: Finance and Performance
Management

Subject: Capital Strategy 2009/10 to 2011/12

Key Decisions:

To consider the Capital Strategy for 2009/10, in tandem with the Council's Medium Term Financial Plan and Corporate Charging Policy, and make recommendations to Council on 15 July 2008.

Decision to be taken at Executive on: 30 June 2008 and 26 August 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Policy and Budget Framework matter which will be considered on 24 July 2008 by Corporate Resources Overview and Scrutiny Committee

Consultees: Overview and Scrutiny

Date for Consultees' comments: June 2008

Relevant reports/background papers which are available:

The Director of Corporate Services' report will be available five working days before the Executive meeting

Further Information from:

Director of Corporate Services, Carlisle City Council, Civic Centre, Carlisle

Reference: KD.023/08

Portfolio Area: Finance and Performance
Management

Subject: Asset Management Plan 2008 - 2013

Key Decisions:

To decide on the Plan for the forthcoming period, tandem with the Council's Medium Term Financial Strategy

Decision to be taken at Executive on: 30 June 2008 and 26 August 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview & Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Policy and Budget Framework matter which will be considered on 24 July 2008 by Corporate Resources Overview and Scrutiny Committee

Consultees: Business Stakeholders, service users, strategic partners

Date for Consultees' comments: End May 2008

Relevant reports/background papers which are available:

The Director of Development Services' report will be available five working days before the Executive meeting

Further Information from:

Property Services Manager, Carlisle City Council, Civic Centre, Carlisle, C

Reference: KD.015/08

Portfolio Area: Finance and Performance
Management

Subject: Medium Term Financial Plan and Corporate Charging Policy
2009/10 to 2011/12

Key Decisions:

To consider the policy documents to guide the budget process for 2009/10 and to make recommendations to Council on 15 July 2008.

Decision to be taken at Executive on: 30 June 2008 and 26 August 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Policy and Budget Framework matter which will be considered on 24 July 2008 by Corporate Resources Overview and Scrutiny Committee

Consultees: Overview and Scrutiny

Date for Consultees' comments: June 2008

Relevant reports/background papers which are available:

The Director of Corporate Services' report will be available five working days before the Executive meeting

Further Information from:

Director of Corporate Services, Carlisle City Council, Civic Centre, Carlisle

Reference: KD.043/08

Portfolio Area: Finance and Performance
Management

Subject: Review of Corporate Improvement Plan

Key Decisions:

1. To consider and comment upon the review of the Corporate Improvement Plan with a view to seeking continuous improvement in the way the Council delivers responsive, local services.
2. To refer to Corporate Resources, Community and Infrastructure Overview and Scrutiny for consultation.

Decision to be taken at Executive on: 30 June and 28 August 2008

Responsible or Lead Overview and Scrutiny Committee:

All three Overview and Scrutiny Committees

Date when the matter will be considered by Overview and Scrutiny Committee:

Policy and Budget Framework matter which will be considered by:
Community Overview and Scrutiny Committee on 17 July 2008
Corporate Resources Overview and Scrutiny Committee on 24 July 2008
Infrastructure Overview and Scrutiny Committee on 31 July 2008

Consultees: Senior Management Team and Heads of Services

Date for Consultees' comments: June 2008

Relevant reports/background papers which are available:

Corporate Improvement Plan 2007-2010
The Director of People, Policy and Performance Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Policy and Performance Services, Carlisle City Council, Civic Cen

Reference: KD.032/08

Portfolio Area: Economic Development &
Enterprise and Finance and
Resources

Subject: Property Portfolio Options

Key Decisions:

To consider a Development and Investment Plan for the City Council's property portfolio, including two options of:

- The City Council retaining and managing its assets and undertaking site specific joint ventures
- Establishing a Local Asset Vehicle to deliver the programme of development

To refer the report to Corporate Resources Overview and Scrutiny Committee.

Subject to the findings of the report and the views of the Executive and Overview and Scrutiny Committee, to refer any decision to proceed to full Council.

Decision to be taken at Executive on: 22 September 2008 and 20 October 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Policy and Budget Framework Matter which will be considered on 16 October 2008 by Corporate Resources Overview and Scrutiny Committee.

Consultees: Local Economic Development Partners, Business Development Agencies, Occupiers and leaseholders of property, staff and trade unions

Date for Consultees' comments:

Relevant reports/background papers which are available:

Report DS.129/07 - Carlisle Local Asset Vehicle Feasibility Study (at Executive 17 December 2007)

Corporate Resources Overview & Scrutiny Minutes on 12 April 2007

Report DS.37/07 - Asset Review (Corporate Resources O&S on 12 April 2007)

Report CE.11/07 - Asset Review (Executive on 19 February 2007)

The Director of Development Services' report will be available five working days before the Executive meeting

Further Information from:

Director of Development Services, Carlisle City Council, Civic Centre, Carlisle

Reference: KD.035/08 **Portfolio Area:** Learning and Development

Subject: Customer Contact Centre

Key Decisions:

To consider proposals for amending the structure within the contact centre in light of changes arising from national initiatives in service delivery

Decision to be taken at Executive on: 29 May 2008 and 30 June 2008

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Policy and Budget Framework matter which will be considered on 12 June 2008 by Corporate Resources Overview and Scrutiny Committee

Consultees: Portfolio Holder, Executive, Senior Management Team,
Corporate Resources Overview and Scrutiny

Date for Consultees' comments:

Relevant reports/background papers which are available:

Capita Reports produced in 2004/05, Varney Report
The Director of Community Services' report will be available five working days before the Executive meeting

Further Information from:

Head of Culture and Community Services, Carlisle City Council, Civic Cent

FORWARD PLAN - NON Policy and Budget Framework Matters (Appendix ii)

Index of Active Executive Key Decisions relevant to:

Corporate Resources Overview and Scrutiny Committee

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.030/08	2007/08 Statement of Accounts	23 June 2008
KD.039/08	ICT Shared Service	28 July 2008

Forward Plan of Executive Decisions
NON Policy and Budget Framework Matters relevant to
Corporate Resources Overview and Scrutiny Committee

Reference: KD.030/08 **Portfolio Area:** Finance and Performance
Management

Subject: 2007/08 Statement of Accounts

Key Decisions:

To consider the 2007/08 Statement of Accounts for recommendation to Council

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Not required to be considered by O&S. Full Council has responsibility to approve the Statement of Accounts following scrutiny by the Audit Committee on the 23 June 2008. The Audit Committee will also consider the ISA+260 report and other internal and external audit reports in the year - 29 September 2008

Consultees: Not applicable

Date for Consultees' comments: Not applicable

Relevant reports/background papers which are available:

The Director of Corporate Services' report will be available five working days before the Executive meeting

Further Information from:

Director of Corporate Services, Carlisle City Council, Civic Centre, Carl

Reference: KD.039/08

Portfolio Area: Environment and
Infrastructure

Subject: ICT Shared Service

Key Decisions:

- 1) To consider the business case which is to be prepared by the unITe project team
- 2) To approve the formation and implementation of a joint ICT service with Allerdale District Council

Responsible or Lead Overview and Scrutiny Committee:

Corporate Resources Overview and Scrutiny Committee

Date when the matter will be considered by Overview and Scrutiny Committee:

Will be available to be considered on 24 July 2008 by Corporate Resources Overview and Scrutiny Committee Committee (prior to Executive meeting with the Portfolio Holder's approval)

Consultees: Senior Management Team, Informations Systems Group, Corporate Joint Consultative Committee

Date for Consultees' comments:

Relevant reports/background papers which are available:

Shared Services Policy

The Director of Corporate Services' report will be available five working days before the Executive meeting

Further Information from:

Director of Corporate Services, Carlisle City Council, Civic Centre, Carl
