

# AGENDA

## Business & Transformation Scrutiny Panel

Thursday, 07 October 2021 AT 16:00  
In the Council Chamber, Civic Centre, Carlisle, CA3 8QG

**\*\*A pre meeting for Members to prepare for the Panel will  
take place 45 minutes before the meeting\*\***

The Press and Public are welcome to attend for the  
consideration of any items which are public.

### **Members of the Business & Transformation Scrutiny Panel**

Councillor Bainbridge (Chair) , Councillors Alcroft (Vice Chair), Allison, Mrs  
Bowman, Mrs Mitchell, Mitchelson, Sunter, Dr Tickner

#### Substitutes:

Councillors Mrs Atkinson, Mrs Birks, Brown, Collier, Ms Ellis-Williams, Mrs  
Finlayson, Mrs Glendinning, Glover, Lishman, Mrs McKerrell, Meller, Morton,  
Patrick, Robson, Shepherd, Miss Sherriff, Southward, Mrs Tarbitt, Miss  
Whalen.

## **PART A**

**To be considered when the Public and Press are present**

### **APOLOGIES FOR ABSENCE**

To receive apologies for absence and notification of substitutions.

### **DECLARATIONS OF INTEREST**

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any items on the agenda at this stage.

### **PUBLIC AND PRESS**

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

### **MINUTES OF PREVIOUS MEETINGS**

**9 - 18**

To note that Council, on the 14th September 2021, received and adopted the minutes of the meetings held on 15 July 2021. The minutes will be signed by the Chair.

(Minute Book Volume 48(2))

The Chair will move the minutes of the meeting held on 26 August 2021 as a correct record. The only part of the minutes that may be discussed is their accuracy.

(Copy minutes herewith)

### **A.1 CALL-IN OF DECISIONS**

To consider any matter which has been the subject of call-in.

**A.2 REVENUE BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO JUNE 2021**

**19 -  
44**

Portfolio:	Finance, Governance and Resources
Directorate:	Finance and Resources
Officer:	Alison Taylor, Corporate Director of Finance and Resources
Report:	RD.32/21 and Minute Excerpt herewith

**Background:**

The Corporate Director of Finance and Resources to submit a report providing an overview of the Council's overall budgetary position for April to June 2021 for revenue schemes only and provides details of the impact of Covid-19 on the revenue budget which was considered by the Executive on 31 August 2021.

**Why is this item on the agenda?**

Budget monitoring report.

**What is the Panel being asked to do?**

To scrutinise the variances contained within the report.

**A.3 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT - APRIL TO JUNE 2021**

**45 -  
62**

Portfolio:	Finance, Governance and Resources
Directorate:	Finance and Resources
Officer:	Alison Taylor, Corporate Director of Finance and Resources
Report:	RD.33/21 and Minute Excerpt herewith

**Background:**

The Corporate Director of Finance and Resources to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to June 2021 which was considered by the Executive on 31 August.

**Why is this item on the agenda?**

Budget monitoring report.

**What is the Panel being asked to do?**

To scrutinise the variances contained within the report.

#### **A.4 COMMERCIALISATION TASK AND FINISH GROUP**

63 -  
68

Portfolio:	Finance, Governance and Resources
Directorate:	Finance and Resources
Officer:	Alison Taylor, Corporate Director of Finance and Resources
Report:	RD 43/21 herewith

##### **Background:**

The Corporate Director of Finance and Resources to submit a report summarising the work undertaken by the Commercialisation Task and Finish Group and the rationale for not progressing any further work on a detailed Commercialisation Strategy for Carlisle City Council.

##### **Why is this item on the agenda?**

Report on the findings and conclusions of the Commercialisation Strategy Task and Finish Group.

##### **What is the Panel being asked to do?**

Members are asked to note the contents of this report and to ratify the conclusions of the Task and Finish Group, or conversely ask that the Task and Finish Group continue with their work in developing a Commercial Strategy for Carlisle City Council.

#### **A.5 SANDS CENTRE PROJECT MONITORING REPORT**

69 -  
86

Portfolio:	Leader
Directorate:	Community Services
Officer:	Darren Crossley, Deputy Chief Executive
Report	CS.42/21 herewith

##### **Background:**

The Deputy Chief Executive to submit a report providing an update on the current progress of the redevelopment of the Sands Centre site.

##### **Why is this item on the agenda?**

Item agreed by Chair.

##### **What is the Panel being asked to do?**

Review the report, note the progress and provide feedback.

## **A.6 CIVIC CENTRE REINSTATEMENT AND DEVELOPMENT**

87 -  
98

Portfolio:	Finance, Governance and Resources
Directorate:	Community Services
Officer:	Darren Crossley, Deputy Chief Executive
Report:	CS.39/21 herewith

### **Background:**

The Deputy Chief Executive to submit an update on the progress of the reinstatement of the ground floor of the Civic Centre, including Phase 2 of the project: demolition of the former chamber and extension to the Civic Centre public car park.

### **Why is this item on the agenda?**

The Chair requested a report on progress of the Civic Centre re-instatement.

### **What is the Panel being asked to do?**

Review the report and the progress made on the project.

## **A.7 SQUAD WORKING**

99 -  
148

Portfolio:	Finance, Governance and Resources
Directorate:	Community Services
Officer:	Darren Crossley, Deputy Chief Executive
Report:	CS.40/21 herewith

### **Background:**

The Deputy Chief Executive to submit a report acquainting Members with the Council's approach to Squad Working and potential of this new part of our Project Managers Toolbox.

### **Why is this item on the agenda?**

To provide the Panel with an update on new methods of working being adopted by the Council.

### **What is the Panel being asked to do?**

Review this report and appendices, note the progress made to date and form a view on the future involvement of the Panel in monitoring the progress of Squad Working.

## **A.8 EMERGING AGILE WORKING POLICY - FINDING OF STAFF SURVEY**

149 -  
166

Portfolio:	Finance, Governance and Resources
Directorate:	Community Services
Officer:	Darren Crossley, Deputy Chief Executive
Report:	CS.38/21 herewith

### **Background:**

The Deputy Chief Executive to submit a report.

### **Why is this item on the agenda?**

To provide the Panel with findings of the staff survey and provide information on developing approaches to agile working following the Covid-19 pandemic.

### **What is the Panel being asked to do?**

Consider and comment of the information provided.

## **A.9 OVERVIEW REPORT**

167 -  
170

Portfolio:	Cross cutting
Directorate:	Cross cutting
Officer:	Rowan Jones, Overview and Scrutiny Officer
Report	OS.24/21 herewith

### **Background:**

The report provides an overview of matters related to the Scrutiny Panel's work. It also includes the latest version of the work programme.

### **Why is this item on the agenda?**

The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2021/22 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

### **What is the Panel being asked to do?**

Note the items within the Panel remit on the most recent Notice of Executive Key Decisions and note the current work programme.

## **PART B**

**To be considered when the Public and Press are excluded from the meeting**

### **B.1 ICT SERVICES PROJECT STATUS REPORT**

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Enquiries, requests for reports, background papers etc to:  
[committeeservices@carlisle.gov.uk](mailto:committeeservices@carlisle.gov.uk)