

REPORT TO EXECUTIVE			
PORTFOLIO AREA: INFRASTRUCTURE, ENVIRONMENT AND TRANSPORT			
Date of Meeting:	18TH FEBRUARY 2002		
Public			
Key Decision:	No	Recorded in Forward Plan:	No
Inside Policy Framework			

Title: CITY CENTRE BANDSTAND

Report of: DIRECTOR OF ENVIRONMENT AND DEVELOPMENT

Report reference: EN 023/02

Summary:

Following Council approval on 5th February 2002 for a bandstand, the report outlines proposals for the purchase and siting arrangements.

Recommendations:

1. That authority be issued to the Director of Environment and Development to order the bandstand and to attempt to have it in place for Easter 2002.
2. The Executive endorse the applicability of Contract Standing Order 4(2)b.
3. That the Executive approve the bringing forward of £20,000 into 2001/02 to enable an early start to this project.

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Director of Environment and Development

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1. BACKGROUND INFORMATION AND OPTIONS

1. At its budget meeting on 5th February the Council approved £20,000 capital and £5,000 revenue funding from 2002/3 for a bandstand.
2. The proposal is for a structure that can be assembled at Easter and removed in September, primarily to be used during the summer period. The aim is to achieve a degree of flexibility and it would be possible to dismantle or erect the bandstand if required for a major City Centre event outside this period.
3. The Council's own employees would be trained to erect/dismantle the bandstand and the management of formal bookings would be managed within the Design Division.
4. It would be beneficial if the bandstand could be in place for Easter 2002, which is at the end of March. The manufacturing period is approx. six weeks and an order would need to be placed immediately to try and achieve this objective. Specific approval and authorisation of funding would be required because the approved funding is from 2002/3.
5. A range of potential suppliers have been contacted but it has emerged that only one supplier can readily meet the Council's brief. As such, authorisation is sought to apply contracts Standing Order 4(2)b for the supply of the bandstand to enable an order to be placed.

2. CONSULTATION

1. Consultation to Date: City Centre Events Group.
2. Consultation proposed: City Centre interests, potential users.

3. STAFFING/RESOURCES COMMENTS

1. Part of the revenue budget will meet the costs of erecting/dismantling the bandstand. Existing resources will be used to manage the use of the space.

4. CITY TREASURER'S COMMENTS

Included within the report.

5. LEGAL COMMENTS

Not applicable

6. CORPORATE COMMENTS

1. The bandstand will compliment a range of tourism and associated events. The pilot use identified a range of benefits.

7. RISK MANAGEMENT ASSESSMENT

1. The key risks are assessed to be as follows:
 - i. Damage to the structure during erection/dismantling
 - ii. Vandalism.

The revenue budget includes a provision of £2,500 for minor repairs, which should be adequate for nominal damage levels. The supplier will provide training for Council employees and surface treatments will be designed to try and mitigate vandalism repair costs. Contributions will be sought from other City Centre interests. Although the bandstand location will be covered by the existing CCTV camera network, it should be emphasised that there is no provision for excessive or sustained levels of vandalism.

7. EQUALITY ISSUES

Not applicable.

8. ENVIRONMENTAL IMPLICATIONS

9.1 The facility will enhance the quality of the environment in the pedestrianised area.

9. CRIME AND DISORDER IMPLICATIONS

10.1 See para 7.

11. RECOMMENDATIONS

1. That authority be issued to the Director of Environment and Development to order the bandstand and to attempt to have it in place for Easter 2002.
2. The Executive endorse the applicability of Contract Standing Order 4(2)b.

11.3 That the Executive approve the bringing forward of £20,000 into 2001/02 to enable an early start to this project.

12. REASONS FOR RECOMMENDATIONS

1. To enable the bandstand to be operational for the start of the summer period.