



Executive

Date: Tuesday, 30 August 2022

Time: 16:00

Venue: Flensburg Room

Present: Councillor Mrs Marilyn Bowman, Councillor Nigel Christian, Councillor Stephen Higgs, Councillor Mrs Elizabeth Mallinson, Councillor John Mallinson

Also Present: Councillor Glover, Chair of the People Panel

Officers: Town Clerk and Chief Executive
Corporate Director of Governance and Regulatory Services
Corporate Director of Economic Development

EX.104/22 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor Gareth Ellis and Councillor Keith Meller.

EX.105/22 DECLARATIONS OF INTEREST

There were no declarations of interest submitted.

EX.106/22 PUBLIC AND PRESS

It was agreed that the items in Part A be dealt with in public and the items in private be dealt with in Part B.

EX.107/22 MINUTES OF PREVIOUS MEETING

RESOLVED - That the minutes of the meeting held on 25 July 2022 be agreed.

EX.108/22 FOOD LAW ENFORCEMENT SERVICE PLAN 2022-23

(Key Decision – KD.18/22)

Portfolio Environment and Transport

Relevant Scrutiny Panel Place Panel

Subject Matter

The Environment and Transport Portfolio Holder presented the 2022/23 Food Law Enforcement Service Plan (GD.45/22) which would be considered by the Place Panel.

The Food Law Enforcement Service Plan set out how the Regulatory Services would deploy its

resources in 2022 to 2023 to improve hygiene standards, prevent food borne diseases and help people live healthier lives. It sought to target interventions to tackle local issues whilst ensuring Carlisle City Council achieved its national statutory responsibilities.

The Environment and Transport Portfolio Holder moved, and the Leader seconded the recommendations.

Summary of options rejected None

DECISION

That the Executive:

- (i) agreed the key actions of the Food Law Enforcement Service Plan (GD.45/22)
- (ii) referred the said Plan to the Place Panel in accordance with the Council's Budget and Policy Framework.

Reasons for Decision

The recommended key actions had been identified following consultation and reflected the resources available to Regulatory Services in the financial year 2022 to 2023

EX.109/22 NOTICE OF EXECUTIVE KEY DECISIONS

(Non Key Decision)

Portfolio: Cross Cutting

Relevant Scrutiny Panel

Place Panel; People Panel; Resources Panel

Subject Matter:

The Notice of Executive Key Decisions dated 29 July 2022 was submitted for information.

Summary of options rejected None

DECISION

That the Notice of Executive Key Decisions dated 29 July 2022 be received.

Reasons for Decision Not applicable

EX.110/22 SCHEDULE OF DECISIONS TAKEN BY OFFICERS

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

People Panel; Place Panel; Resources Panel

Subject Matter

Details of decisions taken by Officers under delegated powers were submitted.

Summary of options rejected None

DECISION

That the decisions, attached as Appendix A, be noted.

Reason for Decision Not applicable

EX.111/22 JOINT MANAGEMENT TEAM

(Non Key Decision)

Portfolio Cross Cutting

Relevant Scrutiny Panel

People Panel; Place Panel; Resources Panel

Subject Matter

The minutes of the meeting of the Joint Management Team on 25 July 2022 were submitted for information.

Summary of options rejected None

DECISION

That the minutes of the meeting of the Joint Management Team held on 25 July 2022, attached as Appendix B, be received.

Reasons for Decision Not applicable

EX.112/22 REVENUE BUDGET OVERVIEW & MONITORING REPORT - APRIL TO JUNE 2022

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel People Panel

Subject Matter:

The Leader submitted report RD.31/22 the purpose of which was to provide an overview of the

Council's overall budgetary position for the period April to June 2022 for revenue schemes only.

The Leader highlighted, in particular, some of the significant service expenditure and income variances identified at paragraph 2.4. Section 3 recorded that the Council's financial position was affected by a number of external factors which would have a financial impact during the course of the year and ultimately at the year-end. The Council's financial position would continue to be closely monitored and the likely year end position would be reported more fully in a future monitoring report. It would be important to maintain a prudent approach so as to ensure a sustainable position for future years and to avoid any significant variance at the year end.

In conclusion, the Leader moved the recommendations set out in the report, which were seconded by the Communities, Health and Wellbeing Portfolio Holder.

Summary of Options rejected none

DECISION

That the Executive:

- (i) noted the budgetary performance position of the Council to June 2022;
- (ii) noted the action by the Corporate Director of Finance and Resources to write-off bad debts as detailed in paragraph 6 of Report RD.31/22;
- (iii) noted the release of reserves as set out in the table at paragraph 2.2, and noted the virements approved as detailed in Appendix A of Report RD.31/22.

Reasons for Decision

To show that the Executive had been informed of the Council's actual financial position compared with the budgeted position and to bring to their attention any areas of concern

EX.113/22 TREASURY MANAGEMENT - APRIL TO JUNE 2022

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel People Panel

Subject Matter

The Leader presented report RD.33/22, the purpose of which was to inform Members on various Treasury Management issues.

Appendix A set out the Schedule of Treasury Transactions for the period April - June 2022, whilst Appendix B discussed the Prudential Code and Prudential Indicators.

The Leader moved, and the Economy, Enterprise and Housing Portfolio Holder seconded, that the Executive receive the report and note the Prudential Indicators as at the end of June 2022.

Summary of options rejected None

DECISION

That Report RD.33/22 be received, and the Prudential Indicators noted as at the end of June 2022.

Reasons for Decision

To inform the Executive of various Treasury Management issues

EX.114/22 CAPITAL BUDGET OVERVIEW & MONITORING REPORT - APRIL TO JUNE 2022

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel People Panel

Subject Matter

The Leader submitted report RD.32/22 providing an overview of the budgetary position of the City Council's capital programme for the period April to June 2022.

The position statement recorded that, as at the end of June 2022, expenditure of £3,459,743 had been incurred on the Council's core capital programme. When considered against the profiled budget of £3,710,642 that equated to an underspend of £250, 899. The unspent balance remaining of the revised annual budget of £38,371,000 was £34,911,257. A review of the 2022/23 capital programme would be undertaken to identify accurate project profiles for the remainder of the financial year and any potential slippage into future years.

A number of schemes were included in the capital programme for 2022/23 that required reports to be presented to the Executive for the release of funding before the project could go ahead.

The Leader Holder concluded by moving the recommendations which were duly seconded by the Economy, Enterprise and Housing Portfolio Holder.

Summary of options rejected None

DECISION

That the Executive:

- (i) noted and had commented upon the budgetary position and performance aspects of the capital programme for the period April to June 2022;
- (ii) noted adjustments to the 2022/23 capital programme as detailed in paragraph 2.1 of Report RD.32/22.

Reasons for Decision

To keep Members informed of the budgetary position of the Council's Capital Programme for the period April to June 2022.

EX.115/22 REFERENCE FROM PEOPLE PANEL

(Non Key Decision)

Portfolio Finance, Governance and Resources

Relevant Scrutiny Panel People Panel

Subject Matter

The Chair of the People Panel thanked the Executive for adding the matter to their agenda.. He reported that the meeting of the People Panel on 14 July 2022 had an agenda considering the Cost of Living Crisis. The Chief Executive of the Citizens Advice Carlisle and Eden (CAB) had attended the Panel to provide an update on the service they provided and the impact the current Cost of Living Crisis and increasing energy bills was having on the support and advice they could provide. They had seen a marked increase in demand on their services from a range of people including middle income households along with an increase in requests for support with mental health issues.

The Chief Executive had highlighted to the Panel the difficulty that the CAB had in accessing revenue grants and other funding streams and he indicated that the CAB had not received an uplift in financial support from the City Council in ten years.

The Panel felt that the work of the CAB was vital to the mental health and wellbeing of the residents of Carlisle and passed the following resolution (minute reference PEP.22/22 referred):

“3) That the Panel asked, in light of the current cost of living crisis and the impact on demand for services, that the Executive give consideration to increasing the Carlisle City Council grant funding to the Citizens Advice Bureau.”

The Environment and Transport Portfolio Holder had attended the Panel meeting, he commented that the presentations were excellent but were very worrying. The Chief Executive of the CAB had reported that it had become increasingly difficult for the CAB to give advice on balancing budgets to households and this was expected to become worse as energy prices increased.

In responding to the resolution the Leader acknowledged that the CAB had not received an uplift in funding as the funding had been set against the background of low inflation figures. As the inflation rates rose he understood that organisations would be looking for additional funding. He reported that the City Council would not be setting another budget and advised that the Chief Executive of the CAB enter into negotiations with the Shadow Executive of the Cumberland Council as soon as possible, the City Council Executive would support him in anyway they could.

The Chair of the People Panel asked for clarification with regard to the response, noting that the request had been for the City Council to increase the existing budget to the CAB now.

The Leader clarified that the Chair would have to formally request an increase to the existing

budget.

Summary of options rejected None

DECISION

The Executive thanked the People Panel for their resolution and recommended that the Chief Executive of the Citizens Advice Carlisle and Eden (CAB) begin negotiations with regard to financial support with the Shadow Executive of the Cumberland Authority as soon as possible

Reasons for Decision

To respond to a resolution of the People Panel.

The Meeting ended at: 16:13