



## Governance Directorate

**Director of Governance: M D Lambert LLB (Hons) MBA**

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TO: THE MAYOR AND MEMBERS OF  
THE CITY COUNCIL

**Please ask for:**

**Direct Line:**

**E-mail:**

**Your ref:**

**Our ref:**

Mr Lambert

01228 817019

[MoragD@carlisle.gov.uk](mailto:MoragD@carlisle.gov.uk)

MDL

5 November 2012

### REVISED

Dear Sir/Madam

**RE: COUNCIL MEETING – TUESDAY 13 NOVEMBER 2012 AT 6.45 PM**

You are summoned to attend the meeting of Carlisle City Council, which will be held at  
**6.45 pm on Tuesday 13 November 2012** in the Council Chamber, Civic Centre, Carlisle.

### A G E N D A

1. The Mayor will invite the Chaplain's representative to say prayers.
2. The Town Clerk and Chief Executive will open the meeting by calling the roll.
3. **Minutes**

The Council will be asked to receive the Minutes of the meeting of the City Council held on 11 September 2012.

4. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

To determine whether any of the items of business within Part B of the Agenda should be dealt with when the public and press are present.

**5. Declarations of Interest**

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

**6. Announcements**

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

**7. Questions by Members of the Public**

Pursuant to Procedure Rule 10.1, the Town Clerk and Chief Executive to report that no questions have been submitted on notice by members of the public.

**8. Presentation of Petitions and Deputations**

Pursuant to Procedure Rule 10.11, the Town Clerk and Chief Executive to report that no petitions or deputations have been submitted by members of the public.

**9. Questions from Members of the Council**

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report the receipt of the following question submitted on notice by Councillor Bainbridge:

Proposals for William Street Car Park

“On the 29<sup>th</sup> of May, the Leader of Carlisle City Council and the Deputy Leader of Cumbria County Council appeared in the News and Star to outline a plan to build a combined office in Botchergate. The article stated:

*“The county has invited Carlisle City Council to share its Botchergate site but says the city must make up its mind by September.”*

Given it is now November and neither has the issue appeared on the Forward Plan or been raised at any further public meeting of Carlisle City Council, has this plan now been dropped? If the intention however is still to continue with this project can the Leader of the Council outline the following:

1. The timescale the City Council are now working to.
2. The estimated costs of the project.
3. What work has been done by Carlisle City Council between the announcement and the present day?"

10. **Executive**

(a) Minutes

The Council will be requested to receive the Minutes of the meetings of the Executive held on 3 September and 29 October 2012 and ask questions of the Leader and Portfolio Holders on those Minutes.

(b) Portfolio Holder Reports

The Council will be asked to receive reports from the following Portfolio Holders:

- (i) Leader's Portfolio
- (ii) Finance, Governance and Resources
- (iii) Environment and Transport
- (iv) Economy and Enterprise
- (v) Communities and Housing
- (vi) Culture, Health, Leisure and Young People

and ask questions of the Leader and Portfolio Holders on those Reports.  
(Copy Reports herewith)

11. **Overview and Scrutiny**

The Council will be asked to receive the Minutes from the following meetings of the Overview and Scrutiny Panels and to ask questions of the Chairmen; and receive reports from the Chairmen of the Overview and Scrutiny Panels:

(i) Community Overview and Scrutiny Panel

- (a) Minutes of the meetings held on 6 September and 11 October 2012
- (b) Chairman's Report

(ii) Resources Overview and Scrutiny Panel

- (a) Minutes of the meetings held on 30 August and 18 October 2012
- (b) Chairman's Report

(iii) Environment and Economy Overview and Scrutiny Panel

(a) Minutes of the meeting held on 13 September 2012

(b) Chairman's Report

(Copy Reports herewith)

12. **Regulatory Panel**

To receive the Minutes of the meetings of the Regulatory Panel held on 12 September and 17 October 2012.

13. **Licensing Committee**

To receive the Minutes of the meeting of the Licensing Committee held on 17 October 2012.

14. **Development Control Committee**

To receive the Minutes of the meetings of the Development Control Committee held on 15 and 17 August; and 26 and 28 September 2012.

15. **Audit Committee**

To receive the Minutes of the meeting of the Audit Committee held on 26 September 2012.

16. **Employment Panel**

To receive the Minutes of the meeting of the Employment Panel held on 4 October 2012.

17. **Appeals Panels**

To receive the Minutes of the meetings of the Appeals Panels held on 3 September and 11 October 2012.

18. **Standards Committee**

To receive the Minutes of the meeting of the Standards Committee held on 31 August 2012.

## 19. **Notice of Motion**

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report the receipt of the following Motion submitted on notice by Councillor Betton:

“In this present financial climate, social housing is required more than ever. There are families and people on the breadline today, struggling for places to live to accommodate their needs and better their lives. Social affordable means £180,000 and you can have it, meaning the house. Social housing, the true meaning which we as a Council sold off and over looked, now more than ever means housing for people that need it.

Statistics show there are 4716 applicants in Cumbria who are registered for social housing whom are registered with Cumbria Choice base lettings. The Council in the last year has accepted 172 applications from homeless people.

The Council should, instead of selling their land keep it, take the initiative and apply for funding from the government, and develop a scheme whereby the Council set up a building scheme which comprises 50% social (rented) and 50% social affordable (owner-occupied), on brown belt land.

To achieve this I propose the Council:

1. Keep their brown belt land.
2. They develop a 50% social and 50% social affordable scheme.
3. They apply for Government to support the scheme.
4. The Council manage the scheme in-house, on a small area basis.
5. Create much needed local employment to do this.
6. Create, manage and apply in-house training to allow members of staff to gain the appropriate skills to deliver the scheme.”

## 20. **Proposals from the Executive in relation to the Council’s Budget and Policy Framework**

- (i) EX.110/12 – Progress Report on Delivering Transformation Savings to Date and Draft Saving Proposals for 2013/14

Pursuant to Minute EX.110/12 to consider a recommendation from the Executive that the City Council approve the savings of £218,453 which can be delivered immediately in 2012/13 (noting the amendment from £306,452 from the original report), and noting that this sum will be returned to Revenue reserves in 2012/13. (Copy Report RD.35/12 and Minute Extracts herewith/to follow)

(ii) EX.111/12 and EX.120/12 – Gambling Act 2005 – Review of Statement of Gambling Policy

Pursuant to Minute EX.111/12 and EX.120/12 to consider a recommendation from the Executive and the Licensing Committee that the Gambling Policy Statement be adopted.

(Copy Report GD.60/12 and Minute Extracts herewith)

(iii) EX.113/12 - Old Town Hall – Approval of Additional Capital to Ensure Delivery of Preferred Repair and Improvement Programme

Pursuant to Minute EX.113/12 to consider recommendations from the Executive that the City Council approve:

i) The revised capital project for the Old Town Hall at a total cost of £490,200, noting that this relates to reduced grant from English Heritage and additional City Council match funding;

ii) Additional City Council match funding of £109,400 to be vired from the 2012/13 capital programme as set out in the report to Executive on 3<sup>rd</sup> September 2012 (ED.30/12);

iii) The revised programme of delivery of the project that now proposes a start on site in January 2013, and a completion date of June 2013.

(Copy Report ED.30/12 and Minute Extract herewith)

(iv) EX.122/12 - Higher Level Stewardship Grant Offer

Pursuant to Minute EX.122/12 to consider a recommendation from the Executive that the City Council approve acceptance of the Higher Level Stewardship Grant offer and the conditions of grant in full.

(Copy Report LE.39/12 and Minute Extracts herewith/to follow)

## 21. **Decisions taken as a Matter of Urgency**

Pursuant to Overview and Scrutiny Procedure Rule 15 (i), the Director of Governance to report on decisions taken as urgent decisions and dealt with as a matter of urgency without the need for call-in.

It is a requirement under the above Procedure Rule 15 (i) for decisions taken as a matter of urgency to be reported to the next available meeting of the City Council.

(Copy Report GD.58/12 herewith)

22. **Communications**

To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

**PART 'B'**

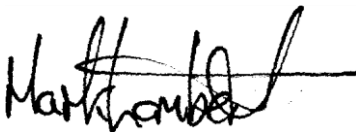
**To be considered in private**

23. **Highways Claimed Rights**

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

Pursuant to Minute EX.119/12 and EX.131/12, to consider recommendations from the Executive following the review of Highways Claimed Rights.  
(Copy Report LE.38/12 and Minute Extracts herewith)

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Chamberlain', with a long horizontal stroke extending to the right.

Director of Governance