

COMMUNITY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 11th October 2012

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 25/12

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Notice of Key Executive Decisions should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme

Contact Officer: Nicola Edwards

Ext: 7122

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 1st October 2012. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.029/12 Tullie House Museum and Art Gallery Trust Business Plan 2013/14 – *the Community O&S Panel will consider the Plan at their meeting on 22nd November. Members of ROSP are to be invited to attend this meeting.*

KD.033/12 Budget Process 2012/13 – *This is on the agenda for the meeting of the Panel on 22nd November.*

KD034/12 Future Management of Allotments – *The Executive are to receive a report on 29th October 2012, asking them to approve the transfer of allotments into the management of Allotment Associations by leasing arrangements.*

2. References from the Executive

There are no references from the Executive for this meeting.

3. Community Tripartite Meeting

The first Tripartite meeting was held on 11th September 2012. The meeting is attended by the Chair and Vice Chair of this Panel, the relevant Portfolio Holders and the Director of Community Engagement. The purpose of the meeting is to promote a closer working relationship between the Executive and Scrutiny in order to develop an effective and appropriate work programme for the panel. The notes from this meeting are attached at **Appendix 2**.

4. Community Centre Task Group

As agreed by the Panel the Community Centre Task Group undertook initial research and held a one day scrutiny which looked at the support provided to Community Centres. The report of the Task Group is to be considered elsewhere on the agenda.

5. Work Programme

The Panel's current work programme is attached at **Appendix 3** for comment/amendment.

Items relevant to the Community Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.034/12
Decision Title:	Future Management of Allotments
Decision to be taken:	The Executive will be asked for approval to transfer allotments into the management of Allotment Associations by leasing arrangements.
Date Decision to be considered:	
Date Decision to be taken:	29 October 2012
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The Director of Local Environment's report will be available five working days before the meeting
Contact Officer for this Decision:	Director of Local Environment, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Environment and Transport (Councillor Mrs Martlew)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

All public reports can be viewed in the Customer Contact centre of the Civic Centre, Carlisle, the Public Library and on the Council's website www.carlisle.gov.uk.

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Community Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.029/12
Decision Title:	Tullie House Museum and Art Gallery Trust Business Plan 2013/14 - 2015/16
Decision to be taken:	The Executive will consider the proposed Business Plan and make it available for consideration by the Community Overview and Scrutiny Panel prior to making recommendations to Council.
Date Decision to be considered:	19 November 2012 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	17 December 2012
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The Director of Community Engagement's report will be available five working days before the meeting
Contact Officer for this Decision:	Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Culture, Health, Leisure and Young People (Councillor Ms Quilter)
Relevant or Lead Overview and Scrutiny Panel:	Community Overview and Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Items relevant to the Community Overview and Scrutiny Panel:

Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.033/12
Decision Title:	Budget Process 2012/13
Decision to be taken:	<p>The Executive will be asked to consider strategic financial issues arising from the budget setting process:</p> <ul style="list-style-type: none"> (a) Budget Update - Revenue Estimates (19th November 2012) (b) Individual Charges Reviews (Local Environment, Governance , Economic Development, Community Engagement) (19th November 2012) (c) New Revenue Spending Proposals (19th November 2012) (d) New Savings Proposals (19th November 2012) (e) New Capital Spending Proposals and Provisional Capital Programme (19th November 2012) (f) Repair and Maintenance (19th November 2012) (g) Treasury Management and Prudential Borrowing Implications (19th November 2012) (h) Consideration of Overview and Scrutiny Consultation feedback (13th December 2012) (i) Draft Revenue Support Grant Settlement (if available) (17th December 2012) (j) Summary Overall Revenue and Capital Position (17th December 2012) (k) Draft Treasury Management and Investment Strategy including MRP Strategy (17th December 2012) (l) Executive Draft Budget Proposals for consultation (17th December 2012) (m) Final Revenue Support Grant and Final Revenue Budget Summary (16th January 2013) (n) Provisional Capital Programme (16th January 2013) (o) Treasury Management and Investment Strategy including MRP Strategy (16th January 2013) (p) Consideration of Final Budget Consultation (16th January 2013) (q) Executive's Final Budget Proposals (16th January 2013).
Date Decision to be considered:	19 November 2012, 13 December 2012, 17 December 2012 and 16 January 2013 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	19 November 2012, 13 December 2012, 17 December 2012 and 16 January 2013
Is the Decision Public or Private?:	The decision will be taken in public.

Items relevant to the Community Overview and Scrutiny Panel:

Documents submitted for consideration in relation to the Decision:	The Director of Resource's report will be available five working days before the meeting
Contact Officer for this Decision:	Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Finance, Governance and Resources (Councillor Dr Tickner)
Relevant or Lead Overview and Scrutiny Panel:	Cross cutting

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

Notes of Scrutiny Meeting

Date/Venue	11th September 2012, Executive Office, Civic Centre
Topic	Community Tripartite Meeting
Attendees	<p>Cllr Olwyn Luckley, Chairman, Community O&S Panel</p> <p>Cllr Judy Prest, Vice Chairman, Community O&S Panel</p> <p>Cllr Jessica Riddle, Communities and Housing Portfolio Holder</p> <p>Keith Gerrard, Director (Community Engagement)</p> <p>Nicola Edwards, Scrutiny Officer</p>
Apologies	Cllr Ann Quilter, Culture, Health, Leisure and Young People Portfolio Holder

1.	<p>Tripartite Terms of Reference</p> <p>Terms of reference were noted and agreed.</p>
2.	<p>Community Scrutiny Panel – General Discussion & Work Programme</p> <p>Next meeting -11th October</p> <p>Tenants Strategy – out to consultation and the Panel welcome the opportunity to respond to the Executive at this state. Copy of the strategy to be emailed to Cllrs Luckley and Prest.</p> <p>Savings Proposals – KG suggested that this may be a Part B item due to the details on staffing. There could be a more meaningful discussion. He would like to provide basic information in advance and provide more of a verbal update on the day on what the proposals mean in practice. Needs to talk to Cllr Riddle to agree how this is to be presented to Scrutiny.</p> <p>Community Centre Task Group – short discussion about the work and remit of the Task Group. Task Group to hold witness sessions on 25th and 27th September and will report back to COSP on 11th October.</p> <p>Future meetings</p> <p>DFG – No date identified for report to come back to COSP. KG informed group that the Carlisle pilot was currently being developed and is looking at how older people are supported at home (both by District and County Councils and PCT). KG also informed Members about the Home Improvement Agency which provided more flexibility in relation to DFGs, the Green Deal and Ageing Well initiatives. Suggest that an update report on this and relevant information relating to DFG's is brought to COSP in January.</p> <p>Equality – unclear about how to take this forward. Need to follow up with Steven O'Keefe</p>

Welfare Reform – there was discussion about the impact of changes. The Regulations are about implementing the scheme. Suggested that the Informal Council session on 23rd October is used and external agencies (eg Riverside, Law Centre, CAB) are invited to give their views on the impact. The Council also needs to consider the operational impact.

Rural Issues – Cllr Luckley suggested that a meeting is held in either Burgh by Sands or Dalston. It was agreed that the February meeting would be held in a rural location as Riverside were due to come back to the Panel at this point and it would be useful to discuss affordable housing in rural areas. Cllr Luckley will make initial soundings with Ronnie Auld.

Cllr Luckley reminded participants that **Healthy City Week** would be the week commencing 22nd October.

CDRP – KG would find out the dates that the Strategic Assessment and the Draft Partnership Plan would be available

Action 1: NE to contact SO'K regarding Equalities and input required from Scrutiny

Action 2: KG to make arrangements for Informal Council on 23rd October

Action 3: KG to find out CDRP Strategic Assessment and Partnership Plan availability.

Action 4: NE to make amendments to Work Programme

Issued by: Nicola Edwards

Date: 17th September 2012

Copy to: All attendees & apologies

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 27 September 2012



Date last revised: 27 September 2012

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
CURRENT MEETING – 11 th October 2012															
Shaddongate Resource Centre					✓		Update on provision, services and financial plan				✓				
Localisation of Council Tax		✓					Draft scheme how Council will administer Council Tax Benefit discount from 1/4/12				✓				
Executives Saving Proposals						✓	Proposals for 2013/14 for areas within the remit of the Panel				✓				
Tenants Strategy		✓	✓				To comment on draft strategy				✓				
Corporate Plan		✓					To consider draft Plan				✓				
TASK AND FINISH GROUPS															
Community Centres				✓			Draft report to Panel			✓	✓				

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Disabled Facilities Grants			✓		✓		To monitor action plan		✓				✓		
Homelessness			✓				Monitor implementation of recommendations	✓				✓			
FUTURE MEETINGS															
Riverside Carlisle				✓			Monitoring progress and developments of joint working		✓					✓	
Performance Monitoring Reports	✓						Reporting of performance relevant to remit of Panel	✗	✓	✓		✓		✓	
Sports provision in the District							Panel to be involved in study and to consider final report			✓			✓		
Annual Equality Report	✓						Monitoring role								✓
Tullie House Trust							Business Plan 2012/13 – 2015/16					✓			

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Rural Issues	✓		✓				Need to give consideration on what Members wish to do in this area							✓	
Working with Young People			✓		✓		To receive report on the services to young people including those						✓		
Budget 13/14 – 17/18		✓	✓				Consideration of service implications					✓			
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
COMPLETED ITEMS															
Crime and Disorder Reduction Partnership	✓		✓				To consider Joint Scrutiny arrangements for the CDRP	✓	✓						
Neighbourhood Working			✓				Monitor implementation of recommendations	✓							