

# AGENDA

## EXECUTIVE

**MONDAY 12 MARCH 2012 at 11.00 AM**

**in the Flensburg Room, Civic Centre, Carlisle**

PLEASE NOTE REVISED START TIME FOR THIS MEETING

### **Apologies for Absence**

To receive apologies for absence.

### **Public and Press**

To agree that the items of business within Part A of the agenda should be dealt with in public, and that the items of business within Part B of the agenda should be dealt with in private.

### **Declarations of Interest**

Members are invited to declare any personal interests, and any personal interests which are prejudicial, relating to any item on the agenda at this stage.

### **Minutes of Previous Meetings**

To confirm the Minutes of the meetings of the Executive held on 12 and 19 December 2011; and 16 January 2012.

[Copy Minutes in Minute Book Volume 38(5)]

## **PART A**

**To be considered when the Public and Press are present**

### **KEY DECISIONS**

#### **A.1 CARLISLE DISTRICT PARISH CHARTER**

The Director of Community Engagement to submit a report on the new Carlisle District Parish Charter. The report will be available for consideration by the Community Overview and Scrutiny Panel.  
(Copy Report CD.25/12 herewith)

#### **A.2 OLD TOWN HALL**

The Director of Economic Development to submit a report updating Members on the preparatory work for substantial repairs to the Old Town Hall and seeking approval for the release of capital funding. The report will be available for consideration by the Environment and Economy Overview and Scrutiny Panel.  
(Copy Report ED.09/12 herewith)

### **NON KEY DECISIONS**

#### **A.3 FORWARD PLAN**

The Forward Plan of key decisions for the period 1 March 2012 to 30 June 2012 is submitted for information.

#### **A.4 SCHEDULE OF DECISIONS TAKEN BY OFFICERS**

A Schedule of Decisions taken by Officers under delegated powers is attached for information.  
(Copy Schedule herewith)

#### **A.5 JOINT MANAGEMENT TEAM**

The Minutes of the meeting of the Joint Management Team held on 2 February 2012 are submitted for information.  
(Copy Minutes herewith)

**A.6 BAD DEBT WRITE OFFS FOR NNDR, COUNCIL TAX AND DEBTORS  
(INCLUDING PENALTY CHARGE NOTICES)**

The Director of Resources to submit a report on bad debt write offs for NNDR, Council Tax and Debtors (including Penalty Charge Notices).  
(Copy Report RD.95/11 herewith)

**A.7 ASSET REVIEW BUSINESS PLAN DISPOSAL PROGRAMME –  
WILLOWHOLME INDUSTRIAL ESTATE, CARLISLE**

The Director of Resources to submit a report seeking approval for the release and disposal of part of the Willowholme Industrial Estate in accordance with the proposals of the Asset Review Business Plan.  
(Copy Report RD.94/11 herewith)

**PART B**

**To be considered in Private**

**KEY DECISIONS**

- NIL -

**NON KEY DECISIONS**

**B.1 ASSET REVIEW BUSINESS PLAN DISPOSAL PROGRAMME –  
WILLOWHOLME INDUSTRIAL ESTATE, CARLISLE**

*This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)*

The Director of Resources to submit a report outlining the financial aspects of the proposals set out in Part A to dispose of part of the Willowholme Industrial Estate.  
(Copy Report RD.94/11 herewith)

**Members of the Executive:**

Councillor Mitchelson	(Leader's Portfolio)
Councillor J Mallinson	(Governance and Resources Portfolio Holder)
Councillor Bloxham	(Environment and Housing Portfolio Holder)
Councillor M Bowman	(Economic Development Portfolio Holder)
Councillor Ellis	(Performance and Development Portfolio Holder)
Councillor Geddes	(Community Engagement Portfolio Holder)

**Enquiries to:**

**Morag Durham ext 7036**

**Notes to Members:**

**Decisions made at this meeting, if not subject to call-in  
will become live on 22 March 2012**