

**CARLISLE
CITY COUNCIL**



www.carlisle.gov.uk

CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

Committee Report

Public

Date of Meeting: 16th October 2008

Title: Corporate Projects Board Update

**Report of: Jason Gooding, Deputy Chief Executive and Director of People,
Policy and Performance**

Report reference: CE27/08

Summary:

The Corporate Projects Board was established to ensure that there are effective governance arrangements on significant capital projects and programmes of work that the Council undertakes.

This report provides a summary of progress reports from projects that are funded within the 2008/9 budgets.

Recommendations:

- a) That Members note progress on Capital Projects reflected in Highlights report summary.**

Contact Officer: Carolyn Mitchell

Ext: 7306

CITY OF CARLISLE

To: Corporate Resources Overview and Scrutiny

Date: 16 October 2008

Report on Corporate Projects and Corporate Programmes Board

1. Introduction

In April 2008, this Committee received a detailed report on the work of the Corporate Projects and Corporate Programmes Board. At this meeting it was agreed that the Committee should receive progress updates from the Corporate Projects Board every six months.

2. Corporate Projects Board

2.1 New Business Cases

At the time of writing, the deadline date for receipt of funding bids for 2009/10 had not been reached. New business cases for proposed projects during 2009/10 will be considered by the Corporate Projects Board at their meeting in October and comments and recommendations passed to Senior Management Team.

2.2 Recording and Reporting

The extent and quality of project reporting is still variable on projects but is continuing to improve.

2.2.1 Highlights Reports

Essentially these rely on 'traffic light' reporting ie green status shows everything is ok whilst red indicate major problems on a project.

Highlights reports contain a summary of key activities and achievements since the last report, planned activities for the period up to the next individual project's board meeting, issues and risks affecting the project during the period.

Appendix A provides a summary of Highlights reports that have been received by the Corporate Projects Board between 1st July and 7th October 2008.

2.2.3 Covalent Performance Management Software

It is anticipated that Covalent will be used for monitoring most City Council projects in the future. However, development in this area has stalled due to technical problems with Covalent

3. Conclusion

This report contains a summary of progress reports from the current capital projects submitted to the Corporate Projects Board between 1st July and 7th October 2008. The system for receiving and recording reports, will be improved and extended to significant revenue projects.

4. Recommendations

That Members note the status and progress summaries from capital project.

Appendix 1 - Capital Projects 2008-9 Highlights Report Summary

RAG

3 - Red

Report date

30/09/2008	36 Customer Services	Capital Cost Total City Council capital	50000 50000	Project Start	Carried forward from 06/07. Work has not yet been defined. Linked to corporate wide review of Customer Services that has been delayed and will start shortly.
		Total capital value: (if part funded by On		Expected End On Time? No	
02/09/2008	23 Play Raffles MUGA Multi-Use Games Area	Capital Cost Total City Council capital	95000 90000	Project Start 31/08/2008	No details with Resource Planning, other than minimum recent discussions with R Lewis. M Crawford will review the documentation, when received, with a view to moving forward - when we are instructed. Planning permission may be required depending on existing use/ footprint. R Lewis to discuss with Planners. Report to Executive in September to release budget.
		Total capital value: (if part funded by Total capital value: (if part funded by On	95000 95000	Expected End 30/11/2008 On Time?	
02/09/2008	11 Synthetic Hockey Pitch (All weather astro turf pitch)	Capital Cost Total City Council capital	333000 340000	Project Start 01/05/2008	After over 6 months delay, awaiting a number of queries, the Project is starting to move forward pending CCC's agreement to Sports England's award agreement/contract - action R Lewis, and the transfer of associated £24.5k funding to the code (action R Lewis), and also associated review of SIS revised quote. SIS have indicated on 02/09/08 an increase of £30k to their quote due to the substantial time that has elapsed (1 year). R Lewis has indicated that further funding may be available. Full Planning Permission has been approved.
		Total capital value: (if part funded by On		Expected End 25/01/2009 On Time?	
30/09/2008	33 Willowholme Industrial Estate	Capital Cost Total City Council capital	9300 35000	Project Start 01/09/2007	Expenditure to be reprofiled and revised start date established. Delayed due to United Utilities major sewer works on site 05/08. On hold to 09 until UU work to be completed.
		Total capital value: (if part funded by On	35000	Expected End 01/04/2009 On Time?	

RAG**2 - Amber**

Report date

02/09/2008	87 Centre Of Excellence - Family Hostel Replacement	Capital Cost Total City Council capital	400000 1500000	Project Start 01/04/2008	Stages a-d complete. Procuring consultants for stages e-m. Archeological excavation due to start on Monday 8th September. Planning application on hold due to issues with the CLG. (Rob Stevenson resolving this issue). Bid has been successful & a grant of £1.89 million awarded. We are awaiting further instructions.
	Total capital value: (if part funded by On		3800000	Expected End On Time?	
24/09/2008	62 Chances Park	Capital Cost Total City Council capital Total City Council capital	40000	Project Start Expected End	Still subject to HLF funding approval. Business Case to be produced.
	Total capital value: (if part funded by On			On Time?	
17/09/2008	108 Crindledyke	Capital Cost Total City Council capital Total City Council capital	13500 0	Project Start 01/06/2008	This Project is virtually complete - some minor issues that need sorting, Estimated completion 30/09/08 if there is a dry spell.
	Total capital value: (if part funded by On	Yes		Expected End 30/09/2008	
				On Time? Yes	
31/08/2008	60 CTS/EPS IT System	Capital Cost Total City Council capital Total City Council capital	97200	Project Start	EPS system complete. Investigating use of MASS for CTS requirements.
	Total capital value: (if part funded by On	Yes		Expected End 13/02/2008	
				On Time? No	
06/08/2008	26 Gateway - General Expenses	Capital Cost Total City Council capital	29700	Project Start	On the Oxford position, the work has to all intents and purposes been completed but there is a relatively minor element in connection with the writing up of an archaeological publication which we are withholding a small payment on of about 13K, on the advice of the County Architect. When we receive his confirmation that this is ok then we will authorise its release . It should be sometime later this year.
	Total capital value: (if part funded by On			Expected End	
				On Time?	
02/10/2008	109 Heysham Play Area	Capital Cost Total City Council capital	50000 0	Project Start	No details with Resource Planning, other than identified as Heysham location. M Crawford will review the documentation, when received/ clarified, with a view to moving forward - when satisfied.Planning permission may be required depending on existing use/ footprint. No Business Case for this Project yet.
	Total capital value: (if part funded by		0	Expected End	
	Total capital value: (if part funded by On		0	On Time?	

RAG**2 - Amber**

Report date

31/08/2008	99 Historic Quarter - Castle St Public Realm Improvements	Capital Cost Total City Council capital	838000 840000	Project Start 01/08/2008	Project currently awaiting agreement on specification from various sources including Gillespie (Renaissance), Cumbria Highways, Councillors etc.
	Total capital value: (if part funded by On		840000	Expected End 31/01/2009 On Time?	
31/08/2008	10 Kingstown Industrial Estate	Capital Cost Total City Council capital	522000	Project Start 01/04/2008	Discussions taking place with Cumbria Highways and approved contractors re approved specification.
	Total capital value: (if part funded by On			Expected End 01/09/2008 On Time?	
07/08/2008	15 LLPG	Capital Cost Total City Council capital Total City Council capital	14100	Project Start 01/10/2007	Most of objectives have been achieved against relaxed deadlines and targets. There is a risk that the Council will fail to meet targets in the next schedule.
	Total capital value: (if part funded by On			Expected End 01/09/2008 On Time?	
01/10/2008	106 Migration to ArcGIS 9.3	Capital Cost Total City Council capital	42100 42100	Project Start	Remaining codes from GIS is to pay for a Migration to ArcGIS 9.3 project. Essentially an extension of GIS Implem because supplier has given us a major maint release that changes the underlying tech our applics run on top of. Waitg for date from supplier. Also, consideration of shared serices GIS package.
	Total capital value: (if part funded by On			Expected End On Time?	
02/10/2008	23 Play Raffles MUGA Multi-Use Games Area	Capital Cost Total City Council capital	95000 90000	Project Start 31/08/2008	Insufficient details/brief with Resource Planning, other than minimum recent discussions with R Lewis /T Gannon. M Crawford will review the documentation/ guidance when received with a view to moving forward - when adequate. Will take a minimum of 20 weeks from adequate brief. Planning permission may be required depending on existing use/ footprint. Exisitng play area footprint is 7m short one way and 0.5m short the other. Clear instructions needed as to requirements.
	Total capital value: (if part funded by On		95000	Expected End 30/11/2008 On Time?	
	Total capital value: (if part funded by On		95000		
06/08/2008	6 Small Scale Community Projects	Capital Cost Total City Council capital	73400 140000	Project Start 01/09/2007	SSCP budget is £80,000 of which £20,000 is capital. Myriad of small projects most of which are less than £1000. The profiling of expenditure is substantially in the last 6 months of the financial year. Deadline of 31 Dec for applications. Requests are from Members - in the last 2 years there has been significant carry forwards.
	Total capital value: (if part funded by On			Expected End 31/12/2008 On Time?	

RAG

Report date

1 - Green

04/07/2008	1 Belah Community Centre	Capital Cost	304900	Project Start 02/06/2008	Sub-structure of new extension now in place & all demolition works complete. Drainage complete & passed by building control. Contractor is 2 days behind programme but add. Resources have been brought in to pull this back. H&S signage in place around site perimeter. All utility metres have been recorded at the start of the project. No vandalism to report.
	Total City Council capital	158000		Expected End 15/11/2008	
	Total capital value: (if part funded by Total capital value: (if part funded by On	300000 300000		On Time?	
11/08/2008	1 Belah Community Centre	Capital Cost	304900	Project Start 02/06/2008	Progressing well. Extension blockwork complete to roof level, existing roof removed & new stll work in place. Roofing sheets & cladding should be completed by 15/08. Sub-contractor J&J Nichol warned about not wearing the correct PPE.
	Total City Council capital	158000		Expected End 15/11/2008	
	Total capital value: (if part funded by On	300000		On Time?	
02/09/2008	1 Belah Community Centre	Capital Cost	304900	Project Start 02/06/2008	Project is currently on programme, roofing work is complete which is allowing the internal first fix. Windows are being installed & this will allow the external insulated render to be applied. All utility meters have been recorded at the start of the project. No vandalism to report.
	Total City Council capital	158000		Expected End 15/11/2008	
	Total capital value: (if part funded by Total capital value: (if part funded by On	300000 300000	Yes	On Time? Yes	
02/10/2008	1 Belah Community Centre	Capital Cost	304900	Project Start 02/06/2008	Project is currently on programme, internal plaster 90% complete, 2nd fix joinery started & progressing well. M&E 1st fix 80% complete. Front elevation gutters & sun pipes still to be fixed by roof cladding sub contractor. External insulated render system due to be installed in the next couple of weeks. External works (footpaths, service ducts etc.) 75% complete.
	Total City Council capital	158000		Expected End 15/11/2008	
	Total capital value: (if part funded by Total capital value: (if part funded by On	300000 300000	Yes	On Time? Yes	
04/07/2008	9 Bousteads Grassing Yard Development	Capital Cost	4200	Project Start 01/08/2007	Line marking to yard parking area now complete. External lighting upgrades - quotations due & works dependant on the remaining budget.
	Total City Council capital	92344		Expected End 30/09/2008	
	Total capital value: (if part funded by On			On Time?	
11/08/2008	9 Bousteads Grassing Yard Development	Capital Cost	4200	Project Start 01/08/2007	Line marking to yard parking area now complete. External lighting upgrades - quotations received & work progressing. Additional work added to the overall scheme. The alteration to the bothy to provided updated & larger mess facilities. Pedestrian health & safety measures are being implemented.
	Total City Council capital	92344		Expected End 30/09/2008	
	Total capital value: (if part funded by On			On Time?	

RAG**1 - Green**

Report date

02/09/2008	9 Bousteads Grassing Yard Development	Capital Cost Total City Council capital	4200 92344	Project Start 01/08/2007	Line marking to yard parking area now complete. External lighting upgrades - quotations received & work progressing. Should be completed in the next couple of weeks. Additional work added to the overall scheme. The alteration to the bothy to provided updated & larger mess facilities. Pedestrian health & safety measures are being implemented.
	Total capital value: (if part funded by On	Yes		Expected End 30/09/2008 On Time? Yes	
02/10/2008	9 Bousteads Grassing Yard Development	Capital Cost Total City Council capital	4200 92344	Project Start 01/08/2007	Additional work added to the overall scheme. The alteration to the bothy to provided updated & larger mess facilities. Pedestrian health & safety measures are being implemented.
	Total capital value: (if part funded by On			Expected End 30/09/2008 On Time?	
01/10/2008	103 Caldew / City Centre Flood Defence	Capital Cost Total City Council capital	21000 21000	Project Start	Ongoing work carried out by Environment Agency
	Total capital value: (if part funded by On	25000000		Expected End On Time?	
04/07/2008	87 Centre Of Excellence - Family Hostel Replacement	Capital Cost Total City Council capital	400000 1500000	Project Start 01/04/2008	Procuring consultants for stages e-m. Progressing Archaeological survey & Invasive Ground Investigation Survey. Bid has been successful & a grant of £1.89 million awarded. We are awaiting further instructions to submit Planning.
	Total capital value: (if part funded by On	3800000		Expected End 01/06/2010 On Time?	
11/08/2008	87 Centre Of Excellence - Family Hostel Replacement	Capital Cost Total City Council capital	400000 1500000	Project Start 01/04/2008	Design stages a-d complete. Responses from Consultants recd. Tender process can commence. Progressing Arch & Invasive Ground Surveys progressing. Quotes recd & orders placed. Planning applic to be submitted soon. Then contracts with Consultants will be placed. Completion of Design and creation of contractor tender documentation will take approx 3 months. Bid has been successful and £1.89 million grant awarded.
	Total capital value: (if part funded by Total capital value: (if part funded by On	3800000 3800000		Expected End 01/06/2010 On Time?	

RAG*1 - Green*

Report date

02/10/2008	87 Centre Of Excellence - Family Hostel Replacement	Capital Cost Total City Council capital	400000 1500000	Project Start 01/04/2008	Procurement of consultants underway. Archaeological evaluation now complete and very little in the way of artefacts found. CLG issues now resolved & planning application was submitted on 18/09/08 & due to be decided in November. Hopefully in a position to place design commissions at the end of November. R Stevenson, main point of contact for the Project is leaving CCC - his experience and enthusiasm for the Project will be missed.
	Total capital value: (if part funded by Total capital value: (if part funded by On	3800000 3800000	Expected End 01/06/2010		
			On Time? Yes		
30/09/2008	51 Desk Top Replacement	Capital Cost Total City Council capital	130300	Project Start Expected End	On target,
	Total capital value: (if part funded by On	Yes	On Time? Yes		
04/07/2008	34 Durranshill Industrial Estate	Capital Cost Total City Council capital	15600 184500	Project Start	Carriageway joint sealing still to be completed, Colas to confirm date. Line marking & parking restrictions to be completed. Waiting for Highways section to complete.
	Total capital value: (if part funded by On		Expected End 15/10/2008		
			On Time?		
11/08/2008	34 Durranshill Industrial Estate	Capital Cost Total City Council capital	15600 184500	Project Start	Carriageway joint sealing complete. Line marking & parking restrictions to be completed. Waiting for Highways section to complete. Highways section awaiting traffic orders.
	Total capital value: (if part funded by On	Yes	Expected End 15/10/2008		
			On Time? Yes		
02/09/2008	34 Durranshill Industrial Estate	Capital Cost Total City Council capital	15600 184500	Project Start	Carriageway joint dealing complete. Line marking & parking restrictions to be completed. Waiting for Highways section to complete. Highways section awaiting traffic orders.
	Total capital value: (if part funded by On	Yes	Expected End 15/10/2008		
			On Time? Yes		
02/10/2008	34 Durranshill Industrial Estate	Capital Cost Total City Council capital	15600 184500	Project Start	Parking restrictions (traffic orders) are to be approved by Cumbria CC local highways committee in the next few weeks. Highways section awaiting traffic orders.
	Total capital value: (if part funded by On	Yes	Expected End 15/10/2008		
			On Time? Yes		

RAG**1 - Green**

Report date						
04/07/2008	84 Garfield St Group Repairs	Capital Cost	51000	Project Start	14/01/2008	Project completed on 25/06/08. Delays due to poor weather conditions at the start of the project. Concerns about PPE have been notified. Concerns about H&S plan have been rectified. Project has over-run due to poor weather during Jan & Feb.
		Total City Council capital	90000	Expected End	28/06/2008	
		Total capital value: (if part funded by				
		On				On Time?
11/08/2008	84 Garfield St Group Repairs	Capital Cost	51000	Project Start	14/01/2008	Project was completed on 25/06/08. Delays due to poor weather conditions at the start of the project. No further reports until the end of the defects liability period.
		Total City Council capital	90000	Expected End	28/06/2008	
		Total capital value: (if part funded by				
		On				On Time?
02/10/2008	102 Ghyll Bank	Capital Cost	100000	Project Start	01/01/2010	Initial input by Resource Planning, limited to commission Architects. Documentation, upto Planning Standard, with Housing, for both bid and presumably planning submission . Currently with S Taylor. Submitted for Planning (November?). If successful and depending on timescales, Resource Planning will have difficulty providing Project Management resources.
		Total City Council capital	0	Expected End	01/07/2010	
		Total capital value: (if part funded by Total City Council capital	1980000			
		Total capital value: (if part funded by	1980000	On Time?	Yes	
		On	Yes			
30/09/2008	41 IT Renewals	Capital Cost	254400	Project Start		On target for year
		Total City Council capital		Expected End	31/03/2009	
		Total capital value: (if part funded by				
		On	Yes			On Time? Yes
01/10/2008	107 Moorville Drive	Capital Cost	90000	Project Start	01/09/2008	Awaiting update
		Total capital value: (if part funded by Total City Council capital	90000	Expected End	01/02/2009	
		Total City Council capital	0			
		On				On Time?
01/10/2008	96 Planned Major Repairs	Capital Cost	10000	Project Start	21/04/2008	Works completed at Morton Community Centre. Fire doors to be replaced at Civic Centre. Other work to be identified
	Asbestos Removal	Total City Council capital	10000	Expected End	01/08/2008	
		Total capital value: (if part funded by				
		On	Yes			On Time? Yes

RAG**1 - Green**

Report date

01/10/2008	98 Planned Major Repairs Bousteads Grassing Structural Enhancement	Capital Cost Total City Council capital	40000 40000	Project Start 21/07/2008	Start deferred due to resources being used elsewhere (Civic Centre). Now rescheduled to start mid-October and initial materials purchased.
	Total capital value: (if part funded by On	Yes		Expected End 08/08/2008 On Time? Yes	
01/10/2008	95 Planned Major Repairs Civic Centre	Capital Cost Total City Council capital	150000	Project Start 02/06/2008	2008 main project Floor 6 completed and staff moved back in.
	Total capital value: (if part funded by On	Yes		Expected End 07/11/2008 On Time? Yes	
01/10/2008	101 Planned Major Repairs Public Conveniences	Capital Cost Total City Council capital	30000 30000	Project Start 01/08/2008	Longtown completed 01/10/08. Contribution to joint lottery scheme with Green Spaces in Chinese Gardens involving public toilet remodelling to start by end November. St Nicholas public conveniences (Botchergate) to follow.
	Total capital value: (if part funded by On	Yes		Expected End 31/03/2009 On Time? Yes	
01/10/2008	97 Planned Major Repairs West Walls Enhancement	Capital Cost Total City Council capital	20000 20000	Project Start 15/05/2008	£20,00 matched funding awarded by EH
	Total capital value: (if part funded by On	Yes	40000	Expected End 30/11/2008 On Time? Yes	
04/07/2008	19 River Petteril Reinforcement/Enhancement Works	Capital Cost Total City Council capital	82000 82000	Project Start	Revised drawings at request of EA and has been submitted to them. Tenders due back 14 July and work to commence early Aug if funding and EA approval. Add funding from Network Rail may be available for add 42m of essential stabilisation - soft engineering option incorporating willow planting. The 1st 50m is to protect the right of way and railway boundary fence.
	Total capital value: (if part funded by On	Yes		Expected End 18/09/2008 On Time? Yes	

RAG*1 - Green*

Report date

11/08/2008	19 River Petteril Reinforcement/Enhancement Works	Capital Cost Total City Council capital	82000 82000	Project Start	Tenders received back & are under budget, the successful contractor was RH Irving Construction. Preliminary site work started last week with the main construction work starting 11th Aug. As the tenders for the minimum original works came in under budget we have sufficient funds to complete both phases. The remaining 42m will now be a soft engineering option incorporating willow planting etc, as agreed with E.A. and Network rail consultants.
	Total capital value: (if part funded by	On		Expected End 18/09/2008	On Time?
02/09/2008	19 River Petteril Reinforcement/Enhancement Works	Capital Cost Total City Council capital	82000 82000	Project Start	On programme to date. Concrete foundation in place & gabion baskets are being placed & filled. Backfilling to gabions as the work proceeds. We have just over 4 weeks to complete the work in the river to comply with EA guidelines. The tenders came in under budget so sufficient funds to complete both phases. No H&S issues. Wet weather has caused problems to the field access but these will be rectified before we leave. The remaining 42m will now be a soft engineering option incorporating willow planting etc.
	Total capital value: (if part funded by	On		Expected End 18/09/2008	On Time?
02/10/2008	19 River Petteril Reinforcement/Enhancement Works	Capital Cost Total City Council capital	82000 82000	Project Start	Project completed on 18th September 08. Project went well considering the appalling wet weather. Some minor issues to sort out (more seed to be applied etc) EA satisfied with the work. Final account awaited from contractor RH Irvine. We anticipate total works can be accommodated within budget. The primary works 55m were constructed in hard engineering techniques (gabions) with the remaining 42m carried out as a soft engineering option incorporating willow planting etc, as requested by the Environmental Agency. Network rail informed of completion.
	Total capital value: (if part funded by	On	Yes	Expected End 18/09/2008	On Time? Yes
25/09/2008	31 Sheepmount Drainage/ Playing Fields	Capital Cost Total City Council capital		Project Start 01/04/2006	Ongoing programme of work. Funded from grant money following floods. Work carried out in the summer months.
	Total capital value: (if part funded by	On		Expected End	On Time?
02/10/2008	11 Synthetic Hockey Pitch (All weather astro turf pitch)	Capital Cost Total City Council capital	333000 340000	Project Start 01/05/2008	SIS (UK) Ltd have been awarded the contract, after confirmation of SE funding - £24.5k. Work will start 13/10/08. Additional funding has been secured to accommodate increase by SIS (UK) Ltd, due to inflation/ fuel increases. Full Planning permission has been approved
	Total capital value: (if part funded by	On		Expected End 25/01/2009	Contract sealed by contractor and with legal for CCC seal.
					On Time? No

RAG

Report date

11/08/2008

1 - Green

85 Westmoreland Street
Group Repairs

Capital Cost
Total City Council capital

2500
175000

Project Start

Defects liability period has now lapsed & some snagging issues have come to light, which are being addressed by the contractor. Project completed just under budget.

Expected End

Total capital value: (if part funded by
On

Yes

On Time? Yes