

Environment & Economy Overview and Scrutiny Panel

Agenda
Item:
A.2

Meeting Date: 1 December 2016
Portfolio: Cross Cutting
Key Decision: No
Within Policy and
Budget Framework
Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
Report of: Policy & Communications Manager
Report Number: OS.24/16

Summary:

This report provides an overview of matters related to the Environment and Economy O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the item (within Panel remit) on the most recent Notice of Key Executive Decisions
- Note and/or amend the Panel's work programme
- Note that a performance data quality check has been carried out.

Contact Officer: Steven O'Keeffe Ext: 7258

Appendix attached to report: 1. Environment & Economy O&S Panel Work Programme 2016/17

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 21 October 2016. This was circulated to all Members. The following items fall into the remit of this Panel:

Items which have been included in the Panel's Work Programme

KD.15/16 North West Coast Connections Project S42 Consultation Response

This item is on the agenda

KD.21/16 Budget Process 2017/18

This item is on the agenda

KD.27/16 Public Realm / Green Market

KD.25/16 Discretionary Rate Relief – Large Empty Hard to Let Premises

Items which have not been included in the Panel's Work Programme

None

2. References from the Executive

None

3. Work Programme

The Panel's current work programme is attached at Appendix 1. Members are asked to note and/or amend the Panel's work programme and in particular consider the framework for the next meeting.

The following items are scheduled for the next meeting on 19 January 2017:

- Local Enterprise Partnership
- Business Support Task and Finish Group
- Tourist Information Centre
- Tourism Draft Plan

4. Performance Data Quality

Members of the Panel will be aware that inaccurate data was provided for recycling performance in the last (Quarter 1) Performance Monitoring report. The Quarter 1 figure for 2015/16 overall recycling figure quoted was reported inaccurately high. The inaccuracy prompted a data quality check on the data relating to the service standard and this was carried out in October 2016. The check was reviewed and its findings accepted by SMT at their meeting on 8 November 2016.

The check revealed that the inaccuracy reported to the Panel related to a communication misunderstanding and not a miscalculation. It further revealed that the end of year (2015/16) figure was unaffected by this confusion and was therefore reported accurately.

Recommendations arising from the check were:

- Policy and Performance Officers to give greater scrutiny to recycling figures in light of this data quality check and the changes that will take place over the next few months.
- The Neighbourhood Services Technical Team to create a Performance sheet which links from the main waste and recycling data spreadsheet to simply include relevant data with appropriate context.
- Performance Reports to be shared with Waste Services Manager as well as Deputy Chief Executive prior to publication.
- Review data input again once the corporate performance management system, Power BI, is developed and introduced.
- Policy and Communications Team to carry out occasional spot checks on weighbridge tickets.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
Contact Officer														
CURRENT MEETING - 1 December 2016														
Budget Alison Taylor		✓	✓			To consider budget proposals for 2016/17					✓			
Flood Update Report Darren Crossley				✓	✓	<ul style="list-style-type: none"> 01 Dec: Environment Agency / County Council update Future report on options for Civic Centre basement and ground floor and details of the Flood Ready Plan	✓	✓	✓		✓			
Performance Monitoring Reports Gary Oliver	✓					Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
NW Coast Connections Project Jane Meek						Consultation on detailed proposal.					✓			
TASK AND FINISH GROUPS														
FUTURE ITEMS														
Local Enterprise Partnership Jane Meek				✓		Focus on skills development and update on Growth 3 bid (Graham Haywood – LEP)					✓			

Issue	Type of Scrutiny					Comments/status	Meeting Dates						
	Performance Management	Key decision item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17
Local Development Scheme Jane Meek						Programme for preparing planning policies over the next three years (including Community Infrastructure Levy)						✓	
Business Support Task and Finish Group Garry Legg						Review progress of recommendations made by the T&F group					✓		
Business Plan development for Carlisle Parks Phil Gray	✓					Progress of Talkin Tarn Business Plan and emerging Business Plan development of other Parks (Bitts Park and Hammonds Pond)			✓			✓	
Performance Monitoring Reports Gary Oliver	✓					Monitoring of performance relevant to the remit of Panel	✓		✓	✓		✓	
Tourist Information Centre Gavin Capstick					✓	Update on business plan development and performance monitoring of the TIC					✓		

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
Tourism Draft Plan Jane Meek						Development of strategic plan to promote tourism						✓		
Nuclear New Builds Jane Meek														
Carlisle South Masterplan Garry Legg														✓
Economic Strategy Jane Meek												✓		
Update on Public Realm Improvement Projects Mark Walshe					✓	Update to include new signage, Green Market and the Bandstand				✓				?
Update on Clean Carlisle Colin Bowley	✓				✓	6 monthly update				✓				✓
Car Parking Gavin Capstick			✓			Update on Car Parking (income vs target income, flood recovery and new ticket machines, and proposed changes/developments)				✓			?	

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
Rethinking Waste Project Colin Bowley					✓	Update on project progress		✓		✓			✓	
COMPLETED ITEMS														
Discretionary Rate Relief Policy Peter Mason		✓				Consultation regarding discretionary rate relief for difficult to let commercial properties	✓							
Local Enforcement Plan Chris Hardman		✓				To consider the updated Local Enforcement Plan		✓						

Issue	Type of Scrutiny					Comments/status	Meeting Dates						
	Performance Management	Key decision item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17
Local Plan Jane Meek						Adoption of the Local Plan, and programme for preparing planning policies over the next three years.			✓				