

AGENDA

AUDIT COMMITTEE

TUESDAY 27 SEPTEMBER 2011 AT 10.00 AM

in the Flensburg Room, Civic Centre, Carlisle

A private preparatory / briefing meeting for Members of the Committee will be held at 9.30 am in the Flensburg Room.

Apologies for Absence

To receive apologies for absence and notification of substitutions

Declarations of Interest

Members are invited to declare any personal interests, and any personal interests which are prejudicial, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes

To approve and sign the Minutes of the meeting held on 5 July 2011; and receive the Minutes of the meeting held on 15 August 2011.

[Copy Minutes in Minute Book Volume 38(2) / herewith]

PART A

To be considered when the Public and Press are present

A.1 MINUTES OF RESOURCES OVERVIEW AND SCRUTINY PANEL

The Minutes of the meeting of the Resources Overview and Scrutiny Panel held on 25 August 2011 are submitted for information.

(Copy Minutes herewith)

A.2 RESPONSES FROM THE EXECUTIVE

To consider the following responses:

(a) EX.107/11 – Future of the Work of the Audit Practice

(b) EX.108/11 – Audit Services Progress Report

(Copy Minute Excerpts herewith)

A.3 REFERENCE FROM THE CITY COUNCIL – CARLISLE AIRPORT: AUDIT COMMISSION REPORT

Pursuant to Minute C.134/11, to consider a recommendation from the City Council concerning the Audit Commission Reports on Carlisle Airport.

(Copy Report GD.55/11 herewith and Minute Excerpt to follow)

A.4 FUTURE OF THE WORK OF THE AUDIT PRACTICE

Pursuant to Minute AUC.53/11, to receive a verbal update from the Audit Commission on the future work of the audit practice.

A.5 ANNUAL GOVERNANCE REPORT 2010/11

To consider and comment upon the Audit Commission's Annual Governance Report for 2010/11.

(Copy Report herewith)

A.6 LETTER OF REPRESENTATION 2010/11

The Assistant Director (Resources) to submit a report attaching the Letter of Representation for 2010/11 for approval by the Committee.
(Copy Report RD.47/11 herewith)

A.7 STATEMENT OF ACCOUNTS 2010/11

The Assistant Director (Resources) to submit a report concerning the 2010/11 Statement of Accounts.
(Copy Report RD.48/11 herewith and accounts to follow)

A.8 AUDIT SERVICES PROGRESS REPORT

The Assistant Director (Resources) to submit a report summarising the work carried out by Audit Services since the previous report to the Committee on 15 August 2011.
(Copy Report RD.44/11 herewith)

A.9 HOUSING AND COUNCIL TAX BENEFIT OVERPAYMENT AUDIT

Pursuant to Minute AUC.54/11, the Assistant Director (Resources) to submit a report outlining progress to date in implementing Audit recommendations on overpayment administration.
(Copy Report RD.46/11 herewith)

A.10 TREASURY MANAGEMENT APRIL – JUNE 2011

The Assistant Director (Resources) to submit a report providing the regular quarterly summary of Treasury Management transactions for the first quarter of 2011/12.
(Copy Report RD.40/11 herewith)

PART B
To be considered in Private

B.1 REFERENCE FROM THE CITY COUNCIL – CARLISLE AIRPORT: AUDIT COMMISSION REPORT

This report is not for publication by virtue of paragraphs 1, 2 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to any individual; information which is likely to reveal the identity of any individual; and information relating to the financial or business affairs of any particular person (including the authority holding that information)

Pursuant to Minute C.138/11, to consider a recommendation from the City Council concerning the Audit Commission Reports on Carlisle Airport.
(Copy Report GD.56/11 herewith and Minute Excerpt to follow)

Members of the Audit Committee:

Conservative: Lishman, Mallinson E (Chairman), Nedved

Labour: Boaden, Franklin, Patrick (Vice-Chairman)

Independent: Betton

Substitutes: Bowman S, Craig, Parsons (Conservative), Bowditch, Whalen, Wilson (Labour), Graham (Independent).

**Enquiries, requests for reports, background papers, etc to Lead Committee Clerk:
Morag Durham – 817036**

Notes to Members: