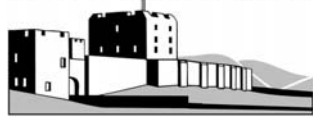


**CARLISLE
CITY COUNCIL**



www.carlisle.gov.uk

COMMUNITY OVERVIEW AND SCRUTINY PANEL

Panel Report

Public

Date of Meeting: 6th September 2012

Title: Overview Report and Work Programme

Report of: Overview and Scrutiny Officer

Report reference: OS 23/12

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Decide whether the items on the Leader's Forward Plan should be included in the Panel's Work Programme for consideration.
- Approve or amend the Scope for the Community Centre Task & Finish Group
- Note and/or amend the Panel's work programme

Contact Officer: Nicola Edwards

Ext: 7122

1. Forward Plan Items

The Forward Plan of the Executive covering the period 1st September – 31st December 2012 was published on 17th August 2012. The following issues fall into the remit of this Panel and full details are attached at **Appendix 1**:

KD.029/12 Tullie House Museum and Art Gallery Trust Business Plan 2013/14 – *the Community O&S Panel will consider the Plan at their meeting on 22nd November. Members of ROSP are to be invited to attend this meeting.*

KD.033/12 Budget Process 2012/13 – *This is on the agenda for the meeting of the Panel on 22nd November.*

2. References from the Executive

The Executive considered the response to the Panels recommendation to lobby the Government for a change in legislation regarding lifetime homes at their meeting on 6th August 2012. The Executive accepted this recommendations and the relevant minute excerpt is attached at **Appendix 2**.

- EX.098/12 REFERENCE FROM THE COMMUNITY OVERVIEW AND SCRUTINY PANEL

3. Community Centre Task Group

The Task Group had their initial meeting on 20th August to discuss and agree the scope of the work. The draft scoping document is attached at **Appendix 3** for the Panel to approve or amend.

4. Work Programme

The Panel's current work programme is attached at **Appendix 4** for comment/amendment.

FORWARD PLAN

**Index of Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel**

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.029/12	Tullie House Museum and Art Gallery Trust Business Plan 2013/14 - 2015/16	17 December 2012 19 November 2012
KD.033/12	Budget Process 2012/13	16 November 2012, 13 December 2012, 17 December 2012, 16 January 2013 16 November 2012, 13 December 2012, 17 December 2012, 16 January 2013

FORWARD PLAN
Active Executive Key Decisions relevant to:
Community Overview and Scrutiny Panel

Ref: KD.029/12

Portfolio Area: Culture, Health, Leisure and Young People

Policy and Budget Framework Matter: No

Subject Tullie House Museum and Art Gallery Trust Business Plan 2013/14 - 2015/16

Key Decisions: To consider the proposed Business Plan; make it available for consideration by Overview and Scrutiny; prior to making recommendations to Council

To be considered initially by Executive: 19 November 2012

Decision to be taken at Executive on: 17 December 2012

Consultees:

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Director of Community Engagement's private report will be available five working days before the meeting

Further Information From:

Director of Community Engagement, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Policy and Budget Framework Matter: Yes

Subject Budget Process 2012/13

Key Decisions: To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates (19th November 2012)
- (b) Individual Charges Reviews (Local Environment, Governance , Economic Development, Community Engagement) (19th November 2012)
- (c) New Revenue Spending Proposals (19th November 2012)
- (d) New Savings Proposals (19th November 2012)
- (e) New Capital Spending Proposals and Provisional Capital Programme (19th November 2012)
- (f) Repair and Maintenance (19th November 2012)
- (g) Treasury Management and Prudential Borrowing Implications (19th November 2012)
- (h) Consideration of Overview and Scrutiny Consultation feedback (13th December 2012)
- (i) Draft Revenue Support Grant Settlement (if available) (17th December 2012)
- (j) Summary Overall Revenue and Capital Position (17th December 2012)
- (k) Draft Treasury Management and Investment Strategy including MRP Strategy (17th December 2012)
- (l) Executive Draft Budget Proposals for consultation (17th December 2012)
- (m) Final Revenue Support Grant and Final Revenue Budget Summary (16th January 2013)
- (n) Provisional Capital Programme (16th January 2013)
- (o) Treasury Management and Investment Strategy including MRP Strategy (16th January 2013)
- (p) Consideration of Final Budget Consultation (16th January 2013)
- (q) Executive's Final Budget Proposals (16th January 2013)

To be considered initially by Executive: 16 November 2012, 13 December 2012, 17 December 2012, 16 January 2013

Decision to be taken at Executive on: 16 November 2012, 13 December 2012, 17 December 2012, 16 January 2013

Consultees: Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and Staff

Date for Consultees' comments:

Relevant reports/background papers which are available:

The Director of Resource's report will be available five working days before the meeting

Further Information From:

Director of Resources, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

EX.098/12 REFERENCE FROM THE COMMUNITY OVERVIEW AND SCRUTINY PANEL

(Non Key Decision)

Councillor Ms Quilter, having declared a disclosable pecuniary interest, withdrew from the meeting room during consideration of the matter.

Portfolio Communities and Housing

Relevant Overview and Scrutiny Panel Community

Subject Matter

Pursuant to Minute COSP.51/12, consideration was given to a reference from the Community Overview and Scrutiny Panel on 19 July 2012 concerning Disabled Facilities Grants. The Panel had resolved:

“1) That the update on the Action Plan from the Disabled Facilities Grant Task and Finish Group be welcomed.

2) That the next update contains:

Information on the effect on the Council budget of the Riverside commitment to fund the first £7,000 for approved Disabled Facilities Grants relating to their properties.

Details of projections made on the future cost of adaptation provision and the outcome of national studies.

Details of future contributions from Riverside.

3) That the Executive be asked to lobby the Government Department for a change in legislation regarding lifetime homes.”

A copy of the Minute Excerpt had been circulated.

The Chairman of the Community Overview and Scrutiny Panel outlined the background to the Panel’s consideration of the matter. She emphasised the increasing need for lifetime homes and, in relation to the increasing demand for DFGs (which would have budgetary implications for all involved), a greater emphasis needed to be given to the provision of lifetime homes. A legislative change was therefore required.

The Chairman therefore asked that the Executive lobby the Government Department for a change in legislation regarding lifetime homes.

The Communities and Housing Portfolio Holder was in complete agreement with the sentiments expressed, and requested that a letter be sent to the relevant Secretary of State.

The Deputy Leader stated that he had been Chairman of the Disabled Facilities Grants Task and Finish Group. He added that the Executive was very happy to support the recommendation of the Community Overview and Scrutiny Panel.

Summary of options rejected None

DECISION

That the Executive had given consideration to the reference from the Community Overview and Scrutiny Panel (COSP.51/12); and requested that a letter be sent to the Secretary of State lobbying for a change in legislation regarding lifetime homes.

Reasons for Decision

To respond to a reference from the Community Overview and Scrutiny Panel

Scrutiny Review Scoping Document (draft)

Title of Review	Community Centres
Outline reasons and purpose of Review	The issue of Community Centres and the support they receive from the City Council is raised frequently by Members of the Panel when they consider reports which touch this area. However the Panel have not undertaken any review or research specifically into this area. Members of the Panel therefore agreed that the Group be tasked with this initial work via a one day review and to report their findings back to the Panel in order that relevant recommendations can be made to the Executive.
Scrutiny Panel(s)	Community Overview and Scrutiny Panel
Task Group Members	Cllrs Prest (Lead Member), Stevenson, Sherriff, Vasey
Consideration of Co-optees	Considered and rejected due to the short timescale of the review.
Link to Corporate Plan	Currently under review
Terms of Reference	To examine how Community Centres within the district are supported by the Council – both financially and by officers – and to come to a conclusion about the accountability and sustainability of the business model in the future.
Expected outcomes	To gain an understanding of how the Council supports Community Centres and to make recommendations to the Executive on how Members see this support in the future.
Timescale for Review (including indicative milestones)	The Task Group was comprised on the directions that this was to be a one-day review. Members of the Task Group agreed that it may be difficult to follow all of their enquiries in one session and therefore initially wish to keep their options open.

	The Task Group will report back to the Community O&S Panel on 11 th October 2012.
Research required	Best practice nationally and examples of how Community Centres are supported elsewhere.
Possible witnesses (for written or oral evidence)	Cllr Riddle, Portfolio Holder Keith Gerrard, Director, Community Engagement Stephen Dunn, Community Support Officer Community Centre Managers Representatives from Community Centre Management Committees Ann Hannah, Federation of Community Centres Gary Schubert, Sports
Possible sources of information	Community Centres Account/Business Plans/Annual Reports Community Centres Constitutions
Risk Issues	That Community Centres view the work of the Task Group to be looking at ways of cutting the budget. The lead Member of the Task Group needs to reinforce purpose of review to witnesses and reassure that this is not the focus of the Group.
Potential Site Visits	No – Members of the Task Group agreed that they had sufficient knowledge of the different Community Centres in the district.
Support Officers and role	Nicola Edwards – project management and report writing Democratic Services Officer – note taking at witness sessions Janette Pilkinton – specialist knowledge support to Members
What will not be included	Initially the Task Group will be looking at the support to those Community Centres that receive grants from the Council. Should the Task Group wish to widen this remit then they will consult with COSP first.

Appendix 4



COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 24 August 2012

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
CURRENT MEETING - 6th September 2012														
Performance Monitoring Reports	✓					Reporting of performance relevant to remit of Panel	✗	✓	✓		✓		✓	
Sports provision in the District						Panel to be involved in study and to consider final report			✓		?			
TASK AND FINISH GROUPS														
Community Centres						One-day scrutiny - Task Group Members required			✓	?	?			
Disabled Facilities Grant			✓			To monitor action plan		✓						
Homelessness			✓			Monitor implementation of recommendations	✓				✓			
FUTURE MEETINGS														
Riverside Carlisle				✓		Monitoring progress and developments of joint working		✓					✓	

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 24 August 2012

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
Accommodation & Foyer Service Development for Young People		✓					Opening 1/4/12 Six month update				✓				
Annual Equality Report	✓						Monitoring role.								✓
Tullie House Trust							Business Plan 2012/13 - 2015/16					✓			
Welfare Reform			✓		✓		To have regular updates of implementation of policy changes	Chairs Group to determine appropriate scrutiny							
Rural Issues	✓		✓				Need to give consideration on what Members wish to do in this area								
Working with Young People			✓		✓		To receive report on the services to young people including those NEET and the LSP C&YP Group						✓		

COMMUNITY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2012/13

Date last revised: 24 August 2012

Issue	Type of Scrutiny						Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring			07 Jun 12	19 Jul 12	06 Sep 12	11 Oct 12	22 Nov 12	10 Jan 13	14 Feb 13	28 Mar 13
Budget		✓	✓				Consideration of service implications					✓			
Scrutiny Annual Report			✓		✓		Draft report for comment before Chairs Group								✓
COMPLETED ITEMS															
Crime and Disorder Reduction Partnership	✓		✓				To consider Joint Scrutiny arrangements for the CDRP	✓	✓						
Neighbourhood Working			✓				Monitor implementation of recommendations	✓							
INFORMATION ONLY ITEMS															
Details								Date Circulated							
Food Law Enforcement Service Plan								24 th May 2012							