

## **Governance Directorate**

**Director of Governance: M D Lambert LLB (Hons) MBA**

Civic Centre Carlisle CA3 8QG Telephone (01228) 817000 Fax (01228) 817072  
Document Exchange Quote DX 63037 Carlisle Type talk 18001 01228 817000

---

TO: THE MAYOR AND MEMBERS OF  
THE CITY COUNCIL

**Please ask for:**

**Direct Line:**

**E-mail:**

**Your ref:**

**Our ref:**

Mr Lambert

01228 817019

[MoragD@carlisle.gov.uk](mailto:MoragD@carlisle.gov.uk)

MDL

27 January 2012

Dear Sir/Madam

**RE: SPECIAL MEETING – CARLISLE CITY COUNCIL**

You are summoned to attend the meeting of Carlisle City Council, which will be held at  
**6.45 pm on Tuesday 7 February 2012** in the Council Chamber, Civic Centre, Carlisle.

### **A G E N D A**

1. The Mayor will invite the Chaplain to open the meeting with prayers.
2. The Town Clerk and Chief Executive will call the roll.
3. **Public and Press**

To determine whether any of the items of business within Part A of the Agenda should be dealt with when the public and press are excluded from the meeting.

4. **Declarations of Interest**

Members are invited to declare any personal interests and any personal interests which are also prejudicial, relating to any item on the Agenda, at this stage.



INVESTOR IN PEOPLE

**5. Announcements**

- (i) To receive any announcements from the Mayor
- (ii) To receive any announcements from the Leader of the Council
- (iii) To receive any announcements from Members of the Executive
- (iv) To receive any announcements from the Town Clerk and Chief Executive

**6. Questions from Members of the Council**

Pursuant to Procedure Rule 11.2, the Town Clerk and Chief Executive to report that no questions have been submitted on Notice by Members of the City Council.

**7. Notice of Motion**

Pursuant to Procedure Rule 12, the Town Clerk and Chief Executive to report that no motions have been submitted on notice by Members of the City Council.

**8. Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy 2012/13**

Pursuant to Minute EX.004/12 to consider a report of the Director of Resources regarding the Council's Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy for 2012/13.  
(Copy Report RD.80/11 and Minute Extract herewith)

**9. City Council Budget 2012/13**

The Meeting to consider the City Council's General Fund Revenue Budget and its Capital Budget for 2012/13 and the recommendations of the Executive thereon and to pass appropriate resolutions thereon.

**(1) Background Reports**

A number of reports which have been considered as background reports to the preparation of the Budget have previously been circulated to all Members under cover of letters from the Director of Governance dated 11 and 23 November, and 9 December 2011. Members are requested to bring these to the meeting.

A copy of the following background reports were also considered by the meeting of the City Council on 13 September 2011. Members have previously had copies of these reports as part of the book of Budget Reports. If, however, you require a further copy please contact the Committee Services Section prior to the meeting.

- (i) Report RD.27/11 – Medium Term Financial Plan (Incorporating the Corporate Charging Policy) 2012/13 to 2016/17
- (ii) Report RD.28/11 – Capital Strategy 2012/13 to 2016/17
- (iii) Report RD.38/11 – Asset Management Plan 2011 – 2016

## (2) Executive Reports

In addition, the following reports have been circulated to Members of the Executive with the Agenda for the meeting of the Executive on 16 January 2012 and copies are now enclosed for all Members of the City Council:

- (i) Revenue Estimates: Summary of Overall Budgetary Position 2012/13 – 2016/17.  
(Copy Report RD.78/11 herewith)
- (ii) Provisional Capital Programme 2012/13 to 2016/17.  
(Copy Report RD.79/11 herewith)

## (3) Budget Consultation Feedback

Copies of the Minutes of the following Consultation Meetings, detailing the feedback from the consultation on the Executive Draft Budget Proposals, have been circulated to Members of the Executive with the Agenda for the meeting of the Executive on 16 January 2012. Copies are now enclosed for all Members of the City Council.

- (i) Resources Overview and Scrutiny Panel – 5 January 2012  
(Copy Minute Extract of item relating to consideration of Executive Draft Budget Proposals herewith)
- (ii) Consultation Meeting with Large Employers Affinity Group – 6 January 2012  
(Copy Minutes herewith)
- (iii) Consultation Meeting with Trade Union Representatives – 6 January 2012.  
(Copy Minutes herewith)

- (iv) consultation feedback from members of the public.  
(Copy feedback herewith)

(4) Recommendations of the Executive

Copies of those Minutes of the meeting of the Executive held on 16 January 2012 which relate to the Council's Budget for 2012/13 and which set out the recommendations of the Executive in respect of its budget proposals are submitted.  
(Copy Minutes EX.001/12 – EX.005/12 including the Executive Budget recommendations herewith)

(5) Procedure

The suggested procedure for dealing with the Executive's recommendations and the City Council's Budget is itemised in the Procedure Note attached as an Appendix for the convenience of Members.  
(Copy Appendix attached)

**10. Decisions taken as a Matter of Urgency**

- (i) Pursuant to Overview and Scrutiny Procedure Rule 15 (i), the Director of Governance to report on decisions taken as urgent decisions and dealt with as a matter of urgency without the need for call-in.

It is a requirement under the above Procedure Rule 15 (i) for decisions taken as a matter of urgency to be reported to the next available meeting of the City Council.

(Copy Report GD.10/12 herewith)

- (ii) Pursuant to Procedure Rule 17.3, the Leader to report on a decision taken under special urgency. It is a requirement under the above Procedure Rule for such decisions to be reported to the City Council on a quarterly basis.

(Copy Report GD.11/12 herewith)

**11. Communications**

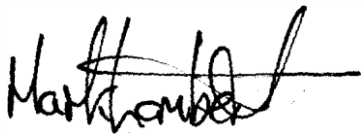
To receive and consider communications and to deal with such other business as may be brought forward by the Mayor as a matter of urgency, in accordance with Procedure Rule 2.1(xiv) to pass such resolution or resolutions thereon as may be considered expedient or desirable.

**PART 'B'**

**To be considered in private**

- NIL -

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mark Chamberlain', with a long horizontal stroke extending to the right.

Director of Governance