

Report to Executive

Agenda
Item:

For Information Only

Meeting Date: 23rd June 2014
Portfolio: Environment and Transport
Key Decision: Yes: Recorded in the Notice Ref: KD.05/14
Within Policy and Budget Framework YES
Public / Private Public

Title: FOOD LAW ENFORCEMENT SERVICE PLAN
Report of: The Director of Local Environment
Report Number: LE 02/14

Purpose / Summary:

The Environmental Health Service Plan comprises the Food law Enforcement Plan and sets out how the Environmental Health Service will deploy its resources in 2014 to 2015 to improve hygiene standards, prevent food borne diseases and help people live healthier lives. It seeks to target intervention to tackle local issues whilst ensuring Carlisle City Council achieves its national responsibilities.

Recommendations:

That the Executive:

- i. Agree the key actions of the Environmental Health Service Plan with respect to Food Safety.
- ii. Refer the said plans to Council for approval in accordance with the Council's Budget & Policy Framework.

Tracking

| | |
|------------------------|--------------------------------|
| Executive: | 18 th August 2014 |
| Overview and Scrutiny: | 31 st July 2014 |
| Council: | 9 th September 2014 |

1. BACKGROUND

- 1.1 Standards of hygiene when eating out was the main concern for members of the public who took part in the 2013 Food Standards Agency's (FSA) Biannual Public Attitudes Tracker Survey. Other concerns from the survey include additives in food, food poisoning, the increasing prices of food and the amount of food waste. The City Council through its Environmental Health Service plays a significant role in protecting the public by its food inspections and infectious disease investigations.
- 1.2 The Food Standards Agency (FSA) have issued a new Food Law Code of Practice in England which became effective on April 6th 2014. The document provides statutory guidance to the City Council in its role as a "Food Authority" on how we should be carrying out our interventions and official controls. Changes from the previous code include measures to improve focus and effectiveness of enforcement and prevent dual regulation in food businesses. The risk descriptors, used to determine inspection frequencies at food establishments, have been updated to increase clarity and consistency. Businesses judged to have good management systems in place will be subject to a reduced inspection frequency which the Agency claims will allow local authorities to concentrate their resources on those establishments that "are persistently non compliant with food law." Another major change is the recognition that it is now possible for a single competent authority to take responsibility for all enforcement and food control activities at certain premises. It is hoped that this will reduce the need for dual regulation reducing the burdens placed on the food industry and enforcers
- 1.3 The Food Law Enforcement Plan (the Plan) sets out how the Environmental Health Service will protect food safety in Carlisle during 2014 to 2015. As part of the Food Law Enforcement Plan the "Food Safety Service Plan" (Appendix.1- pages 9 to 18) sits within the full Environmental Health Service Plan and links to the key priority actions of the Carlisle Plan (page.3.). The Service Plan seeks to direct resources into achieving the priority outcomes for regulatory services as detailed in the Better Regulation Delivery Office document "Priority Regulatory Outcomes – A New Approach to Refreshing the National Enforcement Priorities for Local Authority Regulatory Services" (November 2011).
- 1.4 In improving food standards the Environmental Health Service is contributing to ensuring a safe, healthy and sustainable food chain for the benefit of consumers. Service plans are an important part of the process to ensure that national priorities and standards are addressed and delivered locally. Service plans help local authorities to:
 - follow the principles of good regulation;
 - focus on key delivery issues and outcomes;
 - provide an essential link with corporate and financial planning;

- set objectives for the future, and identify major issues that cross service boundaries;
- provide a means of managing performance and making performance comparisons;
- Provide information on an authority's service delivery to stakeholders, including businesses and consumers.

- 1.5 The Food Standards Agency's (FSA) Food Law Codes of Practice (2014) details national food policy but allows local authorities flexibility over how to deliver the national food controls. The Plan sets out how and at what level official food controls will be provided, in accordance with the Codes of Practice. The "Framework Agreement on Official Feed and Food Controls by Local Authorities" (2010) sets out what the Food Standard Agency expects from Carlisle City Council in delivering official controls on feed and food law.
- 1.6 In 2012 the Food Standard's Agency carried out a review on the delivery of "Official Controls for Food Safety." The FSA have concluded that although under pressure the Local Authorities are able to deliver a food safety service. The FSA Board confirmed the strategic importance of the delivery of official controls and the relationship between the FSA and local authorities.
- 1.7 To help to ensure local transparency and accountability, and to show the Service's contribution to the authority's Carlisle Plan, the Framework Agreement recommends that food service plans are approved at the relevant level established for that local authority. The Food Law Enforcement Plan is in Carlisle City Council's Policy Framework in Article 4 of the Constitution.
- 1.8 The Plan covers the period 1st April 2014 to the 31st March 2015 and includes targeted educational and promotional work under taken by the section along with the required food premise inspections.

2. PROPOSALS

2.1 That the Executive:

- iii. Agree the key actions of the Environmental Health Service Plan with respect to Food Safety .
- iv. Refer the said plan to Council for approval in accordance with the Council's Budget & Policy Framework.

3. CONSULTATION

3.1 Consultation to Date. - The Plan has been drafted in consultation with officers in the Environmental Health Service.

3.2 Consultation proposed. - The Plan is to be considered by the Community Overview and Scrutiny Committee on the 31st July 2014.

4. CONCLUSION AND REASONS FOR RECOMMENDATIONS

4.1 The recommended key actions have been identified following consultation and reflect the resources available to the Environmental Health Service in the financial year 2014 to 2015.

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

5.1 **Priority 1:** Fostering more, high quality and sustainable business and employment opportunities, through growing existing enterprises and bring new ones in.

- A key requirement of the regulators code is to use the regulators unique contact with local businesses as a means of ensuring growth as well as compliance. Through its Service Plan and Enforcement Policy the Environmental Health Service provides free and impartial advice to business on both legal and technical matters relevant to their trade.
- Hygiene compliance standards and inspections by the City Council's Environmental Health Service are essential for those food companies looking to export overseas.

Priority 3: Working more effectively through partnerships

- In delivering its food safety responsibilities the Environmental Health Service operates within guidelines and national agreements with partner organisations including: the Food Standards Agency; the Department for Environment and Rural Affairs (Defra); and Public Health England.
- The Food Safety Team work in partnership in delivering projects with organisations such as: Public Health England; Trading Standards; Defra and other Local Authorities.

Priority 5: Making Carlisle Clean and tidy together

- The Environmental Health Service tackles the safe storage of waste. The Food Safety team ensures commercial food waste is stored and disposed of correctly.

Contact Officer: Angela Culleton

Ext: Ex 7325

**Appendices Appendix 1 – Environmental Health Service Plan 2014 to 2015
attached to report:**

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS:

Chief Executive's -

Deputy Chief Executive –

Economic Development –

Governance – The Council has a Food Law Enforcement Service Plan in accordance with the Food Standard Agency's Framework Agreement which applies to local enforcement of all feed and food laws, and incorporates the latest guidance and standards on feed and food law enforcement. As stated in the report, the Service Plan forms part of the Council's revised Policy Framework and, as such, requires consideration by the relevant Overview & Scrutiny Panel before being referred for approval to Council by the Executive.

Local Environment –

Resources – The costs of implementing and monitoring this Food Law Enforcement Service Plan can be met from within existing base budgets under the control of the Local Environment Directorate in 2014/15.

Environmental Health

Service Plan

2014 to 2015

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Scope of Service

The Environmental Health Service provides a range of mandatory and discretionary activities that protect the health and well being of the citizens of Carlisle. This Service links directly to some of the key priority actions of the Carlisle Plan.

Link to the Carlisle Plan

Priority 1: Fostering more, high quality and sustainable business and employment opportunities, through growing existing enterprises and bring new ones in.

- A key requirement of the regulators compliance code is to use the regulators unique contact with local businesses as a means of ensuring growth as well as compliance. The Environmental Health Service provides free and impartial advice to business on both legal and technical matters relevant to their trade.

Priority 3: Working more effectively through partnerships

- We operate within guidelines and national agreements with partner organisations which include: The Food Standards Agency; the Health and Safety Executive; the Department for Environment and Rural Affairs (Defra); and Public Health England.
- We work in partnership in delivering projects with organisations such as: Cumbria Constabulary; the Environment Agency; Trading Standards; the Dogs Trust; Keep Britain Tidy, Federation of Small Business.

Priority 5: Making Carlisle Clean and tidy together

- The Environmental Health teams tackle the safe storage of waste. The Environmental Quality and Food Safety teams ensure domestic and commercial waste is not a public health concern; the

Education and Enforcement team tackles illegal practices such as fly tipping, dog fouling and littering.

The Service seeks to achieve the priority outcomes for regulatory services as detailed in the Better Regulation Delivery Office document “Priority Regulatory Outcomes – A New Approach to Refreshing the National Enforcement Priorities for Local Authority Regulatory Services” (November 2011). Regulators must take into account and give due weight to the priority outcomes when developing policies and operational procedures, setting standards or giving guidance on enforcement.

- Regulatory Priority Outcomes:**
1. Support economic growth, especially in small businesses, by ensuring a fair, responsible and competitive trading environment. **(Direct Link to the Carlisle Plan)**
 2. Improve quality of life and well being by ensuring clean and safe neighbourhoods **(Direct Link to the Carlisle Plan)**
 3. Help people live healthier lives by preventing ill health and harm and promoting public health.
 4. Ensure a safe, healthy and sustainable food chain for the benefit of consumers and the rural economy

The “**Regulators’ Code 2013**” made under section 23 of the Legislative and Regulatory Reform Act 2006, applies to all the activities delivered by the Environmental Health Service. The code requires the Environmental Health Service, along with its principal function of protecting public health, to engage with and support business growth.

Key Facts from 2013/2014

| Key Services | Key Facts | Key Actions |
|---|---|--|
| Food Premises registration Approved processes | 1169 food businesses in Carlisle | |
| Food and Health and Safety Business Inspections (and follow-up visits) | >2,500 Carlisle premises regulated under local Authority Health and Safety legislation. 601 Food inspections 1 Health, Safety and Welfare inspections | 1 Hygiene Improvement Notices on food businesses. Food Hygiene Prosecutions. 2 Health and Safety Improvement Notices |
| Investigations into cases and outbreaks of infectious diseases | Total of 156 cases | |
| Respond to Food Alerts issued by the Food Standards Agency | 9 food alerts | |
| Food Sampling | 140 samples of local food checked. | |
| Pest Control | 54 contracts 518 notifications of rats 392 wasp notifications | |
| Workplace accident investigations | 85 workplace accidents reported 38 investigated. | |
| Response to incidents affecting public health | 4,434 service requests ranging from complaints about noisy neighbours to requests for pest control treatments. | 22 Abatement Notices issued protecting the public's health and welfare. 50 PFN issued for littering, 7 for waste receptacle offences and 8 for Fly Posting. |
| Drinking Water Safety | 157 Private water supplies which serve 404 properties 15 Supplies risk assessed 112 samples taken 10 parameter failure, 56 wholesomeness failures. | 7 notices – re boil water and for improvement of supply |

Environmental Health Service Plan 2014 to 2015

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| Undertaking of promotional and educational campaigns | | Noise Action Week – May Food Safety Week - June |
| Inspection for and remediation of 'Contaminated Land' (Part IIA definition) with reference to the Strategy | 1019 sites with previous industrial use. | 750 remain to be rated. |
| To assess and manage local Air Quality | 50 Carlisle sites monitored monthly for Nitrogen dioxide and two sites continually monitored. 1 site monitored continually for Benzene 1 site monitored continually for particulate matter (PM10 and PM 2.5) 6 Air Quality Management Areas | 2012 Progress report completed and accepted by DEFRA Updating and screening assessment submitted to DEFRA April 2013 |
| To ensure all Prescribed Processes are properly permitted and monitored | 82 permitted industrial processes 25 inspections to ensure safe emissions to air. | 5 Notices served |
| To arrange for the funeral of deceased persons where no other arrangements have been made | Advised on 9 funerals | 4 pauper funerals organised and deaths registered. |
| Enforce all relevant dog control legislation and provide a stray dog collection service. | 418 stray dogs collected 14 fixed penalty notices for dogs off leads | 1 prosecutions for stray dog offences. 45 FPN issued for dog fouling 12 prosecutions |
| Provision of expert advice to the Development Control Section | 226 consultations | |
| Statutory consultee to the Licensing Section for public nuisance and health and safety | 24 consultations and applications for Premises Licences 101 Temporary Event Notices | |
| Licensed Premises | 22 caravan sites registered 15 Pet Shops licensed 4 Dog Breeding Establishments 25 Animal Boarding Establishments | |
| Statistical reporting | | Statutory returns for Defra (LAPPC); Drinking Water Inspectorate (Private Water Supplies); Food Standards Agency (LAEMs - food inspections); Health and Safety Executive. Returns for noise complaints also made to the Chartered Institute of Environmental Health. |

General Service Plan

| Outcome | Key Action | 2012/13 Performance: | Target 2013/14 | Progress: |
|--|---|--|--|-----------|
| <ul style="list-style-type: none"> Support Economic Growth | Use the Department's face to face contact with Carlisle Businesses to promote business information. | <p>93% of businesses inspected agree they were treated fairly.</p> <p>95% of businesses inspected agree they the inspection was helpful.</p> <p>Business Support Strategy Launch</p> | <p>85% target for the survey responses to fairness and helpfulness.</p> <p>Develop initiatives with the FSB and the Cumbria Chamber of Commerce.</p> | . |
| | Improve communication between the County's Regulatory Services and the Local Enterprise Partnerships through working through Cumbria's Public Protection Group. | Full representation at Public Protection Group Meetings. | Full representation and contribution at Public Protection Group Meetings. Through the Public Protection Group engage with the LEP. | |
| | Review the Council's Web Site to ensure information to the public is relevant and accessible | Pages reviewed. Opportunities to get greater use out of | Progress with IT better use of the website facility for recording service | |

Environmental Health Service Plan 2014 to 2015

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| | and facilitates e-government for accessing application forms etc and specifying service provision and charges. | the web identified | requests. | |
| <ul style="list-style-type: none"> Healthier Lives | Work with the Healthy Cities Steering Group and the Healthy Communities Working Group on actions in delivering the Healthy Cities Improvement Action Plan. | Contributions to Healthy Cities Week and Food Safety training | At least one coordinated campaign | |
| | Deliver a Local Healthy Options Award | Award developed. | 20 food establishments issued with the Award. | |
| <ul style="list-style-type: none"> Support Economic Growth Clean and Safe Neighbourhoods Healthier lives Sustainable food change | To respond to all service requests within 5 working days | 97% | 100% | |
| | Respond to consultations from Licensing and Planning within 28 days. | 99% | 100% | |
| | Contribute to the Multi Agency "Problem Solving Groups" | Attendance at meetings | Active assistance to the Licensing Best Bar None Scheme | |
| | Provide an informal public health out of hour's service where circumstances necessitate. | Arrangements made for out of hours food hygiene inspections and special events (e.g. Tattoo Fair), also necessary nuisance visits Environmental Health Manager on the Emergency contact lists: Public Health England: Food Standards Agency; Fire; Emergency Planning | | |

Food Law Enforcement Service Plan

The City Council operates its food law enforcement following the “Framework Agreement” with the Food Standard Agency who are the lead national authority on Food Law. The Council also operates within the revised (April 2014) “Food Law Code of Practice” issued by the Food Standards Agency.

The Council has a partnership agreement with Public Health England regarding response to infectious disease incidents.

Demands on the food enforcement service

The City Council’s food safety service is delivered from the 5th Floor of the Civic Centre, Rickergate, Carlisle Tel 01228 817559 Email: Environmentalhealth@carlisle.gov.uk

As of 31st March 2014 a total of 1,169 food premises are subject to programmed food hygiene interventions as per the table below.

| Type of Premises | Number |
|-------------------------------|--------|
| Distributors/Transporters (F) | 14 |
| Manufacturers (C) | 23 |
| Producer (A) | 15 |

Environmental Health Service Plan 2014 to 2015

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|------------------------------------|------|
| Retailers (G) | 239 |
| Restaurants and other caterers (H) | 856 |
| Manufacturer selling by retail (J) | 21 |
| Total | 1168 |

The City Council also has 6 “approved” processes subject to Regulation 853/2004.

| Ref no | Name | Product | App Number |
|--------|---------------------|---------------------------|------------|
| 20131 | Nestle | Dairy - Milk powder/cream | VK302 |
| 20314 | Esk | Dairy - Milk/cream | VK010 |
| 20052 | Cavaghan and & Gray | Meat Products | VK001 |
| 50021 | Bells Fishmongers | Fish | VK007 |
| 20101 | Calder Foods | Meat Products | VK004 |
| 20041 | Pioneer Food | Meat Products | VK005 |
| | | | |
| | | | |

The City Council has procedures in place to share its food premises database with the County Council’s Trading Standards Department who have responsibility for Food Standards within the District.

Environmental Health Service Plan 2014 to 2015

In addition to registered food businesses that form part of the programme, the local authority inspected approximately 72 new food businesses in 2013 / 2014.

During the same period the local authority dealt with a range of incidents and enquiries. These are set out in the following table.

| Type of Incident / Action | Number |
|---|--------|
| Food hygiene complaints/Food complaints | 129 |
| Product Recall Information Notice | 34 |
| FSA Food alerts for action | 9 |
| Allergy Alerts | 48 |
| Product Withdrawal Information | 1 |
| Training requests | 1 |
| Infectious disease cases | 156 |
| Food sampling | 140 |

All food premises are rated according to their level of risk, as defined by the Food Standards Agency Code of Practice.

Environmental Health Service Plan 2014 to 2015

The risk rating determines the frequency and nature of the interventions that are classed as official controls. The table below provides a summary:

| Category | Intervention Type | Inspection Frequency | Numbers |
|---------------|---|----------------------|---------|
| A – High risk | Inspection and education promotions | 6 months | 2 |
| B | Inspection and education promotions | 12 months | 47 |
| C | Inspection and education promotions | 18 months | 445 |
| D | Inspection and education promotions | 24 months | 173 |
| E – Low Risk | Mail questionnaire and education promotions | >36 months | 423 |
| UNRATED | Awaiting Inspection | | 35 |
| OUTSIDE | N/A | | 44 |

New food premises should be inspected within 28 days of being notified to the City Council, they will then be rated and incorporated into the inspection programme. The officers will decide if a revisit is necessary following an inspection and the Civica database will be used to programme the revisit date. The food sampling programme is another intervention used as part of the official control.

Enforcement policy

The Environmental Health Service adopt the principles laid down in the Enforcement Concordat, which states that enforcement must be fair, consistent and equitable. The City Council's Food Safety Enforcement Policy outlines the enforcement options available for dealing with problems relating to non-compliance with the legislation and can be found on the website,

http://www.carlisle.gov.uk/environment_and_waste/environmental_health/food_infectious_diseases.aspx

Food complaints

The investigation of customer's complaints regarding food safety is an important area of work for the team. The City Council has a response target of 7 days for such complaints. In 2013/14 the team dealt with 129 food complaints.

Primary and home authority principle

The Home Authority Principle was developed by food and trading standards authorities to aid consistent enforcement. The scheme provides national businesses with a home authority source of guidance and advice and provides a system for the resolution of disputes. Carlisle City Council fully endorses the Home authority and Primary Authority principle but has yet not received any requests for support in this area.

Advice to business

The service provides advice and support for all food businesses on request. Information is available on the local authority website, http://www.carlisle.gov.uk/environment_and_waste/environmental_health.aspx. Information is also available in leaflets at available from the Civic Centre Offices. Officers are available to visit businesses to advise on any aspect of food safety and hygiene. Advice is also given during the planning and building control processes. Coaching in Safer Food Better Business is an integral part of the business support package.

Food inspection and sampling

A food sampling programme is produced every year which outlines the local authority's sampling strategy and approach to specific local and national demands.

The Cumbria Sampling Group co-ordinate the sampling programme for Carlisle, Allerdale, Copeland and Eden. The plan is developed by the group to incorporate priorities identified by Public Health England and the Food Standards Agency.

Microbiological examinations are undertaken by Public Health England, Food, Water and Environmental Microbiology Laboratory, Preston, Royal Preston Hospital, Sharoe Green Lane, Preston PR2 9HT.

In 2013/14 the Food Safety Team took 140 food samples, 89 of which were reported as satisfactory with 6 unsatisfactory. Visits are made to those premises to identify reasons why the food samples will have been unsatisfactory and re sampling is completed to ensure other food samples are sent to the Preston Laboratory for food testing. The analysis includes testing for food composition and contamination. Samples from food complaints are also submitted for analysis.

Control and investigation of outbreaks and food-related infectious disease

The Food Safety team will investigate food-related infectious disease notifications in accordance with procedures agreed with the Public Health England. The response to notifications of illness will be dependent on the severity of illness ranging from immediate in the case of serious infections e.g. E. coli, typhoid to questionnaires being sent for cases such as campylobacter. The investigation information is sent to Public Health England for all cases except campylobacter. Investigation of outbreaks are in accordance with the Outbreak Control Plan agreed with the Public Health England.

The table below summarises the number of cases notified to Carlisle City Council in 2013/14.

| Disease | Number |
|--------------------------|--------|
| Campylobacter | 132 |
| Salmonella | 11 |
| Suspected food poisoning | 13 |
| Norovirus | 8* |
| Hepatitis A | 0 |
| Shigella Dysentery | 2 |
| E. coli 0157 | 2 |
| Cryptosporidium | 14 |
| Giardia Lamblia | 2 |
| Other Viral | 1 |
| Giardia duodenalis | 6 |

*number of outbreaks e.g. residential homes

2013/14 had a low number of outbreaks, the norovirus (winter vomiting disease) was particularly low compared to previous years with only 8 outbreaks reported in the District.

Food safety incidents

Food alerts are issued by the Food Standards Agency to relate information on national food issues to local authorities, the majority being for information only. Food alerts for action require officers to undertake a wide variety of courses of action dependent upon the issue at hand. In 2013/14 there were 9 food alerts requiring action that were dealt with by the food team.

Liaison with other organisations

Environmental Health involves a number of stakeholders in the supply and operation of its food hygiene services including:

- Public Health England
- The County Council's Public Health and Trading Standards Departments
- Cumbria Food Liaison Group
- Cumbria Health Protection Liaison Group
- The Care Quality Commission
- Cumbria Chamber of Commerce and the Carlisle and Penrith Federation of Small Business
- Food Standards Agency
- Better Regulation Delivery Office

Food safety and promotions

Carlisle City Council participates in the Food Standards Agency National Food Hygiene Ratings Scheme. The scheme is designed to provide information about business hygiene standards to members of the public but is also a useful tool to drive up performance standards of food businesses. Other promotional initiatives used include: Safer Food Better Business workshops; Local Healthy Options Awards; Food Safety Week; Food hygiene training.

Staffing resource

A structure chart is available on page 20. The number of full time equivalent (FTE) officers estimated to be deployed solely on food safety is set out in the following table:

| Officer Post | FTE |
|------------------------------|-----|
| Environmental Health Manager | 0.3 |
| Principal EHO | 0.6 |
| Environmental Health Officer | 3.0 |

Officer development

Competency and continuous professional development requirements for local authority staff engaged in food safety are detailed in section 1 of the Food law Code of Practice (England) April 2014. Training and competency records of all Carlisle City Council officers engaged in food safety are stored and monitored through a record file in the K drive. The Lead Food Officer is required to monitor and report on compliance with our competency requirements.

Quality assessment and performance management

The Principal EHO and the Environmental Health Manager will monitor quality and performance, the flare action code “AGA” should be used to confirm a management audit. The Cumbria Food Safety Technical Working Group will provide peer review for standardised food safety enforcement in the County.

Environmental Health Service Plan 2014 to 2015

| Outcome | Key Actions | 2013/14 Performance: | Target 2014/15 | Progress: |
|---|---|--|---|--|
| Sustainable Food Chain Healthier lives | Inspect 100% food businesses at intervals in accordance with the Food Standard's Agencies Code of Practice and educate and enforce where necessary. | 97% | 100% | |
| | Work toward increasing the number of "broadly compliant" food businesses | 93.5% | 95% | Corporate Indicator LE050 |
| | Continue to work with and promote the National Food Hygiene Rating System. | Successful transfer. 99% of local authorities in England are in the National Food Hygiene Rating System. | Continued compliance with the Food Standard Agencies branding agreement | Check on: food.gov.uk/ratings |
| Sustainable Food Chain Healthier lives | To sample foodstuffs for microbiological safety in accordance with local and national need | 100% of sampling credits by Public Health England used. | Collect samples as requested by the Public Health England coordinated sampling programme and local samples as determined by risk. | |

Environmental Health Service Plan 2014 to 2015

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| | | | Continue with the ATP swabbing programme. | |
| | To actively take part in Cumbria Food Liaison Group plan of work | Full Contribution and Attendance at meetings and development of Action Plan | Full Contribution and Attendance at meetings and development of Action Plan Ensure link to Health and Well being Board obesity agenda – Local Healthy Options Award progress | |
| | Undertake basic food hygiene training for hard to reach groups | 2 training events completed with 100% pass rate | 2 training events for hard to reach groups | |
| | Participate in “public health” related activity as requested by partners such as the County Council, Public Health England and the Food Standards Agency. | Food Safety Week and Healthy Cities initiatives | At least one campaign per year. Food Safety Week 17 June 2014 | |

Health and Safety Service Plan

Carlisle City Council has responsibility for health, safety and well being regulation at most retail, leisure and storage businesses. The Health and Safety Executive directs Carlisle City Council on how it undertakes its responsibilities. LAC 67/2 (rev 4) informs the City Council how it should target its inspection and interventions with respect to those activities it regulates. The recent revision of LAC 67/2 will bring a greater number of activities back to requiring proactive inspections.

| Outcome | Key Action | 2013/14 Performance: | Target 2014/15 | Progress: |
|------------------------|--|--------------------------------|---|-----------|
| Healthier lives | Identify those risk activities requiring proactive inspections and develop and implement a proactive inspection strategy. | New | Revised inspection rotas within the Flare database. | |
| | To review & implement an Alternative Intervention Strategy for those businesses that do not require inspection (in accordance with LAC 67/2 Rev 4 & Cumbria H&SLG) | H&S Intervention Plan complete | May 2014 review and deliver Intervention Plan | |

Environmental Health Service Plan 2014 to 2015

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| | Inspect premises and investigate accidents in compliance with legal responsibilities, and educate, encourage and only enforce in line with the Enforcement Policy | | Introduce Decision recording Form | |
| | To contribute & work in partnership by carrying out work as per the Cumbria Health and Safety Liaison Group work plan | <p>Carlisle priorities agreed:</p> <ul style="list-style-type: none"> • Animal contact • Underground LPG storage • Asbestos • Workplace temperatures • Noise at work • Smoking • Warehousing (esp. falls and manual handling) | Progression of action plan – number of initiatives. | |
| | Work with the Public Health England to improve the safety of skin piercers in Carlisle. | Joint publicity and leaflet produced for the April North Lakes Tattoo show. | Deliver project highlighting risks associated with (non-registered) tattooists. | |

Environmental Quality Service Plan

Most of the work undertaken by the Environmental Quality Section is directed by the Department of Environment and Rural Affairs (Defra).

| Activity | Key Action | 2013/14 Performance: | Target 2014/15 | Progress |
|--|---|--|---|-----------------------|
| <ul style="list-style-type: none"> • Healthier lives • Clean and safe Neighbourhoods | Air Quality | | | |
| | Review Carlisle's Local Air Quality and prepare an Update and Screening Assessment for submission to DEFRA. | 2013 Progress Report Completed and accepted Defra. | 2014 Progress Report Completed and submitted to Defra | |
| | Progress the Air Quality Action Plan for the 6 Air Quality Management Areas. | Action Plan agreed by Defra | JMT Report on the Air Quality Action Plan. | |
| | Promoting campaign encouraging reducing | | Produce a summary of actions progressed in | No promotions 2013/14 |

Environmental Health Service Plan 2014 to 2015

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| <ul style="list-style-type: none"> • Healthier lives • Clean and safe Neighbourhoods | transport pollutants | | 2013. | |
| | Local Air Pollution Prevention and Control | | | |
| | Inspect 100% of permitted processes in accordance with DEFRA's inspection strategy. | 100 % inspection achieved | 100% inspection target as per the risk rating. | |
| | Contaminated Land | | | |
| | Address and prioritise contaminated land | Strategy Updated. | Consult on draft Strategy. Executive Report for Contaminated Land Strategy and hardship policy. Work with the Planning Department to ensure housing and other developments only take place on land suitable for use Respond to enquiries regarding possible land contamination | |

Environmental Health Service Plan 2014 to 2015

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| <ul style="list-style-type: none"> • Healthier lives • Clean and safe Neighbourhoods | Noise and Nuisance | | | |
| | Revise strategies for dealing with noise nuisances | Attendance at East and West PSG. | Review the procedure for domestic noise investigations in light of the Antisocial Behaviour Crime and Policing Act 2014. Contribute to webcam open forum for noise. | |
| | Private Water Supplies | | | |
| | Sample and assess 100% of private water supplies in accordance with the DWI Technical Manual. | 100% | 100% | |
| | Pest Control | Raised awareness of the service via posters, media releases and leaflets. | Review service in light of reduced staffing. | |
| | Seagull Control | 1. Leaflet Produced 2. Premises where | Review areas identified and Notices. | |

Environmental Health Service Plan 2014 to 2015

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| | | roosting was a concern identified and 34 written to. 6 Abatement Notices Served 3. Press releases | Promote proofing and good house keeping. | |
| | Licensed Premises | | | |
| | Review the web information on application for licences. | | Deliver the report on the Further amendments to be made re new Mobile Homes Act 2013 and the Mobile Homes site rules Regulations 2014 (come into force on 4/2/14) | |
| | Dog Warden | | | |
| | | Charging review completed. | Review 2 nd offence fees and use of Dogs off Lead Control Orders. Benchmarking and Tender process. | |
| | Cumbria Environmental Protection Technical Working Group. | Full Contribution and attendance at meetings and development of Action Plan. | Action planning, emerging Issues peer review and regional consistency. | |

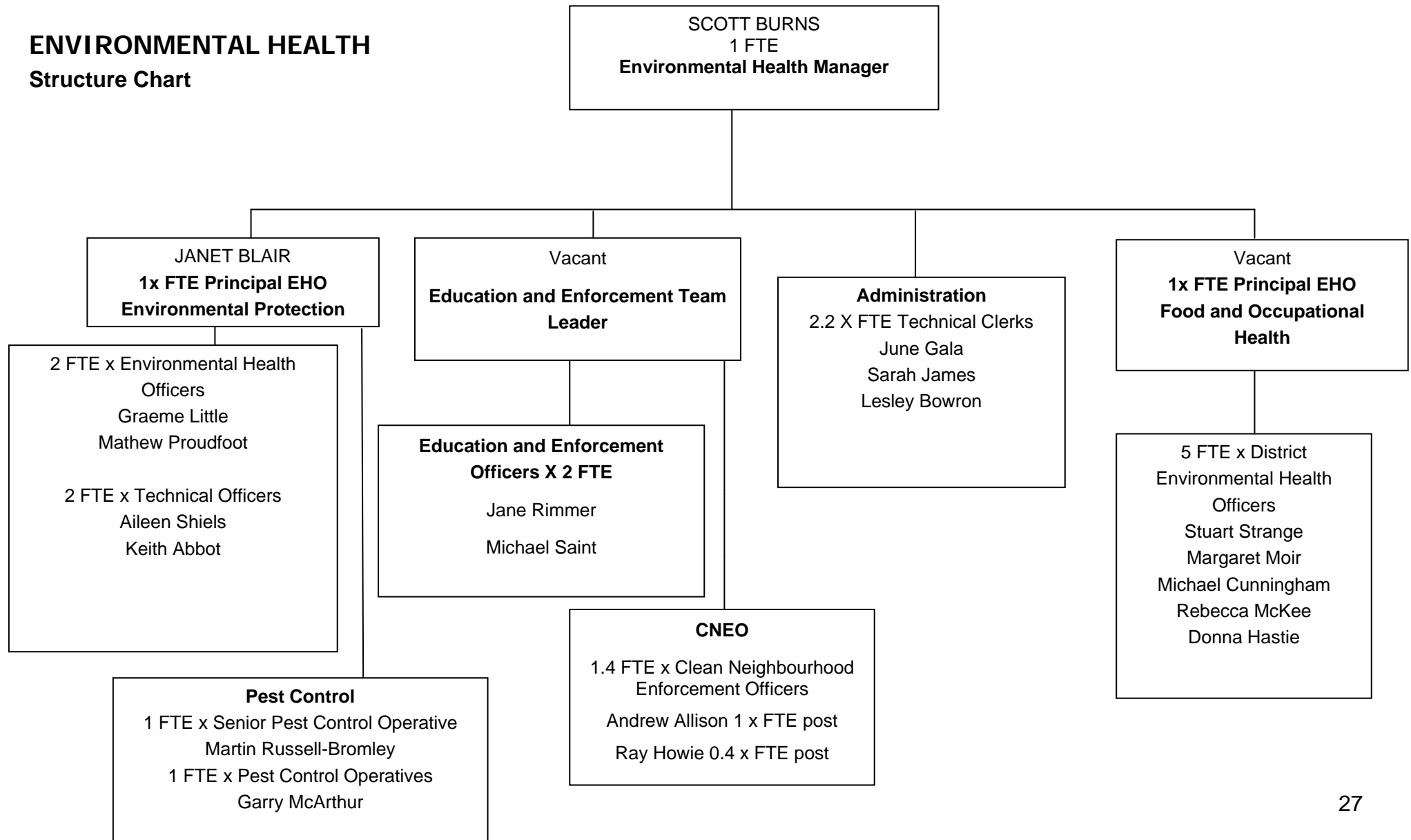
Education and Enforcement Teams Enforcement Plan

| Activity | Key Action | 2013/14 Performance: | Target 2014/15 | Progress: |
|--|--|---|---|-----------|
| <ul style="list-style-type: none"> • Clean and safe Neighbourhoods • Healthier lives | Progress the Clean Neighbourhood Enforcement Plan | <p>2013/14 Enforcement Plan produced and followed.</p> <p>FPN's issued 43 dog fouling, 42, littering, 12 dogs off leads, 8 waste receptacles, 8 fly posting, 1 failure to produce a waste transfer note</p> <p>Prosecutions – 2 fly tipping, 1 littering, 8 dog fouling, 5 dogs off leads, 1 waste receptacles,</p> | <p>Reduction in dog fouling incidents and complaints compared to 2011/12 benchmark.</p> <p>JMT report on the 2 year Clean Up Carlisle Initiative.</p> | |
| | Deliver a Educational Campaign for dog fouling and littering | <p>3,000 primary children delivered educational message plus 420 year 7's, 2 out of the three schools involved</p> <p>250 dogs micro chipped</p> | Produce an Educational Action Plan | |

Environmental Health Service Plan 2014 to 2015

| | | | | |
|--|---|---|---|--|
| | Review and update policies. | Reviewed the procedures for dealing with Graffiti offences. Abandoned Vehicles came into the Team. | Review Control Orders in light of the Antisocial Behaviour Crime and Policing Act 2014. | |
| | Develop a strategy with partner organisations to tackle environmental crimes. | | Attend PSG East and West and CD&ASB – continue to develop partnership working with Riverside and Impact | |
| | CCTV | | Produce working procedures for the revised CCTV System Assist in the transfer to the County Wide CCTV and the City Centre Wi-Fi initiatives. | |

ENVIRONMENTAL HEALTH
Structure Chart



EXCERPT FROM THE MINUTES OF THE EXECUTIVE HELD ON 23 JUNE 2014

EX.57/14 FOOD LAW ENFORCEMENT SERVICE PLAN
(Key Decision – KD.05/14)

Portfolio Environment and Transport

Relevant Overview and Scrutiny Panel Community

Subject Matter

The Deputy Leader, and Environment and Transport Portfolio Holder submitted report LE.02/14 presenting the Food Law Enforcement Service Plan, which set out how the Environmental Health Service would deploy its resources in 2014 to 2015 to improve hygiene standards, prevent food borne diseases and help people live healthier lives.

She explained that the Plan linked to the key priority actions of the Council's Carlisle Plan and also sought to direct resources into achieving the priority outcomes for regulatory services as detailed in the Better Regulation Delivery Office document "Priority Regulatory Outcomes – A New Approach to Refreshing the National Enforcement Priorities for Local Authority Services" (November 2011).

In improving food standards the Environmental Health Service was contributing towards ensuring a safe, healthy and sustainable food chain for the benefit of consumers. Service Plans were an important part of the process to ensure that national priorities and standards were addressed and delivered locally.

The Deputy Leader, and Environment and Transport Portfolio Holder informed Members that, although the Food Standards Agency's Food Law Codes of Practice detailed national food policy, they did afford local authorities flexibility over how to deliver the national food controls. She added that the Plan set out how and at what level official food controls would be provided in accordance with the Codes of Practice.

The Framework Agreement on Official Feed and Food Controls by Local Authorities (2010) recommended that food service plans were approved at the relevant level established for that authority with a view to ensuring local transparency and accountability, and to show the Service's contribution to the authority's Carlisle Plan.

In conclusion the Deputy Leader, and Environment and Transport Portfolio Holder requested that the Executive agree the recommendations as detailed in the report, which course of action was seconded by the Leader.

Summary of options rejected None

DECISION

That the Executive:

1. Agreed the key actions of the Environmental Health Service Plan with respect to Food Safety.
2. Referred the said plans to Council for approval in accordance with the Council's Budget and Policy Framework.

Reasons for Decision

The recommended key actions have been identified following consultation and reflected the resources available to the Environmental Health Service in the financial year 2014 to 2015.