

RESOURCES OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12
Date last revised: 20 July 2011

Issue	Type of Scrutiny					Comments/Current Status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Budget		Monitoring	16 Jun 11	21 Jul 11	25 Aug 11	13 Oct 11	6 Dec 11	5 Jan 12	16 Feb 12
Current Meeting - 21st July 2011														
Employee Opinion Survey						To inform Members of feedback and action plan		✓						
Asset Management Business Plan			✓			To monitor implementation of plan		✓						
Projects Assurance Group						Quarterly monitoring of significant projects		✓		✓		✓		✓
Corporate Risk Register						Quarterly Monitoring		✓		✓		✓		✓
Task & Finish Groups														
Capital Programme Review			✓			Draft report of Task Group	✓		✓					
Use of Consultants			✓			Need to determine when to monitor recommendations (Response from Exec 6/12/10)								
Lease Cars			✓			Monitoring of Task Group Recommendations								

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Future Meetings															
Discretionary Rate Relief Policy			✓			To consider draft protocol and criteria			✓						
Transformation Programme				✓	✓	Monitoring of action plans, budget savings and process			✓						
Performance Monitoring Reports	✓				✓	Monitoring of performance relevant to the remit of the Panel	✓		✓		✓		✓		
Budget Monitoring 11/12				✓	✓	Monitoring of budget - check dates with Peter/Alison									
Medium Term Financial Plan				✓					✓						
Asset Management Plan 2010-2015				✓					✓						
Budget				✓		Budget setting 2012/13-2016/17					✓		✓		

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Shared Services						✓					✓			✓	
Scrutiny Annual Report							Draft report for comment before Chairs Group								✓
Completed Items															
2010/11 Provisional Outturn Reports							Outturn reports and recommendations on carry forward requests to Council	✓							
INFORMATION ONLY ITEMS							Details								
							Date Circulated								