

AGENDA

Business & Transformation Scrutiny Panel

Thursday, 03 September 2020 AT 16:00

This meeting will be a virtual meeting and therefore will not take place in a physical location.

Members of the Business & Transformation Scrutiny Panel

Councillor Bainbridge (Chair) , Councillors Alcroft, Allison, Mrs Birks (Vice Chair), Mrs Bowman, Mitchelson, Paton, Dr Tickner

Substitutes:

Councillors Mrs Atkinson, Betton, Bomford, Mrs Brown, Collier, Ms Ellis-Williams, Mrs Finlayson, Mrs Glendinning, Glover, Mrs McKerrell, McNulty, Meller, Morton, Patrick, Robson, Rodgerson, Shepherd, Miss Sherriff, Southward, Tarbitt, Tinnion, Miss Whalen.

PART A

To be considered when the Public and Press are present

Register of Attendance and Declarations of Interest

A roll call of persons in attendance will be taken and Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

Apologies for Absence

To receive apologies for absence and notification of substitutions

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of Previous Meeting

7 - 16

The Chair will move the minutes of the meeting held on 23 July 2020 as a correct record. The only part of the minutes that may be discussed is their accuracy.
(Copy minutes herewith).

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 REVENUE BUDGET OVERVIEW AND MONITORING REPORT APRIL TO JUNE 2020

**17 -
44**

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources
Officer: Alison Taylor, Corporate Director of Finance and Resources
Report: RD.20/20 (amended) and Minute Excerpt herewith

Background:

The Corporate Director of Finance and Resources to submit a report providing an overview of the Council's General Fund revenue budgetary position for the period April to June 2020 which was considered by the Executive on 17 August 2020.

Why is this item on the agenda?

Budget monitoring report.

What is the Panel being asked to do?

To scrutinise the variances contained within this report.

A.3 CAPITAL BUDGET OVERVIEW AND MONITORING REPORT APRIL TO JUNE 2020

**45 -
64**

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources
Officer: Alison Taylor, Corporate Director of Finance and Resources
Report: RD.21/20 and Minute Excerpt herewith

Background:

The Corporate Director of Finance and Resources to submit a report providing an overview of the budgetary position of the City Council's capital programme for the period April to June 2020 which was considered by the Executive on 17 August 2020.

Why is this item on the agenda?

Budget monitoring report.

What is the Panel being asked to do?

To scrutinise the variances contained within this report.

A.4 SICKNESS ABSENCE 2019/20 & Q1 2020/21

**65 -
74**

Portfolio: Finance, Governance and Resources
Directorate: Finance and Resources
Officers: Sue Kaveney, HR Manager
Gary Oliver, Policy and Performance Officer
Report: RD.24/20 herewith

Background:

The Corporate Director of Finance and Resources to submit a report on the authority's sickness absence levels for the period April 2019 and June 2020 and other sickness absence information.

Why is this item on the agenda?

Annual monitoring of sickness absence within the authority.

What is the Panel being asked to do?

Scrutinise and comment on the information on sickness absence provided in the report.

A.5 CORPORATE RISK REGISTER**75 -
86**

Portfolio: Finance, Governance and Resources
Directorate: Community Services
Officer: Darren Crossley, Deputy Chief Executive
Report: CS.21/20 herewith

Background:

The Deputy Chief Executive to submit an update on the management of the Council's Corporate Risk Register.

Why is this item on the agenda?

Monitoring report.

What is the Panel being asked to do?

Scrutinise and comment on the current Corporate Risk Register as set out in appendix one.

A.6 QUARTER 1 PERFORMANCE REPORT 2020/21**87 -
102**

Portfolio: Finance, Governance and Resources
Directorate: Corporate Support
Officer: Gary Oliver, Policy and Performance Officer
Report: PC.21/20 herewith

Background:

The Town Clerk and Chief Executive to submit a report on the Quarter 1 2020/21 performance against the Council's current Service Standards and a summary of the Carlisle Plan 2015-18 actions as defined in the 'plan on a page'. Performance against the Panel's 2020/21 Key Performance Indicators (KPIs) are also included.

Why is this item on the agenda?

Annual monitoring of performance.

What is the Panel being asked to do?

Scrutinise the performance of the City Council with a view to seeking continuous improvement in how the Council delivers its priorities.

A.7 OVERVIEW REPORT

**103 -
108**

Portfolio: Cross Cutting
Directorate: Cross Cutting
Officer: Rowan Jones, Overview and Scrutiny Panel
Report: OS.18/20 herewith

Background:

To consider a report providing an overview of matters related to the work of the Business and Transformation Scrutiny Panel.

Why is this item on the agenda? The Business and Transformation Scrutiny Panel operates within a work plan which has been set for the 2020/21 municipal year. The Plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Panel and take into account items relevant to this Panel in the latest Notice of Executive Key Decisions.

What is the Panel being asked to do?

- Note the items (within Panel remit) on the most recent Notice of Executive Key Decisions
- Discuss the work programme and prioritise if necessary

PART B

To be considered when the Public and Press are excluded from the meeting

- NIL -

Enquiries, requests for reports, background papers etc to:

Rachel Plant, Democratic Services Officer - rachel.plant@carlisle.gov.uk