

**CARLISLE  
CITY COUNCIL**



[www.carlisle.gov.uk](http://www.carlisle.gov.uk)

**NOTICE  
OF  
EXECUTIVE  
KEY DECISIONS**

**5 FEBRUARY 2021**

## Notice of Key Decisions

This document provides information on the 'key decisions' to be taken by the Executive within the next 28 days. The Notice will be updated on a monthly basis and sets out:

- Details of the key decisions which are to be taken;
- Dates of the Executive meetings at which decisions will be taken;
- Details of who will be consulted and dates for consultation;
- Reports and background papers which will be considered during the decision making process;
- Details of who to contact if further information is required
- Details of where the document can be inspected
- Details of items which the public may be excluded from the meeting under regulation 4(2) and the reason why
- Details of documents relating to the decision which need not, because of regulation 20(3) be disclosed to the public and the reason why.

The dates on which each new Notice will be published are set below:

### Publication Dates

- 8 January 2021
- 5 February 2021
- 5 March 2021

Key decisions are taken by the City Council's Executive and these are usually open to the public. Agendas and reports and any other documents relevant to the decision which may be submitted can be viewed in the Customer Contact Centre at the Civic Centre, Carlisle or on the City Council's website ([www.carlisle.gov.uk](http://www.carlisle.gov.uk)). Agendas and reports are published one week ahead of the meeting.

A Key Decision is an Executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant\* having regard to the local authority's budget for the service or function to which the decision relates;
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

\*significant expenditure or savings to the authority in excess of £70,000

The City Council's Executive Members are:

- Councillor J Mallinson (Leader / Chairman)
- Councillor G Ellis (Deputy Leader, and Finance, Governance and Resources Portfolio Holder)
- Councillor N Christian (Environment and Transport Portfolio Holder)
- Councillor S Higgs (Culture, Heritage and Leisure Portfolio Holder)
- Councillor Mrs Mallinson (Communities, Health and Wellbeing Portfolio Holder)
- Councillor P Nedved (Economy, Enterprise and Housing Portfolio Holder)

Should you wish to make any representations in relation to the items being held in private or If you require further information regarding this notice please contact Democratic Services on 01228 817039 or [committeeservices@carlisle.gov.uk](mailto:committeeservices@carlisle.gov.uk).

## Index of Active Key Decisions

		Date Decision to be considered:	Date Decision to be taken:
KD.01/21	Carlisle Plan	8 March 2021 consultation period to include Overview and Scrutiny as appropriate	2 June 2021
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KD.02/21	Empty Property Grant Assistance		8 March 2021
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KD.03/21	Disabled Facilities Grant Update		8 March 2021
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KD.04/21	St Cuthbert's Garden Village Strategic Design Supplementary Planning Document		6 April 2021
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KD.05/21	Carlisle Station Gateway – Phase 1		8 March 2021
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## Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.01/21
Type of Decision:	Executive
Decision Title:	Carlisle Plan
Decision to be taken:	The Executive will be asked to recommend the new Carlisle Plan to Council for adoption.
Date Decision to be considered:	8 March 2021 consultation period to include Overview and Scrutiny as appropriate
Date Decision to be taken:	2 June 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Deputy Chief Executive will be available five working days before the meeting
Contact Officer for this Decision:	Deputy Chief Executive, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Leader
Relevant or Lead Overview and Scrutiny Panel:	Business & Transformation Scrutiny Panel, Health & Wellbeing Scrutiny Panel, Economic Growth Scrutiny Panel,

All public reports can be viewed in the Customer Contact Centre of the Civic Centre, Carlisle, the Public Library and on the Council's website [www.carlisle.gov.uk](http://www.carlisle.gov.uk).

Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

## Notice of Key Decisions to be taken by the Executive

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.02/21
Type of Decision:	Executive
Decision Title:	Empty Property Grant Assistance
Decision to be taken:	<p>The Executive will be asked to</p> <ol style="list-style-type: none"><li>1. Consider and approve a proposed extension to the Empty Property Grant by agreeing to the use of £109,433.00 Capital funds from 2012/13 which are presently unallocated.</li><li>2. Increase the maximum Empty Property Grant offer to £5,000 and delegate authority to the Corporate Director of Governance and Regulatory Services, following consultation with the Portfolio Holder for Economy Enterprise and Housing to vary the terms of the proposed Grant should opportunities arise which are conducive to improved service delivery.</li></ol>
Date Decision to be considered:	
Date Decision to be taken:	8 March 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Nedved)
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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## **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.03/21
Type of Decision:	Executive
Decision Title:	Disabled Facilities Grant Update
Decision to be taken:	The Executive will be asked to 1. Consider and note the progress of allocations under the Disabled Facilities Grants for 2020/21 2. Consider a proposal to replenish and reinforce the Additional Discretionary Assistance for Mandatory Grant by £190,325
Date Decision to be considered:	
Date Decision to be taken:	8 March 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Governance and Regulatory Services will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Governance and Regulatory Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Communities, Health and Wellbeing (Councillor Mrs Mallinson)
Relevant or Lead Overview and Scrutiny Panel:	Health and Wellbeing Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

## **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.04/21
Type of Decision:	Executive
Decision Title:	St Cuthbert's Garden Village Strategic Design Supplementary Planning Document
Decision to be taken:	The Executive will be asked to consider the summary of consultation responses, agree the officer recommended responses and approve the adoption of the final St Cuthbert's Garden Village Strategic Design Supplementary Planning Document as part of the Council's Planning Policy Framework
Date Decision to be considered:	
Date Decision to be taken:	6 April 2021
Is the Decision Public or Private?:	The decision will be taken in public.
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Economy, Enterprise and and Housing (Councillor Nedved)
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.

## **Notice of Key Decisions to be taken by the Executive**

The following key decision is to be made on behalf of Carlisle City Council:

Key Decision Reference:	KD.05/21
Type of Decision:	Executive
Decision Title:	Carlisle Station Gateway – Phase 1
Decision to be taken:	The Executive will be asked to note the Business case for the Carlisle Station project and give their approval to enter into an agreement with the County Council regarding the City Councils landholdings that are necessary to deliver the scheme.
Date Decision to be considered:	
Date Decision to be taken:	8 March 2021
Is the Decision Public or Private?:	The decision will be taken in private. The report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as the report contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information)
Documents submitted for consideration in relation to the Decision:	The report of the Corporate Director of Economic Development will be available five working days before the meeting
Contact Officer for this Decision:	Corporate Director of Economic Development, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG
Relevant Portfolio Area:	Leader
Relevant or Lead Overview and Scrutiny Panel:	Economic Growth Scrutiny Panel

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Other documents relevant to the matter may be submitted to the decision maker. These, if available, may be obtained by contacting the named contact officer.



Notice prepared by Councillor John Mallinson,  
Leader of Carlisle City Council

Date: 5 February 2021