

Community Overview and Scrutiny Panel

Agenda
Item:
A.2

Meeting Date: 20 July 2017
Portfolio: Cross Cutting
Key Decision: No
Within Policy and Budget Framework
Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
Report of: Overview and Scrutiny Officer
Report Number: OS 15/17

Summary:

This report provides an overview of matters related to the Community O&S Panel's work. It also includes the latest version of the work programme and a table of ideas for future items for the work programme for this Civic Year.

Recommendations:

Members are asked to:

- Note the items (within Panel remit) on the most recent Notice of Key Executive Decisions
- Through discussion with officers and Portfolio Holders, develop the Panel's work programme for the year

Contact Officer: Dave Taylor

Ext: 0781 785 8167

Appendices attached to report:

1. Work Programme Ideas for Community O&S Panel 2017/18
2. Community O&S Panel Work Programme 2017/18
3. Minute Excerpt EX.52.17 – Food Law Enforcement Service Plan

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 30th June 2017. This was circulated to all Members. The following items fall within the remit of this Panel:

Items which have been included in the Panel's Work Programme:

KD.15/17 Carlisle and Eden Community Safety Partnership Annual Plan 2017/18

KD.05/17 Food Law Enforcement Service Plan 2017/18

Items which have not been included in the Panel's Work Programme:

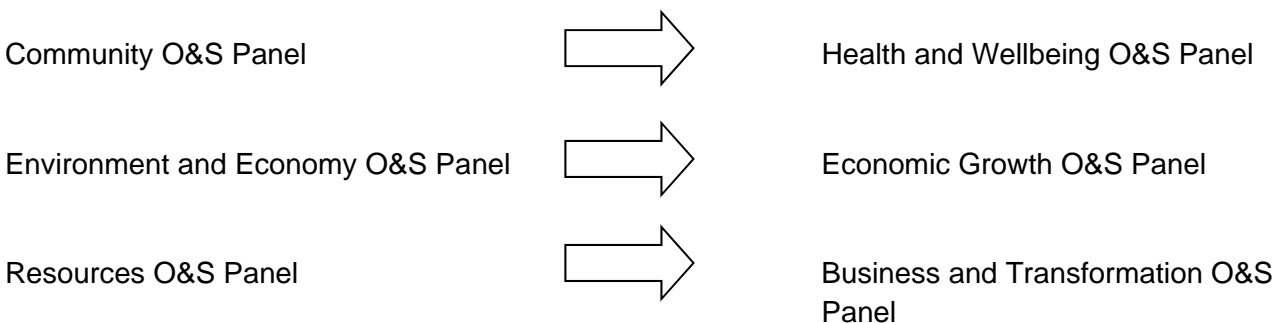
KD.16/17 Authority to dispose of affordable housing commuted sum funding

2. References from the Executive

There is one reference from the Executive: EX.52/17 – Food Law Enforcement Service Plan, which is attached to this report.

3. Change of Panel Names and Remits

As Members will be aware, a proposal went to the last meeting of the City Council to change the names and remits of the three Overview and Scrutiny Panels. The three new panels map broadly from the current O&S Panels to the new names as follows:



The change of remits would bring O&S in line with the four SMT sub-groups with the Health and Wellbeing group and the Economic Growth group being covered by one panel each. The Business and Transformation O&S Panel would consider issues dealt with by the other two groups, Business Management and Development, and Transformation Plans.

The following table shows how the subject areas covered by this Panel would change:

O&S Panel Name and Remit Change:**Health and Wellbeing**

Old name:	Subject Areas Gained	Subject Areas Lost
<p data-bbox="186 353 371 394">Community</p> <p data-bbox="186 495 451 573">Corporate Groups Covered:</p> <p data-bbox="186 629 357 707">Health and Wellbeing</p>	<ul style="list-style-type: none"> <li data-bbox="549 315 882 421">• Carlisle Partnership – Including Community Plan <li data-bbox="549 427 871 461">• Civic Relationships <li data-bbox="549 468 707 501">• Council Communication <li data-bbox="549 508 796 542">• Dog Wardens <li data-bbox="549 548 898 582">• Emergency Planning <li data-bbox="549 589 903 622">• Environment Agenda <li data-bbox="549 629 807 734">• Environmental Health <li data-bbox="549 741 807 804">• Environmental Protection <li data-bbox="549 810 699 844">• Events <li data-bbox="549 851 799 884">• Green spaces <li data-bbox="549 891 807 954">• Land drainage (operational) <li data-bbox="549 960 882 1066">• Neighbourhood services, waste and recycling <li data-bbox="549 1072 770 1106">• Pest control <li data-bbox="549 1113 738 1146">• Recycling <li data-bbox="549 1153 842 1187">• Refuse collection <li data-bbox="549 1193 815 1227">• Street cleaning <li data-bbox="549 1234 799 1267">• Street lighting <li data-bbox="549 1274 770 1308">• Streetscene 	<ul style="list-style-type: none"> <li data-bbox="976 315 1249 387">• Empty Property Schemes <li data-bbox="976 394 1321 499">• External Liaison with Education and Skills Providers <li data-bbox="976 506 1270 611">• Housing Delivery (market, starter, affordable) <li data-bbox="976 618 1334 651">• Housing Partnerships <li data-bbox="976 658 1334 730">• Housing Strategy and Support <li data-bbox="976 736 1294 770">• Rural/Urban Policy <li data-bbox="976 777 1334 810">• Consultation Strategy <li data-bbox="976 817 1339 851">• Corporate Complaints <li data-bbox="976 857 1243 891">• Customer Care <li data-bbox="976 898 1286 960">• Customer Contact Services <li data-bbox="976 967 1334 1039">• Equality and Diversity Policy

4. Work Programme

The Panel's current work programme is attached at **Appendix 2**. At present, this comprises mostly items for this meeting and the next one on 31st August. The following officers and Portfolio Holders have been invited to this meeting to assist the Panel in defining their work programme for the year:

- Cllr Heather Bradley
- Cllr Ms Anne Quilter
- Cllr Miss Lee Sherriff (unable to attend, Cllr Colin Glover to attend instead)
- Mark Lambert
- Darren Crossley
- Jane Meek
- Scott Burns
- Tammie Rhodes

Some possible areas of focus in the work programme are included as **Appendix 1** to this report. As ever, it is important to stress that Scrutiny is a Member-led function and that the work programme items are chosen by Members themselves. Also, the items in the table have been identified as areas of policy

development but it should be underlined that no discussions have been held prior to today's meeting with officers or Portfolio Holders about potential scrutiny involvement.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

Appendix 1: Work Programme Ideas for Community O&S Panel 2017/18

Major areas of Policy Development within the Organisation	
Subject Area	Background
Community Asset Transfer Policy	Identified by officers as area of forthcoming policy development
Cultural Strategy	Identified by officers as area of forthcoming policy development .No cultural strategy currently and a clear gap in the framework. Panel could have significant involvement in policy development.
CDRP (CSP) Strategy	Identified by officers as area of forthcoming policy development. Due at Panel's 20 th July meeting.
Interagency Homelessness Plan 2015-2020	Identified by officers as area of forthcoming policy development
Sports Facilities Strategy	Identified by officers as area of forthcoming policy development
<i>Housing Strategy*</i>	New Housing Strategy 2017-2020 to be finalised in early part of Civic Year. COSP due to see it in draft form.
<i>Public Space Protection Order#</i>	Identified by officers as area of forthcoming policy development. Pencilled in to come to EEOSP at September 7 th meeting
<i>Clean Neighbourhood & Environment Enforcement Policy#</i>	Identified by officers as area of forthcoming policy development
<i>Green Infrastructure Strategy#</i>	Identified by officers as area of forthcoming policy development
<i>Partnership Plan#</i>	Identified by officers as area of forthcoming policy development. New remits - cross-Panel EGOSP and HAWOSP?
Smaller areas of Policy Development within the Organisation	
Carlisle Plan/Plan on a Page Review	Identified by officers as area of forthcoming policy development
Support to Community Centres	Identified in Service Plan: Award of appropriate and agreed grants to all centres and receipt and review of business plans from all centres
Develop Marketing Plan for Talkin Tarn	Identified in Service Plan
Play Areas Review	Identified in Service Plan

Healthy City priorities: continue to work with partners to deliver	Identified in Service Plan
Develop Food City Partnership further	Identified in Service Plan. Officer in post from June 2017. Aim is for a more visible, sustainable food sector/culture.
Assist in development of a partnership: Dementia Action Alliance	Identified in Service Plan. Launch event 17 th May.
Strategic Homelessness Action Plan: Year 3	Identified in Service Plan. Various elements including establishing Local Rent Deposit scheme, implementing hospital discharge protocol
Countywide Domestic Abuse project	Identified in Service Plan. Leading on delivery of project.
Rogue Landlord work	Identified in Service Plan. Key issues include number of inspections and number of notices issued.
Affordable Ways of Improving Provision of Public Toilets in the City	Suggestion from member of the public via the Chief Executive
<i>Equality Policy*</i>	Identified by officers as area of forthcoming policy development. Annual update to come to 20 th July meeting of COSP
<i>Customer Contact Strategy (SSD2 Project)*</i>	Identified by officers as area of forthcoming policy development
<i>Long-term Plan to Increase Recycling Rates#</i>	Identified in Service Plan
Items previously identified or from last year's work programme	
Youth	Beginnings of Member-led Task and Finish Group work in 2016/17
Flood Update	Phasing out these reports
Leisure Contract Procurement	
Greenwich Leisure Ltd	Annual performance report – approx Nov
Tullie House Business Plan	Annual scrutiny of Business Plan
Performance Monitoring Reports	Already timetabled in for 1/6/17, 31/8/17, 23/11/17 and 22/2/18
Response to Welfare Reform	Ongoing and changing agenda. Something the Panel want to examine more closely?

Old Fire Station	Future Update requested at 1 st June 2017 meeting
Food Law Enforcement Service Plan	Last seen in June 2016
Housing Renewal Assistance Policy	Considered in November 2016 – any changes likely in next year?
<i>Housing Associations*</i>	COSP had workshop (March 2017) to consider the future relationship with Riverside. Update on relationship with Riverside due to come to COSP on 31 st August meeting. Ongoing relationship with Riverside and other housing associations. Could make local links to their own scrutiny operations. Riverside in loose arrangement to return annually – January 2018?
<i>Business Plan for Parks#</i>	Resolution from 2 nd March EEOSP meeting asking for this
<i>Rethinking Waste Project#</i>	Report due to come to EEOSP late 2017 - assess effects of this on recycling totals etc after 6 months.
<i>Clean Carlisle#</i>	6-monthly updates to EEOSP

* These items *will not be* under the remit of this Panel if the proposed changes to Panel names and remits are agreed at Council on 11th July 2017

These items *will be* newly under the remit of this Panel if the proposed changes to Panel names and remits are agreed at Council on 11th July 2017

Appendix 2 – Community Overview and Scrutiny Panel Work Programme

Issue	Type of Scrutiny							Comments/status	Meeting Dates							
	Performance Management	key Decisions	Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget		01 Jun 17	20 Jul 17	31 Aug 17	12 Oct 17	23 Nov 17	11 Jan 18	22 Feb 18	29 Mar 18
Contact Officer																
CURRENT MEETING – 20 July 2017																
CDRP Gavin Capstick						✓		Community Safety Partnership Plan. Lee Evans from Victim Support invited to attend		✓						
Policing in Carlisle Superintendent Justin Bibby					✓			An opportunity for Members to ask questions of Superintendent Bibby		✓						
Annual Equality Report 2016/17 and Equality Action Plan 2017/18 Rebecca Tibbs						✓		Monitoring of Equality activity and consideration of Equality Action Plan for 2016/17		✓						
TASK AND FINISH GROUPS / WORKSHOPS																
Youth								Member-led initial work ongoing								
FUTURE ITEMS																

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	Performance Management key Decisions	Item/Referred from Executive Policy	Review/Development	Scrutiny of Partnership/ External Agency	Monitoring	Budget										
Cumbria Health Scrutiny Committee Cllr Williams					✓			As a Member of the Committee, Cllr Williams to provide an update on the recent work of the Cumbria Health Scrutiny Committee			?					
Housing Strategy Jeremy Hewitson			✓					To consider the new Housing Strategy			TBC					
Performance Monitoring Reports Gary Oliver	✓							Reporting of performance relevant to remit of Panel	✓		✓		✓		✓	
Relationship with Riverside Jane Meek				✓				Feedback from issues raised at Workshop in February 2017			✓					
Greenwich Leisure Ltd Gavin Capstick				✓				Annual Performance Report					✓			
New Leisure contract procurement Gavin Capstick								Update of procurement process.				✓				

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Contact Officer																
Police and Crime Panel Cllr Bowditch						✓		As a Member of the Panel, Cllr Bowditch to provide an update on the recent work of the Cumbria Police and Crime Panel	✓							
INFORMATION ONLY ITEMS																
Details									Date Circulated							
Food Law Enforcement Service Plan																

EXCERPT FROM THE MINUTES OF THE EXECUTIVE HELD ON 3 JULY 2017

EX.52/17 FOOD LAW ENFORCEMENT SERVICE PLAN
(Key Decision – KD.05/17)

Portfolio Environment and Transport

Relevant Overview and Scrutiny Panel Community

Subject Matter

The Environment and Transport Portfolio Holder submitted report GD.29/17 providing details of the Food Law Enforcement Service Plan covering the period 1 April 2017 to 31 March 2018. A summary report of the Plan had also been produced at Appendix 1 for Members' assistance.

The Portfolio Holder explained that the Plan set out how Regulatory Services would deploy its resources in 2017 to 2018 to improve hygiene standards, prevent food borne diseases and help people live healthier lives. It sought to target intervention to tackle local issues whilst ensuring that Carlisle City Council achieved its national statutory responsibilities.

In improving food standards Regulatory Services were contributing towards ensuring a safe, healthy and sustainable food chain for the benefit of consumers. Service Plans were an important part of the process to ensure that national priorities and standards were addressed and delivered locally.

Details of the Food Standard Agency's expectations in terms of the delivery of official controls on feed and food law; the Service's contribution to the Council's Carlisle Plan; the requirements of The Food Law Codes of Practice (March 2017); and the Food Standards Agency's (FSA) Strategy for 2015-2020 were provided.

The Portfolio Holder indicated that the FSA recognised that they could not achieve their strategic goals in isolation and acknowledged the important role played by local government officers in ensuring food safety. As part of the strategy the FSA had issued a paper entitled 'Regulating our Future – Developing the FSA's New Approach to Regulating Food Businesses' which outlined a programme of work which would change how the authority regulated food businesses.

The Council's Regulatory Services were concerned about the new proposals and the need to be mindful of how those regulatory changes proposed by the FSA would affect the health and well-being of citizens and visitors of Carlisle. As part of a coordinated

approach with other Cumbrian Local Authority Environmental Health Departments Officers were responding directly to the FSA outlining their concerns regarding those future proposals.

The Environment and Transport Portfolio Holder concluded by moving the recommendations, which course of action was formally seconded by the Leader.

Summary of options rejected None

DECISION

That the Executive:

1. Agreed the key actions of the Food Law Enforcement Service Plan as appended to Report GD.29/17.
2. Referred the said Plan to Overview and Scrutiny for consideration and comment in accordance with the Council's Budget and Policy Framework.

Reasons for Decision

The recommended key actions had been identified following consultation and reflected the resources available to Regulatory Services in the financial year 2017 to 2018