

**CARLISLE  
CITY COUNCIL**



[www.carlisle.gov.uk](http://www.carlisle.gov.uk)

# **ECONOMY & ENVIRONMENT OVERVIEW AND SCRUTINY PANEL**

## ***Panel Report***

### **Public**

**Date of Meeting:** 20<sup>th</sup> October 2011

**Title:** Overview Report and Work Programme

**Report of:** Overview and Scrutiny Officer

**Report reference:** OS 27/11

### **Summary:**

This report provides an overview of matters related to the Environment & Economy O&S Panel's work. It also includes the latest version of the work programme.

### **Recommendations:**

Members are asked to:

- Decide whether the items on the Leader's Forward Plan should be included in the Panel's Work Programme for consideration.
- Note and/or amend the Panel's work programme (Appendix 2)

**Contact Officer:** Nicola Edwards

**Ext:** 7122

## 1. Forward Plan Items

The Forward Plan of the Executive covering the period 1<sup>st</sup> October 2011 – 31<sup>st</sup> January 2012 was published on 16<sup>th</sup> September 2011. The following issues contained in this Forward Plan that fall into the remit of this Panel are as follows and full details can be found at Appendix 1:

**KD.022/11 Botchergate Conservation Area Appraisal** - This report is being considered at this meeting of the Panel.

**KD024.11 Budget Process 2012-13** – available to be considered at Panel on 1<sup>st</sup> December 2011.

## 2. References from the Executive

There are no references from the Executive.

## 3. Task and Finish Group – Enterprise Centre

The Task Group visited the Enterprise Centre on 15<sup>th</sup> September 2011 and had a tour of the building and had the opportunity to talk to a number of the tenants. The Task Group have organised a witness session on 12<sup>th</sup> October with officers from Development Control, Property and Economic Development. The Task Group will also meet with the Portfolio Holder. A further verbal update will be provided at the Panel meeting and it is expected that the Task Group will present a report of their findings and recommendations to the next meeting of the Panel on 1<sup>st</sup> December 2011.

## 4. Economy & Skills Workshop

Members of the Panel agreed at their development session earlier in the year that you would like to hold a workshop on the relationship between the economy and education, skills and training.

A date has now been arranged for this workshop – **7<sup>th</sup> November 2011**. There will be a buffet lunch at 12:30 and the workshop will run 1pm-3pm. Preparations are being made for a several education/training providers and local employers to attend the workshop and therefore it should be an interesting a lively session. Please could you pencil this date in your diary and further details will be sent nearer the time.

## 5. Budget Scrutiny Workshop

Resources Overview and Scrutiny Panel have requested that a Budget Workshop be organised for all Scrutiny Members in November. Arrangements have been made for this to be held at 1:30pm on Friday 11<sup>th</sup> November. Members of SMT and the Executive have been asked to the workshop and Members are encouraged to attend as discussion and content will assist in involving scrutiny further in the budget setting process..

## 6. Scrutiny Chairs Group

The next meeting of the Group is scheduled for 2<sup>nd</sup> November 2011. If Members have any issues that they would like discussed at this meeting please speak to either the Chair of the Panel or the Scrutiny Officer.

## 7. Work Programme

The Panel's current work programme is attached at Appendix 2 for comment/amendment.

# ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 10 October 2011



Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
<b>THIS MEETING 20<sup>th</sup> October 2011</b>														
<b>Transformation Programme of Carlisle City Council</b> Cllrs Bloxham/Bowman Angela Culleton/Jane Meek		✓				Monitoring of Transformation of Directorates under the remit of the Panel				✓				
<b>Botchergate Conservation Area Appraisal</b>		✓				To consider report prior to Council for adoption as part of the LDF				✓				
<b>City Centre Partnership</b> Cllr Bowman Darren Crossley				✓		Workshop with Consultant 20/10/11	✓		✓	✓	✓			
<b>TASK AND FINISH GROUPS</b>														
<b>Enterprise Centre</b>			✓			Evidence Gathering			✓					
<b>Area Working</b>			✓			To monitor Task Group Recommendations	✓						✓	

# ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 10 October 2011



Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
<b>Car Parking</b> Cllr Bloxham			✓			Update on implementation of Task Group Recommendations				✓				
<b>FUTURE MEETINGS</b>														
<b>Parking Connect</b> Cllr Bloxham Angela Culleton		✓				Update on response from County Council			✓					
<b>Performance Monitoring Reports</b> Cllr Ellis/Bloxham/Bowman Steven O'Keefe	✓				✓	Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	
<b>Sustainable Energy Strategy</b>		✓				Awaiting feasibility study for sustainable energy projects		✓						
<b>Core Strategy</b>		✓				To consider issues and options paper as part of consultation		✓						
<b>Cumbria Waste – Enhanced working</b>		✓				To consider conclusions of Stage 1 of CSWP Project		✓			Workshop TBC			

# ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 10 October 2011



Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
<b>Economy of Carlisle</b> Cllr Bowman Jane Meek				✓		Special session to be arranged to invite stakeholders			Workshop 7/11/11					
<b>Control of Seagulls</b> Cllr Bloxham Angela Culleton			✓			12 month update						✓		
<b>Budget</b> Cllrs Mallinson /Bloxham/Bowman Peter Mason/Darren Crossley		✓	✓			To consider budget proposals for 2011/12				✓				
<b>Waste Services</b> Cllr Bloxham Angela Culleton			✓	✓	✓	Annual update								✓
<b>Scrutiny Annual Report</b>			✓		✓	Draft report for comment before Chairs Group								✓

# ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2011/12

Date last revised: 10 October 2011



Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Forward Plan Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		23 Jun 11	28 Jul 11	08 Sep 11	20 Oct 11	01 Dec 11	19 Jan 12	23 Feb 12	05 Apr 12
<b>Environmental Performance of the Council</b> Cllr Bloxham Arup Majhi			✓		✓	Regular monitoring of performance, including progress updates on Climate Change Strategy, Carbon Trust and Green Travel Plan.					✓			
						Area Working recommendation re monitoring of complaints etc								✓
<b>COMPLETED ITEMS</b>														
<b>Radio One Big Weekend</b>						A presentation showing the economic impact of the event			✓					
<b>Claimed Rights</b> Cllr Bloxham Angela Culleton		✓				To hold workshop to consider options for future of Claimed Rights in Carlisle				W/Shop 8/9/11				

**FORWARD PLAN**  
**Index of Active Executive Key Decisions relevant to:**  
**Environment and Economy Overview and Scrutiny Panel**

---

<b>Key Decision Ref Nos:</b>	<b>Subject:</b>	<b>Date of Executive Meeting</b>
KD.022/11	Botchergate Conservation Area Appraisal	26 September 2011 31 October 2011
KD.024/11	Budget Process 2012-13	21 November 2011 (a), (b), (c), (d), (e) and (f) on 21 November 2011 (g) on 12 December 2011 (h) (i), (j) and (k) on 19 December 2011 (l), (m), (n), (o) and (p) on 16 January 2012

**FORWARD PLAN**  
**Active Executive Key Decisions relevant to:**  
**Environment and Economy Overview and Scrutiny Panel**

---

**Ref:** KD.022/11                      **Portfolio Area** Environment and Housing

**Subject** Botchergate Conservation Area Appraisal

**Key Decisions:**

To refer the draft Botchergate Conservation Area Appraisal to Council for adoption as part of the Local Development Framework

**To be considered initially by Executive:** 26 September 2011

**Decision to be taken at Executive on:** 31 October 2011

**Responsible or Lead Overview and Scrutiny Panel:**

Environment and Economy Overview and Scrutiny Panel

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget Framework matter which will available for consideration on 20 October 2011 by Environment and Economy Overview and Scrutiny Panel.

**Consultees:**

**Date for Consultees' comments:**

**Relevant reports/background papers which are available:**

The Assistant Director (Economic Development) report will be available five working days before the meeting

**Further Information From:**

Assistant Director (Economic Development), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

---



**Subject** Budget Process 2012-13

**Key Decisions:**

To consider strategic financial issues arising from the budget setting process:

- (a) Budget Update - Revenue Estimates
- (b) Individual Charges Reviews (Local Environment, Governance , Economic Development, Community Engagement)
- (c) New Revenue Spending Proposals
- (d) New Savings Proposals
- (e) New Capital Spending Proposals and Provisional Capital Programme
- (f) Treasury Management and Prudential Borrowing Implications
- (g) Consideration of Overview and Scrutiny Consultation feedback
- (h) Draft Revenue Support Grant Settlement (if available)
- (i) Summary Overall Revenue and Capital Position
- (j) Draft Treasury Management and Investment Strategy including MRP Strategy
- (k) Executive Draft Budget Proposals for consultation
- (l) Final Revenue Support Grant and Final Revenue Budget Summary
- (m) Provisional Capital Programme
- (n) Treasury Management and Investment Strategy including MRP Strategy
- (o) Consideration of Final Budget Consultation
- (p) Executive's Final Budget Proposals

**To be considered initially by Executive:** 21 November 2011

**Decision to be taken at Executive on:** (a), (b), (c), (d), (e) and (f) on 21 November 2011  
(g) on 12 December 2011  
(h) (i), (j) and (k) on 19 December 2011  
(l), (m), (n), (o) and (p) on 16 January 2012

**Responsible or Lead Overview and Scrutiny Panel:**

Resources Overview and Scrutiny Panel for all budget issues except the detailed service estimates. Community and Environment and Economy Overview and Scrutiny Panels for New Spending Proposals, Savings and Charges pertaining to their individual areas of responsibility.

**Date when the matter will be available for consideration by Overview and Scrutiny Panel**

Policy and Budget matters which will be available as follows:

- (a), (b), (c), (d), (e) and (f) - Community Overview and Scrutiny Panel on 24 November 2011, Environment and Economy Overview and Scrutiny Panel on 1 December 2011 and Resources Overview and Scrutiny Panel on 6 December 2011
- (h), (i) and (j) Resources Overview and Scrutiny Panel on 5 January 2012

**Consultees:** Overview and Scrutiny Panels, Business Community, Trade Unions, Citizens and Staff

**Date for Consultees' comments:** Consultation Period 19 December 2011 to 16 January 2012

**Relevant reports/background papers which are available:**

The Assistant Director (Resources) report will be available five working days before the meeting

**Further Information From:**

Assistant Director (Resources), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

---