

AGENDA

Environment and Economy Overview and Scrutiny Panel

Thursday, 27 October 2016 AT 10:00
In the Flensburg Room, Civic Centre, Carlisle, CA3 8QG

**A preparatory/briefing meeting for Members of the Panel will be held
at 9.15 am in the Flensburg Room**

Apologies for Absence

To receive apologies for absence and notification of substitutions

Declarations of Interest

Members are invited to declare any disclosable pecuniary interests, other registrable interests and any interests, relating to any item on the agenda at this stage.

Public and Press

To agree that the items of business within Part A of the agenda should be dealt with in public and that the items of business within Part B of the agenda should be dealt with in private.

Minutes of Previous Meetings

5 - 16

To approve the Minutes of the meeting held on 30 June 2016 and 28 July 2016.

[Copy Minutes in Minute Book Volume 43(2)]

To note the Minutes of the meeting held on 15 September 2016.
(Copy Minutes herewith)

PART A

To be considered when the Public and Press are present

A.1 CALL-IN OF DECISIONS

To consider any matter which has been the subject of call-in.

A.2 OVERVIEW REPORT AND WORK PROGRAMME 17 - 32

To consider a report providing an overview of matters related to the work of the Environment and Economy Overview and Scrutiny Panel, together with the latest version of the Work Programme and details of the Key Decisions items relevant to this Panel as set out in the Notice of Executive Key Decisions.

(Copy Report OS.22/16 herewith)

A.3 UPDATE ON PUBLIC REALM IMPROVEMENTS 33 - 42

(Environment and Transport)

The Development Manager to deliver a presentation updating the Panel on Public Realm Improvement Projects including signage, the Green Market and the Bandstand.

(Copy presentation herewith)

A.4 UPDATE ON CLEAN CARLISLE 43 - 50

(Environment and Transport)

The Deputy Chief Executive to submit a report providing an update on the Clean Carlisle initiative.

(Copy report SD.25/16 herewith)

A.5 RETHINKING WASTE PROJECT 51 - 66

(Environment and Transport)

The Deputy Chief Executive to submit a report providing an update on the Rethinking Waste Project.

(Copy report SD.24/16 herewith)

PART B

To be considered when the Public and Press are excluded from the meeting

B.1 UPDATE ON CAR PARKING

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Members of the Environment and Economy Overview and Scrutiny Panel

Conservative – Christian, Mitchelson, Nedved (Chairman), Bloxham (sub), Mrs Parsons (sub), Mrs Mallinson (sub)

Labour – Bowditch (Vice Chairman), Mrs Coleman, Dodd, McDonald, Burns (sub), McNulty, Ms Patrick (sub)

Independent – Betton, Paton(sub)

Enquiries, requests for reports, background papers, etc to Committee Clerk: Jacqui Issatt - 817557 or jacqui.issatt@carlisle.gov.uk

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL

THURSDAY 15 SEPTEMBER 2016 AT 10.00 AM

PRESENT: Councillor Bowditch (Vice Chairman), Councillors Bloxham (as substitute for Councillor Nedved), Burns (as substitute for Councillor Coleman), Christian, Dodd, McDonald and Mitchelson.

ALSO PRESENT Councillor Mrs Bradley – Economy, Enterprise and Housing Portfolio Holder
Councillor Glover - Leader

OFFICERS: Deputy Chief Executive
Director of Economic Development
Investment and Policy Manager
Green Spaces and Bereavement Manager
Site Management Team Leader
Green Spaces Officer
Policy and Performance Officer
Overview and Scrutiny Officer

EEOSP.48/16 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor Nedved and Councillor Coleman.

EEOSP.49/16 DECLARATIONS OF INTEREST

There were no declarations of interest affecting the business to be transacted at the meeting.

EEOSP.50/16 PUBLIC AND PRESS

RESOLVED – That the Agenda be agreed as circulated.

EEOSP.51/16 MINUTES OF PREVIOUS MEETINGS

RESOLVED – That the minutes of the meetings of the Environment and Economy Overview and Scrutiny Panel held on 30 June 2016 and 28 July 2016 be agreed as a correct record of the meeting and signed by the Chairman.

EEOSP.52/16 CALL-IN OF DECISIONS

There were no items which had been the subject of call-in.

EEOSP.53/16 OVERVIEW REPORT AND WORK PROGRAMME

The Overview and Scrutiny Officer presented report OS.19/16 providing an overview of matters relating to the work of the Environment and Economy Overview and Scrutiny Panel.

The Overview and Scrutiny Officer reported that the most recent Notices of Executive Key Decisions, copies of which had been circulated to all Members, had been published on 29 July 2016 and 26 August 2016. The undernoted items fell within the remit of the Panel:

KD.13/16 – Approval of Updated Local Development Scheme – The Executive had been asked, at their meeting on 30 August 2016, to approve the City Council's updated Local Development Scheme.

KD.18/16 – Vehicle and Plant Replacement provision 2016/17 and re-profiling of vehicle replacement budgets – The Executive had been asked, at their meeting on 30 August 2016, to release Capital budget provision for 2016/17 of £1,221,000 to purchase vehicles in accordance with the 5 year plan and re-profile existing budgets to accurately reflect the vehicle purchase requirements.

In addition item KD.15/16 – North West Coast Connections project S42 Consultation Response had been added to the Notice of Key Decisions for consideration by the Executive on 19 December 2016. The consultation period would run from 28 October to 23 December 2016 and the Chairman had asked that the item be included on the Environment and Economy Panel's work programme for 1 December 2016, this was agreed.

A Member informed the Panel that he had been made aware of concerns from local landowners with regard to the location of the pylons and asked how those affected would be consulted with. Members also asked whether an Overview and Scrutiny Panel meeting could take place in the Parishes that were affected by the Connections Project.

The Director of Economic Development explained that all of the landowners that would be affected by the new pylons would be consulted and their thoughts could be fed back to the Panel as part of their consultation if they so wished.

Following discussion it was agreed that the Director of Economic Development would give some consideration to the best way to involve parishes in the consultation process and discuss reporting methods to the Panel with the Chairman.

The Overview and Scrutiny Officer drew attention to the Panel's current work programme attached as Appendix 1 to the report. Members were asked to note and/or amend the programme.

The following items were scheduled for the next meeting on 27 October 2016, and Members were asked to give particular consideration to the framework for that meeting:

- Public Realm / Green Market / Bandstand
- Clean Carlisle
- Car Parking Developments
- Rethinking Waste

RESOLVED – 1) That the Overview Report (OS.19/16) incorporating the Work Programme and Notice of Executive Key Decision items relevant to this Panel be noted.

2) That the following items be included on the Panel's agenda for the meeting on 27 October 2016:

- Public Realm / Green Market / Bandstand
- Clean Carlisle
- Car Parking Developments
- Rethinking Waste

3) That the North West Coast Connections Project S42 Consultations Response be added to the Panel's Work Programme for 1 December 2016.

4) That the Director of Economic Development ensures that Parishes and landowners are involved in the consultation process for the North West Coast Connections Project S42.

EEOSP.54/16 CARLISLE DISTRICT LOCAL PLAN (2015 – 2030) PROPOSED ADOPTION

The Investment and Policy Manager presented report ED.32/16 concerning the proposed adoption of the Carlisle District Local Plan (2015-2030). In so doing, he provided an overview of the background position as set out within the report (Section 1 referred).

Unlike previously, the examination of the Local Plan was not an inquiry into objections and, as such, the Inspector's report did not summarise the cases of individual parties. It contained no direct references to specific representations and did not describe discussions at the hearing sessions. Instead, the report concisely explained why the Inspector, based on consideration of all the evidence including representations, had reached a particular view on soundness and legal compliance including the duty to cooperate.

The Investment and Policy Manager highlighted the Inspector's report (Appendix 1) which was subdivided into sections corresponding to the key issues which had been the focus of the examination. In brief the Inspector concluded that, subject to a number of modifications, the Local Plan provided an appropriate basis for the planning of the District.

The Main Modifications (MMs) identified as necessary by the Inspector were changes that were required in order for the Local Plan to be found 'sound'. In the main they consisted of redrafted text or policies. The need for and nature of those changes was discussed at the hearings stage of the Local Plan examination. The Council formally requested the Inspector to make MMs under section 20 (7C) of the Planning and Compulsory Purchase Act. The identification of MMs was a routine part of the process and could be seen to strengthen the Plan.

The proposed MMs were subject to public consultation which took place between 14 March and 25 April 2016. The responses to the consultation were forwarded to the Inspector and considered as part of the examination process.

Turning to Section 3, the Investment and Policy Manager commented that the Plan had been informed throughout its evolution by the Local Plan Members' Working Group and the team were most grateful for their contribution.

Having considered legal compliance and each of the key issues, the Inspector ultimately concluded that the Local Plan was sound, subject to the recommended main modifications, and therefore capable of adoption.

The Director of Economic Development added that the cross party working had been very successful and a similar cross party group would be established for the preparation of the Carlisle South Masterplan.

The Executive had, at their meeting on 30 August 2016, considered the matter (EX.72/16 refers) and decided:

“That the Executive:

1. Had considered the Inspector’s ‘Report on the Examination into the Carlisle District Local Plan’, attached as Appendix one to Report ED.31/16, and the recommendation that the Local Plan be adopted.
2. Made the Inspector’s report available for consideration by the Environment and Economy Overview and Scrutiny Panel and, subject to any additional information arising from the Scrutiny Panel being reported back, the Executive on 26 September consider referral to Council on 8 November 2016 for the Local Plan to be adopted.”

In considering the report Members raised the following comments and questions:

- A Member highlighted the redevelopment opportunities at the Citadel, although he understood the challenges that were presented he felt that the City Council, County Council and other interested bodies owed it to the citizens of Carlisle to fully consult on the development to ensure that the redevelopment was in the best interest of the City.

The Director of Economic development agreed that there had to be careful consideration for the redevelopment of the Citadel and surrounding area to ensure it was for the benefit of the citizens. It was important that the City Council engaged in the project and worked with the County Council. She added that the development brief and planning application would be the deciding factors.

Overview and Scrutiny would have the opportunity to scrutinise the proposals and make suggestions. The Local Enterprise Partnership had submitted a Growth Fund application and this would influence the redevelopment as would negotiations with the development industry.

- The Inspector noted the lower population growth for the 2013-20 period and therefore recognised the need for a stepped approach to housing.

The Investment and Policy Manager explained the rationale behind the stepped approach to housing and that it was necessary to ensure that the City could demonstrate a five year supply of housing land, being preferable to the other options considered. It was further explained that whilst the Local Plan’s overall objective was c.10,000 new homes to be delivered between 2013 and 2030, that actual need fluctuated year on year and was much lower in the early part of the plan period. The stepped approach therefore aligned clearly with the evidence.

- The City Council monitored any shortfall in houses but there was no monitoring for any over build in housing which could potentially cause concerns for the Council. Was there any reason to monitor the situation and report back to the Panel?

The Investment and Policy Manager explained that the Government had moved away from monitoring over builds as the market tended to regulate itself with developers building

homes which they knew they could sell. Monitoring would, however, take place as there was a requirement to produce and publish an annual monitoring report and present it to the Local Plan Working Group.

- Growth figures had been lower than projected, what would happen if the projected growth did not happen?

The Investment and Policy Manager reported that the Council was required to keep figures up to date and keep the evidence under review. The mid-year estimate had been higher and figures were trend based and would be kept under review.

- There had been no evidence of growth only evidence of house building and selling but there had been an increase in empty properties.

The Investment and Policy Manager reported that 2015 had been the highest level of net completions the Council had ever had. Evidence showing where people were moving from and why into new properties would be interesting but very difficult to obtain. The empty property rate in Carlisle was lower than the national average and although the City Council was pro-active in dealing with empty properties it still did monitor the issue to identify any trends which could be addressed.

- Air Quality Management was not addressed in the Local Plan, how could it be addressed by the Council?

The Investment and Policy Manager responded that the Local Plan contained policies to ensure regard was given to air quality in determining planning applications. It was also confirmed that Environmental Services were consulted where proposals gave rise to air quality concerns. The Investment and Policy Manager also confirmed regard had been given to designated Air Quality Management Areas as key evidence informing the allocations within the Plan, as well as through the process of Appropriate Assessment and Sustainability Appraisal.

The Deputy Chief Executive added that senior managers received monitoring information on air quality management and the information was available for Members.

A Member asked what the Council could do if a planning application was presented to them that could increase the traffic and affect the air quality.

The Director of Economic Development stated that it was a difficult question as there were many factors that had to be considered when looking at planning applications. Ultimately it would be an issue for the Development Control Committee to look at. She explained that the City Council worked with the County Council as the Highways Authority on traffic management and infrastructure plans and considered the air quality for the whole district.

Members asked if the Air Quality Management information could be included in the performance monitoring reports. The Deputy Chief Executive confirmed that the information could be included in the reports and suggested that an update report be considered by the Panel before deciding how to move forward.

- A Member asked for more information on the 'Garden City' expression of interest.

The Director of Economic Development explained that the DCLG had asked for expressions of interest to be submitted for new villages or urban developments. The Council had submitted the expression of interest and, if successful, the first stage would help fund the masterplanning of the Carlisle South area. A 'Garden City' must include green spaces and have a quality environment, these principles fit in with the Council's plans for Carlisle South; it would not be an urban extension but would be a master planned development including green spaces.

Members suggested that a presentation on the subject be given to an Informal Council Briefing when the outcome of the expression of interest was known.

RESOLVED – 1) That the Carlisle District Local Plan (2015-2030) Proposed Adoption report (ED.32/16) be welcomed;

2) That the Panel supports the establishment of a Cross Party Working Group to consider the Carlisle South Masterplan and Community Infrastructure Levy.

3) That the Panel receive reports on various aspects of the Local Development Scheme at the appropriate time;

4) That an Air Quality Management monitoring report be submitted to the next meeting of the Panel;

5) That a presentation on the DCLG Garden City Expression of Interest be given at Informal Council Briefing when the outcome of the bid is known;

6) That the Director of Economic Development and all staff in the Local Plan team be thanked for their invaluable work on the Local Plan.

7) That the Panel recommends stakeholder involvement in consideration of Citadel redevelopment, and that the proposals are considered by this Panel.

EEOSP.55/16 FLOOD UPDATE REPORT

The Deputy Chief Executive submitted report SD.18/16 which was part of a series of update reports prepared for Overview and Scrutiny Panels on flood recovery activities and future programmed work.

The Deputy Chief Executive outlined the City Council's Asset Recovery Programme which had a final target date for all completion of all assets as March 2017 and a detailed overview of progress on the Civic Centre and Customer Contact Centre, The Sheepmount and Green Spaces recovery.

He updated the Panel on developments with regard to the recovery of assets since the publication of the report as follows:

Property	Work due to begin	End date
Warwick St properties	29 September 2016	7 December 2016
Adriano's	26 October 2016	January 2017
Sands Centre and Swifts	The Sands Centre had been completed following minor works by GLL.	
Stoney Holme	The golf course was being used and the work on the club house was due to be included in the work programme	

John St properties and Shaddongate Resource Centre	Both properties had gone out under one tender and the work on both would happen together. 2 November 2016	February 2017
Botcherby Community Centre	9 November 2016	January 2017
Bitts Park	The play area and water park would be completed mid October and would result in a bigger better play area	
Bitts Park Pavilion	The Pavilion contained all of the services for the area and had been badly damaged. WYG had been asked to look at the Pavilion and Lodge and report back proposals for their development and future use. Details would be brought back to the Panel and the work would be included in the work programme.	
Caldew Riverside Properties	Ecology and bat surveys had been completed. WYG had developed a tender for the demolition of empty properties.	
Old Fire Station	Work was completed and the Old Fire Station would re-open on 17 September 2016. There were 39 events booked in before Christmas.	
Sheepmount	Preliminary work had been undertaken and the athletics club was making use of the track, however, the buildings were still out of use. Discussions were underway on how best to programme the recovery and maintain operational use of the facilities.	
Civic Centre	The ground floor had been stripped and dried and the electricity supply had been moved to the first floor. A feasibility report would explore the potential use of the basement and ground floor, resilience adaptations, possible re-design of the first floor and future use and costs of the tower. The report would be discussed by the Joint Management Team then a comprehensive programme would be devised for implementation.	
Green Spaces	The 3 play areas that were affected have been reinstated. The Council received weekly updates from the Environment Agency on their work on the riverbanks. The Green Spaces Team had inspected the areas of the riverbanks that were the Council's responsibility and had found no issues. Three of the bridges had public rights of way on them and fell under the responsibility of the County Council; a local engineering company had inspected the bridges and had identified minor works to carry out to two of them, while the third was more seriously damaged and may require major restoration or closure. The Deputy Chief Executive agreed to circulate further information on the riverbanks and bridges to Members.	

The Deputy Chief Executive gave an update on Flood Grants and Household Payments:

Community Support Grant - 1,560 households within the district had received the Community Support Grant of £500 amounting to £780,000 of grant. The money was being recovered from Cumbria County Council upon submission of fortnightly claims.

Flood Resilience Grants - 490 grant applications had been received and granted funded measures to 403 properties (7 were not eligible and 80 were incomplete), totalling £1,637,757. Of these the Council had paid out 180 grants totalling £605,010 which was recoverable from Cumbria County Council.

Council Tax & NNDR Discount Schemes - Council tax discounts had been awarded to 2,130 householders which amounted to £2,661,269. Business Rates discount had been awarded to 104 businesses amounting to £489,831. The total number of businesses affected was 205, with 110 properties now being re-occupied.

Section 5 of the report detailed the responsibilities of the organisations involved in the flood recovery in a legislative context.

In considering the first part of the report Members raised the following comments and questions:

- Had consideration been given to putting refreshment or retail outlets in the ground floor of the Civic centre which would bring people into the building and be useful for those already visiting?

The Deputy Chief Executive confirmed that this was being considered along with a range of options, he added that any development had to have cost benefits to the authority due to the investment that would be required.

A Member commented that an option for the ground floor could be a multi-functional space that allowed meetings to take place in a friendly manner for members of the public.

- A Member asked for clarity with regard to the future of the Sheepmount for athletics.

The Leader informed the Panel that advice had indicated that should the athletics facilities be relocated the facilities would be downgraded to a training facility. The Sheepmount was currently a grade 1 competition facility and the Council wanted to retain this. The replacement track would be more resilient as would the materials used in the pavilion.

- The football season had begun but the changing facilities at the Sheepmount had not been reinstated, when would this happen?

The Deputy Chief Executive responded that the Council was working with the football leagues and temporary accommodation had been provided on site. The buildings would be reinstated and would be made as resilient as possible.

- The lack of car parking for the Sheepmount had been causing issues, could the car park be reinstated as a priority?

The Deputy Chief Executive agreed to seek advice on the reinstatement of the car park. The Council and WYG would work to do what they could to alleviate issues, manage the reinstatement of the site and keep it as operational as possible.

- When did the contract with GLL end?

The Deputy Chief Executive reported that the contract was due to end in November 2017. The tender process had been paused following the floods and was now being restarted.

Early market testing had shown that big suppliers were not interested in providing the golf facilities but smaller suppliers had been interested in providing golf facilities explicitly. The tender would be in two parts, one part for all the leisure provision apart from the golf and one for the golf only. Providers were welcome to tender for all if they so wished.

The Director of Economic Development then presented the Carlisle Flood Response Plan 2016/17. She explained that the Council had been working in partnership with the Environment Agency and County Council on a Flood Response Plan for 2016/17. The Plan summarised the work being undertaken and planned and drew upon and referenced the Cumbria Floods Partnership Action Plan and other relevant areas of work. The Plan emphasised preparation for the coming winter but equally applied to weather and events leading to and recovering from flooding at any time throughout the year. The overall objective directing the action in the Plan was set out in section 3 of the report.

She added that the most important step for the Plan was ensuring it was widely communicated to ensure people were aware of the Plan and had confidence in it and the planned response.

In considering the Flood Response Plan Members raised the following comments and questions:

- Some rural and urban areas had suffered from flash flooding which had been exacerbated by blocked grills and drains and by weeds. Another contributing factor had been agricultural land owners.

The Director of Economic Development recognised the issues raised and the Council's responsibilities. Part of remit of the Flood response Team was to identify areas that needed cleared or hot spot areas and have the relevant authority / agency respond to them.

- Had there been feedback from businesses or home owners with regard to insurance in areas that had been flooded?

The Director of Economic Development confirmed that there had been issues with regard insurance for business premises. The authority had already produced letters of support for tenants in Willowholme Industrial Estate with regard to their issues. DEFRA and the DCLG needed to understand the issues that businesses had and consider arrangements similar to the Flood RE for homes.

With regard to the Flood RE, if homeowners were still finding that their insurance provider was charging high premiums or excess and the insurers were registered with Flood RE then this needed to be addressed.

RESOLVED –1) That the Flood Update Report (SD.18/16) be welcomed and the Deputy Chief Executive, Director of Economic Development and all staff involved be thanked for their input into the detailed report which showed the strength of the Council.

2) That the Deputy Chief Executive circulated information on the work being undertaken on riverbanks and bridges following the floods to Members.

3) That a report on the options for the use of the ground floor of the Civic Centre be submitted to a future meeting of the Panel.

The Green Spaces and Bereavement Manager introduced the Site Management Team Leader and Green Spaces Officer to the Panel.

The Green Spaces and Bereavement Manager presented report LE.17/16 which provided an update on the progress of the business plan for Talkin Tarn which had been steered by the Environment and Economy Overview and Scrutiny Panel in 2014.

The Green Spaces and Bereavement Manager reminded the Panel that they had considered the first Business Plan for Talkin Tarn in July 2014 and it included proposals for diversifying and increasing the income generating potential of the Country Park. Car Park fees and sales at the Boat House Tearoom had increased significantly in the past 3 years and this may have been helped by better marketing and popular events along with dry spring weather. The May 2016 half term saw the Tarn's record weekly takings in 10 years of trading.

Other initiatives had yet to come into fruition due to issues with the recreation provider. The provider had been given notice and a temporary contract had been let with a local provider for the remainder of the season and a new tender would be issued over the winter to start at Easter 2017.

The proposals for taking forward the commercial opportunities presented by parks and green spaces were contained in the appendix to the report together with some analysis of the successful implementation of the Business Plan for Talkin Tarn Country Park.

The Green Spaces and Bereavement Manager reported that there was an opportunity for the Council to use a similar format for the development of Bitts Park. The Park presented different issues as there were already two operators on the site providing the sport, tennis and kiosk facilities and the high rope facility. Opportunities for the Council were limited but the play area was a huge draw for the Park and presented the two operators with a large customer base. Similar opportunities were also available at Hammond's Pond.

In considering the update Members raised the following comments and questions:

- Had the Council given Can You Experience? (CYE) enough time to bed down their ideas?

The Green Spaces and Bereavement Manager explained that the company had had several opportunities to deliver on their initiatives. The Council had also offered to release them early from their contract but the company had refused but had still not provided the services. The Site Management Team Leader added that CYE had made the decision to the end the contract.

- It would be useful to include details on car parking ticket sales in future reports to enable Members to compare visitor numbers.
- Members thanked officers for the work undertaken at Talkin Tarn which was an excellent, well looked after and well used asset.
- The Panel asked that future reports include more financial details including a breakdown of the rental income and details on the number of annual car park permits sold and relevant income/costs from that.

- The increase income from the tea room was commendable but Members felt there was still scope to improve the tea room offer with more flexible opening hours in summer months especially during school holidays.

The Green Spaces and Bereavement Manager agreed to investigate the tea room opening hours further and the potential of longer hours in the kiosk underneath the tea rooms. Any additional opening hours had to take consideration of additional staffing and overhead costs.

- Members asked for the projections in the original business plan to be circulated to enable them to make comparison to the information in the report.
- Was the income from Talkin Tarn still ring fenced to be used at Talkin Tarn?

The Green Spaces and Bereavement Manager confirmed that all income generated was ring fenced for investment into Talkin Tarn. He explained that Talkin Tarn made a contribution to in house recharges and this affected the profit made at Talkin Tarn. The Deputy Chief Executive commented that recharges was a complicated topic when looking at areas such as Talkin Tarn. The recharge comes back to the running of the Council and the net income was then ringfenced for the Tarn. He added that other organisations that had left the authority, such as Tullie House, had struggled to find the same value for money for central services away from the Council.

The Leader thanked all the team involved in Talkin Tarn informing the Panel that Talkin Tarn had won Carlisle Living's Best Place to Visit Award in 2015 and had been a finalist for the award in 2016. All of the green spaces in the City were important and contributed to the Council's priorities.

RESOLVED – 1) That the Business Plan Development for Carlisle Parks report (LE.17/16) be welcomed;

2) That the Green Spaces Team be thanked for their continuing hard work in ensuring that Talking Tarn remains an excellent facility;

3) That a further update report on the Talkin Tarn Business Plan be brought to the Panel in March 2017 including:

All financial information on net profit and loss, central service costs and comparison data from the original business plan

Details of car parking tickets sold and comparison data to enable the scrutiny of visitor numbers to Talkin Tarn

Information on the potential of increased opening hours in the tea room and kiosk

4) That details of options for a Bitts Park Business Plan be brought back to the Panel in March 2017.

EEOSP.57/16 1ST QUARTER PERFORMANCE REPORT 2016/17

The Policy and Performance Officer presented report PC.18/16 updating the Panel on the Council's service standard relevant to the Panel and key actions contained within the new Carlisle Plan.

The Policy and Performance Officer reported that details of the service standards were set out in the tables at section 1 of the report. The tables illustrated the cumulative year to date figure and an actual service standard baseline that had been established either locally or nationally. The updates against the actions in the Carlisle Plan followed on from the service standard information in section 2 of the report.

In considering the performance report Members raised the following comments and questions:

- Why had the percentage of household waste sent for recycling reduced? Could it be the result of the reduction in the campaign to increase recycling?

The Deputy Chief Executive responded that it was intended to use the Rethinking Waste project to reiterate the importance of recycling. The project would include new collections and rounds and was a good opportunity to encourage recycling. There had been nearly 600 new properties completed in 2015 and they were not yet receiving kerb side collections for recycling, when they were added there would be an impact on the recycling rates.

The Deputy Chief Executive reminded the Panel that there was less resources available to allocate to staff to deliver the recycling message and that was why it was important to use the Rethinking Waste project to promote recycling.

In response to a further question the Deputy Chief Executive confirmed that the charges for recycling enabled the authority to identify the amount of recyclates that were being refused due to contamination.

The Deputy Chief Executive explained that the Service Standard only had household collections as this was the service standard that had been selected as one of the useful service standards for members of the public. The Panel could have more detailed information on recycling for the whole City if it so wished,

RESOLVED – 1) That the 1st Quarter Performance Monitoring Report 2016/17 (PC.18/16) be noted;

2) That the next performance monitoring report to the Panel include information on the reasons for the reduction in kerbside recycling.

3) That the Panel be involved in discussions about further performance indicators for recycling, as related to the Rethinking Waste project.

4) That the Panel recommends that messages about recycling be conveyed to the public at the same time any changes to recycling are communicated.

EEOSP.58/16 CHAIRMAN'S COMMENTS

On behalf of the Panel the Chairman wished Councillor Dodd best wishes for his marriage in early October. He also thanked the Overview and Scrutiny Officer for all of her hard work and support to the Panel and wished her well for her future.

(The meeting ended at 12.38pm)

Environment & Economy Overview and Scrutiny Panel

Agenda
Item:
A.2

Meeting Date: 27 October 2016
Portfolio: Cross Cutting
Key Decision: No
Within Policy and
Budget Framework
Public / Private Public

Title: OVERVIEW REPORT AND WORK PROGRAMME
Report of: Overview and Scrutiny Officer
Report Number: OS 22/16

Summary:

This report provides an overview of matters related to the Environment and Economy O&S Panel's work. It also includes the latest version of the work programme.

Recommendations:

Members are asked to:

- Note the item (within Panel remit) on the most recent Notice of Key Executive Decisions
- Note and/or amend the Panel's work programme
- Note that a performance data quality check is being carried out
- Consider and comment on the possible changes to new Panel remits

Contact Officer: Sarah Mason Ext: 7053

Appendices attached to report:

1. Environment & Economy O&S Panel Work Programme 2016/17
2. Proposal for new Panel remits
3. Current Panel remits
4. Proposed changed remit structure

1. Notice of Key Executive Decisions

The most recent Notice of Key Executive Decisions was published on 23 September 2016.

This was circulated to all Members. The following item falls within the remit of this Panel:

KD.21/16 Budget Process 2017/18

The Executive will be asked to consider strategic financial issues arising from the budget setting process. This will be considered by this Panel on 01 December.

A further Notice is due to be published on 21 October.

2. References from the Executive

There are no references from Executive 26 September meeting.

There is a further meeting of the Executive on 24 October.

3. Work Programme

The Panel's current work programme is attached at Appendix 1. Members are asked to note and/or amend the Panel's work programme and in particular consider the framework for the next meeting.

The following items are scheduled for the next meeting on 01 December 2016:

- Budget proposals for 2016/17
- Environment Agency / County Council flood update
- NW Coast Connections Project – consultation
- Performance Monitoring report

4. Performance Data Quality

Members of the Panel will be aware that inaccurate data was provided for recycling performance in the last (Quarter 1) Performance Monitoring report. The 2015/16 overall recycling figure quoted was reported inaccurately high.

A data quality check is currently being carried out. Any observations arising from this investigation will be shared with the Panel.

5. Proposed new Panel remits

Scrutiny Chairs have recently discussed the possibility of changing the current panel remit structure, to better align with the Council priorities, current challenges faced by the Council and to address current Scrutiny best practice.

At the most recent meeting of Scrutiny Chairs (21 September) it was resolved that the proposals for three new Overview and Scrutiny Panels (aligned with the new Senior Management Team structure and Council priorities) be considered by each of the Political Groups with feedback being submitted to the Scrutiny Chairs Group at their next meeting on 11 November.

The Chair of Environment and Economy Overview & Scrutiny Panel has requested that the views of this Panel are sought.

The details of the proposals and rationale for the changes are contained in Appendix 2.

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2016/17

Appendix 1

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring									
Contact Officer							30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
CURRENT MEETING - 27 October 2016														
Update on Public Realm Improvement Projects Mark Walshe					✓	Update to include new signage, Green Market and the Bandstand				✓				
Update on Clean Carlisle Colin Bowley	✓				✓	6 monthly update				✓				✓
Car Parking Gavin Capstick						Update on Car Parking (income vs target income, flood recovery and new ticket machines, and proposed changes/developments)				✓				
Rethinking Waste Project Colin Bowley					✓	Update on project progress		✓		✓			✓	
TASK AND FINISH GROUPS														

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2016/17

Appendix 1

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring									
Contact Officer							30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
FUTURE ITEMS														
Local Enterprise Partnership Jane Meek				✓		Focus on skills development and update on Growth 3 bid (Graham Haywood – LEP)						✓		
Local Development Scheme Jane Meek						Programme for preparing planning policies over the next three years (including Community Infrastructure Levy)							✓	
Budget Alison Taylor		✓	✓			To consider budget proposals for 2016/17					✓			
Business Support Task and Finish Group Garry Legg						Review progress of recommendations made by the T&F group						✓		

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2016/17

Appendix 1

Issue	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
Flood Update Report Darren Crossley				✓	✓	<ul style="list-style-type: none"> 01 Dec: Environment Agency / County Council update Future report on options for Civic Centre basement and ground floor and details of the Flood Ready Plan 	✓	✓	✓		✓			
Business Plan development for Carlisle Parks Phil Gray	✓					Progress of Talkin Tarn Business Plan and emerging Business Plan development of other Parks (Bitts Park and Hammonds Pond)			✓				✓	
Performance Monitoring Reports Gary Oliver	✓					Monitoring of performance relevant to the remit of Panel	✓		✓		✓		✓	
Tourist Information Centre Gavin Capstick					✓	Update on business plan development and performance monitoring of the TIC						✓		
Tourism Draft Plan Jane Meek						Development of strategic plan to promote tourism						✓		

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2016/17

Appendix 1

Issue Contact Officer	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/External Agency	Monitoring		30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
Nuclear New Builds Jane Meek														
NW Coast Connections Project Jane Meek						Consultation on detailed proposal.					✓			
Carlisle South Masterplan Garry Legg														✓
Economic Strategy Jane Meek													✓	
COMPLETED ITEMS														
Discretionary Rate Relief Policy Peter Mason		✓				Consultation regarding discretionary rate relief for difficult to let commercial properties	✓							
Local Enforcement Plan Chris Hardman		✓				To consider the updated Local Enforcement Plan		✓						

ENVIRONMENT AND ECONOMY OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME 2016/17

Appendix 1

Appendix 1

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Issue Contact Officer	Type of Scrutiny					Comments/status	Meeting Dates							
	Performance Management	Key decision Item/Referred from Executive	Policy Review/Development	Scrutiny of Partnership/ External Agency	Monitoring									
							30 Jun 16	28 Jul 16	15 Sep 16	27 Oct 16	1 Dec 16	19 Jan 17	2 Mar 17	20 Apr 17
Local Plan Jane Meek						Adoption of the Local Plan, and programme for preparing planning policies over the next three years.			✓					

Appendix 2

Potential new remits for O&S Panels

1. Request to review the Panel remits

Scrutiny Chairs Group on 14 July discussed the Panel remits.

Concerns were raised that some of the Panel remit areas, in particular housing, as set out in the Leader's Scheme of Delegation had moved following the restructure of the Council.

At that meeting it was resolved that the remit areas of the Panel in relation to the Leader's Scheme of Delegation be reviewed by the Scrutiny Support Officer and Democratic Services Officer and brought back to the next meeting of the Scrutiny Chairs Group.

The following proposal details two options for transformed Panel remits.

2. The current Panel remits and rationale for change

Members will be familiar with the current Panel remits, as listed in Appendix 3. These have essentially changed very little since being set up in 2001, following the move from the original Committee System. In recent years there have been substantial changes in terms of the Council priorities moving from 'Green and Clean and Safer' to Economic Growth and Health and Wellbeing, and the Senior Management Team (SMT) structure (reducing from 7 to 4). The Council is now considerably smaller and has lost high profile services such as Highways Claim Rights. Much work still needs to be done to transform services using new technology and on much reduced financial resources. The Council is also committed to partnership working in the key priority areas.

Best practice in Overview and Scrutiny (Centre for Public Scrutiny) advocates the following:

- ✓ Prioritisation in what comes to Scrutiny (quality rather than quantity)
- ✓ Greater involvement in the Council's biggest challenges and priorities
- ✓ Greater scrutiny of critical issues
- ✓ Be more outcome focussed

This paper addresses best practice as well as addressing the new priorities and challenges the Council faces.

3. Proposed new Overview and Scrutiny Panels

As well as the new SMT structure of Corporate Support and Resources, Community Services, Economic Development, and Governance and Regulatory Services, the Chief Executive is working up proposals to introduce four cross-cutting thematic groups, chaired by an SMT member. The proposal in this report is to align Overview and Scrutiny remits with this new cross-cutting approach and hence with the Council priorities and current areas of Council focus. The O&S remits could mirror the proposed new subgroups of SMT, which are being set up to address operational management and co-ordination of corporate, cross departmental activity.

The proposal is for the four SMT sub-groups to be:

- Health and Wellbeing
- Economic Growth
- Business Management & Development
- Transformation Plans

Two possible options for O&S Panels are given below:

Option 1 This is the Scrutiny Chairs Group preferred option

The proposal put forward is to transform the O&S Panels, with new names and aligned remit areas broadly in line with the new SMT thematic groups. This would allow greater focus of Scrutiny on the Council's priorities and support policy development on cross-cutting issues.

Below shows a summary of the possible remits of these Panels, with separate Panels for Economic Growth and Health & Wellbeing and a joint Panel for Business Management and Transformation Plans. For further detail see Appendix 4.

Economic Growth Scrutiny Panel	Health and Wellbeing Scrutiny Panel	Business and Transformation Scrutiny Panel
Planning	Healthy City steering group	Enhanced governance
Redevelopment	Community Safety	Commercial strategy
Housing delivery	Leisure and Culture	Renewed Asset Business Plans
Promoting Carlisle	Housing support and advice	Income generation
Carlisle Economic Partnership	Environmental Health	Potential new ventures
Tourism	Community cohesion and engagement	Strategic finance
Infrastructure development	Emergency planning	Budget development and management
Business support		Financial monitoring and performance management
Inward development		Corporate planning
External liaison with education and skills providers		Performance management
		Corporate Risk management
		Organisation development
		Smarter service delivery
		Service delivery innovation activities

Option 2 The option here is to have two new larger Panels (up to 13 Members in each). This could then allow for more Scrutiny Review work (policy development and in-depth investigation of issues)

Economy, Health and Wellbeing Scrutiny Panel
Healthy City steering group
Community Safety
Leisure and Culture
Housing support and advice
Environmental Health
Community cohesion and engagement
Emergency planning
Planning
Redevelopment
Housing delivery
Promoting Carlisle
Carlisle Economic Partnership
Tourism
Infrastructure development
Business support
Inward development
External liaison with education and skills providers

Business and Transformation Scrutiny Panel
Enhanced governance
Commercial strategy
Renewed Asset Business Plans
Income generation
Strategic finance
Budget development and management
Financial monitoring and performance management
Corporate planning
Performance management
Corporate Risk management
Organisation development
Smarter services delivery
Service delivery innovation activities

4. Potential benefits

In addition to a rejuvenated scrutiny process, the potential new remits would allow

- Greater involvement in the Council's *biggest challenges and priorities*
- More in-depth scrutiny of *critical issues*
- Focussed work programmes – *prioritisation on what's important*
- Cross-cutting themes will allow for a fresh, more independent view
- Increased Member involvement in *policy review and development*
- More *outcome focussed performance management* and greater responsibility for assessing the Council's performance
- Aligned remits with the new cross-cutting thematic Officer Board structure will produce economy in terms of senior officer involvement ie. one Director per Panel
- Greater clarity of remit areas eg. housing.

This better reflects Scrutiny best practice.

5. Timetable

Consultation with Members

Draft report to current three O&S Panels

Report to Executive and Council, requiring change to Council Constitution.

Suggested start date for changes new Civic year 2017-18

6. Alignment to Portfolio Holder areas to be determined

Possible alignments according to current Portfolio Holder structure:

Culture, Heritage & Leisure Portfolio	<ul style="list-style-type: none">•Economic Growth Scrutiny Panel•Health and Wellbeing Scrutiny Panel
Communities, Health & Wellbeing Portfolio	<ul style="list-style-type: none">•Health and Wellbeing Scrutiny Panel•Economic Growth Scrutiny Panel
Economy, Enterprise & Housing Portfolio	<ul style="list-style-type: none">•Economic Growth Scrutiny Panel•Health and Wellbeing Scrutiny Panel
Environment & Transport Portfolio	<ul style="list-style-type: none">•Health and Wellbeing Scrutiny Panel•Economic Growth Scrutiny Panel
Finance, Governance & Resources Portfolio	<ul style="list-style-type: none">•Business and Transformation Scrutiny Panel
Leader's Portfolio	<ul style="list-style-type: none">•All Scrutiny Panels

The Leader's current Scheme of Delegation contains additional areas that would require alignment to the new Panels.

7. Going forward

In summary this note covers the rationale for making changes to the current O&S Panel remits and details possible options for new remits.

Scrutiny Chairs' views and observations on the proposals set out in the briefing note are welcomed.

Sarah Mason
Overview & Scrutiny Officer

Appendix 3 Current Panel remits

Environment and Economy	Resources	Community
Events	Carlisle Partnership – Including Community Plan	Children's and Young People's Agenda/Partnership
Car Parking	Civic Relationships	Schools Engagement
Dog Wardens	Council Communication	Young People's Activities
Environment Agenda	Emergency Planning	Youth Council Links
Environmental Protection	Mayoral/Civic	Allotments
Green Spaces	Overall Strategy/Policy	Bereavement Services
Highways Maintenance	Press and Public Relations	CCTV
Highways Partnership	Strategic Partnerships	Crematoria
Land Drainage	Sub Regional/Regional/National Relationships	Food Standards
Movement Strategy	Town Twinning	Health and Safety (External)
Pest Control	Accountancy and Strategic Finance	Parks
Recycling	Asset Management Plan	Play Areas (Development)
Refuse Collection	Best Value	Private Sector Housing including enforcement
Relationships with Environment Agency/DEFRA	Budget Framework	Public Conveniences
Street Cleaning	Building Maintenance and Support Services	Public Health Complaints
Street Lighting	Capital Strategy	Empty Property Schemes
Streetscene	Corporate Management	Homelessness/Hostels/Homeless Prevention
Waste Management	Corporate Planning	Housing Client and Enabling
Building Control	Corporate Plan and Performance Management	Housing Conditions
Business Support and Sector Development	Corporate Support Services	Housing Management
City Centre Management	Data Protection	Housing Partnerships
Conservation	Data Security	Housing Strategy and Support
Development Control	Democratic Services	Rural/Urban Policy
Economic Development and Strategy	Freedom of Information	Supported Housing Services
Enterprise Centre	Health and Safety (staff)	Advice Agencies
External Funding	Human Resources	CDRP (safer Communities)
Inward Investment	Income Management	Community Centres/Associations
Local Plans	ICT	Community Consultation
Planning Policies	Insurance	Community Development
Private Sector relationships inc Cumbria Chamber	Internal Audit	Community Participation and Volunteering
Strategic Transport and Infrastructure	Investment Strategy	Community Safety/Crime & Disorder

Historic Carlisle	Land Charges	Consultation Strategy
Tourism Action Plan	Legal Services	Crime and Disorder
Tourism Management and Development	Licensing and Regulatory	Customer Contact Services
	Medium Term Financial Plan	Disabled Access
	Member Services	Disabled Facilities Grants
	Organisation Development (Staff and Members)	Equality and Diversity Policy
	Payments	Health Improvement
	Payroll	Health/Wellbeing Partnerships
	Policy and Performance Management	Neighbourhoods and Rural Support
	Procurement	Play Areas (operational)
	Property/Estates and Facilities Management	Shopmobility
	Property (strategic)	Culture and Arts development
	RIPA	Cultural Strategy
	Revenues and Benefits	Fair Trade
	Risk Management	Grants for Leisure
	Service Standards	Sport and Leisure
	Shared Services Monitoring	Tullie House Trust
	Sundry Debtors	
	Transformation programme	
	Treasury Management	
	Treasury Management Strategy Statement	
	Workforce Development Strategies	
	Property (Strategic)	
	Cash Collection	
	Corporate Complaints	

Appendix 2 Potential new remits

Economic Growth

Planning Policy

Regeneration Projects
Infrastructure Development

Health and Wellbeing

Public Health Alliance

Health and Wellbeing Board
Healthy City Steering Group

Business Management and Development

Enhanced Governance

Refined Scheme of Delegation
Reformed Constitution

Transformation Plans

Combine these two areas

Organisation Development –
Culture, Competencies and Skill
Development
Systems and Process Training
Technology Training

Housing Delivery (market, starter, affordable)	Carlisle and Eden CSP	Commercial Strategy	Customer Training
Business Support Services	Community Safety	Renewed Asset Business Plans	Data Management and Information Training
Inward Investment	Leisure and Cultural Partnerships/Contracts inc Green Spaces	Income Generation from Existing Services	Performance Management Framework and Reporting Standards, Systems etc
Promoting the Place – Carlisle Story	Housing Support and Advice (not delivery)	Potential New Ventures	Data Capture and Ownership
External Liaison with Education and Skills Providers	Environmental Health	Medium Term Financial Plans/Strategic Financial Planning Group	IT Systems Development
LEP	Community Cohesion, Engagement and Communication	Budget Development and Management	Smarter Services Delivery
Carlisle Economic Partnerships	Emergency Planning	Financial Monitoring and Performance Management	Web, Phone, Face 2 Face Customers Service Development
Tourism Developments	Carlisle Partnership – Including Community Plan	Efficiency Plans	Corporate Reporting/Systems Development/Open Data and Public Communication
Events*	Children’s and Young People’s Agenda/Partnership	Corporate Planning Development – Corporate Plan. Service Planning	Salesforce Roadmap Delivery
Sub Regional/Regional/National Relationships *	Civic Relationships	Performance Management Reporting (inc finance)	Implementation of wider D&IS Strategy – Cloud Migration, Microsoft Delivery etc
Town Twinning	Council Communication	Reports for Members/Public etc	Agile Working Plans/Handhelds etc
Property (Strategic)	Emergency Planning	Mayoral/Civic	Service Delivery Innovation Activities
Relationships with Environment Agencies/DEFRA	Events*	Overall Strategy/Policy	Data Security
Building Control	Schools Engagement	Press and Public Relations	Human Resources
Business Support and Sector Development	Strategic Partnerships	Accountancy and Strategic Finance	ICT
Conservation	Young People’s Activities	Asset Management Plan	Organisational Development (Staff and Members)
Development Control	Youth Council Links	Best Value*	Transformation Programme
Economic Development and	Allotments	Budget Framework	Workforce Development

Strategy			Strategies
Empty Property Schemes*	Bereavement Services	Capital Strategy	Customer Contact Services
Enterprise Centre	CCTV	Corporate Management	
External Funding	Crematoria	Corporate Planning	
Housing Partnerships*	Dog Wardens	Corporate Plan and Performance Management	
		Data Protection	
Housing Strategy and Support*	Environment Agenda	Democratic Services	
Inward Investment	Environmental Protection	Freedom of Information	
Local Plans	Food Standards	Health and Safety (Staff)	
Planning Policies	Greenspaces	Income Management	
Private Sector relationships in Cumbria Chamber	Health and Safety (External)		
Property (Strategic)	Parks	Insurance	
Rural/Urban Policy	Pest Control	Internal Audit	
Strategic Transport and Infrastructure	Play Areas (Development)	Investment Strategy	
Historic Carlisle			
	Private Sector Housing including Enforcement	Land Charges	
Tourism Action Plan	Public Conveniences	Legal Services	
Tourism Management and Development	Public Health Complaints	Licensing and Regulatory	
	Homeless/Hostels/Homeless Prevention	Medium Term Financial Plan	
	Housing Conditions	Member Services	
	Housing Management	Payments	
	Advice Agencies	Payroll	
	CDRP (Safer Communities)	Policy and Performance Management	
		Procurement	
	Community Centres/Associations	RIPA	
	Community Consultation	Risk Management	
	Community Development	Service Standards	
	Community Participation and Volunteering		
	Community Safety/Crime and Disorder	Shared Service Monitoring	
	Crime and Disorder		
	Disabled Access	Sundry Debtors	
	Disabled Facilities Grants	Treasury Management	
		Treasury Management Strategy	

Health Improvement
Health/Wellbeing Partnerships
Neighbourhoods and Rural
Support
Play Areas (Operational)
Shopmobility
Culture and Arts Development
Cultural Strategy
Sport and Leisure
Tullie House Trust

Statement
Cash Collection
Consultation Strategy
Corporate Complaints

Equality and Diversity Policy

Environment & Economy Overview and Scrutiny Panel

Agenda
Item:
A.3

Meeting Date: 27 October 2016
Portfolio: Economy Enterprise and Housing
Key Decision: Yes: Recorded in the Notice Ref:KD03/14
Within Policy and Budget Framework YES
Public / Private Public

Title: **UPDATE ON PUBLIC REALM IMPROVEMENTS**
Report of: **CORPORATE DIRECTOR OF ECONOMIC DEVELOPMENT**
Report Number: **ED38/16**

Purpose / Summary:

The purpose of this report is to update the panel on the current position with regard to Public Realm Projects around the City.

Recommendations:

That the Panel note the current position of the various Public Realm Projects.

Tracking

Executive:	
Overview and Scrutiny:	
Council:	

Public Realm Update

October 2016



- Paddys Market
- Milbourne Street
- Castle Way Crossing
- City Centre Orientation
- Bandstand replacement
- Court Square



Paddy's Market

- Initial scheme complete
- Phase 2 – public art
- Offers of additional funding



Milbourne Street

- Scheme complete



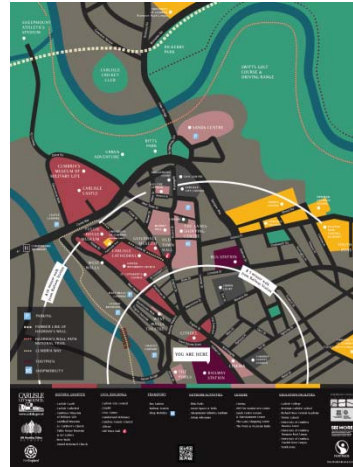
Castle Way Crossing

- Planning permission granted
- Petition received
- Next steps



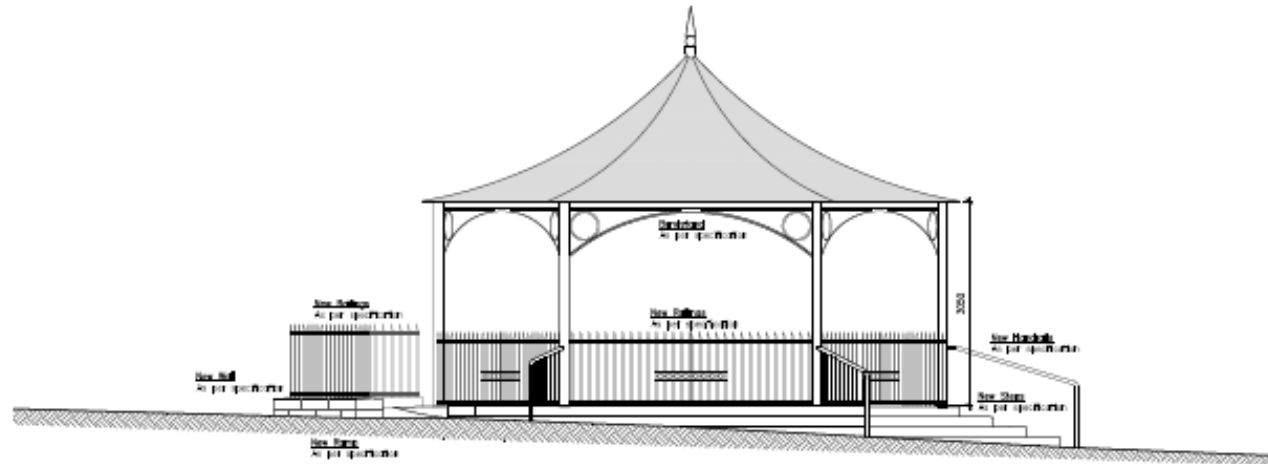
City Centre Orientation

- Scheme locations refined
- Information hub copy & designs refined
- Undertaking consent process



Bandstand replacement

- Initial concepts being developed



Court Square

- Work due to commence January 2017





Any questions

Report to Environment & Economy Overview and Scrutiny Panel

Agenda
Item:
A.4

Meeting Date: 27th October 2016
Portfolio: Environment and Transport
Key Decision: Not Applicable:
Within Policy and Budget Framework NO
Public / Private Public

Title: UPDATE ON CLEAN CARLISLE
Report of: The Deputy Chief Executive
Report Number: SD 25/16

Purpose / Summary:

This report provides an update on the Clean Carlisle initiative.

Recommendations:

Report presented for information and comment.

Tracking

Executive:	
Overview and Scrutiny:	
Council:	

1. BACKGROUND

- 1.1 Clean-up Carlisle has been a corporate priority since 2012. This has led to the introduction of a new team to provide education and enforcement initiatives to support cleaner streets as well as the modernisation of the street cleansing service through the increase in mechanised cleaning and different ways of working. This report provides an update on the work carried out by the City Council in keeping Carlisle clean.

1.2 Street scene and enforcement

As part of the recent internal review of Neighbourhood Services a new merged Street Scene and Enforcement Team has been created to bring together the previously 'separate' functions of street cleaning with enforcement. The team also has a revised purpose to foster links into the community to encourage residents to take increased pride in their area to influence positive behaviour change supported with robust enforcement. This single team now has responsibility for:

- Street cleansing
- Fly-tipping
- Dog-fouling
- Littering
- Education / awareness raising
- Stray dogs
- Car-park enforcement

1.3 Rapid response team

Funding from the Clean-up Carlisle initiative is used to support a rapid response team incorporating two street cleaning operatives and response vehicle. This additional resource enhances our street cleaning service generally but also provides targeted and rapid response to emerging incidents, for example removing fly-tipping or offensive graffiti.

The additional resource also supports the provision of an additional sweeper plus driver to help meet the extra demands placed on the service during the leaf-fall season. And, across the year, additional temporary agency team members were recruited to work in two teams to clear detritus in key areas and generally help get Carlisle back up to standard after the flooding. This additional resource was vital to clear areas where our mechanical sweepers could not access due to parked cars.

1.4 Neat Streets initiative

The pilot Neat Streets initiative demonstrates the effectiveness of the new approach and focus on behaviour change although clearly there is still a long way to go. Neat Streets has targeted some of our un-adopted back lanes where there had been a sustained build-up of litter, fly-tipping and overgrown weeds etc. Neat Streets is not just about the Council repeatedly turning up to clear away people's mess, although this is clearly a key part of it; rather it is about engagement and working to address the selfish behaviour of a minority of residents and land-lords. To date, 17 streets and back-lanes have received the Neat Streets treatment that has been welcomed by residents and ward members, and has also received positive media attention, including regional TV coverage.

The standard in the streets is regularly monitored and it is encouraging that overall, the improvements have been sustained.

1.5 Working differently

The street cleaning team continues to test out different approaches within existing resources. From February 2016, the teams have re-focussed their clean-up activity around urban primary schools first thing in the morning, before the children and parents arrive, targeting the removal of any dog fouling or broken glass etc and this continues to go well.

The street cleaning team are also testing out some different shift patterns as the teams previously all worked from 06:00 - 14:00. A later shift now operates extending the service to 16:00 increasing our flexibility to respond to incidents emerging later in the afternoon.

The team have also responded to requests to remove graffiti from an area facing on to a local primary school. Even though this was on a private wall and was not regarded as offensive, the graffiti was seen to be detrimental to the area and not something that sent a positive message to young children walking to school.

1.6 Fly-tipping

Reports / complaints about fly-tipping for the six month period April to October 2016 compared to the same period last year have seen a 30% reduction. Reports of fly-tipping in our rural areas have reduced by 56%. New signs have been produced are being installed in key locations to highlight that fly-tipping is a crime and to confirm that CCTV is in operation with evidence used to support prosecution.

Period	Total no. of complaints	Rural Complaints
April – Oct 2015	207	34
April – Oct 2016	144	15

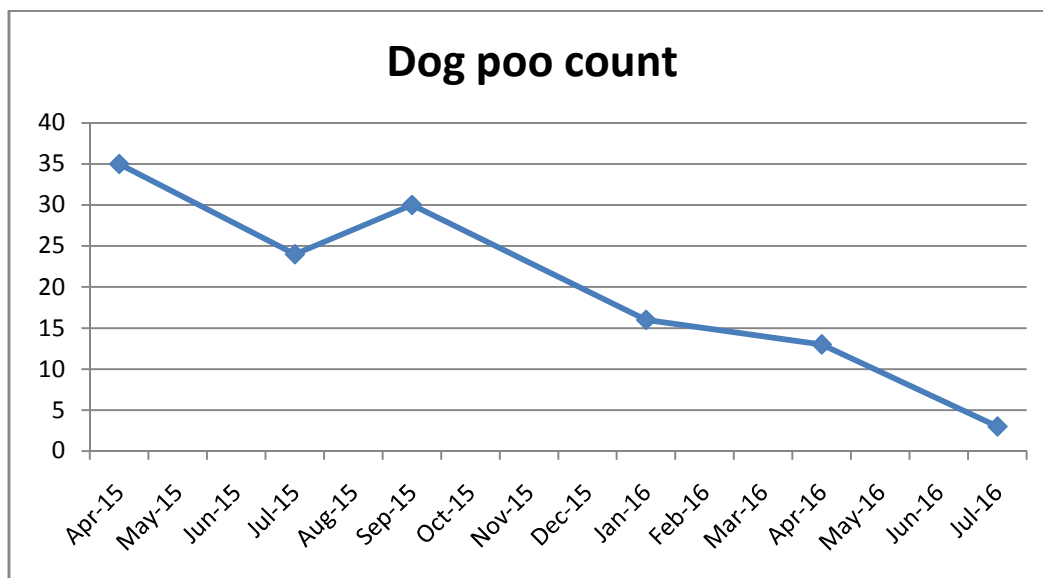
Since the new signs were installed in August, the Council has not received any reports of fly-tipping in two of the three locations, with only one complaint received for the other location.



Covert CCTV cameras will operate in targeted 'hot-spot' locations as necessary.

1.7 **Enforcement action**

The success of the Clean-up Carlisle campaign can be measured in the improved street scene as opposed to simply looking at the level of enforcement action. In this regard we continue to see a positive change in trends and behaviour. Measuring success by the number of fines issued does not reflect the amount of time and effort dedicated to this activity. For example, the simple presence of an enforcement officer in a 'hot-spot' area is sufficient to change the behaviour of the dog owner, albeit perhaps temporarily.



In May 2016, new powers were introduced to enable local authorities to deal with fly-tipping offences by issuing a fixed penalty up to £400 to offenders.

Fixed penalties notices issued:

Offence	2015 - 16 Full year	2016 to date Six months
Dog fouling	17	8
Dog off lead	9	7
Littering	28	36
Fly-tipping	n/a	1
Waste receptacles	4	0
Vehicles for sale	0	1
Business 'duty of care'	3	2
Micro-chipping (notice)	n/a	25

Prosecutions

In addition, we have also seen six successful prosecutions for littering for those offenders who chose to not pay the fixed penalty notice.

Offence	Court date 2016	Fine	Costs	Victim surcharge	Total
Littering	May	£40	£85	£20	£145
Littering	June	£40	£85	£20	£145
Littering	June	£40	£85	£20	£145
Littering	June	£293	£85	£29.60	£407.60
Littering	June	£220	£85	£20.00	£325.00
Dog fouling	October	£440	£85	£44.00	£569.00

1.8 Dog chipping

In April 2016, legislation was introduced to tackle the issue of dogs that cannot be identified through a microchip. The legislation requires all dogs, unless there are medical reasons, to be chipped and their details kept up to date when the dog is transferred to a new owner. The team carried out a number of roadshows to offer residents the opportunity to have their dogs micro-chipped for free.

1.9 Education and partnership working

Over the last year the team have carried out two high profile campaigns – ‘We’re Watching You’ and the Neat Street initiative. The We’re Watching You Campaign ran from September 2015 until March 2016 with a poster campaign on bins and displayed on three refuse vehicles. We also delivered the campaign to 16 schools.

During this time we noticed a 32% reduction in the number of dog fouling complaints compared to the previous year.

Dog fouling	September 2014 to March 2015	September 2015 to March 2016
Complaints	321	219

We have continued to work in partnership with the police to deliver the message of anti-social behaviour. The message regarding littering, graffiti and dog fouling is delivered to YR7 secondary school students.

Going forward, the team are re-engaging with schools and residents to continue to not only deliver the message and engage with residents to identify ‘community champions’ and build partnerships to keep Carlisle clean. This activity includes reaching out to the local business community to support initiatives at street level.

We are also developing messages around fly-tipping and raising awareness to highlight the ‘duty of care’ householders have for disposing of their waste properly using an authorised / licensed waste carrier. Tackling the ‘man with the van’ will be a priority for the year ahead and will feature in the next residents’ magazine.

4. CONCLUSION AND REASONS FOR RECOMMENDATIONS

4.1 Scrutiny Panel is recommended to receive the report for information.

5. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

- 5.1** Continue to improve the quality of our local environment and green spaces so that everyone can enjoy living, working in and visiting Carlisle.

Contact Officer: Darren Crossley

Ext: 7004

**Appendices
attached to report:**

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS:

Chief Executive's -

Deputy Chief Executive –

Economic Development –

Governance –

Local Environment –

Resources -

Report to Environment & Economy Overview and Scrutiny Panel

Agenda
Item:
A.5

Meeting Date: 27th October 2016
Portfolio: Environment and Transport
Key Decision: Not Applicable:
Within Policy and
Budget Framework NO
Public / Private Public

Title: RETHINKING WASTE PROJECT
Report of: The Deputy Chief Executive
Report Number: SD.24/16

Purpose / Summary:

This report provides an update on the progress of the Rethinking Waste Project.

Recommendations:

Scrutiny Panel is recommended to receive the report and note the progress made.

Tracking

Executive:	
Overview and Scrutiny:	
Council:	

1. BACKGROUND

At its meeting on Thursday 28 July 2016, Scrutiny received a presentation and update on the Rethinking Waste Project highlighting the actions taken to date and the key actions going forward as the project now moves towards implementation in line with the Project timescale established. This report provides a further update on progress.

2. DEPOT IMPROVEMENTS

Work continues to improve the access arrangements at the Bousteads Grassing depot. A separate pedestrian gate and path has been installed to segregate pedestrians from moving vehicles. Quotes are being received for the installation of the powered electric gate for the vehicle entrance. Once installed, access to the site will be restricted to authorised staff and visitors only using either a key-fob or key-pad access-control system. The separate access for customers to our vehicle MOT test station will remain unchanged.

The store of wheeled bins has now been transferred to the depot at Bitts Park to free up space in the depot for parking vehicles and improving safe access.

Demolition of the older disused buildings on site is still to go ahead (date tbc). This will further improve the appearance of the depot and increase space for the parking and safe movement of vehicles.

3. PROCUREMENT OF NEW VEHICLES

At its meeting in August 2016, Executive approved the release of capital funds to support the Council's vehicle replacement programme for 2016-17 totalling £2,077,400. This included:

- £1,221,000 2016-17 budget
- £597,100 2015-16 carry forward
- £259,300 insurance for vehicles and plant lost in the flood

A range of vehicles have been evaluated by our front-line staff. The preferred vehicle options support the financial case and the round review, reduce health and safety risks and improve safe access for our collection vehicles. The table over page lists the key vehicles procured to date:

Service	Vehicle	Qty	Status
Refuse	26ton RCV Rotopress Rear steer vehicle	2	In service from October 2015
Refuse	16ton RCV	1	On order.
Street cleaning	7.5ton cage tipper with bin-lift	1	Expected Nov. 16
Recycling	26ton RCV – split body SWB - Rear steer vehicle	5	On order. Expected Feb. 17
Refuse	26ton RCV Rotopress SWB rear steer vehicle	1	On order. Expected Feb. 17
Refuse	26ton RCV Rotopress SWB rear steer vehicle	1	To be ordered Oct. 16 Delivery tbc
Refuse	26ton RCV Rotopress Rear steer vehicle	2	To be ordered Oct. 16 Delivery tbc
Street cleaning	15ton mechanical sweeper	2	To be ordered Oct. 16 Delivery tbc
Neighbourhood Services	4x4 pick up vehicle crew cab	2	To be ordered Oct. 16 Delivery tbc

Further vehicles will be procured in line with the fleet replacement programme.

4. HEALTH AND SAFETY

The replacement of vehicles provides for the introduction of safety measures, features and technology to improve operational safety and staff comfort, such as:

- Cleaner tail-pipe emissions – new vehicles are rated to Euro VI standards
- LED beacon lighting - more efficient / effective / reliable improving visibility and reducing vehicle down-time
- Illuminated 'staff at work' signs on vehicles
- Drive-lock system
- Reversing camera
- On-board vehicle cameras (4 camera system with hard-disk recording and auto-download through secure Depot Wi-Fi)
- Vehicle tracking systems – GPS location / speed monitoring
- Rear steering improves access / reduces turning circle
- Emergency vehicle stop button
- Air conditioning
- In-cab communication – eg route guidance

Adopting new technology is clearly important but needs to be supported by fully trained and competent staff and followed up with robust monitoring to ensure compliance with safe working practices and to ensure services are delivered to standard in these very high profile areas.

In addition, all collection routes are individually risk assessed to ensure that high risk areas are avoided at key times and any requirement to reverse is minimised etc. Drivers are ultimately responsible for the vehicle and also carry out dynamic risk assessments each day as road, traffic and weather conditions constantly change. In the event of an incident involving one of our vehicles, individual route risk assessments / route maps are reviewed and amended as necessary.

5. REVIEW OF COLLECTION ROUNDS

Work continues on the development of the new rounds and developing options to shape the new service. The detail is not available at this time but can be shared at a future meeting. At this point, the general shape of the service may look something like:-

	Existing:	Possible (draft):
Refuse	5 vehicles	6 vehicles
Garden waste	3 vehicles (4 in Summer)	3 vehicles (4 in Summer)
Recycling Plastic and cardboard	3 - 4 vehicles	6 vehicles
Recycling Glass, cans and paper	4 vehicles * FCC Ltd	

Recycling of glass, paper and cans is collected by four vehicles operated by FCC Ltd. This contract ends on 28 February 2017 and will return to City Council operation from 01 March 2017. From May 2017, the rounds will be merged to create new recycling rounds using a single collection vehicle for glass, cans, paper, plastic and card.

6. COMMUNICATION

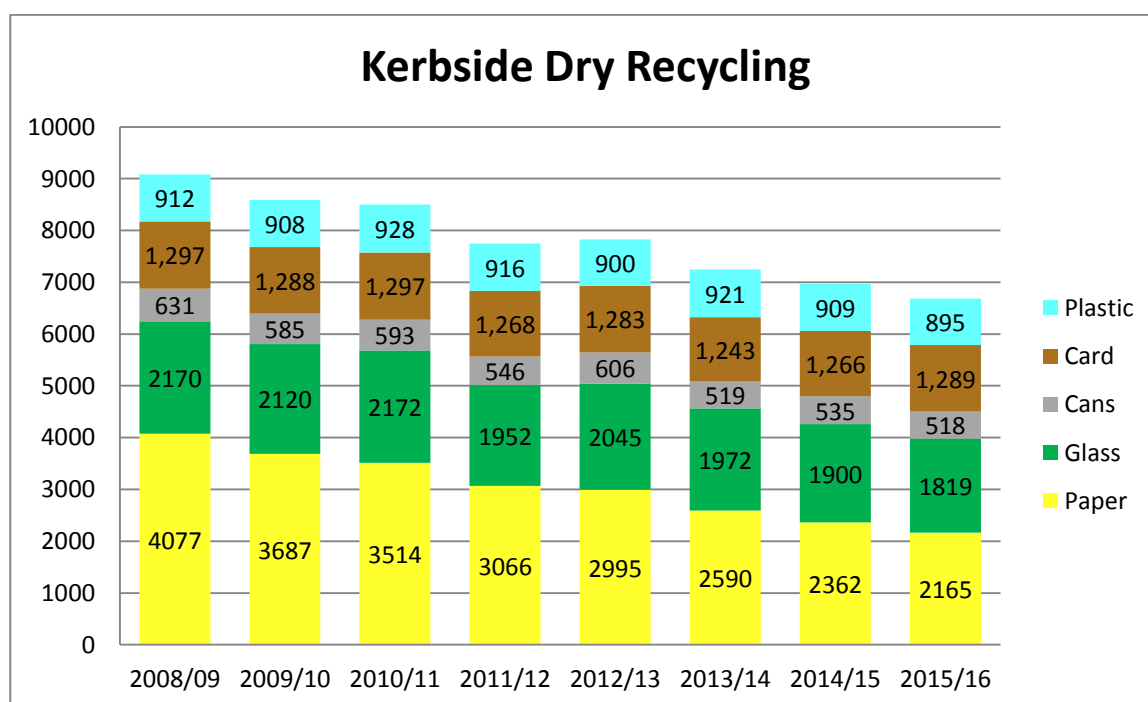
Work continues on the communications activities connected to Rethinking Waste. Information was included in the recycling / refuse calendars (August 2016), FAQs are being prepared and key messages will be included in the Council's residents' magazine (distributed late November).

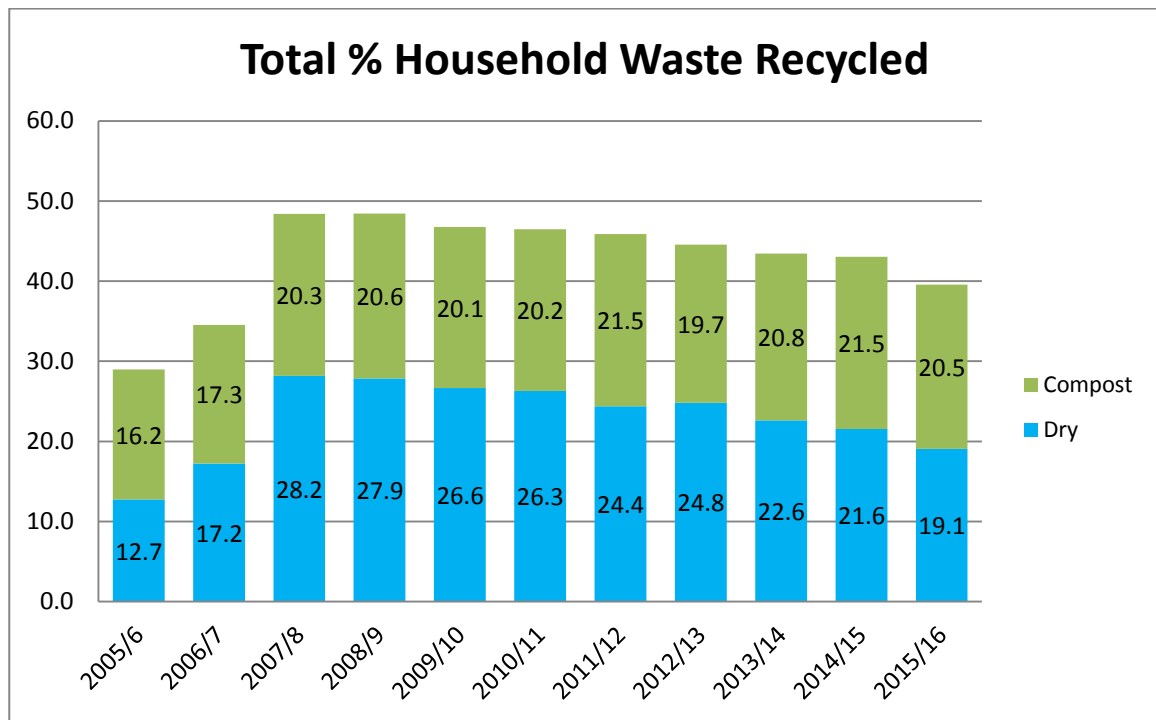
The level of detail and approach to communications will be determined by the round changes and the potential impact on residents. Although most residents won't notice a big difference to how they recycle, there may be some changes to the day they put out their recycling / refuse. When the rounds have been finalised, we will

work with the communications team to assess the impact and how we will communicate the changes. Information for Members, staff and partners will be factored into this and we will also work closely with the Customer Contact team to manage public information, including online and social media.

7. INCREASED RECYCLING

Dry recycling trends continue to fall with the biggest and perhaps most expected fall in the amount of paper collected as demands for this product change with increased use of alternative electronic technology. Manufacturers also continue to work on reducing packaging waste, introducing smaller, lightweight alternatives. As we expand the kerb-side recycling collections to those new build properties that currently do not receive such a collection we expect to see an increase in the amounts collected. Whilst residents have the opportunity to take their recycling to the local bring site, some will see this as a barrier and will inevitably drop some recycling into their refuse bin.





From May 2017 all properties, where practically possible, will have the opportunity to be added to the kerbside collection of dry recycling and garden waste. The green bag and green box schemes will be merged and there will be one recycling service. This should promote recycling through:

- increased participation - residents who don't already receive a collection will receive the full recycling service
- collection using a single split-back vehicle that should reduce litter / spillages as crews will be tipping into the back of the vehicle rather than sorting into separate compartments at the side of the vehicle
- simplifying the collection calendars eg refuse and garden waste Monday week 1, dry recycling Monday week 2

Communicating key messages to residents about recycling and service standards such as putting your bin out with a closed-lid and no side-waste will continue to be promoted.

Any additional bags (side-waste) not inside the gull sack or bin are currently 'stickered' to advise the resident to take the bags back in until next collection or take them to their nearest Household Waste and Recycling Centre. Properties where bags are not removed within 48 hours are sent a letter offering advice on recycling but also reminding people of the service standards and risk that they could face a fine for littering or fly-tipping. When evidence is found in fly-tipped bags this is followed through with the resident issued a fixed penalty notice for littering.

Neighbourhood Services, Technical Officers continue to promote recycling, particularly in gull sack areas where generally we experience reduced levels of recycling and increased incidence of side-waste. Feedback from resident surveys in these areas suggests that some people see the lack of space for storing recycling in smaller properties as the barrier. We have had some success in this regard offering smaller recycling bags to these residents instead of the larger green box.

As the new changes are introduced, officers will be visible on collection days monitoring levels of participation in recycling and compliance to service standards. Advice as necessary will be given to residents to reduce waste and encourage recycling.

An additional 500 new build properties were added to the garden waste scheme in September 2016. This will add to our recycling rates and divert garden waste from some people's refuse bins. Where possible, some other new build areas will be included in the scheme as when homes are occupied and the service offer will be further extended again from May 2017.

8. APPRENTICESHIP OPPORTUNITIES

Five new apprenticeship opportunities have been advertised with roles in the Council's garage as an apprentice mechanic and up to four in Neighbourhood Services. The number and quality of the applications for the Neighbourhood Apprentice opportunities has been initially disappointing and has now been re-advertised.

9. PROJECT GOVERNANCE

The Project Board met in June 2016 and agreed the direction of travel for the Project. This was subsequently supported by the Cross Party Working Group and Scrutiny in July following separate presentations to both groups. Officers continue to work on the delivery of the project, working on the key areas of:

- Round review
- Procurement:
 - Vehicles
 - In-cab technology
 - End-markets provider
- TUPE transfer of staff in to the Council
- Communication.

The Project Board will next meet in November to review progress against the project plan.

10. CONCLUSION AND REASONS FOR RECOMMENDATIONS

Scrutiny Panel is recommended to receive the report at this time and to note the progress made. Further updates on the project will be provided to Scrutiny on:

- Thursday 19 January 2017
- Thursday 20 April 2017

11. CONTRIBUTION TO THE CARLISLE PLAN PRIORITIES

Continue to improve the quality of our local environment and green spaces so that everyone can enjoy living, working in and visiting Carlisle.

Contact Officer: **Darren Crossley** **Ext:** **7004**

Appendices Appendix 1: Update report Project Board June 2016
attached to report: Appendix 2: Project: Key dates

Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers:

- None

CORPORATE IMPLICATIONS/RISKS:

Chief Executive's -

Deputy Chief Executive –

Economic Development –

Governance –

Local Environment –

Resources -

Update Report

Project title	Rethinking Waste Project		
Project Sponsor	Darren Crossley	Project Manager	Colin Bowley

Report author	Caroline Wightman	Title	Programme Lead – Rethinking Waste Project
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Distribution: This document has been distributed to:

Name	Title	Date of issue	Version
Cllr Colin Glover, Cllr Chris Southward, Cllr Les Tickner, Darren Crossley, Sarah Irving, Steven Tickner, Colin Bowley, Caroline Wightman	Rethinking Waste Project Board	20/06/16	V.01

Date presented	Thursday 30 th June 2016
Period covered	January – June 2016

Follow-ups from previous reports

- **Development of transfer station** - In November 2015, Eunomia provided information and anticipated costs for the potential development of the Bousteads Grassing depot as a bulking and transfer station for recyclable materials. It is expected that significant investment would be needed on site to mitigate noise, particularly associated with the unloading / loading of glass that would in all likelihood require the construction of a large shed and other works. This level of investment at this time along with the decline in the recycling markets does not support the business case therefore alternative options have been developed which will be discussed at the Project Board meeting.
- **Revised job descriptions for drivers** - The revised job description and improved pay structure for HGV Drivers from a C to a D was welcomed by the drivers and was implemented in December 2015. The reasons for this were that we were unable to recruit drivers due to the low pay grade and to enhance the service, promote health and safety and improve customer care by delegating responsibility of each crew to the drivers.
- **Waste Team Leader** - Dave Brereton (Agency) has been covering for the vacant Team leader in Waste through agency since November 2015. The restructure of Neighbourhood Services will address this for the long term.
- **Improved depot controls** – Segregation of pedestrians from moving vehicles is a key priority in terms of reducing health and safety and financial risks and improving controls and security at the Bousteads Grassing depot. The plan to install an automatic, electric gate was deferred last year due to the flood recovery work which diverted resources. Action will be taken to install the separate pedestrian gate in the next month and the work on the electric gate will follow later in the year. Further demolition of old, vacant buildings on site will be also be carried out to create more space for vehicles.

Work completed during the period

- **Project resources** – Caroline Wightman has been seconded from the role of Technical Manager to the role of Programme Lead for the Rethinking Waste Project. This dedicated resource was vital to ensure successful delivery of the project and already positive progress is being made.
- **Soft market testing day** – This was originally deferred from January due to the flooding; the soft market testing day was held on 17 March. The information provided on the day with regard to the impact different collection options will have on the value of our recycling material has helped guide future direction. With Carlisle being quite remote, there are normally only a couple of bidders therefore their input is vital.
- **Recycling trials** – Vehicle trials are taking place for recycling rounds to determine the best way of collecting recycling and to collate sufficient data to be able to accurately determine the numbers of properties for the new recycling rounds.
- **Back lane collections** – An order has been placed for a 16 tonne refuse collection vehicle (RCV) to improve safe access for our back lane collections. Pending delivery, a hired vehicle is in service.
- **Fleet developments** - Officers attended a demonstration of the new 'emergency stop' button to be installed on the dashboard of refuse vehicles to bring the vehicle to a safe stop in the event of the collapse of the driver. This is a recommendation following the Glasgow bin lorry incident. Early feedback from the demonstration is encouraging and the new system looks very effective and affordable, suitable for fitting in new vehicles and for retro-fitting in existing fleet to address this concern.

We are also considering the installation of a drive-lock system to reduce the risk of vehicles being stolen whilst in service and to protect our drivers when they need to leave the vehicle with the engine running.

Officers, including a refuse driver, also travelled to Leeds to view some different RCVs currently used by Leeds City Council. This follows the purchase and operation of our 26 tonne Rotopress vehicles which have proved very effective and popular with our drivers. Leeds are currently operating the larger 32 tonne version which is the same size as a standard RCV but has greater capacity. It was felt that these vehicles could lead to operational efficiencies on key routes in Carlisle. Feedback from the visit is encouraging.

Images are included in appendix one.

- **HSE inspection** – This was deferred from December due to the flooding, the HSE carried out an inspection visit of our refuse and recycling service in March / April 2016. This involved spending time with two crews on their rounds followed by an evidence gathering exercise. Initial feedback from the HSE is very positive. Whilst the final report has not been received, the HSE have confirmed in an email that they do not expect to be giving any formal advice regarding the Council's own collection services. They still need to follow up their inspection with FCC and this will form part of the final report.
- **Driver vacancies** – All vacancies have now been filled to reduce the demand on agency drivers. As above, all drivers have now been appointed / assimilated to the new improved salary band (grade D).

- **Green box contract (FCC Ltd)** - This contract was due to terminate at on 31st May 2016 but there was the option in the contract to extend this for up to a further 12 months. FCC provided rates for an extension to the end of February 2017 to allow time for new recycling vehicles to arrive. The initial revised rates proposed by FCC for a 9 month extension were not affordable (+36% increase or £90,000 pressure). Negotiations continued and it was finally agreed that they would provide the service at the current monthly rate. Any extension longer term would be much more expensive as their vehicles require replacement.
- **Carry forward/reserves** – These were agreed for the new powered gate and pedestrian gate at the depot, additional crew to provide an extra garden waste round over the busy summer months to ensure collections are missed due to time constraints and to continue with Clean Up Carlisle project of two full time rapid response operatives for a further year & 5 Apprentices for 2 years (4 in Neighbourhood services, 1 in Garage).
- **Vehicle trackers/cameras** - Presentations from suppliers have taken place for new cameras and vehicle trackers for the new vehicles to be procured.
- **Vehicle procurement** - Options for replacement vehicles are now out for procurement. A number of different vehicle models have been requested to inform the business case and improve service responsiveness / flexibility.
- **New waste budgets** – This is covered under item 5.
- **Visit to Eden DC** – Cumbria Waste collect recycling in Eden on a 50/50 split back vehicle with paper and card in one side and glass, cans and plastic in the other side. The collections seem to run smoothly but it was noted that properties only had one box and 2 green bags each whereas in Carlisle some properties have double that and some have even more. The process would be the same though but with fewer properties per round.
- **Webaspx** – Two officers attended a three day training programme and user-group seminar last week to import Carlisle data (tonnages collected / times etc) into optimisation software to support the remodelling of collection rounds.

Problems or deviations from the plan

- As above, the information provided by Eunomia on the likely costs for the development of the depot has helped to narrow the options going forward.

Planned work for the next period

- Meetings of the Service Improvement Group which has recently been re-established will continue to provide a regular, structured forum for staff representatives to meet with managers to discuss service (quality, health and safety and performance) issues generally. This forum will also support the rethinking waste project.
- Budget development / re-build work underway
- In cab technology which integrates with the Council's customer relationship management (CRM) systems are being explored
- Project plan to be further developed
- Business case to be developed
- Report to E+EOS
- Communication plan to be developed
 - Councillors / Staff / Residents
- Vehicle procurement
- Update risk profile

Planned work for the future		
<ul style="list-style-type: none"> Development of 3-5 year plan for the service to: <ul style="list-style-type: none"> address budget pressures forecast review of bulky waste collections review garden waste 		
Approvals	Name and post	Date
Project Manager	Colin Bowley Neighbourhood Services Manager	27 June 2016
Project Sponsor	Darren Crossley Deputy Chief Executive	

26tonne Rotopress refuse collection vehicle



32tonne Rotopress refuse collection vehicle

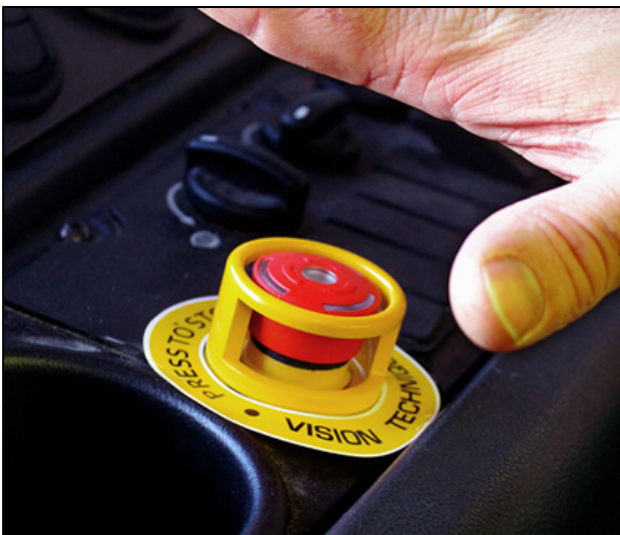


Tipper + side bin lift



Safety improvements

Stop-safe button



Drive-lock system



		2016												2017						
		January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July
Rethinking Waste Project: KEY DATES	Green box contract	Current out-sourced contract																		
		Contract extension negotiations																		
		Contract extension period																		
		TUPE considerations																		
		Service delivered in-house																		
Sale of Recycling		Soft market testing day																		
		Procurement of end market provider framework (long-term)																		
		Start of new long-term contract for sale of recycling																		
Vehicles		Review/Trial of vehicle options																		
		Purchase of smaller vehicle for back lanes																		
		Delivery of back lane vehicle																		
		Procurement of vehicles																		
		Evaluation and ordering of vehicles																		
		Delivery of recycling vehicles																		
Containers		Delivery of refuse vehicles																		
		Purchase of garden waste bins																		
		Delivery of garden waste bins																		
		Delivery of garden waste bins to residents																		
		New garden waste collections commence																		
		Purchase of bags, boxes, bins																		
		Delivery of bags, boxes, bins																		
Round review		Delivery of bags, boxes, bins to residents																		
		Refuse and recycling round modelling options																		
		Refuse and recycling detailed round analysis																		
Communication		Implementation of changes																		
		Communication with councillors																		
		Communication with staff																		
		Staff development event for crews (team building)																		
		Communication with residents on changes																		

