

# FORWARD PLAN OF EXECUTIVE DECISIONS

# 1 January 2005 to 30 April 2005

The Forward Plan contains the key decisions to be taken by the Executive over a four month period. The Forward Plan is updated and published monthly.

A key decision is one which will -

- (a) involve significant expenditure or savings to the Authority in excess of £60,000; or
- (b) have a significant effect on two or more Wards in the City; or
- (c) have a significant impact on communities.

### FORWARD PLAN - INDEX OF ACTIVE EXECUTIVE KEY DECISIONS

Key Decision Ref Nos:	Subject:	Date of Executive Meeting
KD.016/04	Budget Strategy 2005/06 (EX.129/04 on 19 July 04, EX.207/04, EX.208/04 on 9 November 04, EX.231/04, EX.232/04, EX.233/04, EX.234/04, EX.235/04, EX.236/04, EX.237/04, EX.238/04, EX.239/04, EX.240/04, EX.241/04, EX.242/04, EX.243/04 on 15 November 2004, EX.248/04 on 6 December 2004)	(a) 19 July 2004 (b) 15 November 2004 (c) 6 December 2004 (d) 20 December 2004 (e) 20 December 2004 (f) 20 December 2004 (g) 24 January 2005 (h) 24 January 2005 (i) 24 January 2005
KD.007/04	Housing Strategy [EX.162/04 on 17 August 2004]	17 August 2004 and 24 January 2005
KD.030/04	Development Plan for Carlisle Museums and Gallery Service (EX.214/04 on 8 November 2004)	8 November and 24 January 2005
KD.001/05	Information Management Policy	24 January and 21 February 2005
KD.043/04	The Carlisle City Council Local Air Quality Detailed Assessment Report	24 January 2005
KD.045/04	Sheepmount Bridge Strengthening	24 January 2005
KD.002/05	Risk Management Policy	21 February and 18 April 2005
KD.036/04	Contract with Carlisle Housing Association	21 February 2005 and 18 April 2005
KD.038/04	Review of the Carlisle District Local Plan	21 February 2005
KD.044/04	Three Rivers Strategy	21 February 2005 and 21 March 2005

Reference:	KD.016/04	Active:	Yes

### Subject:

Budget Strategy 2005/06 (EX.129/04 on 19 July 04, EX.207/04, EX.208/04 on 9 November 04, EX.231/04, EX.232/04, EX.233/04, EX.234/04, EX.235/04, EX.236/04, EX.237/04, EX.238/04, EX.239/04, EX.240/04, EX.241/04, EX.242/04, EX.243/04 on 15 November 2004, EX.248/04 on 6 December 2004)

#### Portfolio Area:

Policy, Performance Management, Finance and Resources

#### **Key Decisions:**

To consider strategic financial issues arising as part of the budget making process:

- (a) First Budget Forecast and Budget Timetable
- (b) New Budget Bids, Savings and Charges
- (c) Detailed Service Budgets
- (d) Provisional Revenue Support Grant Settlement
- (e) Summary Overall Budgetary position (Revenue, Capital and HRA)
- (f) Executive Draft Budget Proposals for Consultation
- (g) Consideration of Consultation feedback
- (h) Final Revenue Support Grant and final budget summary
- (i) Executive Final Budget Proposals

#### Decision to be taken at Executive meeting on:

- (a) 19 July 2004
- (b) 15 November 2004
- (c) 6 December 2004
- (d) 20 December 2004
- (e) 20 December 2004
- (f) 20 December 2004
- (g) 24 January 2005
- (h) 24 January 2005
- (i) 24 January 2005

#### **Responsible or Lead Overview and Scrutiny Committee:**

Corporate Resources Overview and Scrutiny for all budget issues except the detailed service estimates

Community and Infrastructure Overview and Scrutiny Committees for Budget Bids, Savings and Charges pertaining to their individual areas of responsibility.

Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:

- (a) Corporate Resources 22/7/04
- (b) Community 29/11/04

Infrastructure 2/12/04

Corporate Resources 22/11/04

(d) to (f) Corporate Resources 13/1/05

#### Consultees:

Overview and Scrutiny, Business Community, Trade Unions, Citizens

#### **Date for Consultees' comments:**

Consultation period 21/12/04 to 18/01/05

### Relevant reports/background papers which are available:

The Head of Finance's reports will be available 5 working days before the Executive meetings

PS.22/04 - Progress on 2004/05 Capital Programme Property Assets on 8 Nov 04

RB.08/04 - Concessionary Fares Scheme on 8 Nov 04

FS.31/04 - General Fund Revenue Budget 2005/06 to 2007/08 (Exec on 15/11/04)

FS.30/04 - Summary of New Revenue Spending Proposals (Exec on 15/11/04)

FS.33/04 - Budget 2005/06 - Summary of Savings and Additional Income Proposals (Exec on 15/11/04)

EP.73/04 - Charges Review - Licensing (Exec on 15/11/04)

LDS.47/04 - Charges Review - Legal and Democratic Services (Exec on 15/11/04)

ECD.19/04 - Charges Review - E&CD Services (Exec on 15/11/04)

CTS.15/04 - Car Park Cahrgse Review 2005/06 (Exec on 15/11/04)

EPS.70/04 - Charges Review - Environmental Protection Services (Exec on 15/11/04)

CLS.14/04 - Charges Review - Culture, Leisure and Sport Services (Exec on 15/11/04)

P.50/04 - Charges Review - Planning Services (Exec on 15/11/04)

FS.34/04 - Provisional Capital Programme 2004/05 to 2007/08 (Exec on 15/11/04)

FS.38/04 - Housing Revenue Account Estimate 2004/05 (Exec on 15/11/04)

FS.32/04 - Renewals reserve - Progress Report (Exec on 15/11/04)
Minutes of Overview and Scrutiny Committees - Corporate Resources
O&S Committee - 22/11/04, Community O&S Committee - 29/11/04,
Infrastructure O&S Committee - 1 and 2/12/04

### **Further Information from:**

Head of Finance, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.007/04	Active:	Yes
Subject:			
Housing Str	rategy [EX.162/04 on 17	August 2004]	
Portfolio Area:			
Environmer	nt, Infrastructure and Tra	nsport	
<b>Key Decisions</b>	:		
To approve North West	0 0.	r submission to Governmen	t Office
Decision to be	taken at Executive me	eting on:	
17 August 2	2004 and 24 January 200	95	
Responsible or Lead Overview and Scrutiny Committee:			
Community	Overview and Scrutiny (	Committee	
	R reason why the matte	ered by that Overview and er does not need to go to (	•
Community Overview and Scrutiny Committee have been involved in the development of the final Housing Strategy. Community Overview and Scrutiny Committee on 26 August 2004.  There was an informal Workshop for all three Overview and Scrutiny Committees on 8 July 2004  Community Overview and Scrutiny Committee on 18 November 2004 and 6 January 2005			
Consultees:			
Registered	Social landlords, housing	g and health providers	
Date for Consu	ıltees' comments:		
November 2	2004		

### Relevant reports/background papers which are available:

Report SP.41/04 - Housing Strategy (at Community O&S Committee on 18 November 2004)

Report EPS.44/04 - Housing Strategy (at Executive on 17 August 2004 and Community O&S Committee on 26 August 2004)

Report EPS.14/04 - Housing Strategy update (at Executive on 29 March

2004 and Community Overview and Scrutiny Committee on 6 May 2004) The Head of Environmental Protection Services' report will be available five working days before the meeting

### **Further Information from:**

Head of Environmental Protection Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.030/04	Active:	Yes	
Subject:				
Developme on 8 Noven	nt Plan for Carlisle Museu nber 2004)	ms and Gallery Service (I	EX.214/04	
Portfolio Area:				
Health and	Community Activities			
Key Decisions	:			
Gallery Dev Community	To consider recommendations on the Tullie House Museum and Art Gallery Development Plan. The Executive referred the report to Community Overview and Scrutiny Committee for comment prior to receiving a further report back to Executive.			
Decision to be	taken at Executive mee	ting on:		
8 Novembe	r and 24 January 2005			
Responsible o	r Lead Overview and Sc	rutiny Committee:		
Community	Overview and Scrutiny Co	ommittee		
	Date when the matter will be considered by that Overview and Scrutiny Committee OR reason why the matter does not need to go to Overview and Scrutiny:			
Community	Oveview and Scrutiny Co	mmittee on 29 November	2004	
Consultees:				
Internal and external consultees - including Chief Executive, Executive Director - Maggie Mooney, Head of Finance, Head of Culture, Leisure and Sport, Chief Executive of English Heritage - North West, Heritage Lottery Fund, North West Museums, Libraries and Archives, Arts Council - North West				
Date for Consu	ıltees' comments:			
September	2004			
Relevant repor	ts/background papers w	hich are available:		

The Head of Culture, Leisure and Sport's report will be available five

CLS.18/04 - Museum and Arts Service Development Plan (at Executive

working days before the Executive meeting.

on 8 November 2004)

CLS.20/04 - Museum and Art Service Development Plan (at Community O&S Committee on 29 November 2004)

#### **Further Information from:**

Head of Culture Leisure and Sport Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Reference:	KD.001/05	Active:	Yes	
Subject:				
Information	n Management Policy			
Portfolio Area	1:			
Corporate	Resources			
<b>Key Decision</b>	s:			
To recomr	•	mation Management Policy	by the	
Decision to b	e taken at Executive me	eting on:		
24 January	y and 21 February 2005			
Responsible	or Lead Overview and S	crutiny Committee:		
Corporate	Resources Overview and	Scrutiny Committee		
	R reason why the matte	ered by that Overview and er does not need to go to (	•	
Corporate 2005	Resources Overview and	Scrutiny Committee on 17	February	
Consultees:				
•	Corporate Management Team and Corporate Resources Overview and Scrutiny Committee			
Date for Cons	ultees' comments:			
17 Februa	ry 2005			
Relevant repo	orts/background papers	which are available:		
The Inform	nation Officer's report will	be available five working da	ys before	

#### **Further Information from:**

the Executive meeting

Information Officer, Strategic and Performance Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.043/04	Active:	Yes
ubject:			
The Carlis	e City Council Local Air	Quality Detailed Assessmer	nt Report
ortfolio Area	:		
Environme	nt, Infrastructure and Tr	ansport	
ey Decision	s:		
To conside	er the Local Air Quality D	Detailed Assessment Report.	
ecision to b	e taken at Executive m	eeting on:	
24 January	/ 2005		
esponsible (	or Lead Overview and	Scrutiny Committee:	
Community	y Overview and Scrutiny	Committee	
nd Scrutiny	<i>y</i> :	ter does not need to go to  Committee on 6 January 20	
onsultees:			
None			
ate for Cons	ultees' comments:		
N/A			
elevant repo	rts/background papers	s which are available:	
	onmental Quality Manag	ger's report will be available f meeting	ive
urther Inforr	nation from:		
Environme Carlisle, C	, ,	arlisle City Council, Civic Ce	entre,

Reference:	KD.045/04	Active:	Yes
Subject:			
Sheepmou	unt Bridge Strengthening		
Portfolio Area	1:		
Environme	ent, Infrastructure and Transpor	t	
Key Decision	s:		
To approve Bridge stre	e the proposals and associated engthening	I funding for the Shee	pmount
Decision to b	e taken at Executive meeting	on:	
24 January	y 2005		
Responsible	or Lead Overview and Scruti	ny Committee:	
Communit	y O&S Committee		
	ne matter will be considered book to the matter will be considered book to the matter doesn't.	-	-
Communit	y O&S Committee on 10 Febru	ary 2005	
Consultees:			
	ities, Environment Agency, She at Sheepmount	eepmount Users Grou	ıp, current
Date for Cons	ultees' comments:		
Mid Janua	ry 2005		
Relevant repo	rts/background papers whicl	h are available:	
	REPORT CTS.12/04 - Sheepn mittee on 15 July 2004, Execut st 2004)	• •	•

### **Further Information from:**

Head of Commercial and Technical Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

Minutes of Community O&S Committee on 26 August 2004 (COS.125/04)

Reference:	KD.002/05	Active:	Yes
Subject:			
Risk Mana	gement Policy		
Portfolio Area	:		
Policy, Per	formance Management, Finar	nce and Resources	
Key Decision	s:		
To recomn	nend to Council the adoption of	of a Risk Management	Policy
Decision to be	e taken at Executive meeting	g on:	
21 Februai	ry and 18 April 2005		
Responsible	or Lead Overview and Scrut	iny Committee:	
Corporate	Resources Overview and Scru	utiny Committee	
	e matter will be considered R reason why the matter do	_	-
Corporate 2005	Resources Overview and Scr	utiny Committee on 31	March
Consultees:			
•	Corporate Management Team, Corporate Resources Overview and Scrutiny Committee		
Date for Cons	ultees' comments:		
N/A			
Relevant repo	rts/background papers whic	:h are available:	
The Executive Director's report will be available five working days before the meeting			
Further Inforr	nation from:		

Executive Director (J Gooding), Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.036/04	Active:	Yes	
Subject:				
Contract w	rith Carlisle Housing Ass	ociation		
Portfolio Area	:			
Environme	ent, Infrastructure and Tra	ansport		
Key Decision	s:			
modify the	contract with the Counc	from Carlisle Housing Asso il, taking into consideration Overview and Scrutiny Com		
Decision to b	e taken at Executive m	eeting on:		
21 Februa	ry 2005 and 18 April 200	5		
Responsible	or Lead Overview and	Scrutiny Committee:		
Community	y Overview and Scrutiny	Committee		
	R reason why the matt	lered by that Overview and er does not need to go to		
Communit	y Overview and Scrutiny	Committee on 24 March 20	05	
Consultees:				
Tenants ar	nd residents of Carlisle H	lousing Association		
Date for Cons	ultees' comments:			
March 200	5	_		
Relevant repo	rts/background papers	which are available:		
	nvironmental Protection says before the meeting	Services' report will be availa	able five	

Head of Environmental Protection Services, Carlisle City Council, Civic

**Further Information from:** 

Centre, Carlisle CA3 8QG

Reference:	KD.038/04	Active:	Yes
Subject:			
Review of	the Carlisle District Local	Plan	
Portfolio Area	:		
Environme	ent, Infrastructure and Tra	nsport	
Key Decision	s:		
amendmer		m the 1st Deposit Stage an n in the 2nd Deposit Stage	
Decision to be	e taken at Executive me	eting on:	
21 Februai	ry 2005		
Responsible	or Lead Overview and S	Scrutiny Committee:	
Infrastructu	ure Overview and Scrutin	y Committee	
	R reason why the matte	ered by that Overview and er does not need to go to	•
Infrastructure O&S Committee on 19 January 2005 and possibly one other Special meeting.			
Consultees:			
Public, sta	tutory consultees and loc	al organisations	
Date for Cons	ultees' comments:		
Consultation	on on the 1st Deposit Dra	n completed in Spring 2003 ft took place during July/Au place with the above for size	ıgust

### Relevant reports/background papers which are available:

Head of Planning Services report will be available five working days before the Executive meeting.

Carlisle District Local Plan

Review Issues Paper - Spring 2003

when this version has been approved.

1st Deposit Draft July/August 2004

#### **Further Information from:**

Local Plans and Conservation Manager, Planning Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG

Reference:	KD.044/04	Active:	Yes
Subject:			
Three Rive	ers Strategy		
Portfolio Area	1:		
Environme	ent, Infrastructure and Trar	nsport	
Key Decision	s:		
To agree t	he proposed Three Rivers	Strategy	
Decision to b	e taken at Executive mee	eting on:	
21 Februa	ry 2005 and 21 March 200	)5	
Responsible	or Lead Overview and So	crutiny Committee:	
Infrastructi	ure Overview and Scrutiny	Committee	
	R reason why the matte	ered by that Overview and r does not need to go to	_
Infrastruct	ure Overview and Scrutiny	Committee on 24 Februa	ry 2005
Consultees:			
Overview a	and Scrutiny Committee		
Date for Cons	ultees' comments:		
End Febru	ary 2005		
Relevant repo	orts/background papers v	which are available:	
The Head	of Culture, Leisure and Sp	port's report will be availab	le five

### **Further Information from:**

working days before the Executive meeting

Head of Culture Leisure and Sport Services, Carlisle City Council, Civic Centre, Carlisle CA3 8QG

#### How to make comments on this Plan

Anyone wishing to make comments on anything in this Forward Plan should do so by the date set out in each Section entitled "Date for consultees' comments" by either:

Writing to the Head of Legal and Democratic Services, Carlisle City Council, Civic Centre, Carlisle, CA3 8QG; or

Sending an email to <a href="mailto:CommitteeServices@Carlisle-city.gov.uk">CommitteeServices@Carlisle-city.gov.uk</a>

Members of the Executive:	Areas of responsibility:
Councillor Michael Mitchelson (Leader of the Council)	Promoting Carlisle
Councillor Edward Firth (Deputy Leader)	Policy, Performance Management, Finance and Resources
Councillor Ray Knapton	Health and Community Activities
Councillor Mrs Jacquelyne Geddes	Corporate Resources
Councillor Marilyn Bowman	Economic Prosperity
Councillor Ray Bloxham	Environment, Infrastructure and Transport

Forward Plan prepared by Councillor Michael Mitchelson, Leader of Carlisle City Council

Date: 17 December 2004