



# THE MAYOR AND MEMBERS OF THE CITY COUNCIL

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**Date of Meeting:** 13 JUNE 2002

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**Public**

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**Key Decision:** No

**Recorded in Forward Plan:** No

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**Inside/Outside Policy Framework**

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**Title:** OVERVIEW AND SCRUTINY PROCEDURE RULES CALL-IN  
AND URGENCY

**Report of:** CITY SOLICITOR AND SECRETARY

**Report reference:** TC.108/02

**Summary:**

Rule 15(1) of the Overview and Scrutiny Procedure Rules deals with the procedure in respect of those occasions where decisions taken by the Executive are urgent, and where the call in procedure should not apply because any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest. In such instances the Mayor must agree that the decision proposed is reasonable in the circumstances and should be treated as a matter of urgency. A record of the decision and the Decision Notice needs to state that the decision is urgent and not subject to call in. Decisions taken under the urgency provisions must be reported to the next available meeting of the Council, together with the reasons for urgency. At the meeting of the Executive held on 6 June 2002 the Executive considered the following reports:

Organisational Review (Report TC.103/02)

Draft Appointment and Assimilation Protocol (Report TC.107/02)

Risk Management Process (Report TC.102/02).

**Note: in compliance with section 100d of the Local Government (Access to Information) Act 1985 the report has been prepared in part from the following papers: None**

Following consideration of the above report the Executive agreed to refer these reports to the City Council for consideration.

In view of the fact that:

- (a) The Executive were making recommendations to the City Council and reports were referred to the City Council for the Special Council meeting on 13 June 2002 and
- (b) The call in period for the Executive meeting on 6 June 2002 does not end until 17 June 2002 ie after the Council meeting

the Mayor agreed that any delay caused by the call in process would seriously prejudice the Council's interests and that the call in procedure should not apply to the above items.

A copy of the relevant Minute is circulated under Agenda Item 6.

**Recommendation:-**

That the Council note the report.

**1. BACKGROUND INFORMATION AND OPTIONS**

Report TC.103/02 Organisational Review

Report TC.107/02 Draft Appointment and Assimilation Protocol

Report TC.102/02 Risk Management Process

**2. CONSULTATION**

2.1 Consultation to Date.  
Not applicable.

2.2 Consultation proposed.  
Not applicable.

**3. STAFFING/RESOURCES COMMENTS**

Not applicable

**4. CITY TREASURER'S COMMENTS**

Not applicable.

**5. LEGAL COMMENTS**

The comments of the City Solicitor and Secretary are included in this report as required under the Constitution.

**6. CORPORATE COMMENTS**

Not applicable

**7. RISK MANAGEMENT ASSESSMENT**

Not applicable

**8. EQUALITY ISSUES**

Not applicable

**9. ENVIRONMENTAL IMPLICATIONS**

Not applicable

## **10. CRIME AND DISORDER IMPLICATIONS**

Not applicable

### **Recommendation:-**

That the Council note the report.

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