
**EXCERPT FROM THE MINUTES OF THE
BUSINESS AND TRANSFORMATION SCRUTINY PANEL
HELD ON 1 APRIL 2021**

BTSP.33/21 SCRUTINY ANNUAL REPORT

The Overview and Scrutiny Officer submitted the draft Business and Transformation Scrutiny Panel section for the Scrutiny Annual Report 2020/21. Members' attention was drawn to the key items for Business and Transformation Scrutiny Panel in 2021/22, the Panel were invited to suggest further areas to be included in the list.

In considering the report Members raised the following comments and questions:

- The Chair requested, pending the outcome of the Local Government Reorganisation consultation, that the matter be added to the Key Items for the Panel in the coming year.
- With reference to the penultimate paragraph of the Chair's report section, a Member felt that the description of the Task and Finish Group on long term absence be reworded to reflect the fact that the Group had covered a broader area of working encompassing improving attendance management.

The Chair undertook to reword that section.

- A Member noted that there were various sections of the report which referred to the remote working practices that had been adopted as a result of the Covid 19 restrictions. All meetings and decision making in the past civic year had taken place as scheduled which had required the acquisition on new skills and ways of working by both Officers and Members. The Member suggested that including a thank you in the report for all the work undertaken to allow the Council's committees to continue to operate.

The Chair thanked the Member for her suggestion and the Overview and Scrutiny Officer undertook to include such a reference in the report.

RESOLVED – 1) That the Panel had considered and commented on the Business and Transformation Scrutiny Panel section of the Scrutiny Annual Report (OS.10/21).

2) That the section on the Task and Finish Group into long term absence be reworded as set out above.

3) That and additional section be added to the report including thanks to the Officer and Members for their work in delivering the Council's meetings and decision making in virtual format.