

Officer Decisions

A.9

Below is a list of decisions taken by Officers which they have classed as significant, full details and supporting background documents can be viewed on the Council's website www.carlisle.gov.uk/CMIS/

Decision Ref No	Title: Subject and Decision Taken:	Reports and Background Papers considered:	Date Decision Taken:	Decision Maker:
OD.105/21	Landlord's consent to new lettings To grant Landlord's consent to the letting of units 6 and 18a at The Lanes shopping centre.	None	18 November 2021	Property Services Manager
OD.106/21	ebase Online Forms License To provide budget to license the use of the existing eBase online forms system whose contract agreement for its use through a third party system contract has ended and to upgrade our system to the latest version to provide security and accessible fixes. The initial license will be for two years with the option to extend annually up to 4 years depending on the service requirements decided by the new Unitary Authority through Local Government Reorganisation.	None.	24 November 2021	Town Clerk and Chief Executive.
OD.107/21	Appointment of Contractors to a Framework Agreement for the Supply and Installation of Play Equipment and Safer Surfacing <ul style="list-style-type: none"> • Internal consultation within the Healthy City Team during 2020 indicated a requirement for a new framework agreement for the supply and installation of play equipment and safer surfacing. • This agreement will run alongside an existing framework for the supply and installation of outdoor exercise facilities. Play area contracts had previously been individually advertised via The Chest. • The new framework agreement includes two distinct lots: 1) Supply and Installation of Play Equipment and Safer Surfacing; and 2) Supply and Installation of Safer Surfacing. The creation of two lots allows the council to appoint contractors based on their ability to complete either a full turnkey project to deliver a new play area or to replace or upgrade safer surfacing on sites where the existing play equipment remains in good condition. Contractors were able to apply for positions on both lots if desired. Estimated annual 	None.	26 November 2021	Deputy Chief Executive

	<p>expenditure for all works across both lots is expected to be approximately £60,000 – 100,000.</p> <ul style="list-style-type: none"> The Invitation to Tender was placed on the Chest procurement portal on the 20th November 2020 and was open to returns for five weeks. Interested parties were requested to: design and quote for example projects; provide risk assessments/method statements; evidence their membership of professional associations; and supply full insurance details. Six responses were received for Lot 1 and three for Lot 2. Following an evaluation process the following appointments were made: Lot 1 (Supply and Installation of Play Equipment and Safer Surfacing) Kompan Scotland Ltd Playdale Playgrounds Ltd Wicksteed Playgrounds Ltd Sutcliffe Play Ltd Proludic Ltd Lot 2 (Supply and Installation of Safer Surfacing) Abacus Playgrounds Ltd RTC Safety Surfaces Ltd Soft Surfaces Ltd <p>The new agreement will now be finalised, and contractors appointed for a period of 2 years effective from November 2021, with an option for the council to extend for an additional 12 months.</p>			
OD.108/21	<p>Carlisle Public Baths, James Street, Carlisle The decision, following consultation with Councillor Mallinson, Communities, Health and Wellbeing Portfolio Holder, is to list Carlisle Public Baths, James Street, Carlisle, as a community asset under the Localism Act 2011.</p>	<p>PC 15/14 – Community Right to Bid report at Executive 15/12/14 Application form for Community Right to Bid - Private * Not for publication by virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972</p>	<p>25 November 2021</p>	<p>Chief Executive</p>
OD.109/21	<p>Discretionary Disabled Facilities Grants</p>	<p>Housing Renewal Assistance Policy Document 2018, Carlisle</p>	<p>29 November 2021</p>	<p>Regulatory Services Manager</p>

	Grant decisions approved (April 2021 – November 2021) and not approved (April 2021 - November 2021) under the provisions of Carlisle City Council's Housing Renewal Policy 2018.	City Council's Code of Conduct Policy		
OD.110/21	Unit 1 Carlisle Enterprise Centre, James St, Carlisle New letting of Unit 1 – decision to grant a new lease of this unit	None	23 November 2021	Head of Property Services
OD.111/21	Release of S106 Funds to Capital Programme 11061 06/0667 13/0983 – Carleton Farm, aka Speckled Wood <ul style="list-style-type: none"> • A sum of £57,815.96 was received from Persimmon Homes on 15/02/2017 as part of a Section 106 (developer contribution) agreement for a residential development off Cumwhinton Road, Carlisle. • The agreement states that the funds were to be spent on “improvements to sports facilities at Dale End Field” with a deadline of 15th February 2022. • £8,000 of the funds from this agreement were used, together with a separate grant, to construct a small BMX pump track for young children at Dale End Field in summer 2021. • Advice received from Cumbria Constabulary has prompted plans to install a new boundary fence around the track, preventing motorbikes from gaining access. Quotations have been received for the fence and resulted in the requirement for additional funds to be released from the S106 budget. The sum of £8,900 therefore requires transferring to the capital programme (90253/9020/90845) to fund the purchase and installation of the fence.	None.	29 November 2021	Deputy Chief Executive
OD.112/21	Changing Futures Project: Recovery Navigator To contribute £13,232 (6 months) from Homelessness Prevention funding to Humankind to support the employment of 1FTE Recovery Navigator to work directly in supported emergency accommodation in Carlisle and support people to access direct treatment and recovery services from an alcohol or drug dependency.	None.	01 December 2021	Head of Homeless Prevention and Accommodation Services
OD.113/21	Carlisle City Centre Extension to Christmas and Winter Lighting Contract with ‘Field & Lawn’ for a further 2 years.	Applications received – Private Not for Publication by Virtue of Paragraph 3	02 December 2021	City Centre Officer.

		of Part 1 of Schedule 12A of the Local Government Act.		
OD.114/21	Constitution: appointment of Local Authority Proper Officers – Health Protection (Notification) Regulations 2010 (Regulations 2, 3 and 6) To amend the Proper Officer appointments in the Council Scheme of Delegation in accordance with instructions from the UK Health Security Agency North West by letter dated 12 November 2021 (attached).	UKHSA letter dated 12 November 2021.	02 December 2021	Corporate Director of Governance & Regulatory Services
OD.115/21	Stanwix House & Cottage, Kells Place, Carlisle Terminal dilapidations claim against former tenant following the tenant's notice to vacate the properties with effect from 31 July 2021. Decision being taken is to agree with the tenant a financial settlement of the Council's dilapidations claim.	Asset Disposal Plan GD.91/18 (private report) and EX.130/18 relating to this	03 December 2021	Property Services Manager.
OD.116/21	Licensing decisions taken between 1 November 2021 and 6 December 2021. The Licensing Manager has granted the attached licences or permissions under an express authorisation delegated to her and in accordance with the Council's policy requirements. (can be viewed on the Council website http://CMIS.carlisle.gov.uk/CMIS/CouncilDecisions/OfficerDecisions.aspx)	Applications for various licences. Private Not for Publication by Virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.	06 December 2021	Licensing Manager
OD.117/21	National Lottery Community Fund To accept £38,380 (two years total grant funding) from the National Lottery Community Fund to prevent homelessness through the direct delivery of targeted tenancy sustainment / floating support. To allocate match funding from the Homelessness Prevention grant funding to enable this to be advertised externally as a full-time fixed term post.	None.	06 December 2021	Head of Homeless Prevention and Accommodation Services